

CITY OF DAVENPORT
CIVIL SERVICE COMMISSION MEETING

Wednesday, December 13, 2017

MINUTES

Commissioners Present: John Bribriesco, Ralph Kelly, Cassandra Erwin and Paul Bollinger.

Staff Present: Dawn Sherman, Latrice Lacey and Stacy Ihrig

- I. The meeting was called to order by Vice Chair Bribriesco at 9:01 a.m.
- II. Agenda: Commissioner Bollinger moved to approve the agenda, seconded by Commissioner Kelly. All were in favor.
- III. Minutes: Commissioner Bollinger moved to approve the minutes for the November 8, 2017 meeting, seconded by Commissioner Erwin. All were in favor.
- IV. New Business:

Employment Manager Ihrig reviewed the proposed new minimum qualifications for the Parks Supervisor position. The change added the requirement of a bachelor's degree or equivalent. This qualification is the same as all other supervisors in the Parks and Recreation department. Commissioner Erwin moved to approve the change, seconded by Commissioner Kelly. All were in favor.
- V. Certification Lists:

Stock Clerk - This was an entry level position and 164 candidates were tested. The top 15 candidates that passed the test and background are on the list.

Signs Supervisor – This was an entry level position with 7 candidates tested and on the list.

Sewer Maintenance Supervisor – This was opened as a promotional position. Five candidates tested and are on the list.

Police Corporal – This was a promotional process with 22 candidates applying. Twelve passed the written and assessment with the top 10 being placed on the list.

Police Property and Evidence Technician - This was an entry level position. A written test and interview were conducted with 7 candidates being placed on the list.

Police Services Generalist - This was an entry level position. A written test and interview were conducted with 9 candidates being placed on the list.
- VI. Meeting adjourned at 9:31 am.