



Riverfront Improvement Commission

Minutes

November 28, 2023

Present: Dee Bruemmer, Bill Churchill, Kelli Grubbs, Gwendolyn Lee, Scott Pettis, Mary Pruess, Angela Stone, Roma Taylor, and Julie Tonn.

Others Present: Christopher Meyer, Parks Liaison; Courtney Jones, Administrative Services Manager and Staff Liaison; and Stephanie Bley, Riverfront Community Engagement Coordinator.

Chairwoman Lee called the meeting to order at 5:31 p.m. and welcomed all in attendance.

Approval of Minutes

Lee asked for approval of the minutes from the October 24, 2023 meeting. Grubbs moved to approve the minutes; Churchill seconded, and the motion was carried unanimously.

New Business

The Commission reviewed the Nestle Purina Lease. Churchill moved to approve the lease; Grubbs seconded, and the motion was carried unanimously.

Future Business

With no scheduled December meeting, Bruemmer proposed a meeting with Chairwoman Lee and City staff to discuss the budget before it goes to Council. The Commission also discussed a proposal to integrate property taxes into rental rates for upcoming lease renewals and directed staff to explore this option.

Management Update

Riverfront Community Engagement Coordinator, Stephanie Bley, shared a recap of the Holiday Train event, where the Riverfront Improvement Commission hosted a table as an activation for the community. Bley also shared that the Riverfront Improvement Commission would be hosting the kids tent at Jingle and Mingle on the Mississippi on December 2, 2023.

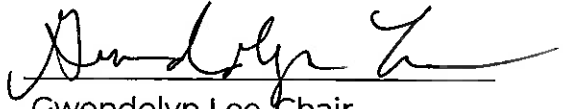
Staff Liaison, Courtney Jones, shared upcoming goals and focus areas for the winter months, including securing grant funding for 2024 summer and fall events, working toward completing a building evaluation of the Freight House, and managing progressive movement of secured CIP projects.

Park Liaison Report

Parks Advisory Board Liaison, Christopher Meyer, provided an update on the new RecDeck software. This is a replacement of RecPro, which was utilized by Parks and Recreation staff to track revenue and sign up for classes.

Meyer also shared that the second sheet of ice is currently under construction at The River's Edge.

No public comments were made. The Commission moved to change the start time of meetings to 5:00 p.m., beginning in January. With no further business, the meeting adjourned at 5:56 p.m.


Gwendolyn Lee, Chair