

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

THURSDAY, NOVEMBER 18, 2021; 1:00 AM

MAIN LIBRARY | 321 NORTH MAIN STREET | LARGE MEETING ROOM-LOWER
LEVEL

I. Roll Call

II. Approval of Minutes

A. October 2021 Meeting Minutes

III. Public Comment

IV. Old Business

V. New Business

A. Parks Master Plan-Presentation

VI. Staff Reports

A. November Staff Report

B. Riverfront Improvement Commission Report

C. Park Operations

D. Recreation

E. Revenue Facilities

F. Director's Report

VII. Advisory Time / Suggestions for Future Agenda Items

VIII. Adjournment

IX. Next Meeting Date and Location

A.

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
11/18/2021

Subject:
October 2021 Meeting Minutes

ATTACHMENTS:

Type	Description
▢ Cover Memo	October 2021 Meeting Minutes
▢ Cover Memo	Directors Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	11/16/2021 - 10:01 AM



Parks and Recreation Advisory October 21, 2021 Meeting Minutes

Board Members Present: Coiner, Kefauver, Meyer, Ortiz, Peterson, Spratt and Schertz,
Staff Present: Dyson, Tubbs, Hauman, Evans, Rhoads and T.Stephens

September Meeting Minutes: Motioned by Ortiz to approve the minutes, 2nd by Spratt. Minutes approved 6-0

Public with Comment: None

Old Business: None

New Business:

- Staff Introduction- Tim Stephens, Horticulture Supervisor. Tim gave an overview of his resume, highlighted is yearly work schedule at Vander Veer, and gave an update on changes within Vander Veer with additional information given on Park Development Project at the stone bridge.
- Parks and Recreation Review- Presentation given by Director Dyson. See attached slideshow.

Staff Report:

See Written Staff Report

Director's Report – No Director Report

Advisory Time:

- Coiner gave an update on the statues on Credit Island and his conversation with Alderman Rick Dunn. Based on Kathy Wines presentation at the September meeting.
- Kefauver asked if drainage being considered on the Riverfront will effect the parks in the area. Director Dyson, it will be depend on what mitigation effort they will go with but I don't see any of the efforts negatively impacting the parks. Follow up question, is the City is considering any power collection as part of this project to power some of the riverfront parks and amenities? Director Dyson, I am not aware of any plans that include this but I can talk to our CIP Manager and see if that has been considered and get back to you.

Coiner moved to adjourn the meeting, Kefauver 2nd. Motion passes 6-0. Meeting adjourned at 5:37pm.



THE CITY OF
DAVENPORT
IOWA | USA

PARKS AND RECREATION REVIEW

- PARK STANDARDS
- CIP PROJECT UPDATE
- BUDGET REVIEW

PARK STANDARDS

- PARK TYPE
 - Size
 - Service area
 - Function

Mini/Pocket Park

- Less than 1.5 acres
- 1/4-mile service radius
- Serves immediate neighborhood
- Walk-to
- Play structure, picnic tables, benches, small shelter, etc.

DPR contains 4 Mini parks at:

- North Gayman
- Indian Springs
- Monroe
- Sylvan

Neighborhood Park

- 5-10 acres
- ½-mile service radius
- Serves neighborhood
- Walk-to, some parking
- Larger or multiple play structures, larger shelters, sport fields/courts, walking paths.

DPR contains 16
Neighborhood parks at:

- Cork Hill
- Glen Armil
- Green Acres
- Harbor Road
- Herrington
- Jefferson
- Jersey Farms
- LaFayette
- LeClarie Heights
- Peterson
- Prospect Terrace
- Ridgeview
- Riverview Terrace
- Slattery
- Tyler
- Van Buren
- Whalen

Community Park

- Greater than 10 acres
- Diverse in nature
- Serves community as a whole
- Accessible by multiple modes of transportation

DPR contains 10 Community parks at:

- Duck Creek
- Eastern Avenue
- Emeis
- Fejervary
- Garfield
- Junge
- Lindsay
- Marquette
- Northwest
- Prairie Heights

Regional/Special Use Park



- Includes specialized recreational activities
- Used by region, not solely a specific community
- Varies in size

DPR contains 10
Regional/Special Use parks at:

- Active Recreation Corridor (Skate Park)
- Centennial
- City Cemetery
- Credit Island
- Golf Courses
 - Duck Creek
 - Emeis
 - Red Hawk
- LeClaire
- North Marquette DOLA
- River Heritage
- Soccer Complex
- Sunderbruch
- VanderVeer
- Veterans Memorial

Project Updates

- ARPA projects
- CIP
- Park Development Program

ARPA (American Rescue Plan Act)

- \$2.5 million in park improvements
- Cork Hill Park
 - Multi-sport court
 - Larger water feature
- Dohse Pool
 - Decommission, replace with large splash pad
- Emeis Park
 - Replace existing play structure with inclusive play structure
 - New obstacle course style playground

ARPA (American Rescue Plan Act)

- Fejervary Park – Learning Center
 - Complete play structure in Learning Center
- Harbor Road Park
 - New obstacle course play ground
 - New gaga ball court
- Herington Park
 - New multi-sport court
- Jefferson Park
 - Master plan park

ARPA (American Rescue Plan Act)

- LaFayette Park
 - New recreational features, TBD
 - Relocate existing playground
- Van Buren Park
 - New multi-sport court
- Whalen Park
 - Replace existing playground

CIP Projects

- FY22 funded
 - City Cemetery Improvements (annual)
 - Duck Creek Park Improvements
 - LeClaire Park Electrical Upgrades
 - Playground Replacement Program (annual)
 - Park Amenity ADA Access Program (annual)
 - Park Roads and Parking Lots Program (annual)
 - Recreational Path Reconstruction Program (bi-annual)
 - Vander Veer Conservatory Repair

Park Development Projects



- FY22 funded
 - Aquatics Safety Equipment
 - Eastern Avenue Disc Golf Baskets
 - Goose Creek Park Restroom
 - Junior Theatre Lighting Project
 - North Gayman Park Playground
 - Vander Veer Stone Bridge Beautification
 - Nahant Marsh Security Cameras
 - Whalen Park Walking Path
 - Community Bike Rack Project
 - Northwest Park Playground Addition

BUDGET BASICS

Parks & Recreation Department Operating Budget Summary

Operating Summary: The Parks and Recreation Department uses funds from a variety of sources to maintain over 3,000 acres of park land and provide passive and active recreational opportunities for the community. Approximately 61% of the budget comes from the General Fund and Trust and Agency Fund. Approximately 24% of the department's budget accounts for the operation of the city's three public golf courses as an enterprise fund.

Budget Summary

	FY 2019 Actual	FY 2020 Actual	FY 2021 Original	FY 2021 Amended	FY 2022 Budget	% Change from FY 2021 Budget
By Function						
Parks & Recreation Admin.	739,194	745,570	965,034	965,034	972,104	0.73%
Golf Course Operation	1,715,580	1,745,474	1,845,944	1,845,944	1,880,050	1.85%
Parks Operations	2,195,837	2,137,314	2,372,571	2,372,571	2,377,029	0.19%
Recreation Programs	1,520,318	1,435,240	1,698,293	1,698,293	1,774,776	4.50%
Self-Sustaining Programs	360,827	249,653	430,657	430,657	430,657	0.00%
River's Edge	695,488	773,419	890,607	890,607	932,471	4.70%
Total	7,227,244	7,086,670	8,203,106	8,203,106	8,367,087	2.00%
By Object						
Employee Expense	4,465,498	4,303,506	5,099,783	5,099,783	5,221,302	2.38%
Supplies & Services	1,761,611	1,741,555	1,873,020	1,873,020	1,858,720	-0.76%
Capital Outlay	180,062	171,559	149,000	149,000	149,000	0.00%
Allocated Expenses	820,073	870,050	1,081,303	1,081,303	1,138,065	5.25%
Total	7,227,244	7,086,670	8,203,106	8,203,106	8,367,087	2.00%
By Fund						
General Fund	3,675,281	3,398,506	4,200,301	4,200,301	4,256,750	1.34%
Trust & Agency Fund	380,024	695,612	831,088	831,088	840,511	1.13%
Golf Course Operating Fund	1,817,760	1,824,187	1,937,727	1,937,727	1,970,172	1.67%
Youth Sports/Dad's Club	157,338	135,440	194,383	194,383	218,183	12.24%
Local Option Sales Tax	364,972	169,302	149,000	149,000	149,000	0.00%
River's Edge	695,488	773,419	890,607	890,607	932,471	4.70%
Flood Fund	136,381	90,204	0	0	0	N/A
Total	7,227,244	7,086,670	8,203,106	8,203,106	8,367,087	2.00%

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
11/18/2021

Subject:
Parks Master Plan-Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Rhoads, Jessica	Approved	11/16/2021 - 10:01 AM

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
11/18/2021

Subject:
November Staff Report

ATTACHMENTS:

Type	Description
▯ Cover Memo	November Staff Report

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	11/16/2021 - 10:02 AM

Park and Recreation Advisory Board
November 18, 2021
Staff Report

River Front Improvement Commission up-date: Chris Meyer

Notable updates from Staff

Park Operations

- Mowing crews are done for the season.
- At the Vander Veer Conservatory, the holiday lights and Poinsettia show will open to the public on Saturday, November 27. The conservatory will be closed as staff sets up the show and lights November 16-26, reopening at 10AM on November 27.
- Snow routes have been revised and assigned to various staff members. We are hoping snow does not arrive for quite some time, but staff are ready, just in case.
- As long as the weather remains “fall-like” staff will continue outdoor projects.

Recreation

- Davenport Parks and Recreation participated with a float in the Annual Davenport Halloween Parade. This year’s department float designed and created by the staff (especially Jessica, Becca, Amy and Daniel with Junior Theatre team) won BEST CITY DEPARTMENT!
- AmeriCorps hosted a service project day with *Living Lands and Waters* planting hundreds of acorn trees. AmeriCorps members were also CPR certified in a training hosted at The River’s Edge by DPR staff.
- Junior Theatre’s *Winnie the Pooh* was attended by approximately 818 people and was part of the “Free for all to see” campaign celebrating their 70th Season. The Halloween Bash outdoor festival was attended by over 350 participants (adults and youth).
- Harvest Fest at Fejervary Learning Center was a beautiful day and a great way to end the season Family Fun Day event series with over 650 adults and kids in attendance! Families were able to enjoy fun activities, local community resources, fall crafts, bounce houses, and a petting zoo.
- Learn-to-Skate Camp Soar Figure Skaters had 22 participants. This new camp offers both on- and off-the-ice activities and is an intense way to bring skaters to the next level in their skills.
- Indoor soccer is beginning with most leagues having enough teams to run a full season. While we did not reach all league goals, staff was able to fill turf time with rentals.
- Staff is starting to put together the QC Corporate Games for summer 2022.
- On Saturday, November 6, staff hosted the Scott County Adults with Special Needs Bowling Competition at Leisure Lanes.

Revenue Facilities

- The new maintenance building is currently being erected at Emeis Golf Course.
- Red Hawk Golf Course has closed for season as of October 31. Emeis Golf Course will close sometime in late-November according to weather.
- Duck Creek Golf Course will remain open as long as there is no snow and temperatures stay above 45-50 degrees.
- At The River's Edge, indoor soccer programming has begun and ice programming is in full swing.
- Public Skate attendance is beginning to increase as outdoor temperatures decrease.

Top Staff Challenges

Park Operations

-

Recreation

- Recruitment of new staff and AmeriCorps members and retention of current staff continues to be two main division challenges. Current staff have moved on to higher, more flexible paying jobs. To address recruitment concerns, staff in conjunction with HR are developing an "On the Road" job recruitment fair to be launched at Davenport high schools during finals in January.
- The Special Olympics equipment is well used, aging, and in need of replacement.

Revenue Facilities

- At the golf courses, staff use workable weather times for non-routine improvement projects.
- Staffing levels continue to present challenges but hiring is ongoing at The River's Edge. Positions still open include: Concessions, Skate Guard, and Olympia Operator.
- Ice rental numbers are good and teams continue to request more ice time. Staff are working to accommodate anywhere possible.

Communication Updates

- Community Events and Programs (November & December)
 - **November Facility Closures**
 - Park Administration, Davenport Junior Theatre, & 29th Street Park Operations: Closed Thursday-Friday, November 25-26
 - The River's Edge & Parks Customer Service: Closing at 5pm Wednesday, November 24 / Closed Thursday, November 25
 - Roosevelt Community Center: Closed Thursday, November 25
 - Roosevelt Community Center "Minnie Fridge": Closed every Wednesday (will be open to public Thursday, November 25)

- Vander Veer Conservatory: Closed November 16-26
- **Holiday Lights** Every night Saturday, 11/27-Sunday, 01/02 5-9:30pm Fejervary Learning Center
- **Gingerbread Village** Every day Saturday, 11/27-Sunday, 01/09 Self-Guided Tours through park and Conservatory Vander Veer Botanical Park
- **Poinsettias & Lights** Every day Monday, 11/29-Sunday, 01/09 at Vander Veer Conservatory
- **December Closures**
 - Park Administration, Davenport Junior Theatre, Roosevelt Community Center & 29th Street Park Operations: Closed Thursday-Friday, December 23-24 & Friday, December 31
 - The River's Edge & Parks Customer Service: Closed Saturday, December 25
 - Roosevelt Community Center "Minnie Fridge": Closed every Wednesday
 - Vander Veer Conservatory: Closed Friday-Monday, December 24-27

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