

City of Davenport

Civil Service Commission

Wednesday, November 10, 2021; 9:00 am

City Hall | 226 West Fourth Street | Council Chambers

Minutes

Commissioners Present: Michael Schertz, Jerald Thomas, Toby Paone, and Karen Guest

Ex-Officio Member Present:

Staff Present: Alison Fleming (Human Resources Director), Gina Lechvar (Management Analyst I), Andrea Maas (Human Resources Assistant), Christina Mondanaro-Murphy (Assistant HR Director), and Scott VanDeWoestyne (Talent & Inclusion Administrator)

- I. The meeting was called to order at 9:00 AM.
- II. Agenda: Agenda as presented was moved and approved; however, the Commission was advised that one item would need to be removed until all Commissioners are present to vote. Commissioner Guest moved to approve the agenda with Old Business removed; it was seconded by Commissioner Paone. All were in favor.
- III. Minutes: Commissioner Guest moved to approve the minutes for the October 20, 2021 meeting; it was seconded by Commissioner Paone. All were in favor.
- IV. New Business:
 - a. Fire Engineer | Establish Recruitment Process
Management Analyst I Lechvar presented a recruitment process that would include a Written Examination (45%), Practical Assessment (45%), and Interview (10%). Commissioner Thomas moved to approve the process as presented; it was seconded by Commissioner Paone. All were in favor.
 - b. Police Officer Winter 2021 | Establish Recruitment Process
Talent & Inclusion Administrator VanDeWoestyne presented a recruitment process that would include a State Mandated Physical Ability Test, as well as both a State Mandated Written Exam (30%) and Interview (70%). Commissioner Guest moved to approve the process as presented; it was seconded by Commissioner Thomas. All were in favor.
- V. Old Business:
 - a. Civil Service Rules and Regulations | Proposed Update Section 2
Removed from agenda until all Commissioners are present to vote.
- VI. Certification Lists: A discussion was held amongst the Commission regarding the below list(s). Commissioner Thomas moved to approve; it was seconded by Commissioner Guest. All were in favor.
 - a. Police Officer
- VII. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Guest. Meeting was adjourned at 9:10 AM.