

**City of Davenport**  
**Civil Service Commission**  
**Wednesday, November 9, 2022; 9:00 am**  
**City Hall | 226 West Fourth Street | Council Chambers**  
**Minutes**

Commissioners Present: Michael Schertz, Jerry Thomas, Toby Paone, and Patricia Zamora  
Ex-Officio Member Present: Latrice Lacey (Director of Civil Rights)

Staff Present: Alison Fleming (Director of Human Resources), Scott VanDeWoestyne (Talent & Inclusion Administrator), Gina Lechvar (Management Analyst I), and Andrea Maas (HR Assistant)

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Zamora. All were in favor.
- III. Minutes: Commissioner Zamora moved to approve the minutes for the October 25, 2022 meeting; it was seconded by Commissioner Thomas. All were in favor.
- IV. New Business:
  - a. Sewer Equipment Operator | Update to Minimum Qualifications  
Management Analyst I Lechvar proposed revising the required education and certifications. Lechvar additionally proposed revising the Driver's License requirement, along with language clean-up. Commissioner Zamora moved to approve all updates; it was seconded by Commissioner Paone. All were in favor.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Paone moved to approve all lists; it was seconded by Commissioner Zamora. All were in favor.
  - a. Police Services Generalist
  - b. Laborer
- VI. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Zamora. All were in favor. Meeting was adjourned at 9:10 AM.

Respectfully submitted,

  
Alison Fleming, Clerk of the Commission