

CITIZEN ADVISORY COMMITTEE MEETING MINUTES
November 2, 2020

Members present: Bird, Gilmour, Hodges, Holloway, Kiefer, R. Johnson, Lord, Miller, Obleton, Patel, Winckler, Wheeler, Woods

Members excused: Classon, Kelly, Lord

Members Absent: None

Staff present: Cameron, H. Johnson

Meeting called to order by Holloway at 6:05 PM

Roll Call

There were no citizens with business to present to the CAC.

The Chair announced new CAC member Patel.

The minutes of the July 6, 2020 meeting were reviewed. Gilmour made a motion to approve and Miller seconded. Motion carried.

The financial report through June was reviewed.

Staff presented leadership response to concerns about the ED balance from the October meeting, including ED plan to spend down federal funds.

Kiefer made a motion to approve and Bird seconded. Motion carried.

Staff discussed the Year 47 CDBG Subrecipient Application process and evaluation criteria. H. Johnson explained the process of the workshop, scoring, and awarding funds to the group as new members were present. H. Johnson discussed that due to COVID, the workshop would be virtual this year and invited any CAC members to attend and the request by the CAC to move to an electronic application was successful. H. Johnson discussed with the group the use of the IONWAVE bid system to upload agency applications.

Other Business:

H. Johnson discussed with group that the December meeting could be cancelled unless there was a need such as an agency would present an audit extension. Obleton motioned to cancel the December meeting and Wheeler seconded. The motion carried.

Obleton made a motion to adjourn and R. Johnson seconded the motion. Meeting adjourned 6:40 pm.