

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

THURSDAY, OCTOBER 21, 2021; 4:30 PM

CITY HALL | 226 WEST 4TH STREET | COUNCIL CHAMBERS

I. Roll Call

II. Approval of Minutes

A. September 2021 Meeting Minutes

III. Public Comment

IV. Old Business

V. New Business

A. Staff Intro- Tim Stephens

VI. Staff Reports

A. October 2021 Written Staff Report

B. Parks and Recreation Review Presentation

C. Riverfront Improvement Commission Report

D. Park Operations

E. Recreation

F. Revenue Facilities

G. Director's Report

VII. Advisory Time / Suggestions for Future Agenda Items

VIII. Adjournment

IX. Next Meeting Date and Location

A. Net Meeting: November 18, 2021, 4:30 p.m.

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
10/21/2021

Subject:
September 2021 Meeting Minutes

ATTACHMENTS:

Type	Description
▯ Cover Memo	September 2021 Meeting Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Rhoads, Jessica	Approved	10/21/2021 - 8:36 AM



Parks and Recreation Advisory September 16, 2021 Meeting Minutes

Board Members Present: Coiner, Kefauver, Myer, Ortiz, Peterson, Spratt and Schertz,
Staff Present: Tubbs, Hauman, Evans and Rhoads

May Meeting Minutes: Motioned by Coiner to approve the minutes, 2nd by Schertz. Minutes approved 7-0

June Meeting Minutes: Motioned by Myer to approve the minutes, 2nd by Schertz. Minutes approved 7-0

Public with Comment: Kathy Wine, River Action, spoke about safety concerns and security at Credit Island due to vandalism to the statues.

Old Business: E-Bike Code update- Spratt motioned to update the wording of the E-bike code and remove the last sentence, 2nd by Kefauver. Motion Passes 6-0
Spratt moved to approve the updated wording on (to city staff) as written, 2nd by Kefauver. Motion passes 6-0

New Business:

- Election of Officers:
 - Chair: Peterson was nominated by Schertz 2nd by Spratt. Passed 7-0
 - Vice Chair: Schertz was nominated by Coiner 2nd by Kefauver. Passed 7-0
 - Secretary: Spratt was nominated by Coiner 2nd by Schertz. Passed 7-0
 - Riverfront Improvement Commission Liaison: Myer was nominated by Schertz, 2nd by Spratt. Passed 7-0

Staff Report:

See Written Staff Report

Director's Report – No Director Report



DAVENPORT

PARKS & RECREATION

Advisory Time:

- Coiner addressed the departments staffing issues, relating it to pay and asked: Can care act funds be used to issue bonuses to part-time employees to thank them for their work? Tubbs reported she would pass along the suggestion.
- Myer addressed the current closure of Riverview Terrace Park and asked: Can we get eyes on that location with cameras or paid employees or is there something more we can do? Closing off things like the gazebos, shelters and parks looks like we have given up. Tubbs, these decisions were not made lightly and involved city council, resident's feedback and city staff. We continue to look at and discuss the best options moving forward. This is a temporary measure and has solved the current problems at this location.

Spratt moved to adjourn the meeting, Coiner 2nd. Motion passes 7-0. Meeting adjourned at 5:20 pm.

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Date
10/21/2021

Subject:
Staff Into- Tim Stephens

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	10/21/2021 - 8:36 AM

City of Davenport
Parks and Recreation Advisory Board

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Contact Info: Chad Dyson 563-326-7817

Date
10/21/2021

Subject:
October 2021 Written Staff Report

ATTACHMENTS:

Type	Description
▯ Cover Memo	October 2021 Written Staff Report

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	10/21/2021 - 8:39 AM

Park and Recreation Advisory Board
October 21, 2021
Staff Report

Notable updates from Staff

Park Operations

- Tyler park playground is installed!
- Betsy attended NRPA conference. As noted in Theresa's update, it was a very different conference. The education sessions that I attended were good, but there was more down time than needed and the vendor expo was smaller than normal. Hopefully next year's conference will be back to normal.
- The Riverview Terrace park road remains closed. While this is not ideal, it has curbed the inappropriate after-hours activity. Staff met w/ Alderwoman Meginnis and the neighbors to talk about lighting possibilities.
- Alderman Dohrmann held a neighborhood meeting at Prospect Terrace to discuss solutions to problems that the park is experiencing that are similar to what Riverview Terrace was seeing. The road that goes thru Prospect Terrace is a city street and cannot be closed down due to school bus access that is needed in that neighborhood. Public Work staff has worked with MidAmerican and an additional street light will be installed which should help cut down on after-hours activity.
- Mowing crews will be wrapping up their seasons by the end of the month.
- Parks team members will be working on installing Christmas lights at the Fejervary Learning Center and Vander Veer Park in the next few weeks.

Recreation

- Theresa Hauman attended NRPA Sept 21-23rd. It was nice to network with those in-person but very different than past events. Many less vendors for the expo and all of the keynotes and some of the sessions were virtual. It was good to talk with other agency leaders about how they handled the pandemic and the "new" normal. We learned we had provided and continue to provide many more opportunities both virtually and in-person that most agencies, as we have been "open" much more than most states throughout the nation. I did take several sessions on the new NRPA Agency Performance Review and how to utilize this metrics tool to help with grant writing and telling our story.
- Youth Soccer is ending this weekend (Sat Oct 16th) and Adult leagues are winding down. We have had positive feedback and very little issues.
- Special "Thank You" from Amanda Randerson, our Events, Education & Aquatics Supervisor that has been out for 7 weeks to all the team for covering her absence.
- Sept Fejervary Fun Day was covered by AmeriCorps and we had over 500 attend. Oct 16th-is Harvest Fest at Fejervary. We anticipate a great turnout.

- We participated in the Knights of Columbus Tootsie Roll drive earlier this month, our Special Olympic coaches and athletes were in charge of passing tootsie rolls out at the West Kimberly Walmart on Oct 1st and 2nd. The Knights of Columbus Tootsie Roll drive grants back money raised - a large portion goes to Special Olympics Iowa, Scott County Special Olympics for busses and to DPR to pay for DJ's at our dances and support for our Unified bowling program (run in June/July).
- We had our Tae Kwon Do and NEW Drums Alive classes run!
- The bids for Roosevelt Improvements closed and the new flooring and painting is being scheduled this week.
- We have a lot of special recognition planned for Oct 25th- Oct 28th for Lights On Afterschool and our Stepping Stones partnership with Davenport Community School District, including a presentation/proclamation to Council Oct 27th and a media event at Garfield School 3:30-5:00 Thurs Oct 28th.

Revenue Facilities

- Rivers Edge: Ice Sports are back in full swing.
- Rivers Edge: Soccer League Registration is ongoing.
- Golf: completed annual aeration of greens in September, now working on leaves and many fall projects.
- Golf: great weather has continued into mid October, keeping the courses busy.

Top Staff Challenges

Park Operations

- We continue to operate shorthanded. We are exploring some re-organization within our division which should allow us to increase staff wages as we are not optimistic this was a 1 year challenge!

Recreation

- Staffing is stable for Junior Theatre, and Roosevelt. We still have challenges for sports, Learn-To-Skate Hockey Classes and Stepping Stones.
- New AmeriCorps Members are settling into their sites, we continue to have recruitment challenges but have taken out an ad and wrote an article in 50plus Magazine. And have some in-person upcoming networking events.
- Unfortunately with no current Environmental Educator or Hosts we had to close Fejervary Learning Center on Labor Day, except for the Family Fun Events.
- Our Indoor Fall Soccer Registrations are strong except for high school age which is impacted by TPK facility.
- Many of the Special Needs programs are again having to be cancelled, postponed or go virtual with many providers closing participation to their members.

Revenue Facilities

- Rivers Edge hiring has been a continued struggle but is ongoing

Communication Updates

- Community Events and Programs (October & November)
 - **Chrysanthemum Display** Every day in October at Vander Veer Botanical Park & Conservatory
 - **Winnie The Pooh** Saturdays & Sundays, October 16/17 & 23/24 times vary @Junior Theatre Mainstage
 - **Junior Theatre Halloween Bash** Friday, October 22 5:30-7:30pm at Junior Theatre
 - **Friday Night Jams** Friday, October 22 6-9pm at Roosevelt Community Center
 - **Trunk-Or-Treat** Wednesday, October 27 5-7pm at Fairmount Library (Library event)
 - **Annual Halloween Parade** Saturday, October 30 6:30pm (City-wide event)
 - **AmeriCorps Service Project with Living Lands and Waters** Saturday, October 30th
 - **Holiday Lights** Every night Saturday, 11/27-Sunday, 01/02 5-9:30pm Fejervary Learning Center
 - **Gingerbread Village** Every day Saturday, 11/27-Sunday, 01/09 Self-Guided Tours through park and Conservatory Vander Veer Botanical Park
 - **Poinsettias & Lights** Every day Monday, 11/29-Sunday, 01/09 at Vander Veer Conservatory

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
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Date
10/21/2021

Subject:
Parks and Recreation Review Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	10/21/2021 - 8:38 AM

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Subject:
Net Meeting: November 18, 2021, 4:30 p.m.

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Admin, Default	Approved	10/21/2021 - 1:45 PM