

CITY OF DAVENPORT
CIVIL SERVICE COMMISSION MEETING

Wednesday, October 11, 2017

MINUTES

Commissioners Present: DeShonda Davis-Locke, John Bribriesco, Ralph Kelly ,Cassandra Erwin
and Paul Bollinger.

Staff Present: Dawn Sherman, Christina Mondanaro-Murphy and Stacy Ihrig

- I. The meeting was called to order by Chair Davis-Locke at 9:00 a.m.
- II. Human Resources Director Sherman requested item A under Old Business be moved to be first on the agenda. Chair Davis-Locke moved to approve the modified agenda. All were in favor.
- III. Commissioner Kelly moved to approve the minutes for the September 13, 2017 meeting. All approved except Commissioner Bollinger who abstained.
- IV. Old Business:
- V. Chief Washburn Jurisdictional Issue: Mike Carroll, Attorney for Chief Washburn participated by phone. Chair Davis-Locke requested before the vote to hear a summary of their briefs from each attorney. City Attorney Brian Heyer and Attorney Mike Carroll presented their case before the commission. There was discussion. Chair Davis-Locke moved that the Davenport Civil Service Commission determined they do not have jurisdiction or authority to determine the correctness of the discharge of the Chief and that the Civil Service Commission does retain the right to hear an appeal whether the Chief is entitled to a position with the City. All approved except Commissioner Bollinger who abstained. Chair Davis-Locke requested the Human Resources Department set a hearing date. The commission would like to hear from both sides.
- VI. New Business:
 - a. New Classifications: City Administrator Spiegel discussed the modification to the Assistant Chiefs positions and to the hiring process. There was discussion. Commissioner Erwin made a motion to vote. All were in favor. Commissioner Kelly moved to vote to approve the changes made to the minimum qualifications of the positions as presented. There were 2 nays and 3 yeses. Chair Davis-Locke stated the proposed changes are approved.
 - b. Upcoming Fire Chief Recruitment: City Administrator Spiegel gave an update. She stated Acting Chief Bickford has agreed to remain in this position for an extended period of time. City Administrator Spiegel stated they are looking at next spring for the Fire Chief recruitment.

VII. Old Business:

- a. DCSC Rule 2.6 Certification: Human Resources Director Sherman stated there was a request to change Rule 2.6 Promotional lists for Fire Department only, back to two years following the date of certification at the last meeting. All commissioners agreed and signed the rule except Commissioner Bollinger who abstained since he was not at the last meeting.
- b. Commissioner Training: All commissioners agreed to have training. Human Resources Director Sherman suggested it follow the regular meeting in December. All agreed.

VIII. Certification List: Network & Desktop Support Tech. Employment Manager Mondanaro-Murphy stated they received 94 applications, 7 met minimum qualifications and were sent questionnaires, 6 were returned and 1 person met all the requirements and was placed on the list. The list was approved by the commission.

IX. Clarification: The commission requested additional information at the next meeting if it was state code as to why an Assistant Chief has to be promoted internally.

X. Next meeting: November 8, 2017, at 9:00 am.

XI. Meeting adjourned at 10:00 am.