

CITIZEN ADVISORY COMMITTEE MEETING MINUTES
October 4, 2021

Members present: Classon, Gilmour, Hodges, R. Johnson, Kiefer, Lord, Nolan, Obleton, Rasso

Members excused: Bird, Kelly, Patel, Wolin

Members Absent: Holloway, Winckler

Staff present: H. Johnson, Overton, Cameron

Meeting called to order by Kiefer at 6:00 PM

Roll Call – Cameron noted that staff called upon former Chair Kiefer to run the October 5th meeting as the Chair and Vice Chair were not available. Staff thanked Kiefer for stepping in.

There were no citizens with business to present to the CAC.

The minutes of the July 12, 2021 meeting were reviewed. R. Johnson made a motion to approve with a second by Classon. Motion carried.

The financial report through June was reviewed. H. Johnson discussed the process of reprogramming remaining funds outside of the Revolving Loan Funds. Hodges made a motion to approve with a second by R. Johnson. Motion carried.

H. Johnson asked to table the appointment of the Grievance Subcommittee. There are two members eligible to fill the seat, but neither were present at the meeting, so the appointment of the second vacant seat was tabled until the November meeting. Once the second seat appointment is made by the chair, both grievance subcommittee appointments will be forwarded to the Mayor for confirmation before City Council. Classon made a motion to table the appointment until November and Lord seconded the motion, the motion carried.

H. Johnson gave an overview of the public input and planning process for CDBG, for the benefit of new members. Overton gave the CAC members a summary of the public input results for Year 48, which will take place in August/September of this year. H. Johnson reviewed the process of taking the results from the Annual Community Input Survey, American Community Survey, Housing Needs Assessment, Analysis of Impediment to Fair Housing and ensuring the needs are encapsulated in the local objectives and application. CAC discussed the results and Classon made a motion to retain the local objectives as written, Lord seconded the motion and the motion carried.

H. Johnson gave an overview of the application review process.

H. Johnson reviewed the potential of no new business for the December meeting. Classon made a motion to cancel the December meeting, but withdrew the motion.

H. Johnson let the committee know a current subrecipient has requested an extension for their audit and this will be presented at the November meeting.

Hodges moved to adjourn the meeting. Lord seconded. Motion carried.

Meeting adjourned at 6:37 pm.