

City of Davenport
Civil Service Commission
Friday, August 19, 2022; 9:00 am
City Hall | 226 West Fourth Street | Council Chambers

Minutes

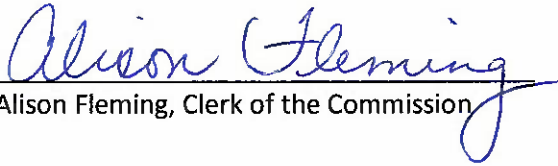
Commissioners Present: Michael Schertz, Jerald Thomas, Toby Paone, and Patricia Zamora
Ex-Officio Member Present:

Staff Present: Alison Fleming (Director of Human Resources), Gina Lechvar (Management Analyst I), Andrea Maas (HR Assistant), and Allison Zurcher (Senior Benefits & Employment Manager)

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Zamora. All were in favor.
- III. Minutes: Commissioner Paone moved to approve the minutes for the July 13, 2022 meeting; it was seconded by Commissioner Thomas. All were in favor.
- IV. New Business:
 - a. Street Heavy Maintenance Worker | Update to Minimum Qualifications
Management Analyst Lechvar proposed revising the required experience and the CDL requirement. Commissioner Paone moved to approve all updates; it was seconded by Commissioner Zamora. All were in favor.
 - b. District Chief | Updated Certification List
Director Fleming requested approval to update the current District Chief certification list due to an employee's request for voluntary demotion as outlined in Iowa Code Chapter 400 and Davenport Civil Service Commission Rule 2.1. Commissioner Paone moved to approve this request; it was seconded by Commissioner Zamora. All were in favor.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Zamora moved to approve all lists; it was seconded by Commissioner Paone. All were in favor.
 - a. Police Major
 - b. Code Enforcement Officer I
 - c. Street Heavy Maintenance Worker

VI. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Zamora. All were in favor. Meeting was adjourned at 9:12 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission