

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

THURSDAY, AUGUST 18, 2022; 4:30 PM

CITY HALL | 226 WEST 4TH STREET | COUNCIL CHAMBERS

I. Roll Call

II. Approval of Minutes

A. July Meeting Minutes- Action

III. Public Comment

IV. Old Business

V. New Business

A. Kathryn Kirschbaum Rec Trail Dedication- Discussion

VI. Staff Reports

A. August 2022 Staff Report

B. Riverfront Improvement Commission Report

C. Park Operations

D. Recreation

E. Revenue Facilities

F. Director's Report

VII. Advisory Time / Suggestions for Future Agenda Items

VIII. Adjournment

IX. Next Meeting Date and Location

A. Next meeting: September 15, 2022 at 4:30p.m. City Hall, Council Chambers

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Recreation
Contact Info: Chad Dyson 563-326-7817

Date
8/18/2022

Subject:
July Meeting Minutes- Action

ATTACHMENTS:

Type	Description
▢ Cover Memo	July Meeting Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/15/2022 - 11:31 AM



**Parks and Recreation Advisory
July 21, 2022
Meeting Minutes**

Board Members Present: Coiner, Kefauver, Meyer, Peterson, Powell, Spratt, and Wittemeyer

Staff Present: Betsy Tubbs, Theresa Hauman, Troy Evans and Jessica Rhoads

Location: Council Chambers, City Hall 226 W 4th Street

May, 2022 Meeting Minutes: Motion to approve the June 2022 meeting minutes presented by Kefauver, 2nd by Wittemeyer. Motion Passes 5-0

Public with Comment:

- None

Old Business:

- None

New Business:

- None

Staff Report:

- See Written Staff Report

Director Report:

- None

Advisory Time:

- Powell gave a verbal update on the DOLA subcommittee meetings and future timeline.
- B.Tubbs gave an update on budget kick off and requested project ideas be submitted by early October.

Spratt moved to adjourn the meeting Kefauver 2nd. Motion passed 5-0, meeting adjourned at 5:20.

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Recreation
Contact Info: Chad Dyson 563-326-7817

Date
8/18/2022

Subject:
Kathryn Kirschbaum Rec Trail Dedication- Discussion

ATTACHMENTS:

Type	Description
▯ Cover Memo	Kathryn Kirschbaum Bike Trail Dedication Request

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Rhoads, Jessica	Approved	8/15/2022 - 11:32 AM

Original Resident Request:

Dear Alderman Dickman,

I would like to see the Davenport part of the Duck Creek bike trail renamed as the Kathryn Kirschbaum bike trail. She was a veteran who served in the Army Medical Corps who after she moved here was elected 8th ward alderman and then alderman at large. She became the first woman mayor of Davenport in 1971 and with a population of 98,464 citizens Davenport was the second biggest municipality with a woman mayor at that time.

She did many great things while she was in public office like being an outspoken advocate for peace and in March of 1971 went to Paris for the Citizens Conference on Ending the War in Indo-China.

She was an avid cyclist and pushed hard for a designated bike route on city streets, and the first leg of the Davenport bike path was constructed during her time in office.

This is why I would like to see the Davenport Bike trail renamed in her honor.

Respectfully,

Mary M. Maher

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Recreation
Contact Info: Chad Dyson 563-326-7817

Date
8/18/2022

Subject:
August 2022 Staff Report

ATTACHMENTS:

Type	Description
▯ Cover Memo	August 2022 Staff Report

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/15/2022 - 11:34 AM

Park and Recreation Advisory Board

August 18, 2022

Staff Report

Riverfront Improvement Commission up-date: Chris Meyer

Notable updates from Staff

Park Operations

- Normal parks operations day to day stuff is happening – mowing, custodian, and maintenance!
- Mark McCubbin began work as our full time Maintenance Specialist. He will work on plumbing, electrical and HVAC as well as irrigation and aquatic needs. We are excited to have him on board.
- Vander Veer and Dillon fountain remain a challenge. Staff is trying everything they can think of as well as calling in contractors. If we cannot get them figured out, we will be entering a large CIP to request fund for repair.
- CIP projects continue to move along. Northwest playground was installed last week and pre-bids for various projects are scheduled or have been held. We continue to make progress!!
- Final Party in the Park will occur tonight at Emeis park. Parties have been successful again this year.

Recreation

- Team busy preparing Fall / Winter programs and catalog.
- Adaptive and Inclusive (Sherrie Fischer)
 - Successes
 - Camp is coming to a close we had very happy, fun and hot summer!
 - They will be coming next week to finish the carpet at Roosevelt. Once this is done and we get bulletin boards hung our original Roosevelt Improvement Park Development project will be mostly complete!
 - Challenges
 - Staffing became an issue (people not showing up, people taking fulltime jobs and leaving early) but we are able to finish the summer with minimal staff and all of our AmeriCorps members.
- Performing Arts (Daniel Sheridan)
 - Successes
 - 3 week long summer camps completed: Kingdom Kreation, Dance Camp, and Mini-Camp Treasure Hunters. Preparation for Summer theatre & dance class performances.
 - Grant Wood Elementary Outreach to Reading site

- Challenges
 - Fall Prep and hiring. Recruiting now.
- Sports & Leagues (Cole McLeod)
 - Successes
 - Corporate Games went great with over 2,500 participants in 23 events.
 - Adult spring leagues wrapped up in July with no issues and the fall leagues kicked off last week with similar participation numbers.
 - Challenges
 - Won't have enough enrollments to run our flag football program this fall. Haven't been able to run the past few years. Might be time to discontinue offering the program.
- Events, Education, & Aquatics (Amanda Randerson)
 - Successes
 - We had an enjoyable night under the stars for our Movie in the Park. The weather was perfect. Wizard of Oz was wonderful! We had 4 amazing food trucks. The Junior Theatre Staff, Ops Crew, AmeriCorps, and Youth Corps Volunteers were all incredible and efficient. And the crowd was fantastic, especially those who participated in the crafts and dress up contests.
 - Pools are coming to a close, which means the beginning of the shutdown process.
 - We are ramping up for a new Learn to Skate session. Special congratulations to many of our Learn to Skate students and instructors who went on to use the skills they have learned to place state and national competitions.
 - Challenges
 - With us being so close to the end of the season for pools, many staff have already started putting in their notice. Some have started heading to camps for school. Many have left to go on family vacations. Several also wanted off for the Fair or RAGBRAI. Then, we were effected by random illnesses. It resulted in us having to close 2 times at the pools due to low staffing

Revenue Facilities

- Turf Technician will begin work August 22. He will work on irrigation and turf care immediately. We are excited to have him on board. This position was vacant all spring and summer season.
- Cosmic Golf Range will conclude its inaugural season this August as planned.
- Golf has been busy with many outings and overall play due to great weather and course conditions.
- Rivers Edge is in summer mode, preparing for the upcoming winter season.
- Rivers Edge parking lot is currently zoned off in particular areas for bridge work and parking lot resurfacing.

Top Staff Challenges

Park Operations

- Staffing!
- Finding time to write SOPs to along for clearer succession planning.

Recreation

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Revenue Facilities

- Golf staff leaving and reducing hours for college and high school.
- Rivers Edge staffing for this winter season.

Communication Updates

The Fall/Winter 2022 Recreation Guide is anticipated to be made available to the public at the end of August digitally and in print at the beginning of September.

- **Community Events (August-September)**
 - **Party in the Park** Thursday, 8/18 | 5:30-7:30PM | Emeis Park
 - **Fejervary Family Fun Day** Saturday, 8/20 | 12-3PM | Fejervary Learning Center
 - **Country Hoedown** Friday, 9/9 | 6-8:30PM | Veteran's Memorial Park – Bettendorf (Adaptive & Inclusive Event)
 - **Fejervary Family Fun Day** Saturday, 9/17 | 12-3PM | Fejervary Learning Center
 - **Movies in the Park - Onward** Saturday, 9/17 | 6-10PM | Fejervary Park
- **Recreation Programs (August-September)**
 - **Fall Learn to Skate Lessons** Various days, 8/22-10/22 | The River's Edge
 - **The Secret Life of Trees** Thursday, 9/1 | 1-2PM | Credit Island Lodge
 - **My PlayClub** Saturday, 9/3 | 10-11:30AM | Gabe's All Inclusive Play Village
 - **Fall Collage Theatre** Thursdays, 9/15-11/17 | 7-8PM | Duck Creek Lodge
 - **Fall Theatre and Dance Classes** Various days, 9/12-11/20 | Davenport Junior Theatre
- **Notable Dates (August-September)**
 - Fejervary Aquatic Center closes Saturday, 8/20
 - Annie Wittenmyer Aquatic Center closes for season Sunday, 8/21
 - Fall Color display at Vander Veer Conservatory begins in September.
 - Adult Sports League registration opens 9/1 and closes 9/30.
 - City of Davenport River Bandits Night at Modern Woodman Friday, 9/9
 - New Nature & Garden programs will kick off in September at Credit Island Lodge, Duck Creek Lodge and Vander Veer Conservatory.
 - The Fall/Winter 2022 Recreation Guide is anticipated to go public end of August digitally and in print at the beginning of September.

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Parks and Recreation Advisory Board

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Contact Info: Chad Dyson 563-326-7817

Date
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Subject:

Next meeting: September 15, 2022 at 4:30p.m. City Hall, Council Chambers

REVIEWERS:

Department	Reviewer	Action	Date
Public Safety Committee	Rhoads, Jessica	Approved	8/15/2022 - 11:33 AM