

CITY OF DAVENPORT

CIVIL SERVICE COMMISSION

WEDNESDAY, JULY 10, 2019; 9:00 AM

CITY HALL | 226 WEST FOURTH STREET

MINUTES

Commissioners Present: Ralph Kelly, Paul Bollinger, Karen Guest, and Michael Schertz

Ex-Officio Member Present: Latrice Lacey

Staff Present: Mallory Merritt (HR Director), Christina Mondanaro-Murphy (Assistant HR Director), Courtney Jones (Management Analyst), Scott VanDeWoestyne (Inclusion & Equity Administrator), and Kari Thoren (HR Administrative Assistant)

- I. The meeting was called to order by Chair Kelly at 9:00 am.
- II. Agenda: Commissioner Guest moved to approve the agenda, it was seconded by Commissioner Bollinger. All were in favor.
- III. Minutes: Commissioner Guest moved to approve the minutes for the June 12, 2019 and June 24, 2019 meetings, it was seconded by Commissioner Bollinger.
- IV. New Business:
 - a. Police Sergeant and Corporal Examination Process: Inclusion & Equity Administrator VanDeWoestyne presented the examination process for both the Police Sergeant and Corporal examination process for approval to the Commission. Both processes will be comprised of three components; a written examination worth 45%, assessment center component worth 45%, and an interview worth 10%. Commissioner Bollinger moved to accept both processes, it was seconded by Commissioner Guest. All were in favor.
- V. Old Business:
 - a. Civil Service Rules and Regulations Update (Sections I and II): Sections I and II were presented at the June 12th meeting. Commissioner Guest provided edits to the documents which Director Merritt will incorporate into a final draft that will be disseminated to the Commission for review. This will be voted on at the August 14th meeting.
 - b. Code Enforcement Officer I Update (Animal Control): On June 25th the Humane Society of Scott County returned to negotiations with the City of Davenport and temporarily extended the contract for 90 days. Negotiations are continuing, and it is likely that the City will secure a three year contract for continued Animal Control services. At present, it does not appear the City will be assuming Animal Control responsibilities.
 - c. Reminder: Appeal Hearing for Kiss is scheduled for July 31, 2019 at 9:00AM
- VI. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Guest moved to approve all lists, it was seconded by Commissioner Bollinger. All were in favor.

- i. Sewer Maintenance Worker
- ii. Equipment Service Worker
- iii. Police Officer

VII. Adjournment: Meeting adjourned at 9:21 am.