

CITIZEN ADVISORY COMMITTEE MEETING MINUTES
July 12, 2021

Members present: Classon, Gilmour, Hodges, Holloway, R. Johnson, Nolan, Obleton, Wolin, Rasso

Members excused: Bird, Lord, Kiefer

Members Absent: Kelly, Patel, Winckler

Staff present: H. Johnson, Overton

Meeting called to order by Holloway at 6:00 PM

Roll Call

There were no citizens with business to present to the CAC.

Two new staff members were introduced to the CAC. Jay Wolin and Adela Rasso joined the CAC for the first time. The incumbent CAC members introduced themselves.

The minutes of the March 1st meeting were reviewed. Classon made a motion to approve with a second by R. Johnson. Motion carried.

The financial report through May was reviewed. Obleton made a motion to approve with a second by Hodges. Motion carried.

Staff reviewed the CAC bylaws regarding the Grievance Subcommittee. The subcommittee required 5 members, three of which must be residents of low/moderate income areas defined by HUD. The current subcommittee members are Obleton, Hodges, and R. Johnson. With recent CAC member resignations, there are two vacancies, at least one of which must be filled by a CAC member who is a resident of a low/moderate income area. Classon volunteered to fill one of the vacant seats, and there were no objections from other members to his appointment by the Chair. The second vacancy must be filled by a member of a low/moderate income census tract that is not already on the grievance subcommittee. There are two members eligible to fill the seat, but neither was present at the meeting, so the appointment of the second vacant seat was tabled until the November meeting. Once the second seat appointment is made by the chair, both grievance subcommittee appointments will be forwarded to the Mayor for confirmation before City Council.

H. Johnson gave an overview of the public input and planning process for CDBG, for the benefit of new members. Overton gave the CAC members a preview of the public input process for Year 48, which will take place in August/September of this year. The draft survey was presented, and CAC was given an opportunity to comment or make suggestions for this year's survey. CAC was instructed to submit comments and suggestions by Friday 7/16, after which time the survey would be finalized and distributed.

Staff informed the CAC that there is no anticipated pressing business for the August or September CAC meeting. Classon moved to cancel the August and September meetings, subject to the call of the Chair if pressing business arises. Nolan seconded the motion. Motion carried.

Hodges moved to adjourn the meeting. Gilmour seconded. Motion carried.

Meeting adjourned at 6:48 pm.