

AFFIRMATIVE ACTION ADVISORY COMMISSION MEETING

CITY OF DAVENPORT, IOWA

THURSDAY, JULY 1, 2021; 4:00 PM

COUNCIL CHAMBERS, CITY HALL

I. Approval of Minutes

- A. Approval of May 6, 2021 minutes

II. New Business

- A. Applicant Workshops

III. Old Business

- A. Brainstorming; Action Plan items for Inclusion & Equity Plan for EEO

IV. Adjourn

City of Davenport
Affirmative Action Advisory Commission

Department:
Contact Info:

Date

Subject:
Approval of May 6, 2021 minutes

ATTACHMENTS:

Type	Description
▢ Cover Memo	May 2021 minutes

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Vandewoestyne, Scott	Approved	6/29/2021 - 10:55 AM



AFFIRMATIVE ACTION ADVISORY COMMISSION

Minutes of May 6, 2021 Meeting

Commissioners Present: B. Zelsdorf, J. Newton-Butt, V. Kelly, R. Nimtz, T. Farley (phone)

Commissioners Absent: M. Shrikhande

Staff/Council present: S. VanDeWoestyne

Guest(s): N/A

Call to Order: The meeting was called to order at 4:03 p.m. by B. Zelsdorf.

Approval of Minutes: J.. Newton-Butt moved to have the minutes of the March 2021 meeting approved, B. Zelsdorf seconded. All ayes.

New Business:

1. S. VanDeWoestyne initiated the discussion on the review and renewal of the Inclusion & Equity Plan for EEO. The plan was last updated in 2019, and is on a bi-annual review schedule. T. Farley led a conversation on including well-documented Action Plans for each area that are underutilized. The City is doing a lot of different outreach activities presently but they need to be documented to provide accountability. T. Farley will be assisting staff and the commission on brain-storming sessions in the future to prepare these action plans. The Plan will be updated over the coming months and approved at a future commission meeting.
2. S. VanDeWoestyne shared that he will be seeking Civil Service approval for initiating another hiring process for Police Officer.
3. S. VanDeWoestyne briefly shared the current part-time and full-time opening available.

Old Business:

1. J. Newton-Butt made a motion to nominate V. Kelly as Vice-Chair. T. Farley seconded. All ayes.

Other Business:

1. S. VanDeWoestyne shared the upcoming collaboration Applicant Workshops between the Davenport NAACP and the City.

Adjournment

B. Zelsdorf moved to adjourn the meeting, seconded by V. Kelly. All ayes. The meeting was adjourned at 4:45 p.m.

City of Davenport
Affirmative Action Advisory Commission

Department:
Contact Info:

Date

Subject:
Applicant Workshops

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Vandewoestyne, Scott	Approved	6/29/2021 - 10:46 AM

City of Davenport
Affirmative Action Advisory Commission

Department:
Contact Info:

Date

Subject:
Brainstorming; Action Plan items for Inclusion & Equity Plan for EEO

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Vandewoestyne, Scott	Approved	6/29/2021 - 10:48 AM