

CITY OF DAVENPORT

CIVIL SERVICE COMMISSION

MONDAY, JUNE 24, 2019; 4:00 PM

CITY HALL | 226 WEST FOURTH STREET

MINUTES

Commissioners Present: Ralph Kelly, Michael Schertz, and Patt Zamora.

Ex-Officio Member Present: None.

Staff Present: Mallory Merritt (HR Director), Christina Mondanaro-Murphy (Assistant HR Director), Courtney Jones (Management Analyst), and Kari Thoren (HR Administrative Assistant)

- I. The meeting was called to order by Chair Kelly at 4:00 pm.
- II. Agenda: Commissioner Zamora moved to approve the agenda, it was seconded by Commissioner Schertz. All were in favor.
- III. New Business:
 - a. Director Merritt presented the update to the Code Enforcement Officer I job description. The job description has been expanded to include: municipal enforcement and compliance duties including enforcing and ensuring compliance with local animal control ordinances such as responding to stray animal calls and investigating complaints, transporting animals, issuing citations, etc. The pay range was also increased to reflect the added responsibilities. The reason for this update was due to failed negotiations regarding animal control services. Commissioner Zamora moved to approve updates, it was seconded by Commissioner Schertz. All were in favor.
- IV. Old Business:
- V. Adjournment: Meeting adjourned at 4:07 pm.