

City of Davenport
Civil Service Commission
Wednesday, June 14, 2023; 9:00 am
City Hall | 226 West Fourth Street | Council Chambers
Minutes

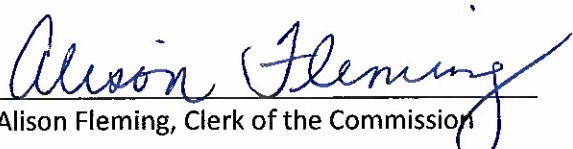
Commissioners Present: Michael Schertz, Jerry Thomas, and Patricia Zamora

Ex-Officio Member Present:

Staff Present: Alison Fleming, Human Resources Director; Gina Lechvar, Management Analyst II; Sarah Bradley, Human Resources Manager; Andrea Maas, Human Resources Assistant

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Zamora. All were in favor.
- III. Minutes: Commissioner Thomas moved to approve the minutes for the May 10, 2023 meeting; it was seconded by Commissioner Zamora. All were in favor.
- IV. New Business: Commissioner Zamora moved to approve all new business; it was seconded by Commissioner Thomas. All were in favor.
 - a. Laborer | Update to Minimum Qualifications
Management Analyst II Lechvar proposed revising the Commercial Driver's License time frame requirement, along with language clean-up.
 - b. Park Technician | Update to Minimum Qualifications
Management Analyst II Lechvar proposed revising the education and Commercial Driver's License requirements, along with language clean-up.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below list. Commissioner Zamora moved to approve the list; it was seconded by Commissioner Thomas. All were in favor.
 - a. Engineering Process Coordinator
- VI. Adjournment: Commissioner Zamora moved to adjourn the meeting; it was seconded by Commissioner Thomas. All were in favor. Meeting was adjourned at 9:11 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission