

CITY OF DAVENPORT
CIVIL SERVICE COMMISSION

Friday, June 8, 2018

MINUTES

Commissioners Present: Ralph Kelly, Cassandra Erwin, Paul Bollinger and Karen Guest.

Staff Present: Christina Mondanaro-Murphy, Mallory Merritt and Latrice Lacey.

- I. The meeting was called to order by Chair Kelly at 9:00 a.m.
- II. Agenda: Vice Chair Erwin moved to approve the agenda, it was seconded, and all were in favor.
- III. Minutes: Vice Chair Erwin moved to approve the minutes for the May 9, 2018, it was seconded, and all were in favor.
- IV.
- V. Certification Lists:
Forestry Technician – This was an entry level position. 44 applied, 33 did not meet minimum qualifications, 11 were invited to test. 6 showed to test which also included a practical test, 1 failed, 1 did not pass the background, 4 passed and were placed on the civil service list.
- VI. Old Business:
 - A. Commission Training – HR Director Merritt advised she is reviewing the process. The commission agreed on a date for the training of September 12 after the regularly scheduled Civil Service meeting.
 - B. Affirmative Action Officer - Vice Chair Erwin requested a written Affirmative Action Report. HR Director Merritt will look into it.
- VII. Meeting adjourned at 9:11 am.