
CITIZEN ADVISORY COMMITTEE MEETING MINUTES

JUNE 6, 2022

Members present: BIRD, COOPER, GILMOUR, GLEASON, HOLLOWAY, KEIFER, LORD, NOLAN, OBLETON, PATEL, RASSO (ADELA), RASSO (ALAN), WILLS

Members excused: HODGES, JOHNSON (R)

Members Absent: NONE

Staff present: JOHNSON (H), OVERTON

- A. Roll Call
 - a. Thirteen members present and two excused
- B. Meeting called to order at 6:00 PM by Chair Holloway
- C. Citizens with CAC business to present to the CAC
 - a. There were no citizens with business present
- D. Review and approval of April 4, 2022 Meeting
 - a. Wills made a motion to approve with a second by Keifer. Motion approved.
- E. Review and acceptance of the financial report through March 2022
 - a. Johnson (H) gave a review of the report and an explanation of left over funding from subrecipients.
 - b. The question was asked regarding the CDBG admin amount and Public Services cap. Johnson (H) provided the explanation of how the CDBG caps Public Services at 15% of the grant allocation and how admin is determined.
 - c. Keifer made a motion to approve with a second by Lord.
- F. Preview of Year 49 Public Input Process
 - a. Overton gave an overview of the annual public input process. CAC members are welcome to provide suggestions and/or edits to materials presented no later than Friday, June 17th. The public input cycle will run July 15 – August 25.
 - b. Question was asked if a CAC member knows of a Non-Profit Agency who would like to apply for funding what is the process. Johnson (H) explained that they keep an interest list and to contact the CED office to discuss the requirements. Additionally CAC members were reminded that if they are in a financial or decision making role for any non-profit agencies they need to complete a *Conflict of Interest* form.

G. Other Business

- a. Johnson (H) explained that staff does not anticipate CAC business in July, August, or September and if the CAC chooses to cancel those meetings the next one would be October 3, 2022. The October meeting will review local objectives and results of the public input.
- b. Nolan made a motion to suspend the meetings in July, August, and September unless pressing business with a second by Rasso (Adela). Next CAC meeting will be October 3, 2022.

H. Adjourn

- a. Nolan made a motion to adjourn and Gilmour seconded. Meeting adjourned at 6:29 PM.