

CITY COUNCIL MEETING

City of Davenport, Iowa

Wednesday, May 27, 2020; 5:30 PM

City Hall, 226 W 4th St, Council Chambers

A partially electronic meeting is being held because a fully “in person” meeting is impossible or impractical due to concerns for the health and safety of Council members, staff, and the public presented by COVID-19, and to follow the Governor’s proclamation directing social distancing and placing restrictions on gatherings.

I. Moment of Silence

II. Pledge of Allegiance

III. Roll Call

IV. Meeting Protocol and Decorum

V. Approval of Minutes

Approval of the City Council Meeting Minutes for May 13, 2020.

VI. City Administrator Update

VII. Report on Committee of the Whole

Approval of the Report on Committee of the Whole for May 20, 2020.

VIII. Appointments, Proclamations, Etc.

A. Appointments

1. Library Board of Trustees

- Joe Heinrichs (New Appointment)
- Craig Cooper (Re-Appointment)
- Amanda Motto (Re-Appointment)

2. Historic Preservation Commission

- Kevin Lesthaeghe (New Appointment)
- Christine Powers (Re-Appointment)

3. Housing Commission

- Joyce Miller (Re-Appointment)
- Gary Susich (Re-Appointment)

4. Zoning Board of Adjustment

- Jim Reistroffer (Re-Appointment)

B. Proclamations

1. Motorcycle Awareness Month - May 2020

IX. Petitions and Communications from Council Members and the Mayor

X. Individual Approval of Items on the Discussion Agenda

1. Resolution approving the contract for the 46th St Patching - Marquette St to Warren St project to Hawkeye Paving Corporation of Bettendorf, IA in the amount of \$320,460.50, CIP #35042. [Ward 7]
2. Motion approving the following noise variance request for the listed dates and time.

NTS Corporate Housing; Drive-in Movie Nights; NorthPark Mall, 320 W Kimberly Rd; 6:00 p.m. - 11:00 p.m. Tuesday-Saturday beginning June 5 through October 31, 2020; Outdoor movies, over 50 dBa. [Ward 7]

3. Motion approving the following beer and liquor license application.

A. New license, new owner, temporary permit, temporary outdoor area, location transfer, etc (as noted):

Ward 1

Family Dollar Store #21879 (Family Dollar Stores of Iowa, LLC) - 2378 Rockingham Rd - New Carry-Out License - License Type: C Beer/B Wine
Subject to approval of 600' distance separation waiver

B. Request for waiver of 600 foot separation from child care providers rule:

Ward 1

Family Dollar Store #21879 (Family Dollar Stores of Iowa, LLC) - 2378 Rockingham Rd - New Carry-Out License - License Type: C Beer/B Wine

XI. Approval of All Items on the Consent Agenda

****NOTE:** These are routine items and will be enacted at the City Council Meeting by one roll call vote without separate discussion unless an item is requested to be removed and considered separately.

1. Second Consideration: Ordinance for Case ORD20-01 being the request of the City of Davenport to amend several sections of Title 17 of the Municipal Code entitled "Zoning." [All Wards]
2. Second Consideration: Ordinance for Case REZ20-01 being the request of the City of Davenport to rezone the properties located at all four corners of the intersection of N Pine St and W 3rd St from R-4C, Single and Two-Family Central Residential District to C-1, Neighborhood Commercial District. [Ward 3]
3. First Consideration: Ordinance amending Schedule V of Chapter 10.96 entitled "Four-Way Stop Intersections" by deleting 68th St at Jebens Ave and adding 67th St at Jebens Ave. [Ward 8]

4. First Consideration: Ordinance amending Sections 3.32.040 and 3.32.060 of the Davenport Municipal Code reallocating the tax levy rates between operating and capital uses for the Downtown SSMID District without increasing the total tax levy. [Ward 3]
5. Resolution approving the Public Transportation Agency Safety Plan (PTASP) for Davenport CitiBus as required by the Federal Transit Administration (FTA). [All Wards]
6. Resolution accepting the Federal CARES Act grant offer of \$69,000 and the approval of associated Grant Agreement between the City of Davenport and the Federal Aviation Administration. [Ward 8]
7. Resolution accepting the FY19 Contract Sewer Repair Program for Hometown Plumbing and Heating Co of Davenport, IA, CIP #30044 and #33001. [All Wards]
8. Resolution approving and authorizing the execution of an agreement between the City of Davenport and the Iowa Department of Transportation (DOT) covering the provision of federal-aid funding for the Elm St Bridge Over Canadian Pacific Railroad Replacement Project, CIP #21006. [Ward 5]
9. Resolution awarding the contract for the 2020 Microsurfacing Program to Missouri Petroleum Products Co, LLC of St. Louis, MO in the amount of \$229,401.05, CIP #35042. [Wards 4, 5, & 8]
10. Resolution approving the plans, specifications, form of contract, and estimate of cost for the 2020 Crack Seal Program, CIP #35042. [Wards 3, 4, 5, & 6]
11. Resolution approving the plans, specifications, form of contract, and estimate of cost for the Sterilite Intersection Improvements - Hillandale Rd (145th Ave) and Slopertown Rd project, CIP #35029. [Ward 8]
12. Resolution approving the plans, specifications, form of contract, and estimate of cost for the Northwest Blvd and N Division St Left Turn Lanes project, CIP #38009. [Ward 8]
13. Resolution approving the plans, specifications, form of contract, and estimate of cost for the Hydrogen Sulfide Abatement Project at the Davenport Compost Facility, CIP #23056. [Ward 1]
14. Resolution approving a blanket contract for the purchase of road salt for the 2020-2021 winter season (including base purchase and supplemental order) to Compass Minerals America, Inc of Overland Park, KS in the amount of \$58.32/ton for the base purchase and \$77.93/ ton for the supplemental order. [All Wards]
15. Resolution amending the FY20 Operating and Capital Improvement Budgets. [All Wards]
16. Resolution setting a Public Hearing authorizing the City to convey the vacated portion of the original Division St right-of-way to the owner of adjacent parcels W0303-13B and W0303-22B. [Ward 8]
17. Motion approving beer and liquor license applications.

A. New license, new owner, temporary permit, temporary outdoor area, location transfer, etc. (as noted):

Ward 6

Portillo's Hot Dogs (Portillo's Hot Dogs, LLC) - 2741 E 53rd St - Outdoor Area - License upgrade from B Beer to Beer/Wine

B. Annual license renewals (with outdoor area renewals as noted):

Ward 1

Frackies (Frackie's Pub, Inc) - 2820 Rockingham Rd - License Type: C Liquor

Herb's Tap Inc (Herb's Tap, Inc) - 3701 Rockingham Rd - License Type: C Liquor

QC Mart (Bethany Enterprises, Inc) - 2747 Rockingham Rd - License Type: C Beer

Roadrunners Roadhouse (J.W.'S First and Last Lap, Inc) - 3803 Rockingham Rd - Outdoor Area - License Type: C Liquor

Ward 2

Hy-Vee Wine and Spirits (Hy-Vee, Inc) - 3301 W Kimberly Rd - License Type: E Liquor

Jeno's Little Hungary (Jeno's Little Hungary, Inc) - 4908 N Pine St - Outdoor Area - License Type: C Liquor

SNS Mart (Sleesha Mini Mart LLC) - 1715 W Kimberly Rd - License Type: C Beer

Ward 3

Geezer's Draffhouse (Geezer's Inc) - 1654 W 3rd St - Outdoor Area - License Type: C Liquor

Golden Mart (Golden Mart Inc) - 1026 W River Dr - License Type: E Liquor

La Finca LLC (La Finca LLC) - 916 W 2nd St - License Type: B Beer

River Drive Smoke Shop (AB Kazi LLC) - 828 W River Dr - License Type: E Liquor

Rudy's Tacos (Majec Inc) - 326 Cedar St - License Type: B Beer

Sippis Restaurant (Sippis Inc) - 406 W 2nd St - Outdoor Area - License Type:

C Liquor

Cedar Street Inn (Fleetfood Incorporated) - 810 Cedar St - License Type: C Liquor

Ward 4

CVS/Pharmacy #8659 (Iowa CVS Pharmacy, LLC) - 1777 Division St - License Type: E Liquor

Famous Liquors (Jay Liquor Inc) - 2604 W Locust St - License Type: E Liquor

Mississippi Valley Fairgrounds (Mississippi Valley Fair, Inc) - 2815 W Locust St - Outdoor Area - License Type: C Liquor

SC Mini Mart (SC Minimart LLC) - 1511 W Locust St - License Type: C Beer

The Gardens (Washington Gardens, LLC) - 1301 W 13th St - Outdoor Area - License Type: C Liquor

Ward 5

Bicycle Rack Sports Grill (Sports Station Inc) - 3303 Brady St - Outdoor Area - License Type: C Liquor

Expresslane (Expresslane, Inc) - 1909 Harrison St - License Type: C Beer

Ward 6

Aldi Inc #80 (Aldi Inc - Corporation) - 5262 Elmore Ave - License Type: C Beer

Biaggi's Ristorante Italiano LLC (Biaggi's Ristorante Italiano LLC) - 5195 Utica Ridge Rd - License Type: C Liquor

Fresh Thyme Farmers Market (Lake Venture, LLC) - 2130 E Kimberly Rd - License Type: C Liquor

Los Agaves Mexican Grill (Los Agaves, Inc) - 4882 Utica Ridge Rd - Outdoor Area - License Type: C Liquor

Pancho's Mexican Grill (Central Coast Hospitality, Inc) - 4888 Utica Ridge Rd - License Type: B Beer

Portillo's Hot Dogs (Portillo's Hot Dogs, LLC) - 2741 E 53rd St - Outdoor Area - License Type: B Beer

QC Marts (Bethany Enterprises, Inc) - 2415 E 53rd St - License Type: C Beer

QC Marts (Bethany Enterprises, Inc) - 2845 E 53rd St - License Type: C Beer

Your Pie (The Gizzeria Group, Inc) - 4520 E 53rd St - Outdoor Area - License Type: Beer/Wine

Ward 7

American Legion Post 26 (Davenport Post #26, The American Legion, Inc) - 702 W 35th St - Outdoor Area - License Type: C Liquor

Azteca 4 (Azteca 4, Inc) - 3566 Brady St - License Type: C Liquor

CVS Pharmacy #8658 (Iowa CVS Pharmacy, LLC) - 1655 W Kimberly Rd - License Type: E Liquor

Lunardi's (T.S. Lundardi, Inc) - 102 E Kimberly Rd, Ste E - License Type: C Liquor

Mo Bradys (DRC Ventures, Inc) - 4830 N Brady St - License Type: C Liquor

Olive Garden Italian Restaurant #1144 (GMRI Inc) - 330 W Kimberly Rd - License Type: C Liquor

Sanchos (Lorbil Enterprises Inc) - 307 E George Washinton Blvd - License Type: C Liquor

Ward 8

Holiday Inn Express Hotel and Suites (Davenport Lodging Associates, LLC) - 401 Veteran's Memorial Pkwy - License Type: B Liquor

Love's Travel Stop #476 (Love's Travel Stops & Country Stores, Inc) - 8255 Northwest Blvd - License Type: C Beer

QC Marts (Bethany Enterprises, Inc) - 6807 Northwest Blvd - License Type: C Beer

18. Motion awarding the purchase of security cameras and recording equipment to Thompson Electronics Company of Peoria, IL in the amount of \$55,252, CIP #69025, #67002, and #23035. [All Wards]
19. Motion authorizing the City Administrator to enter into negotiations with Vigilant Solutions on the implementation of a City-wide license plate reader program. [All Wards]

XII. Other Ordinances, Resolutions and Motions

XIII. Public with Business

PLEASE NOTE: At this time individuals may address the City Council on any matters of City business not appearing on this agenda. This is not an opportunity to discuss issues with the Council members or get information. In accordance with Open Meetings law, the Council can not take action on any complaint or suggestions tonight, and can not respond to any allegations at this time.

Please state your Name and Ward for the record. There is a five (5) minute time limit. Please end your comments promptly.

XIV. Reports of City Officials

XV. Adjourn

City of Davenport

Agenda Group:
Department: City Clerk
Contact Info: Brian Krup 563-326-6163
Wards:

Action / Date
5/27/2020

Subject:
Approval of the City Council Meeting Minutes for May 13, 2020.

ATTACHMENTS:

Type	Description
▣ Backup Material	CC Min 051320

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Admin, Default	Approved	5/21/2020 - 9:56 AM

City of Davenport, Iowa
City Council Meeting Minutes

Wednesday, May 13, 2020

The City Council of Davenport, Iowa met in regular session on Wednesday, May 13, 2020 at 5:30 p.m. in the Council Chambers at Davenport City Hall, 226 W 4th St, Davenport, IA with Mayor Mike Matson presiding and all Aldermen present (the following Aldermen were present via telephone: Ald. Dickmann, Ald. Dohrmann, Ald. Jobgen, Ald. Lee, Ald. Meginnis, and Ald. Peacock). A partially electronic meeting was held because a fully "in person" meeting was impossible or impractical due to concerns for the health and safety of Council members, staff, and the public presented by COVID-19, and to follow the Governor's proclamation directing social distancing and placing restrictions on gatherings.

I. Moment of Silence

II. Pledge of Allegiance

III. Roll Call

IV. Meeting Protocol and Decorum

V. Approval of Minutes

APPROVED

Approval of the City Council Meeting minutes for April 22, 2020.

VI. City Administrator Update

VII. Report on Committee of the Whole

APPROVED

Approval of the Report on Committee of the Whole for May 6, 2020.

COUNCIL CHAMBERS, CITY HALL, Davenport, Iowa, Wednesday, May 6, 2020 -- The Council met in Committee of the Whole at 5:30 p.m. with Mayor Matson presiding and all Aldermen present (the following Aldermen were present via telephone: Ald. Dickmann, Ald. Dohrmann, Ald. Gripp, Ald. Jobgen, Ald. Meginnis, and Ald. Peacock). A partially electronic meeting was held because a fully "in person" meeting was impossible or impractical due to concerns for the health and safety of Council members, staff, and the public presented by COVID-19, and to follow the Governor's proclamation directing social distancing and placing restrictions on gatherings.

*The following **Public Hearings** were held: Community Development: 1) for Case ORD20-01 being the request of the City of Davenport to amend several sections of Title 17 of the Municipal Code entitled "Zoning" and 2) for Case REZ20-01 being the request of the City of Davenport to rezone the properties located at all four corners of the intersection of N Pine St and W 3rd St from R-4C, Single and Two-Family Central Residential District, to C-1, Neighborhood Commercial District. Public Works: 1) on the FY21 Iowa Department of Transportation State Transit Assistance (STA) Grant application in the amount of \$417,211; 2) on the plans, specifications, form of contract, and estimate of cost for the FY21 Sidewalk Program, CIP #28025; 3) on the plans, specifications, form of contract, and estimate of cost for the 46th St Patching - Marquette to Warren project, CIP #35042; and 4) on the plans, specifications, form of contract, and estimate of cost for the Water Pollution Control Plant UV Disinfection Project, CIP #39005.*

***Action items for Discussion:** (The votes on all motions were by voice vote. All votes were unanimous unless specifically noted.) Community Development: Ald. Lee reviewed all items listed. On motion by Ald. Lee, second by Ald. Ambrose item #1, First Consideration: Ordinance for Case ORD20-01 being the request of the City of Davenport to amend several sections of Title 17 of the Municipal Code entitled "Zoning," moved to the Discussion Agenda and all other items moved to the Consent Agenda. Public Safety: Ald. Ambrose reviewed all items listed. On motion by Ald.*

Jobgen, second by Ald. Dunn all items moved to the Consent Agenda. Public Works: Ald. Dunn reviewed all items listed. On motion by Ald. Dohrmann, second by Ald. Ambrose all items moved to the Consent Agenda. Finance: Ald. Condon reviewed all items listed. On motion by Ald. Peacock, second by Ald. Ambrose all items moved to the Consent Agenda. Council adjourned at 6:04 p.m.

VIII. Appointments, Proclamations, Etc.

A. Appointments

APPROVED 2020-186

1. Civil Rights Commission

- Michael Guster (New Appointment)

- Ethelene Boyd (New Appointment)

B. Proclamations

ISSUED 2020-187

1. National Police Week: May 10-16, 2020 (Peace Officer Memorial Day: May 15, 2020)

2. Military Appreciation Week: May 11-16, 2020

3. Public Works Week: May 17-23, 2020

IX. Petitions and Communications from Council Members and the Mayor

X. Individual Approval of Items on the Discussion Agenda

On motion by Ald. Ambrose, second by Ald. Dunn with all Aldermen present voting aye, the following Ordinance moved to second consideration:

1. First Consideration: Ordinance for Case ORD20-01 being the request of the City of Davenport to amend several sections of Title 17 of the Municipal Code entitled "Zoning." [All Wards]

MOVED TO SECOND CONSIDERATION

XI. Approval of All Items on the Consent Agenda

****NOTE:** These are routine items and will be enacted at the City Council Meeting by one roll call vote without separate discussion unless an item is requested to be removed and considered separately.

On motion by Ald. Ambrose, second by Ald. Dunn with all Aldermen present voting aye, the Consent Agenda was approved as follows:

1. Third Consideration: Ordinance amending Schedule XV of Chapter 10.96 entitled "Pedestrian Traffic Signals" by deleting 2nd Street east of Fillmore Street. [Ward 3]

ADOPTED 2020-188

ORDINANCE NO. **2020-188**

AN ORDINANCE AMENDING CHAPTER 10.96 ENTITLED SCHEDULES OF THE MUNICIPAL CODE OF DAVENPORT, IOWA, BY AMENDING SCHEDULE XV PEDESTRIAN TRAFFIC SIGNALS THERETO BY DELETING 2ND STREET EAST OF FILLMORE STREET.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF DAVENPORT, IOWA:

Section 1. That Schedule XV Pedestrian Traffic Signals of the Municipal Code of Davenport, Iowa, be and the same is hereby amended by deleting the following:

2nd Street east of Fillmore Street.

SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

EFFECTIVE DATE. This ordinance shall be in full force and effective after its final passage and publication as by law provided.

Approved: 5/13/2020; Mike Matson, Mayor; Attest: Brian Krup, Deputy City Clerk

2. First Consideration: Ordinance for Case REZ20-01 being the request of the City of Davenport to rezone the properties located at all four corners of the intersection of N Pine St and W 3rd St from R-4C, Single and Two-Family Central Residential District to C-1, Neighborhood Commercial District. [Ward 3] **MOVED TO SECOND CONSIDERATION**

3. Resolution for Case F20-01 being the request of Townsend Engineering for a final plat of Interstate 80 Airport Industrial Park (I80AIP) 11th Addition on 11.6 acres, being a replat of lot 1 of I80AIP 9th Addition located at 2805 Research Parkway containing 2 industrial lots to facilitate development. [Ward 8] **ADOPTED 2020-189**

4. Resolution for Case F20-02 being the request of Townsend Engineering for a final plat for a 21-lot subdivision on 18.19 acres, more or less, of property located on the west side of Northwest Blvd approximately 725 feet north of W 46th St. [Ward 7] **ADOPTED 2020-190**

5. Resolution setting a Public Hearing regarding the proposed sale of vacated former public right-of-way located at N Elsie Ave extended north of W 3rd Pl (Schuetzenpark Gilde, petitioner). [Ward 1] **ADOPTED 2020-191**

6. Resolution approving the contracts and bonds for the FY21 Contract Sewer Repair Program to three contractors, each in the amount of \$250,000, and allowing the Public Works Director/Assistant City Administrator the ability to change order a contract with a maximum contract value of \$1,050,000, CIP #30053 and #33001. [All Wards] **ADOPTED 2020-192**

7. Resolution approving the FY21 Iowa Department of Transportation State Transit Assistance (STA) Grant application in the amount of \$417,211. [All Wards] **ADOPTED 2020-193**

8. Resolution approving the plans, specifications, form of contract, and estimate of cost for the FY21 Sidewalk Program, CIP #28025. [All Wards] **ADOPTED 2020-194**

9. Resolution approving the plans, specifications, form of contract, and estimate of cost for the 46th St Patching - Marquette to Warren project, CIP #35042. [Ward 7]

ADOPTED 2020-195

10. Resolution accepting the Duck Creek Streambank Stabilization project completed by Legacy Corporation of East Moline, IL. The project was completed with a final contract amount of \$339,998.60, CIP #33030. [Wards 2 & 7]

ADOPTED 2020-196

11. Resolution accepting the River Dr Median Removal project completed by Langman Construction, Inc of Rock Island, IL. The project was completed with a final contract amount of \$228,172.09 funded in CIP #35044. [Ward 3]

ADOPTED 2020-197

12. Resolution approving the plans, specifications, form of contract, and estimate of cost for the Water Pollution Control Plant Ultraviolet Disinfection Project, CIP #39005. [Ward 1]

ADOPTED 2020-198

13. Resolution approving the contract for the Water Pollution Control Plant Ultraviolet Disinfection Project – Bidding and Construction Related Services to Strand Associates, Inc in the amount not-to exceed \$747,000, CIP #39005. [Ward 1]

ADOPTED 2020-199

14. Resolution awarding the contract for the Caterpillar Engine #1 bottom end overhaul at the Water Pollution Control Plant to Altorfer Inc in the amount of \$198,226.95. [All Wards]

ADOPTED 2020-200

15. Resolution awarding a contract to purchase and install new playground equipment at Junge Park to Cunningham Recreation of Ankeny, IA in the amount of \$124,982.71, CIP #64079. [Ward 7]

ADOPTED 2020-201

16. Motion approving the Five-Year Consolidated Plan for Federal Fiscal Years 2020-2024 and the Annual Plan for Year 46 (July 1, 2020 - June 30, 2021). [All Wards]

PASSED 2020-202

17. Motion approving the following noise variance request for various events on the listed dates and times.

PASSED 2020-203

Mississippi Valley Fair, Inc; 2815 W Locust St; various dates/times in 2020 May through September (see attached list); Outdoor events/music, over 50 dBa. [Ward 4]

18. Motion approving an engineering and architectural service contract to Studio 483 Architects of Davenport, IA in the amount of \$87,100 for the Modern Woodman Park Floodwall Extension and Workout Room Addition project, CIP #23049. [Ward 3]

PASSED 2020-204

19. Motion authorizing payment to Bi-State Regional Commission for FY20 membership dues in the amount of \$57,042. [All Wards]

PASSED 2020-205

XII. Other Ordinances, Resolutions and Motions

1. *On motion by Ald. Ambrose, second by Ald. Gripp with all Aldermen present voting aye (except Ald. Lee), the rules were suspended to add and vote on the following items:*

2. *Ald. Lee made a motion to amend the Motion by adding an end date of November 1, 2020, seconded by Ald. Dickmann. The motion failed with only Ald. Lee, Ald. Peacock, and Ald. Dickmann voting aye.*

On motion by Ald. Ambrose, second by Ald. Gripp with all Aldermen present voting aye (except Ald. Lee), the following Motion passed:

Motion directing the City Administrator or designees to allow the temporary use of the public sidewalk from 8:00 a.m. - 11:30 p.m. daily by downtown food establishments for additional seating so long as they maintain proper social distancing and do not materially impede the use of the public sidewalk by pedestrians and others, subject to observation and adherence of all applicable federal, state, and local regulations. [Ward 3]

PASSED 2020-206

3. *On motion by Ald. Ambrose, second by Ald. Dunn with all Aldermen present voting aye (except Ald. Lee), the following Motion passed:*

Motion directing the City Administrator or designees to allow the temporary use of the public sidewalk from 8:00 a.m. - 11:30 p.m. daily by Village of East Davenport food establishments for additional seating so long as they maintain proper social distancing and do not materially impede the use of the public sidewalk by pedestrians and others, subject to observation and adherence of all applicable federal, state, and local regulations. [Ward 5]

PASSED 2020-207

4. *On motion by Ald. Ambrose, second by Ald. Dunn with all Aldermen present voting aye (except Ald. Lee), the following Motion passed:*

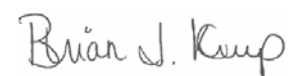
Motion directing the City Administrator or designees to allow the temporary use of the public sidewalk from 8:00 a.m. - 11:30 p.m. daily by Hilltop Campus Village food establishments for additional seating so long as they maintain proper social distancing and do not materially impede the use of the public sidewalk by pedestrians and others, subject to observation and adherence of all applicable federal, state, and local regulations. [Wards 3, 4, & 5]

PASSED 2020-208

XIII. Public with Business

XIV. Reports of City Officials

XV. Adjourn **6:43 p.m.**



Brian Krup
Deputy City Clerk

City of Davenport

Agenda Group:
Department: City Clerk
Contact Info: Brian Krup 563-326-6163
Wards:

Action / Date
5/27/2020

Subject:
Approval of the Report on Committee of the Whole for May 20, 2020.

ATTACHMENTS:

Type	Description
▣ Backup Material	COW Report 052020

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Admin, Default	Approved	5/21/2020 - 10:00 AM

COUNCIL CHAMBERS, CITY HALL, Davenport, Iowa, Wednesday, May 20, 2020--The Council observed a moment of silence. Pledge of Allegiance. The Council met in Committee of the Whole at 5:30 p.m. with Mayor Matson presiding and all Aldermen present (the following Aldermen were present via telephone: Ald. Dickmann, Ald. Dohrmann, Ald. Jobgen, Ald. Lee, Ald. Meginnis, and Ald. Peacock). A partially electronic meeting was held because a fully "in person" meeting was impossible or impractical due to concerns for the health and safety of Council members, staff, and the public presented by COVID-19, and to follow the Governor's proclamation directing social distancing and placing restrictions on gatherings.

The following **Public Hearings** were held: Public Works: 1) on the plans, specifications, form of contract, and estimate of cost for the Sterilite Intersection Improvements - Hillandale Rd (145th Ave) & Slopertown Rd project, CIP #35029; 2) on the plans, specifications, form of contract, and estimate of cost for the Northwest Blvd and N Division St Left Turn Lanes project, CIP #38009; 3) on the plans, specifications, form of contract, and estimate of cost for the 2020 Crack Seal Program, CIP #35042; and 4) on the plans, specifications, form of contract, and estimate of cost for the Hydrogen Sulfide Abatement Project at the Davenport Compost Facility, CIP #23056. Finance: 1) to amend the FY20 Operating and Capital Improvement Budgets.

Action items for Discussion: (The votes on all motions were by voice vote. All votes were unanimous unless specifically noted.) Community Development: Ald. Gripp reviewed all items listed. On motion by Ald. Lee, second by Ald. Ambrose all items moved to the Consent Agenda. Public Safety: Ald. Ambrose reviewed all items listed. On motion by Ald. Jobgen, second by Ald. Dunn items #2 (Motion approving the noise variance request for NTS Corporate Housing's Drive-in Movie Nights at NorthPark Mall) and #4 (Motion approving the liquor license and the request for waiver of 600 foot separation from child care providers for Family Dollar at 2378 Rockingham Rd) moved to the Discussion Agenda and all other items moved to the Consent Agenda. Public Works: Ald. Dunn reviewed all items listed. On motion by Ald. Dohrmann, second by Ald. Ambrose item #10 (Resolution approving the contract for the 46th St Patching – Marquette St to Warren St project to Hawkeye Paving Corporation of Bettendorf, IA in the amount of \$320,460.50, CIP #35042) moved to the Discussion Agenda and all other items moved to the Consent Agenda. Finance: Ald. Condon reviewed all items listed. On motion by Ald. Peacock, second by Ald. Ambrose all items moved to the Consent Agenda.

Council adjourned at **6:07 p.m.**

City of Davenport

Agenda Group:
Department: Office of the Mayor
Contact Info: Tiffany Thorndike 563-888-2066
Wards:

Action / Date
5/27/2020

Subject:
Library Board of Trustees
- Joe Heinrichs (New Appointment)
- Craig Cooper (Re-Appointment)
- Amanda Motto (Re-Appointment)

Background:
Joe Heinrichs is a new appointment and Craig Cooper and Amanda Motto are both re-appointments to the Library Board of Trustees. Term dates for Joe Heinrichs, Craig Cooper and Amanda Motto is 7/1/20 - 6/30/26.

REVIEWERS:

Department	Reviewer	Action	Date
Office of the Mayor	Thorndike, Tiffany	Approved	5/1/2020 - 8:54 AM

City of Davenport

Agenda Group:

Department: Office of the Mayor

Contact Info: Tiffany Thorndike 563-888-2066

Wards:

Action / Date

5/27/2020

Subject:

Historic Preservation Commission

- Kevin Lesthaeghe (New Appointment)
- Christine Powers (Re-Appointment)

Background:

Kevin Lesthaeghe is a new appointment and Christine Powers is a re-appointment to Historic Preservation Commission. Both Kevin Lesthaeghe and Christine Powers' term date is 7/1/20 - 6/30/23.

REVIEWERS:

Department

Reviewer

Action

Date

Office of the Mayor

Thorndike, Tiffany

Approved

5/1/2020 - 8:56 AM

City of Davenport

Agenda Group:
Department: Office of the Mayor
Contact Info: Tiffany Thorndike 563-888-2066
Wards:

Action / Date
5/27/2020

Subject:
Housing Commission
- Joyce Miller (Re-Appointment)
- Gary Susich (Re-Appointment)

Background:
Joyce Miller and Gary Susich are both re-appointments to the Housing Commission. Terms for both Joyce Miller and Gary Susich are August 1, 2020 - July 31, 2022.

REVIEWERS:

Department	Reviewer	Action	Date
Office of the Mayor	Thorndike, Tiffany	Approved	5/20/2020 - 10:12 AM

City of Davenport

Agenda Group:

Department: Office of the Mayor

Contact Info: Tiffany Thorndike 563-888-2066

Wards:

Action / Date

5/27/2020

Subject:

Zoning Board of Adjustment

- Jim Reistroffer (Re-Appointment)

Background:

Jim Reistroffer is a re-appointment to the Zoning Board of Adjustment and his term is 8/1/2020 - 7/31/2025.

REVIEWERS:

Department	Reviewer	Action	Date
Office of the Mayor	Thorndike, Tiffany	Approved	5/20/2020 - 10:24 AM

City of Davenport

Agenda Group:
Department: Office of the Mayor
Contact Info: Samantha Torres 563-326-7701
Wards:

Action / Date
5/27/2020

Subject:
Motorcycle Awareness Month - May 2020

REVIEWERS:

Department	Reviewer	Action	Date
Office of the Mayor	Admin, Default	Approved	5/21/2020 - 10:49 AM

City of Davenport

Agenda Group:
Department: Public Works - Admin
Contact Info: Nicole Gleason 563-327-5150
Wards:

Action / Date
5/27/2020

Subject:
Resolution approving the contract for the 46th St Patching - Marquette St to Warren St project to Hawkeye Paving Corporation of Bettendorf, IA in the amount of \$320,460.50, CIP #35042.
[Ward 7]

Recommendation:
Adopt the Resolution.

Background:
An Invitation to Bid was issued and sent to contractors on April 21, 2020. The Purchasing Division opened and read six responsive and responsible bids on May 12, 2020. See bid tab attached.

This contract is for the patching of 46th St between Marquette St and Warren St, including pavement removal, sidewalk ramp and driveway approach replacement, subdrain, 8" PCC driving surface, painted pavement markings and symbols, and seeding.

Hawkeye Paving Corporation was the lowest responsive and responsible bidder.

Funding for this project is from the CIP #35042 High Volume Street Repair Program.

ATTACHMENTS:

Type	Description
▣ Resolution Letter	PW_RES_46th St Patching - Marquette to Warren
▣ Cover Memo	Bid Tab for Greensheet

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Admin	Lechvar, Gina	Approved	5/14/2020 - 10:30 AM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:30 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 2:25 PM

Resolution No. _____

Resolution offered by Alderman Dunn.

RESOLVED by the City Council of the City of Davenport.

RESOLUTION approving the contract for the 46th St Patching - Marquette St to Warren St to Hawkeye Paving Corporation of Bettendorf, IA and authorizing Mayor Mike Matson or designee to sign and manage any related agreements.

WHEREAS, the City needs to contract for the 46th St Patching - Marquette St to Warren St; and

WHEREAS, Hawkeye Paving Corporation of Bettendorf, IA was the lowest responsive and responsible bidder;

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Davenport, Iowa, that:

1. The contract for the 46th St Patching - Marquette St to Warren St project to Hawkeye Paving Corporation of Bettendorf, IA is approved; and
2. Mayor Mike Matson or designee is authorized to sign and manage any related agreements;

Attest:

Approved:

Brian Krup
Deputy City Clerk

Mike Matson
Mayor

CITY OF DAVENPORT, IOWA
TABULATION OF BIDS

DESCRIPTION: PATCHING 46TH ST MARQUETTE TO WARREN

BID NUMBER: 20-132

OPENING DATE: MAY 12, 2020

GL ACCOUNT NUMBER: CIP #35042

RECOMMENDATION: AWARD THE BID TO HAWKEYE PAVING
CORPORATION OF BETTENDORF IA

<u>VENDOR NAME</u>	<u>BID AMOUNT</u>
Hawkeye Paving Corporation of Bettendorf IA	\$ 320,460.50
Langman Construction Inc of Rock Island IL	\$321,989.43
N J Miller Inc of Bettendorf IA	\$332,764.00
McCarthy Improvement Company of Davenport IA	\$367,415.23
Centennial Contractors of the Quad Cities of Moline IL	\$368,303.25
CDMI Concrete Contractors Inc of Port Byron IL	\$382,658.75

Approved By Kurt Keller 5-13-2020
Purchasing Date

Approved By Nicole Gleason 5/13/2020
Department Director Date

Approved By Brandi Coury 5-13-2020
Budget/CIP Date

Approved By Linda Stollard 5-13-2020
Interim Finance Director Date

City of Davenport

Agenda Group:
Department: Public Safety
Contact Info: Brian Krup 563-326-6163
Wards:

Action / Date
5/27/2020

Subject:
Motion approving the following noise variance request for the listed dates and time.

NTS Corporate Housing; Drive-in Movie Nights; NorthPark Mall, 320 W Kimberly Rd; 6:00 p.m. - 11:00 p.m. Tuesday-Saturday beginning June 5 through October 31, 2020; Outdoor movies, over 50 dBa. [Ward 7]

Recommendation:
Pass the Motion.

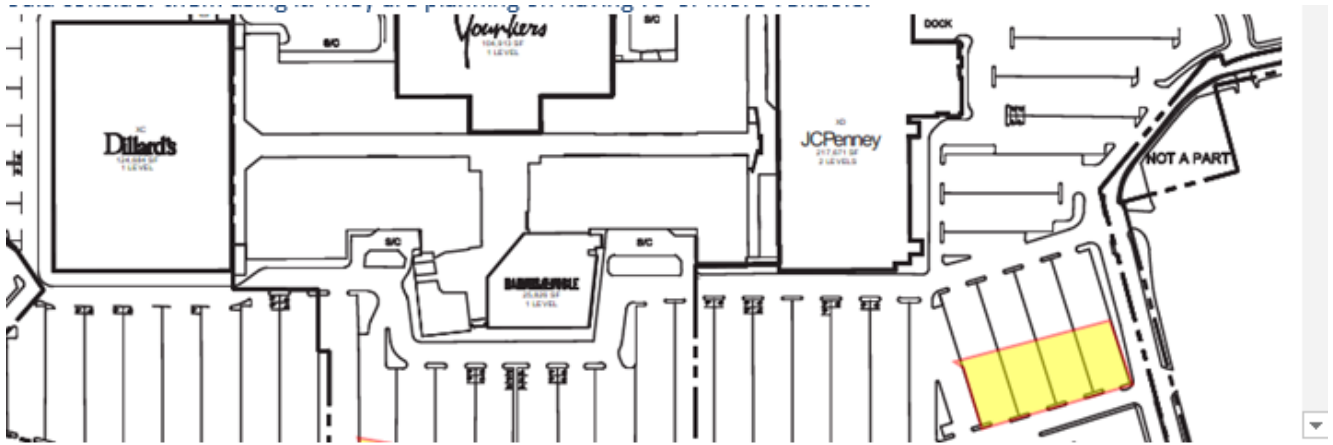
Background:
The following request for a noise variance has been received pursuant to the Davenport Municipal Code Chapter 8.19 Noise Abatement, Section 8.19.090 Special Variances.

ATTACHMENTS:

Type	Description
▣ Backup Material	NorthPark Drive In Movie Site map

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Admin, Default	Approved	5/14/2020 - 11:58 AM



City of Davenport

Agenda Group:
Department: Public Safety
Contact Info: Sherry Eastman 563-326-7795
Wards:

Action / Date
5/27/2020

Subject:
Motion approving the following beer and liquor license application.

A. New license, new owner, temporary permit, temporary outdoor area, location transfer, etc (as noted):

Ward 1

Family Dollar Store #21879 (Family Dollar Stores of Iowa, LLC) - 2378 Rockingham Rd - New
Carry-Out License - License Type: C Beer/B Wine
Subject to approval of 600' distance separation waiver

B. Request for waiver of 600 foot separation from child care providers rule:

Ward 1

Family Dollar Store #21879 (Family Dollar Stores of Iowa, LLC) - 2378 Rockingham Rd - New
Carry-Out License - License Type: C Beer/B Wine

Recommendation:
Pass the Motion.

Background:
The following application has been reviewed by the Police, Fire, and Zoning Departments.

ATTACHMENTS:

Type	Description
Backup Material	Family Dollar Liquor License Information

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Folland, Linda	Approved	5/14/2020 - 11:28 AM
Finance Committee	Folland, Linda	Approved	5/14/2020 - 11:28 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 5:56 PM

November 26, 2019

To Whom It May Concern:

Family Dollar Stores of Iowa, LLC has made application to the Iowa Alcoholic Beverages Division for an alcohol license at their store located at **2378 Rockingham Road, Davenport, IA 52802**. Family Dollar has applied for a **beer and wine packaged sales license, for off-premises consumption**.

In accordance with the City of Davenport's license approval process, it's been determined that the following state registered home child development center lies within 600 feet (590 feet) of this Family Dollar Store:

Shannon Ramirez, 428 S. Lincoln Avenue, Davenport

Ms. Ramirez has been contacted regarding Family Dollar's intent to apply for the alcohol license and she has stated that she supports the application for the beer and wine license.

You are receiving this letter because you own property within 600 feet of this store.

If you have any questions, concerns or objections relating to this application for a beer and wine license, please contact Alyssa Dickinson, Licensing Specialist at GrayRobinson, PA.

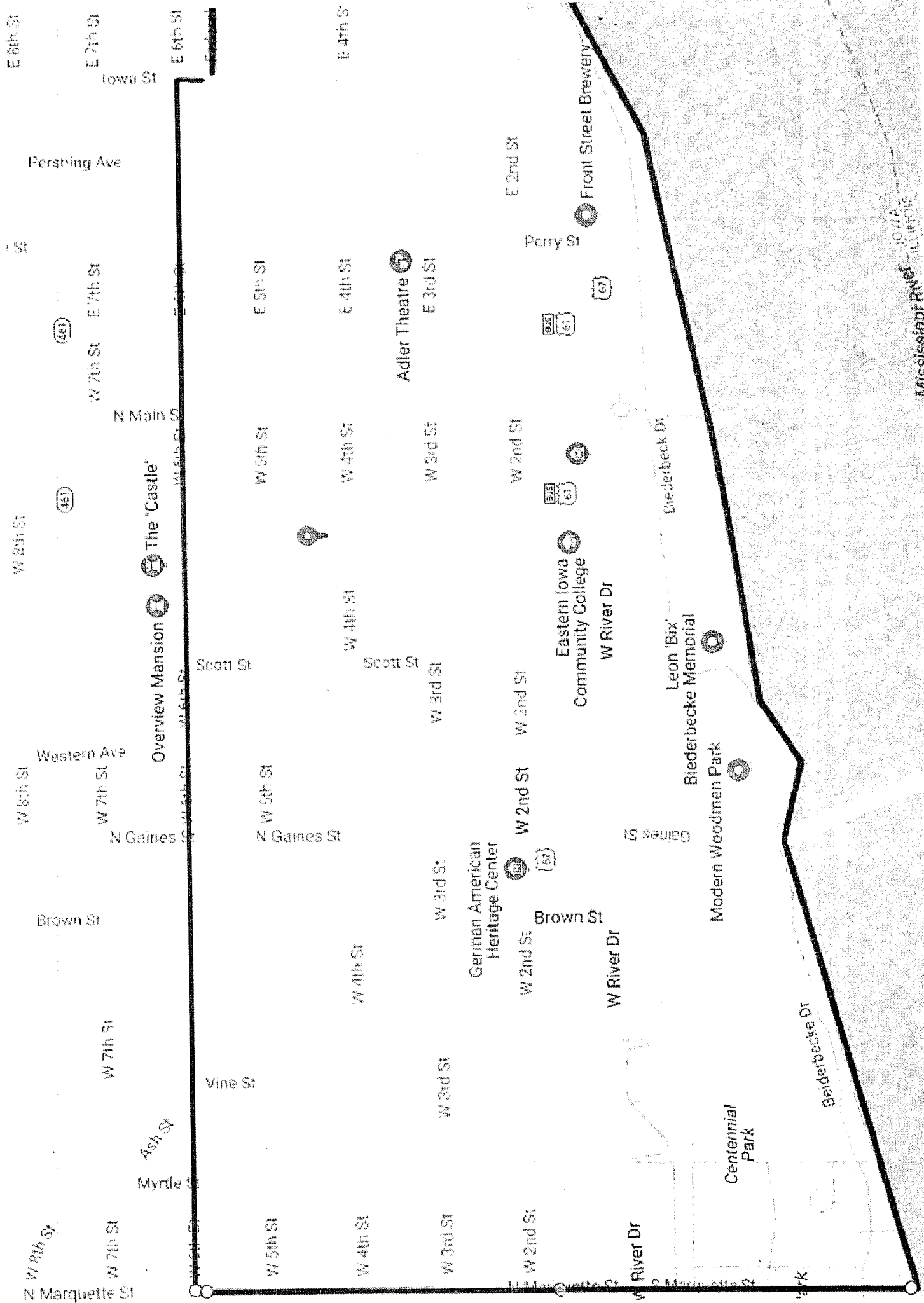
Alyssa Dickinson, Licensing Specialist
GrayRobinson, PA
301 S. Bronough Street, Suite 600
Tallahassee, FL 32301
(850) 577-6962
alyssa.dickinson@gray-robinson.com

This application will be heard at a Davenport City Council Meeting at the beginning of 2020. If you would like to attend this meeting, please refer to the City's website for details of the Council Meeting scheduling.

Sincerely,



Alyssa Dickinson
Licensing Specialist
GrayRobinson, PA



ParcelId	OwnerName	OwnerAddress1	OwnerCityStZip
K0033-04	BAS-E LLC (Deed)	510 SCHMIDT RD	DAVENPORT IA 52802
J0042-08	SNOW DALEN F II (Deed)	2532 ROCKINGHAM RD	DAVENPORT IA 52802
J0042-09	PAAVO JEFFREY R (Deed)	2526 ROCKINGHAM RD	DAVENPORT IA 52802
J0042-10	JENSEN KAREN (Deed)	2522 ROCKINGHAM RD	DAVENPORT IA 52802
J0042-11	SASS PAUL D (Deed)	2516 ROCKINGHAM RD	DAVENPORT IA 52802
J0042-11	SASS GLENDA K (Deed)	2516 ROCKINGHAM RD	DAVENPORT IA 52802
J0042-12	JOANN K VESOLE TRUST (Deed)	2490 HEATHER GLEN AV	BETTENDORF IA 52722
J0042-12	KOL TOV LLC SERIES 1 (Deed)	2490 HEATHER GLEN AV	BETTENDORF IA 52722 000 52722
J0042-13	JOANN K VESOLE TRUST (Deed)	2490 HEATHER GLEN AV	BETTENDORF IA 52722
J0042-13	KOL TOV LLC SERIES 1 (Deed)	2490 HEATHER GLEN AV	BETTENDORF IA 52722 000 52722
J0042-14	LOPEZ J AUGUSTIN (Deed)	1641 W 34TH ST	DAVENPORT IA 52806
J0042-14	LOPEZ RAQUEL (Deed)	1641 W 34TH ST	DAVENPORT IA 52806
J0042-15	FARLEY JOHN R (Deed)	2505 BOIES AV	DAVENPORT IA 52802
J0042-15	CUBBAGE BECKY K (Deed)	2505 BOIES AV	DAVENPORT IA 52802
J0042-16	GOMEZ BEVERLY (Deed)	2509 BOIES AVE	DAVENPORT IA 52802
J0042-17	ABBAS CAROL (Deed)	2515 BOIES AV	DAVENPORT IA 52802
J0042-17	JOHNSTON KEVIN (Deed)	2515 BOIES AV	DAVENPORT IA 52802
J0041-04D	ALTER COMPANY (Contract)	700 OFFICE PKWY	SAINT LOUIS MO 63141
J0041-04D	GOLDSTEIN BERNARD (Deed)	C/O ALTER COMPANY BOX 3708	DAVENPORT IA 52808
J0040-02	BROADSTONE FD PORTFOLIO II LLC (Deed)	500 VOLVO PARKWAY	CHESAPEAKE VA 23320
J0040-03	BROADSTONE FD PORTFOLIO II LLC (Deed)	500 VOLVO PARKWAY	CHESAPEAKE VA 23320
J0040-04	JEGQC PROPERTIES LLC (Deed)	951 S ROLFF ST	DAVENPORT IA 52802
J0039-03	SOLIS CLEMENTE (Deed)	2512 BOIES AV	DAVENPORT IA 52802
J0039-03	SOLIS DALIA (Deed)	2512 BOIES AV	DAVENPORT IA 52802
J0039-04	MCGINNIS RUTH F (Deed)	2510 BOIES AV	DAVENPORT IA 52804
J0039-05	HINRICHS MICHAEL J (Deed)	2502 BOIES AVE	DAVENPORT IA 52802
J0039-14	ANGELO KRYSTIN M (Deed)	624 ROSE LN	DAVENPORT IA 52802
J0039-14	ANGELO JILLIAN (Deed)	624 ROSE LN	DAVENPORT IA 52802
J0040-05	JEGQC PROPERTIES LLC (Deed)	951 S ROLFF ST	DAVENPORT IA 52802
J0040-21	JEGQC PROPERTIES LLC (Deed)	951 S ROLFF ST	DAVENPORT IA 52802
J0039-17	GENVENTURES INC (Deed)	1227 E RUSHOLME AV	DAVENPORT IA 52803
J0039-20B	OSSIAN KENNETH C (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894
J0039-20B	OSSIAN KAREN S (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894

J0039-20A	OSSIAN KENNETH C (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722
J0039-20A	OSSIAN KAREN S (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722
J0039-19A	OSSIAN KENNETH C (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894
J0039-19A	OSSIAN KAREN S (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894
J0039-19B	OSSIAN KENNETH C (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722
J0039-19B	OSSIAN KAREN S (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722
J0039-01	JO PROPERTIES LLC (Deed)	PO BOX 4301	DAVENPORT IA 52808
J0039-02	MATHIAS GARY (Deed)	2516 BOIES AVE	DAVENPORT IA 52802
J0040-12	MINASIAN REI LLC (Deed)	2316 5TH AVE	MOLINE IL 61265
J0040-15	MERRIHEW ROLF (Deed)	PO BOX 2151	DAVENPORT IA 52809
J0040-16	MCFARLAND JASON A SR (Deed)	2319 BOIES AV	DAVENPORT IA 52802
J0040-17	JANSEN RICHARD B (Deed)	2321 BOIES AV	DAVENPORT IA 52802
J0040-17	JANSEN MONA L (Deed)	2321 BOIES AV	DAVENPORT IA 52802
J0040-18	CAHILL CHARLES E (Deed)	2325 BOIES AV	DAVENPORT IA 52802
J0040-20	JOHN F NISLY REVOC TRUST (Deed)	3808 EASTERN AVE	DAVENPORT IA 52807
J0040-19	SASS CORD R (Deed)	2329 BOIES AV	DAVENPORT IA 52802
J0040-24	BRODERICK JENNIFER (Deed)	2340 BOIES AV	DAVENPORT IA 52802
J0040-24	BRODERICK TAWNA (Deed)	2340 BOIES AVE	DAVENPORT IA 52802
J0040-25	PARA 1 LLC (Deed)	2724 E 28TH CT	DAVENPORT IA 52803
J0040-26	FIELDS GEORGE H (Deed)	2334 BOIES AV	DAVENPORT IA 52802
J0040-26	FIELDS LYLE C (Deed)	2334 BOIES AV	DAVENPORT IA 52802
J0040-26	FIELDS PATRICIA J (Deed)	2334 BOIES AV	DAVENPORT IA 52802
J0040-27	SINDT ALVIN W (Deed)	2328 BOIES AV	DAVENPORT IA 52802
J0040-27	SINDT ELIZABETH A (Deed)	2328 BOIES AV	DAVENPORT IA 52802
J0040-28	BINNS GIVINE M (Deed)	2326 BOIES AV	DAVENPORT IA 52802
*J0040-29	MOORMAN DOUGLAS (Deed)	2324 BOIES AV	DAVENPORT IA 52802
J0040-30	BENNETT CAROLYN J (Deed)	2320 BOIES AV	DAVENPORT IA 52802
J0040-31	RAMIREZ GABRIEL (Deed)	428 S LINCOLN AV	DAVENPORT IA 52802
J0040-31	RAMIREZ SHANNON (Deed)	428 S LINCOLN AV	DAVENPORT IA 52802
J0040-38	BASS MARTINA C (Deed)	2353 JACKSON AVE	DAVENPORT IA 52802
J0041-09	PACIFIC ACTIVITIES LTD (Deed)	2117 STATE ST	BETTENDORF IA 52722-5030
J0041-09	ALTER COMPANY (Mail To)	700 OFFICE PKWY	SAINT LOUIS MO 63141
J0042-26	JO PROPERTIES LLC (Deed)	P O BOX 4301	DAVENPORT IA 52808
J0040-01	BROADSTONE FD PORTFOLIO II LLC (Deed)	500 VOLVO PARKWAY	CHESAPEAKE VA 23320

J0040-01A	CARTERS AUTO SALVAGE LLC (Deed)	3426 S CONCORD ST	DAVENPORT IA 52802
J0039-06	OSSIAN KENNETH C (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894
J0039-06	OSSIAN KAREN S (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894
J0042-01	ALTER TRADING CORPORATION (Deed)	700 OFFICE PARKWAY	SAINT LOUIS MO 63141
J0041-05A	MATAR ABDALHADI (Deed)	4350 APPLE VALLEY DR	BETTENDORF IA 52722
J0041-05A	MOHAMED HAIFA (Deed)	2117 STATE ST SUITE 300	BETTENDORF IA 52722
J0041-07A	GREEN BRIDGE CO (Deed)	700 OFFICE PARKWAY	SAINT LOUIS MO 63141
J0041-07A	ALTER TRADING CORP (Mail To)	2343 ROCKINGHAM RD	DAVENPORT IA 52802
J0041-08	HOWARD STEEL COMPANY (Deed)	700 OFFICE PARKWAY	SAINT LOUIS MO 63141
J0041-04E	ALTER TRADING CORP (Deed)	16540 S HALSTED ST	HARVEY IL 60426
J0041-03	K & K FOOD & GAS, INC. (Deed)	2521 BOIES AV	DAVENPORT IA 52802
J0042-18	FIELDS ROBERT W (Deed)	2521 BOIES AV	DAVENPORT IA 52802
J0042-18	FIELDS NICOLA J (Deed)	2525 BOIES AV	DAVENPORT IA 52802
J0042-19	SCHUTTERS JR RICHARD (Deed)	3235 WOODLAND DR	LE CLAIRE IA 52753
J0042-20	ZARUBA SHERRY (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894
J0039-07	OSSIAN KENNETH C (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894
J0039-07	OSSIAN KAREN S (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894
J0039-13	OSSIAN KENNETH C (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894
J0039-13	OSSIAN KAREN S (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722-3894
J0040-09	SJM PROPERTIES LLC (Deed)	2122 WINDING HILL RD	DAVENPORT IA 52807
J0040-13	SCHURLOCK PAUL J (Deed)	506 S LINCOLN AV	DAVENPORT IA 52802
J0040-13	SCHURLOCK GEORGENE A (Deed)	506 S LINCOLN AV	DAVENPORT IA 52802
J0040-23	RYAN JOHNSON PROPERTIES LLC (Deed)	2401 BRADY ST	DAVENPORT IA 52803
J0040-OLA	ALTER BARGE LINES (Deed)	700 OFFICE PARKWAY	SAINT LOUIS MO 63141
J0026-34	OSSIAN PROPERTIES (Deed)	2562 OLD FREEPORT CT	BETTENDORF IA 52722
J0040-34	PAPPENFUSS GREGORY F (Deed)	2333 JACKSON AV	DAVENPORT IA 52802
J0040-35	MCINTYRE TESSA M (Deed)	2339 JACKSON AVE	DAVENPORT IA 52802
J0040-36	JOHNSON TERESA L (Deed)	2343 JACKSON AV	DAVENPORT IA 52802
J0040-37	DUFAULT ELIZABETH K (Deed)	2349 JACKSON AVE	DAVENPORT IA 52802
J0040-37	DAU ELIZABETH A (Deed)	2349 JACKSON AV	DAVENPORT IA 52802
J0040-39	JENSEN PROPERTY DEVELOPMENT INC (Deed)	3137 W 3RD ST PL	DAVENPORT IA 52804
J0040-40	EICKENBERRY LINDA (Deed)	2363 JACKSON AVE	DAVENPORT IA 52802
J0026-30	FIVE TALENTS INVESTMENT GROUP (Deed)	2915 MIDDLE RD	DAVENPORT IA 52803
J0025-05	BERRIE GAYLE LYNN (Deed)	2319 JACKSON AV	DAVENPORT IA 52802

J0025-05	BERRIE JOSEPH KEITH (Deed)	2319 JACKSON AV	DAVENPORT IA 52802
J0025-06	BIG RIVER INVESTMENTS IOWA LLC SERIES 1 (Deed)	PO BOX 54	SILVIS IL 61282
J0025-07	WILLIAMS RONALD E (Deed)	621 S BIRCHWOOD AVE	DAVENPORT IA 52802
J0025-07	WILLIAMS LINDA K (Deed)	621 S BIRCHWOOD AVE	DAVENPORT IA 52802
J0040-061	SJM PROPERTIES LLC (Deed)	2122 WINDING HILL RD	DAVENPORT IA 52807
J0042-27A	GENVENTURES INC (Deed)	1227 E RUSHOLME AV	DAVENPORT IA 52803
J0040-41	GENVENTURES INC (Deed)	1227 E RUSHOLME AV	DAVENPORT IA 52803
J0040-42	JEGQC PROPERTIES LLC (Deed)	951 S ROLFF ST	DAVENPORT IA 52802

GRAY | ROBINSON
ATTORNEYS AT LAW

Alyssa Dickinson
Licensing Specialist
850-577-9090

ALYSSA.DICKINSON@GRAY-ROBINSON.COM

October 8, 2019

**BY CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

Shannon Ramirez
428 S. Lincoln Avenue
Davenport, IA 52802

Re: Application for Beer & Wine Off-Premises License – Family Dollar Store #21879

Dear Ms. Ramirez:

The Family Dollar Store located at 2378 Rockingham Road, Davenport would like to apply for a beer & wine off-premises license with the Iowa Alcohol Beverage Department. As part of the application process, the City of Davenport requires that Family Dollar obtain your written consent since your state registered home child development center is 590 feet from the store, which falls under the 600 feet separation rule.

Please indicate, by a check below, whether or not you consent to the issuance of the license at this location and then sign and return this letter to me, using the return envelope provided.

If you have any questions or need additional information, please contact me directly. I can be reached by phone at (850) 577-6962 or via e-mail at alyssa.dickinson@gray-robinson.com.

Sincerely,



Alyssa Dickinson
Licensing Specialist

AD/AB

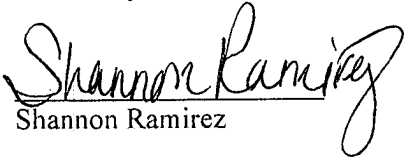
301 SOUTH BRONOUGH STREET
SUITE 600
POST OFFICE BOX 11189 (32302-3189)
TALLAHASSEE, FLORIDA 32301
TEL 850-577-9090
FAX 850-577-3311

BOCA RATON
FORT LAUDERDALE
FORT MYERS
GAINESVILLE
JACKSONVILLE
KEY WEST
LAKE LAND
MELBOURNE
MIAMI
NAPLES
ORLANDO
TALLAHASSEE
TAMPA
WEST PALM BEACH

Shannon Ramirez
October 8, 2019
Page 2

✓
_____, I, Shannon Ramirez, owner of the Registered Child Development Home located at 428 S. Lincoln Avenue, Davenport, DO support the application of the beer & wine off-premises license at the Family Dollar Store located at 2378 Rockingham Road, Davenport, IA.

_____, I Shannon Ramirez, owner of the Registered Child Development Home located at 428 S. Lincoln Avenue, Davenport, DO NOT support the application of the beer & wine off-premises license at the Family Dollar Store located at 2378 Rockingham Road, Davenport, IA.


Shannon Ramirez

10-21-19
Date

**U.S. Postal Service™
CERTIFIED MAIL® RECEIPT**

Domestic Mail Only

For delivery information, visit our website at www.usps.com®

OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sent To

Shannon Ramirez

Street and Apt. No., or PO Box No.

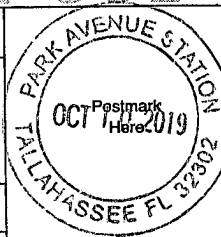
428 S. Lincoln Ave

City, State, ZIP+4®

Davenport IA 52802

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



5900 9402 4791 8344 2641 89
7018 3090 0000 2188 0065

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Shannon Ramirez
428 S. Lincoln Ave
Davenport, IA 52802



9590 9402 4791 8344 2641 89

2. Article Number (Transfer from service label)

7018 3090 0000 2188 0065

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X [Signature]

☒ Agent

☐ Addressee

B. Received by (Printed Name)

Gabriel Ramirez

C. Date of Delivery

10-21-19

D. Is delivery address different from item 1? ☐ Yes
 If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☐ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

PS Form 3811, July 2015 PSN 7530-02-000-9053

Domestic Return Receipt

Applicant's Request for Waiver to 5.10.105(A) – Less than 600-Foot Separation from Child Care Providers

Subsection 5.10.105(A) states that “No application for a class A, class B, class C, or class E liquor store control license or a wine permit or a beer permit shall be approved if the property upon which such licensed or permitted activity will occur is located within six hundred feet, including public right-of-way, of a state registered child development home, state licensed child care center, or public or private elementary or secondary school. However, an application within 600 feet, but not immediately abutting, a state registered child development home or state licensed child care center may be approved if the city council upon a hearing grants a waiver to this rule.”

Name of Business: Family Dollar Store #21879
Address of Business: 2378 Rockingham Road, Davenport, IA 52802
Name of Owner: Family Dollar Stores of Iowa, LLC

The undersigned, as owner of the owners of the above named business, has determined that there is a state registered child development home; or state licensed child care center within 600 feet of the address listed above and is requesting a waiver from the Davenport City Council. In order for the City Council to consider a waiver, the applicant must demonstrate that:

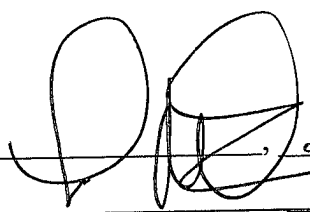
Written consent has been obtained from the affected child development home, care center.

AND/OR

- 1) Sufficient buffering exists to adequately mitigate the visual, sound, and foot traffic likely to be generated by the applicant such as:
 - a. An arterial roadway as defined by section 17.04.010.15 or
 - b. At least 100 feet of natural buffering like woods, ravines, waterways, or wetlands or
 - c. Similar or greater visual, sound, and physical separation as set forth in “a” and “b” immediately above. Physical separation refers to the ease and options for pedestrian movement.

The applicant is also strongly encouraged to provide documentation of a public meeting that they organized and held with all parties affected within 600 feet of the business prior to submitting a waiver request.

Dated this 17th day of July, 2019.


Signature of Applicant

Sandra Boscia

Printed Name of Applicant

State of Virginia

County of Chesapeake

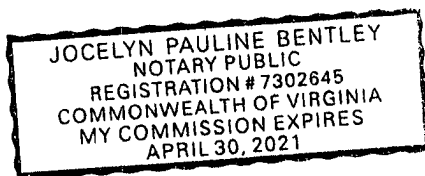
City

Signed and affirmed before me on July 17, 2019 by

Sandra Boscia


Notary Public

(Notary Seal)



City of Davenport

Agenda Group:

Department: Community Planning & Economic Development

Contact Info: Matt Flynn 563-888-2286

Wards:

Action / Date

5/27/2020

Subject:

Second Consideration: Ordinance for Case ORD20-01 being the request of the City of Davenport to amend several sections of Title 17 of the Municipal Code entitled "Zoning." [All Wards]

Recommendation:

Adopt the Ordinance.

Background:

Following the adoption of the new code in January 2019, staff committed to 'fine-tuning' the ordinance at three, six, and twelve months after adoption. The following amendments are proposed at this time: (NOTE - the list below reflects several changes since the 1st Reading)

1. Significant changes to the Accessory Structure requirements for single and two family dwellings, including a reduction in the maximum size of an accessory structure to 50% of the living area or 720 square feet; a maximum aggregate size for all accessory structures (detached garage, accessory structure, and carport) not to exceed the living area of the principal dwelling. Also adding design standards (roof pitch, eaves, maintain character of surrounding neighborhood, and shed maintenance).
2. Provides an exception to the design standards and maximum size of accessory buildings for single and two family dwellings.
3. Added a definition for on for "Accessory Storage Building." Specifically, it states that an Accessory Storage Building cannot have a door wider than six feet to distinguish it from a garage.
4. Prohibits accessory buildings in required reverse corner yards.
5. Specifically added language regarding the design standards and limiting the number of sheds on single- and two-family dwellings.
6. Allowing Residential Care Facilities in the C-T, Commercial Transition District, C-OP, Commercial Office Park District, C-D, Downtown District, and as a Special Use in the C-1, Neighborhood Commercial District.
7. Makes drive-through facilities and outdoor dining permitted uses in the I-1 and I-2 Zoning Districts.
8. Added language to remove Retail Alcohol Sales use from the I-MU District.
9. Requires an occupied dwelling must exist on any lot in the R-1 District containing equines.
10. Eliminates duplication of the rules for keeping equines.

11. Requires showing the buffer zone (fall zone) on site plans for telecommunication towers.
12. Allows multiple dwelling units located above the ground floor of a commercial building.
13. Added a definition of "Truck Stop".
14. Deletes corner side yards from the fence height requirement.
15. Instead requiring an approved site plan before applying for a Special Use, wording changed to "reasonably complete".
16. Rewords the language concerning surfaces of parking areas.
17. Increasing the allowable wall sign area from one to two s.f. per linear foot of building wall where the sign will be mounted or 80 s.f., whichever is greater (up from 40 s.f.).
18. Revising the sign code language to reference multi-tenant commercial centers, rather than retail centers to reflect common interpretation.
19. Clarifying the minimum 24 foot width of a dwelling applies to the front facade.
20. Removing the carried over requirement for buffering between the new vehicle dealership and Stonegate Circle. This requirement was met using an alternative planting scheme that was supported overwhelmingly by Stonegate Circle property owners.
21. Added since the Public Hearing is a revision of when the Design Review Board reviews streetscape improvements. Staff suggests the DRB only review in instances where there is significant deviation from the Streetscape Improvement Plan.

ATTACHMENTS:

Type	Description
▣ Backup Material	Legal Ad
▣ Cover Memo	Zoning Overview
▣ Cover Memo	Draft Zoning Strikethrough Ordinance

REVIEWERS:

Department	Reviewer	Action	Date
Community Development Committee	Flynn, Matt	Approved	4/14/2020 - 2:05 PM



Tuesday, April 14, 2020

Please publish the following public notice in the Monday, April 27, 2020 edition of the Quad City Times.

The PO number for this notice is: 2010387

Please provide proof of publication for our records. If you have any questions, please contact us at planning@ci.davenport.ia.us or 563-326-7765. Thank you!

**NOTICE
PUBLIC HEARING
WEDNESDAY, MAY 6, 2020 5:30 P.M.
CITY OF DAVENPORT COMMITTEE OF THE WHOLE
COUNCIL CHAMBERS - DAVENPORT CITY HALL
226 WEST 4th STREET – DAVENPORT, IOWA**

There is on file in the Community Planning and Economic Development Department (CPED), on behalf of the Plan and Zoning Commission, the following requests:

Case REZ20-01: Request of the City of Davenport to rezone 2139, 2147, 2147 1/2, and 2202 W. 3th Street and 220 and 226 North Pine Street from R-4C Single and Two Family Central Residential Zoning District to C-1, Neighborhood Commercial District. Property contains 36,000 square feet. [Ward 3]

The legal description of the property to be rezoned is as follows:

Lot 8 of Block 1 of J M F Hall's Addition (2148 W 3rd Street); Lot 1 of Block 2 of J M F Hall's Addition (2202 W 3rd Street); Lot 9 of Block 5 of Parker's Addition (2139-2147-2147½ W 3rd Street); and Lot 16 of Block 6 of Parker's Addition (220-226 N Pine Street). All properties located in the City of Davenport, Scott County, Iowa.

Also:

Case ORD19-02: Request of the City of Davenport to amend Title 17 of the Davenport Municipal Code (hereto referred to as DMC), entitled "Zoning", by amending Section 17.02.010 of the DMC, entitled "Rules of Interpretation" by adding and defining the term "should" and by reordering the subsequent rules, by amending Section 17.02.030 of the DMC, entitled "Definition of General Terms" by adding and defining the terms "Adjacent" and "Façade" to the existing list of Definition and General Terms and by revising the definitions of the terms "Sign, Freestanding" by correcting a term inconsistency, "Stoop" by adding a maximum dimension and "Substantial Repair/Rehabilitation" by revising unclear language, by amending Section 17.04.010 of the DMC, entitled "Purpose Statements" by modifying Section 17.04.010.G by replacing single-family dwellings with semi-detached dwellings in the purpose statement, by amending Section 17.04.030 of the DMC, entitled "Dimensional Standards" by modifying Table 17.04-1 by deleting "SF" and related standards and adding a five foot interior side setback for "2F" and "SF-SD" within the "R-MF" District, by amending Section 17.04.050 of the DMC, entitled "R-3C and R-4C District Design Standards" by deleting language and a diagram related to garages, carports and alley access, by amending

Section 17.05.010 of the DMC, entitled “Purpose Statement” by revising the locational intent, by amending Section 17.05.040 of the DMC entitled “Design Standards” by modifying Table 17.05-2 by replacing the term “abut” with “face” and the term “abutting” with “facing”, by clarifying unclear language, by deleting overly restrictive transparency requirements for outlot buildings and by revising reduced setback language for commercial centers so that it is permissive and not mandatory (the diagram for Multi-Tenant Commercial Center Site Design Standards is also modified), by amending Section 17.05.050 of the DMC, entitled “C-D District Standards” by modifying Section 17.05.050.C by correcting a scrivener’s error, by amending Section 17.05.060 of the DMC, entitled “C-V District Standards” by modifying Section 17.05.060.C by correcting a scrivener’s error, by amending Section 17.05.070 of the DMC, entitled “C-E District Standards” by modifying Section 17.05.070.C by correcting a scrivener’s error, by amending Section 17.06.030 of the DMC, entitled “Dimensional Standards” by modifying Table 17.06-1 by reducing the minimum interior side setback from five feet to none in certain circumstances, by amending Section 17.07.020 of the DMC, entitled “S-OS Open Space District” by modifying Section 17.07.020.A by adding additional uses to the purpose statement, by amending Section 17.080.020 of the DMC, entitled “Use Matrix” by modifying Table 17.08.020 by adding “Amusement Facility – Indoor”, “Animal Care Facility – Small Animal” and “Parking Lot (Principal Use)” to the list of permitted uses in the I-1 District, by adding “Dwelling – Multi-Family” and “Dwelling – Townhouse” to the list of permitted uses in the I-MU District, by adding “Government Office/Facility”, “Public Safety Facility” and “Restaurant” to the list of permitted uses in the S-OS District, by adding the use “Equine, Keeping of/Equestrian Facility” to the list of permitted uses in the R-1 and S-AG Districts, by revising the “Use Standard” section for “Dwelling – Townhouse” and by reordering the “Use Standard” subsections subsequent to Section 17.08.030.P, by amending Section 17.080.030 of the DMC, entitled “Principal Use Standards” by modifying Section 17.080.030.D, entitled “Billboard” by deleting reference to the same side of the street, by modifying Section 17.08.030.N, entitled “Dwelling – Multi-Family or Townhouse” by deleting reference and standards related to a townhouse and by deleting “Aluminum, steel or other metal siding” and “Vinyl” from the listed of prohibited building materials, by modifying Section 17.080.O, entitled “Dwelling - Single-Family, Single-Family Semi-Detached, and Two-Family” by adding reference to and standards related to a townhouse, by creating a point system for front façade design, by revising certain language and a diagram to support this point system, by deleting the “Transition Rule for Section 17.080.030.O.3” provision, by adding Section 17.08.030.P, entitled “Equine, Keeping of/Equestrian Facility” and related principal use standards, by reordering subsections subsequent to Section 17.08.030.P and by deleting language in Section 17.08.030.DD (being revised to Section 17.08.030.EE) regarding distributed antenna systems in the right-of-way, by amending Section 17.08.050 of the DMC, entitled “Use Definitions” by revising the definition of the uses “Lodge/Meeting Hall” and “Place of Worship” by including language regarding the service and/or sale of food and drinks as an ancillary use, by revising the definition of the use “Public Safety Facility” by deleting reference to canine and equine units and by revising the definition of the use “Restaurant” to include language regarding alcoholic beverages, by amending Section 17.090.030 of the DMC, entitled “Accessory Structures and Uses” by modifying Section 17.090.030.A, entitled “General Regulations for Accessory Structures” by adding a material standard and a prohibition on the use of shipping containers, by modifying Section 17.090.030.H.1, entitled “General Requirements for All Fences” by deleting reference to walls and by revising and deleting certain language regarding the finished side of all fences, by modifying Section 17.09.030.K, entitled “Garage, Detached and Carports”, by adding language and a diagram requiring access from the alley or rear service drive, by creating design standards for detached garages, by deleting the “Sunset for Section 17.09.030.K.4.d” provision, by deleting language regarding temporary tent structures, by modifying Section 17.09.030.L, entitled “Home Occupation” by adding language to prohibit any business that provides physical good, products, or merchandise directly to the consumer, by deleting Section 17.09.030.M, entitled “Keeping of Equines”, by reordering subsections subsequent to Section 17.09.030.M and by modifying Table 17.09-1 by deleting the phrase “Prohibited in the front yard” from the encroachment term “Deck”, by amending Section 17.10.030 of the DMC, entitled “Off-Street Parking Design Standards” by revising certain off-street parking space minimum dimensions and aisle width in Figure 17.10-1, by amending Section 17.10.040 of the DMC, entitled “Required Off-Street Vehicle and Bicycle Parking Spaces” by modifying Section 17.10.040.C by correcting a term inconsistency and Section 17.10.040.E by deleting a definition contained

elsewhere in Title 17, by amending Section 17.10.070 of the DMC, entitled "Required Off-Street Loading Spaces" by modifying Section 17.10.070.B by correcting a term inconsistency, by amending Section 17.11.050 of the DMC, entitled "Parking Lot Perimeter Landscape Yard" by requiring a perimeter landscape yard when a parking lot is adjacent to streets, alleys and public spaces and by revising the width of the perimeter parking lot landscape area in certain circumstances, by amending Section 17.11.070 of the DMC, entitled "Site Landscape" by replacing the term "abuts" with the phrase "is adjacent to", by amending Section 17.11.080 of the DMC, entitled "Buffer Yards" by modifying Section 17.11.080.C.6 by including vinyl as a permitted fence material, by amending Section 17.14.020 of the DMC, entitled "Notice" by deleting "required" in certain subsections and by revising certain mandatory language to permissive language in certain subsections, by amending Section 17.14.040 of the DMC, entitled "Zoning Text and Map Amendment" by modifying Section 17.14.040.D by revising mandatory language to permissive language, by amending Section 17.14.090 of the DMC, entitled "Site Plan Review" by adding Section 17.14.090.F, entitled "Minor Adjustments to Certain Design Standards" and subsection standards, by reordering subsections subsequent to Section 17.14.090.F and by correcting a scrivener's error in Section 17.14.090.G (revised to Section 17.14.090.H) and by amending Section 17.14.100, entitled "Design Review" by modifying Section 17.14.100.D.2 by adding "and/or National Register of Historic Places". [Ward All]

At its March 30, 2020 meeting, the Plan and Zoning Commission unanimously recommended approval of the two aforementioned cases.

The public hearings on the above matters are scheduled for 5:30 p.m. or as soon thereafter as possible on Wednesday, May 6, 2020 in the Council Chambers of the Davenport City Hall, 226 West 4th Street, Davenport, Iowa. You may submit written comments on the above item(s) or to attend the public hearing to express your views, or both. Interpretive services are available at no charge. Servicios interpretativos libres estan disponibles. TTY: (563) 326-6145

Any written comments to be reported at the public hearing should be received in the Department of Community Planning & Economic Development, at the above address, no later than 12:00 noon on the day of the public hearing(s). PO No. 2010387

Department of Community Planning & Economic Development
E-MAIL: planning@ci.davenport.ia.us PHONE: 563-326-7765

Zoning Omnibus Overview/Summary:

Ordinance for Case ORD20-01 being the request of the City of Davenport to amend several sections of Title 17 of the Municipal Code entitled "Zoning." [All Wards]

Following the adoption of the new code in January 2019, staff committed to 'fine-tuning' the ordinance at three, six, and twelve months after adoption. The following amendments are proposed at this time:

1. Significant changes to the Accessory Structure requirements for single and two family dwellings. In most cases, there will be a reduction in the maximum size of an accessory structure to 50% of the living area or 720 square feet; with a maximum total accessory structure size not to exceed the living area of the principal dwelling. This is more in line with what the previous Code required. There was concern expressed about large structures being built on lots with small dwellings, contributing to the appearance of looking out of scale. In addition, changes to the design standards are proposed as depicted in the following sketches/table.

ROOF PITCH EXAMPLE



EAVE EXAMPLE

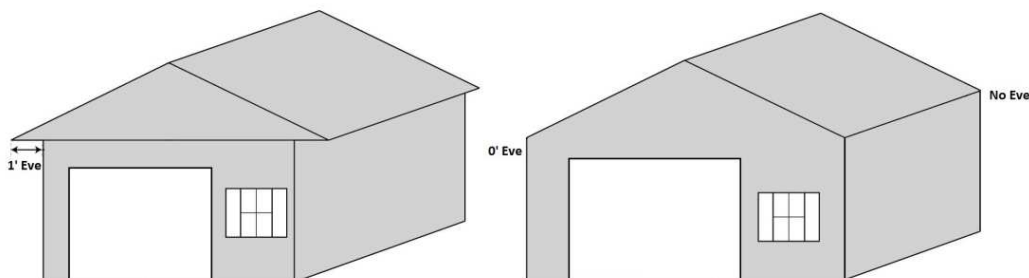


Table 17.09-1: Bulk Requirements for Accessory Structures (Single-Family or Two-Family lots)

	Detached Garage	Accessory Storage Building	Carport	Shed
<u>Area (maximum)</u>	<u>50% of living area or 720 sq. ft., whichever is greater</u>	<u>50% of living area or 720 sq. ft., whichever is greater</u>	<u>576 sq. ft.</u>	<u>120 sq. ft.</u>
<u>Total Area All Accessory Structures</u>	<u>The combined total area of all accessory structures on a lot shall not exceed the principal structure's living area.</u>			
<u>Structures Allowed (quantity)</u>	<u>1</u>	<u>No maximum, see total area restriction above</u>	<u>1</u>	<u>1</u>
<u>Door Width (maximum)</u>	<u>No Maximum</u>	<u>6 ft.</u>	<u>No Maximum</u>	<u>6 ft.</u>
<u>Height (maximum)</u>	<u>20 ft.</u>	<u>20 ft.</u>	<u>15 ft.</u>	<u>20 ft.</u>
<u>Design Standards Applied* (Yes/No)</u>	<u>Yes</u>	<u>Yes</u>	<u>No</u>	<u>No</u>
<u>Specific Design Standards:</u>				
<u>a.</u>	<u>Structure shall have the eaves of roof extend a minimum of one foot past the outside walls.</u>			
<u>b.</u>	<u>Structure shall have a minimum 4/12 roof pitch.</u>			
<u>c.</u>	<u>Structures are encouraged to match the pitch of the roof of the principal dwelling.</u>			
<u>d.</u>	<u>Structures utilizing metal siding and/or roofing shall have a matte finish (or similar non-glare finish) and shall maintain the character of the surrounding neighborhood.</u>			
<u>e.</u>	<u>Structures shall not contain cooking facilities or plumbing. This does not apply if an accessory dwelling unit use has been approved, in which case those standards control.</u>			
<u>f.</u>	<u>Structures shall maintain the character of the surrounding neighborhood.</u>			
<u>*Exemption:</u>	<u>*Properties zoned R-1 and 5 acres or larger are exempt from design standards if the building is located in the rear yard OR if the property is zoned S-AG District.</u>			

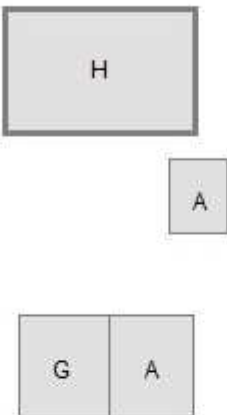
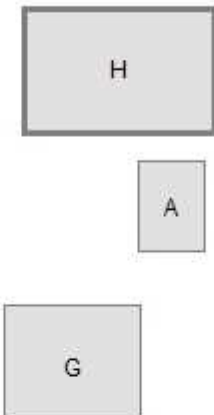
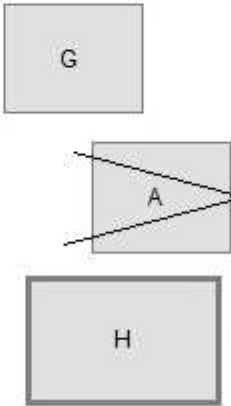
2. Provides an exception to the design standards and maximum size of accessory buildings for single and two family dwellings if there is an active agricultural use on the property or it is in a lot in an R-1 District with 5 or more acres and the accessory structure is in the rear yard.

3. Added a definition for "Accessory Storage Building". Specifically states that an Accessory Storage Building cannot have a door on it wider than six feet. This distinguishes such from a garage.

4. Prohibits accessory buildings in required reverse corner yards. This requirement is currently implied but not specifically stated.

5. Specifically adds language the design and maintenance of sheds as well as limiting the number of sheds to 1 per property (single- and two-family dwellings).

Size Limits for Detached Garages, Accessory Structures, and Carports

Street					
	House: 1,000 sq.ft. Accessory total: 600 sq.ft. (max.) Garage: 400 sq.ft.			House: 1,000 sq.ft. Accessory: 280 sq.ft. (No carport allowed)	120' All lots are 7,200 sq.ft.; 60' x 120'
Alley					
	Garage: 424 sq.ft. Carport: 576 sq.ft. (max) (No accessory structure allowed) House: 1,000 sq.ft.			Garage: 720 sq.ft. Accessory: 720 sq.ft. House: 1,000 sq.ft.	
Street					

6. Allowing Residential Care Facilities in the C-T, Commercial Transition District, C-OP, Commercial Office Park District, C-D, Downtown District, and as a Special Use in the C-1, Neighborhood Commercial District. By definition, Residential Care Facilities are, “A licensed care facility that provides 24-hour medical and/or non-medical care of persons in need of personal services, supervision, or assistance essential for sustaining the activities of daily living, or for the protection of the individual. A residential care facility includes nursing care, assisted living, hospice care, and continuum of care facilities. Continuum of care facilities may also include independent living facilities as part of the continuum. Residential Care Facility does not include a Residential Drug/Alcohol Treatment Facility or Clinic, a Group Home, a Halfway House, or a Homeless Shelter. These facilities have generally the same impacts as multi-family developments (which are allowed in all the above districts except C-OP), except they generate much less traffic. This was an oversight by staff.

7. Makes drive-through facilities and outdoor dining permitted uses in the I-1 and I-2 Zoning Districts. As written, makes existing facilities legally non-conforming and would prohibit these types of restaurants. Per staff and P&Z, not the intent.

8. Added since 1st reading the removal of Retail Alcohol Sales in the I-MU District to reflect consistency with City Council direction.

TABLE 17.08-1: USE MATRIX

PRINCIPAL USE	R-1	R-2	R-3	R-4	R-MF	R-MHP	C-T	C-1	C-2	C-3	C-OP	C-D	C-V	C-E	I-1	I-2	I-MU	S-AG	S-OS	S-IC	USE STANDARD
Drive-Through Facility								S	P	P		S		P	P	P	P				Sec. 17.08.030.J
Outdoor Dining								P	P	P	P	P	P	P	P	P	P				Sec. 17.08.030.V
Residential Care Facility					P		P	S	P	P	P	P		P	P		P			P	Sec. 17.08.030.X
Retail Alcohol Sales									P	P		S		P	P		P				

9. Requires that an occupied dwelling must exist on any lot in the R-1 District containing equines. Ensures that you cannot simply establish an equine facility on R-1 property without someone living there as well.

10. Eliminates duplication of the rules for keeping equines. This was redundant in the Code.

11. Requires showing the buffer zone (fall zone) on site plans for telecommunication towers. The majority of site plans submitted for towers shows this but Staff and P&Z believe this should be expressly stated.

12. Allows multiple dwelling units located above the ground floor of a commercial building. Suggested to specifically state that mixed use buildings in most commercial districts are allowed (and encouraged).

13. Added a definition of "Truck Stop". The use was called out and allowed in I-1 and I-2, but not defined.

14. Deletes corner side yards from the fence height requirement. This would allow a six-foot solid fence in the corner side yard.

15. Instead requiring an approved site plan before applying for a Special Use, wording changed to "reasonably complete". This standard would require nearly complete engineering and architectural drawings to be finished and approved before even approaching the ZBA for a Special Use. Staff and P&Z believes this is excessive.

16. Rewords the language concerning surfaces of parking areas. Includes driveways as areas requiring hard surface and simplifies language.

17. Increases the allowable wall sign area from one to two s.f. per linear foot of building wall where the sign will be mounted or 80 s.f. whichever is greater (up from 40 s.f.). The standard adopted in January 2019 proved to be very restrictive, resulting in signage that was not readable from the street, particularly at shopping centers located far back from the street, such as Village Shopping Center. In many cases, the proposed signage looked out of scale with the façade. The ZBA has approved approximately four hardship variances with the understanding that a Code change was being contemplated.

18. Relatedly, it is proposed to change the sign code language to reference multi-tenant commercial centers, rather than retail centers to reflect common interpretation.

19. Clarifying the minimum 24 foot width of a dwelling applies to the front facade. As written now you could construct a 'shotgun' style house with a very narrow dimension facing the street.

20. Removed the carried over requirement for buffering between the new vehicle dealership and Stonegate Circle. This requirement was met using an alternative planting scheme that was supported through a petition overwhelmingly by Stonegate Circle property owners. A fence would not be required.

21. Added since the Plan and Zoning Commission Public Hearing is a revision of when the Design Review Board reviews streetscape improvements. Staff suggests the DRB only review in instances where there is significant deviation from the Streetscape Improvement Plan. If the streetscape design meets the standards of the Plan, it seems redundant for DRB to review, thus adding time until a building permit can be issued. This was discussed with P&Z before its vote. The Merge project on 2nd Street did include a significant modification; those modifications were reviewed and approved by DRB.

Summary:

Amending Section 17.02.030 “Definition of General Terms” by adding Accessory Storage Building definition and by clarifying the Dwelling definition; by amending Section 17.08.020 “Use Matrix” to allow Drive-Through Facilities, Outdoor Dining, and Residential Care Facilities in additional districts, and by removing Retail Alcohol Sales from the I-MU District; by improving consistency in accessory structure language, by requiring residential occupancy for “R-1” Equine uses, and by replacing a fall-zone with a buffer; by amending Section 17.08.050 “Use Definitions” by allowing a second floor dwelling above commercial uses, and by adding the use definition Truck Stop; by amended Section 17.09.030 “Accessory Structures and Uses” by applying more consistent requirements for accessory structures in general and on residential single and two-family lots; by allowing certain fence types in various yards, and by removing Equine as an accessory use and keeping it as a primary use; by amended Section 17.09.040 “Permitted Encroachments” to match the encroachment of a stoop to its allowed dimension; by amending Section 17.10.030 “Off-Street Parking Design Standards” by clarifying pavement requirements for driveways; and by amending Section 17.14.090 “Site Plan Review” by allowing flexibility with special use site plans; and by amending Section 17.14.100 by limiting Design Review Board approval authority with streetscape elements to only when a substantial deviation from the Downtown Streetscape Plan is proposed and by amending Section 17.17.010 “Reservation of Previously Approved Conditions” by striking a condition that is not applicable.

Section I.

Section 17.02.030 Definition of General Terms is hereby amended as follows:

Accessory Storage Building. A detached accessory structure incidental to a principal residential use for keeping personal items. For the purposes of this definition, an accessory storage building is distinguished from garages in that the largest doors and/or openings are six (6) feet or less in width and the structure is not intended for either vehicle storage or commercial use.

Dwelling. A structure, or portion thereof, designed or used exclusively for human habitation. Each dwelling type must contain a front façade of at least 24 feet of width at its largest dimension and be located on a permanent foundation. Every room within a dwelling unit must be accessible from every other room within the dwelling via a completely internal route within the envelope of the dwelling structure.

Section II.

Section 17.08.020 – Use Matrix

TABLE 17.08-1: USE MATRIX																					
PRINCIPAL USE	R-1	R-2	R-3	R-4	R-MF	R-MHP	C-T	C-1	C-2	C-3	C-OP	C-D	C-V	C-E	I-1	I-2	I-MU	S-AG	S-OS	S-IC	USE STANDARD
Drive-Through Facility								S	P	P		S		P	P	P					Sec. 17.08.030.J
Outdoor Dining								P	P	P	P	P	P	P	P	P	P				Sec. 17.08.030.V
Residential Care Facility					P		P	S	P	P	P	P		P	P		P			P	Sec. 17.08.030.X
Retail Alcohol Sales									P	P		S		P	P		P				

Section III.

17.08.030 Principal Use Standards is hereby amended as follows:

I. Day Care Center and Day Care Home

1. Each day care must have a state license and/or registration.
2. The exterior of a day care home must maintain its original appearance as a single-family dwelling. No visitor/client parking may be located in the front yard.
3. No signs are permitted for day care homes.
4. A day care center must provide a pickup/drop off area. When a day care center is part of a multi-tenant **retail commercial** center, the pickup/drop off area must not interfere with vehicle circulation in the parking lot, including blocking of the drive aisle.
5. Day care homes are limited to a maximum of six children or adults in care at any one time.
6. Day care homes are not permitted to have outside employees.

L. Dwelling – Accessory Dwelling Unit

1. One of the dwelling units must be occupied by the owner of the property.
2. No more than one accessory dwelling unit is allowed per lot. Accessory dwelling units must be located within a detached structure. When permitted, the accessory dwelling unit does not count toward the maximum number of dwelling units on a lot, including when the accessory dwelling unit is located in a detached structure.
3. Detached accessory dwelling units may only be located in the rear yard. Detached accessory dwelling units must meet the setback and yard required for Detached Garages in Section 17.09.030.
4. Both the principal dwelling unit and the accessory dwelling unit must maintain separate meter connections.
5. A detached accessory dwelling unit is subject to the height permitted for a detached garage.
6. No accessory dwelling unit may exceed 1,000 square feet in gross floor area.
7. When a detached garage is converted to an accessory dwelling unit, the ground floor may be used for the accessory dwelling unit so long as the minimum number of required off-street parking spaces are maintained on-site.
8. No additional parking is required for an accessory dwelling unit unless required by other City ordinances. Required parking for the principal structure must be maintained.

P. Equine, Keeping of/Equestrian Facility

1. A minimum of two acres is required to keep one equine. For each additional acre in excess of two acres, one additional equine may be housed and maintained.
2. A fence must be installed around the entire grazing area. The fence must be a minimum of 150 feet from the front lot line. The fence must be a minimum of 150 feet from an existing dwelling located on an adjacent lot.
3. A stable or shelter must be provided for the stabling of each equine. The stable or shelter must be a minimum of 100 feet from any side or rear lot line, and a minimum of 150 feet from any front lot line.
4. The keeping of equines for personal use is only permitted in the R-1 and S-AG Districts. No retail or wholesale use of these animals in the R-1 District. An equestrian facilities, which are defined as any place where equine are kept, housed, boarded, lodged, fed, hired, trained, sold, rented, or bred for monetary compensation, is only permitted in the S-AG District.

5. A legal and occupied dwelling must exist on the same lot as kept equine and associated facilities in the R-1 district.

EE. Wireless Telecommunications

1. Application Requirements

All applications to erect, construct, or modify any part of a wireless telecommunications system require site plan review must include the following items:

- a. A site plan showing:
 - i. The location, size, screening, and design of all structures, including fences.
 - ii. The location and size of all outdoor equipment.
 - iii. Elevations showing antenna height.
 - iv. If the site plan is for a new wireless telecommunications facility, a landscape plan showing all screening.
 - v. If the site plan is for a new wireless telecommunications tower, **show a indication of the buffer as a radius from the center point of the tower equal distance to the height of the tower. fall zone as a shaded circle.**
- b. A maintenance plan and any applicable maintenance agreement designed to ensure long-term, continuous maintenance, such as maintenance of landscape, keeping the area free from debris and litter, and immediate removal of any graffiti.
- c. A disclosure of what is proposed, demonstrating the need for the wireless telecommunications system in the proposed location. This is not required for co-location or stealth design antennas.
- d. The reason or purpose for the placement, construction, or modification in the proposed location with specific reference to the provider's coverage, capacity, and/or quality needs, goals, and objectives. This is not required if the proposal is does not involve the erection of a new tower.
- e. The service area of the proposed wireless telecommunications system.
- f. If the proposal is for a new telecommunications tower, then a map showing collocation opportunities within the City and within areas surrounding the borders of the City must be provided and justification for why co-location is not feasible in order to demonstrate the need for a new tower.
- g. If the proposal is for a new telecommunications tower, certification by a licensed and registered professional engineer regarding the manner in which the proposed structure will fail. The certification may be utilized, along with other criteria such as applicable regulations for the district in question, in determining if additional setback should be required for the structure and other facilities.

Section IV.

Section 17.08.050 Use Definitions is hereby amended as follows:

Dwelling - Multi-Family. A structure containing three or more attached dwelling units used for residential occupancy. A multi-family dwelling does not include a three-family or townhouse dwelling. **In cases where dwelling units are located above the ground floor of a commercial building, one or more dwelling units for residential occupancy shall be permissible.**

Truck Stop. **Facilities that provide for the sale of fuel, provisions, supplies to motorists, including operators of over-the-road trucks, in which 30 percent or more of the total site area is devoted to the servicing, accommodation, parking, or storage of over-the-road trucks. The calculation of these areas includes but is not limited to fuel islands for diesel fuel, truck washing facilities, truck parking areas, and associated maneuvering areas. Travel centers include a mix of uses, including food sales, general retail services, auto and equipment services, and restaurants, and are typically located along or near interstate highways or other principal state and federal designated highway routes.**

Section V.

Section 17.09.030 Accessory Structures and Uses is hereby amended as follows:

All accessory structures and uses are subject to the requirements of this section and the permitted encroachment requirements of Section 17.09.040. Additional accessory structures not regulated in this section may be regulated in Section 17.09.040.

A. General Regulations for Accessory Structures

All accessory structures are subject to the following regulations, unless otherwise permitted or restricted by specific regulations of this section and Ordinance.

1. No accessory structure may be constructed prior to construction of the principal building to which it is accessory.
2. Accessory structures shall be constructed out of material intended for long-term exposure to the elements. Prohibited materials include but are not limited to cloth, fabric, canvas, plastic sheets and tarps. Greenhouses are not subject to this prohibition, Shipping containers are prohibited as an accessory structure.
2. Only those accessory structures permitted by this section and Section 17.09.040 are permitted in required setbacks. Certain accessory structures may also be prohibited in certain yards. The use of the term "yard" refers to the area between the principal building and lot line. The distinction is made because certain principal buildings may not be built at required district setback lines, thereby creating a yard larger than the minimum setback dimension.
3. The maximum height of any detached accessory structure is 20 feet, unless otherwise permitted or restricted by this Ordinance. This does not apply to any structure accessory to an active agricultural use, which are not limited in height.
4. Detached accessory structures, including those listed in this section and Section 17.09.040, must be setback as follows, unless otherwise permitted or restricted by this Ordinance:
 - a. Four feet from any interior side lot line. This interior side setback may be reduced to two feet if the adjacent walls, or parts of walls, of the accessory building have no openings and are protected on the inside with fire-proofing materials or are constructed of fire-proof materials, as verified by the Zoning Administrator.
 - b. No closer than four feet from any rear lot line.
 - c. No structure may be located in a front, **reverse corner**, or corner side yard unless specifically allowed by this Ordinance.
5. Accessory structures are included in the calculation of all maximum impervious surface and building coverage requirements of the district.
6. The footprint of any single detached accessory structure cannot exceed the footprint of the principal building. This does not apply to any structure accessory to an active agricultural use, which are not limited in area.

H. Fences

2. Fences in Residential Districts and the C-T, C-1, C-D, C-V, and C-E Districts

- a. Within the required front, **corner side**, or reverse corner side setback, solid fences are limited in height to four feet and open fences are limited to a height of six feet. Chain link fences or other similar wire materials are prohibited.
- b. Within the required minimum interior side or rear setback, fences are limited to a height of six feet (open or solid).
- c. Where a lot line abuts an arterial or collector street and the lot does not take access from that street, fences within that setback may be up to six feet in height and may be open or solid. Chain link fences or other similar wire materials are prohibited.

d. When constructed outside the required minimum setback, within the buildable area, all fences are limited to eight feet.

e. Fences may be constructed at the boundaries of a lot without setback except in the following circumstances:

i. Fences are prohibited within a 30 foot visibility triangle at the intersection of two streets as measured along the back of curb or edge of roadway pavement, as applicable.

ii. Fences are prohibited within a ten foot visibility triangle at the intersection of a street and an alley or at the intersection of a street and a private driveway as measured along the back of curb or edge of roadway pavement, as applicable, or along the driveway edge.

iii. Fences are prohibited within a ten foot visibility triangle at the intersection of two alleys as measured along the edge of alley pavement.

K. ~~Detached Garages, Accessory Structures, and Carports~~ ~~Garages, Detached and Carports~~

1. Only one detached garage, one shed, and one carport is permitted per lot for a single-family or two-family dwelling. Where a lot contains a detached garage and a carport, such carport must be attached to and constructed as an extension of the detached garage.

2. Detached garages, accessory storage buildings, sheds, and carports are permitted in the rear and interior side yards.

3. Sheds must have the appearance of a professionally designed shed and be constructed of materials that professionals commonly use to construct sheds that are sold commercially. Once constructed, a shed must be kept weather-tight and in good repair and not appear in disrepair or be dilapidated.

34. Detached garages, accessory storage buildings, and carports are permitted in the corner side yard, subject to the following:

a. Where there is no alley access, and the garage or carport is located in the corner side yard and takes access from the abutting street, the garage or carport must be set back at least 20 feet from the corner side lot line.

b. Where there is no alley access, and the garage or carport is located in the corner side yard but does not take access from the abutting street, the garage or carport must be set back at least four feet from the corner side lot line.

c. Any detached garage located in a corner side yard must be set back a minimum of five feet from the front building facade line.

45. Where served by an alley or rear service drive, garages, parking pads for access, and carports must take access from the alley or rear service drive. If a lot abuts an improved public alley that provides adequate access to a street, the garage or carport is not permitted within the required corner side yard setback.

56. Detached garages and accessory buildings are subject to the following design standards:

a. Structures Detached garages shall have the eaves of roof extend a minimum of one foot past the outside walls.

b. Structures Detached garages shall have a minimum 4/12 roof pitch.

c. Structures Detached garages are encouraged to match the pitch of the roof of the principal dwelling.

d. Structures Detached garages utilizing metal siding and/or roofing shall not have highly reflective surfaces have a matte finish (or similar non-glare finish) and shall maintain the character of the surrounding neighborhood.

e. Structures Detached garages shall not contain cooking facilities or plumbing. This does not apply if an accessory dwelling unit use has been approved, in which case those standards control.

f. The design standards related to eaves, roof pitch and highly reflective surfaces metal finish do not apply to detached garages in the S-AG District or lots in R-1 Districts when properties are two five acres in area or greater and which have the detached garage and/or accessory storage building located in the rear yard.

67. Accessory structure size and quantity restrictions do not apply to any structure accessory to an active agricultural use regardless of the presence of a single or two-family dwelling.

Table 17.09-1: Bulk Requirements for Accessory Structures (Single-Family or Two-Family lots)

	Detached Garage	Accessory Storage Building	Carport	Shed
Area (maximum)	<u>50% of living area</u> <u>or 720 sq. ft.,</u> <u>whichever is greater</u>	<u>50% of living area</u> <u>or 720 sq. ft.,</u> <u>whichever is greater</u>	<u>576 sq. ft.</u>	<u>120 sq. ft.</u>
Total Area All Accessory Structures	<u>The combined total area of all accessory structures</u> <u>on a lot shall not exceed the principal structure's living area.</u>			
Structures Allowed (quantity)	<u>1</u>	<u>No maximum, see total</u> <u>area restriction above</u>	<u>1</u>	<u>1</u>
Door Width (maximum)	<u>No Maximum</u>	<u>6 ft.</u>	<u>No Maximum</u>	<u>6 ft.</u>
Height (maximum)	<u>20 ft.</u>	<u>20 ft.</u>	<u>15 ft.</u>	<u>20 ft.</u>
Design Standards Applied* (Yes/No)	<u>Yes</u>	<u>Yes</u>	<u>No</u>	<u>No</u>
<u>Specific Design Standards:</u>				
<u>a.</u>	<u>Structure shall have the eaves of roof extend a minimum of one foot past the outside walls.</u>			
<u>b.</u>	<u>Structure shall have a minimum 4/12 roof pitch.</u>			
<u>c.</u>	<u>Structures are encouraged to match the pitch of the roof of the principal dwelling.</u>			
<u>d.</u>	<u>Structures utilizing metal siding and/or roofing shall have a matte finish (or similar non-glare finish) and shall maintain the character of the surrounding neighborhood.</u>			
<u>e.</u>	<u>Structures shall not contain cooking facilities or plumbing. This does not apply if an accessory dwelling unit use has been approved, in which case those standards control.</u>			
<u>f.</u>	<u>Structures shall maintain the character of the surrounding neighborhood.</u>			
<u>*Exemption:</u>	<u>*Properties zoned R-1 and 5 acres or larger are exempt from design standards</u> <u>if the building is located in the rear yard OR if the property is zoned S-AG District.</u>			

M. Keeping of Equines

1. The keeping of equines is allowed only in the R 1 District.
2. A minimum of two acres is required to keep one equine. For each additional acre in excess of two acres, one additional equine may be housed and maintained.
3. A fence must be installed around the entire grazing area. The fence must be a minimum of 150 feet from the front lot line. The fence must be a minimum of 150 feet from an existing dwelling located on an adjacent lot.
4. A stable or shelter must be provided for the stabling of each equine. The stable or shelter must be a minimum of 100 feet from any side or rear lot line, and a minimum of 150 feet from any front lot line.
5. The keeping of equines is for personal use only. No retail or wholesale use may be made of these animals.

Sections N – T (Reserved) These sections are unchanged other than being re-lettered accordingly.

Section VI.

Section 17.09.040 Permitted Encroachments is hereby amended as follows:

Table 17.09-1: Permitted Encroachments Into Required Setbacks				
Y= Permitted // N= Prohibited				
Max. = Maximum // Min. = Minimum				
	Front Setback	Corner Side Setback	Interior Side Setback	Rear Setback
Stoop Max. of 4'5" into setback	Y	Y	Y	Y

Section VII.

Section 17.10.030 Off-Street Parking Design Standards is hereby amended as follows:

I. Single-Family, Two-Family, and Townhouse Dwellings

1. All required off-street parking spaces must have vehicular access from a driveway that connects to a street or alley.
2. Townhouse developments are prohibited from constructing individual curb cuts for each dwelling unit along a public street.
3. Required off-street parking spaces may be designed so that the driver may back out into traffic.
4. All off-street parking lots, and parking pads, and driveways must be improved with a hard surfaced, all-weather dustless material; pervious paving is encouraged and may also be used. Gravel is prohibited. Sealcoating and rotomilling (the process of removing at least part of the surface of a paved area) is prohibited. Gravel, sealcoating and rotomillings are prohibited.
5. For single-family and two-family dwellings, a parking space may consist of two parallel paved parking strips, each of which is at least 18 inches in width and 18 feet long. Gravel is prohibited as fill material between the parking strips.

Section VIII.

17.12.060 Sign Permit Required is hereby amended as follows:

D. Freestanding Sign

1. Freestanding Sign Types

Freestanding signs are regulated as three types in this Ordinance:

- a. Freestanding signs – standard are permitted for multi-family dwellings and nonresidential uses (includes a nonresidential use comprised of two commercial establishments sharing a common building or which are in separate buildings that share a common access/entranceway or parking area) in any district.
- b. Freestanding signs – multi-tenant commercial retail center are permitted for multi-tenant commercial retail centers in any district. A multi-tenant commercial retail center is a commercial development under unified control consisting of three or more separate commercial establishments sharing a common building, or which are in separate buildings that share a common access/entranceway or parking area.
- c. Freestanding signs – residential subdivision are permitted for residential subdivisions in any district.

4. Freestanding Signs – Multi-Tenant Commercial Retail Center Regulations

Freestanding signs – multi-tenant retail center are subject to the following.

- a. One freestanding sign – multi-tenant commercial retail center is permitted per street frontage of a lot. An additional freestanding sign is permitted for each additional access point to the lot, however a minimum separation of 75 feet is required between signs. For the purposes of this regulation, a multi-tenant development where the development as a whole is comprised of separate lots of record, the entire development, including outlot parcels and inline development, is considered one lot.
- b. Freestanding signs – multi-tenant commercial retail center permissions are as follows:
 - i. Maximum sign area of 100 square feet of area per sign
 - ii. Maximum sign height of ten feet in the C-T, C-1, C-D, C-V, and S-AG Districts. In all other districts where allowed they are limited to 25 feet.

I. Wall Sign

1. Wall signs are permitted for all nonresidential uses in any district.
2. Wall signs are permitted on all facades of a structure. On a site consisting of multiple structures, each structure is permitted wall signs per the regulations of this section. The square footage from different structures cannot be combined to create a larger sign on any one structure.
3. For a single tenant structure, the maximum total wall sign area is two one square feet feet per linear foot of building wall where the wall sign(s) will be mounted or 80 40 square feet, whichever is greater. The square footage from different facades cannot be combined to create a larger sign on any one facade.
4. For a structure that contains multiple tenants, each tenant that has exterior business façade area is permitted a total wall sign area of two one square feet feet per linear foot of business frontage or 80 40 square feet, whichever is greater, along their individual frontage(s).
5. The number of individual wall signs on a facade is not limited, however the cumulative sign area of all signs on a facade cannot exceed the maximum allowable total wall sign area per facade.
6. Wall signs may be internally or externally illuminated. If externally illuminated, all light must be directed onto the sign face.
7. Wall signs must be safely and securely attached to the building wall. Wall signs must project 18 inches or less from the building wall. Wall signs may encroach into the public right-of-way no more than 18 inches.
8. No wall sign affixed to a building, including sign support structure, may project beyond the ends or top of the wall or higher than the roofline of the structure to which it is attached.
9. Wall signs must be constructed of wood or simulated wood, metal, plastic, or high-density urethane (HDU) foam board or similar durable foam construction. Canvas and similar material wall signs and painted wall signs are prohibited.
10. Wall signs are permitted on architectural appurtenances, such as chimneys or penthouses, which are part of the structure. Wall signs must not cover any window, windowsill, transom sill, or significant architectural feature of the structure.
11. On existing buildings, a parapet wall must not be constructed for the sole purpose of increasing the allowable height of a wall sign. For new buildings, when a sign is mounted on a parapet wall, that parapet wall must be consistent with the architectural design of the building, including building materials.
12. Signs may be projected onto a wall and do not count toward total wall sign area. Such signs must remain static and cannot flash, rotate, or move. No such projected wall sign can project an electronic video. No such projected sign may glare onto adjacent properties.

Section IX.

Section 17.12.070 Summary of Sign Permissions is hereby amended as follows:

TABLE 17.12-1: SUMMARY OF SIGN PERMISSIONS			
Sign Type	Exempt Sign (Section 17.12.050)	Permit Required (Section 17.12.060)	Permitted Locations
A-Frame Sign	•		C-1, C-2, C-3, C-D, C-V, and I-MU Districts
Attention-Getting Device	•		Nonresidential uses
Awning Sign		•	Multi-family dwellings and nonresidential uses in all district
Canopy Sign: Non-Structural Canopy Signs		•	Multi-family dwellings and nonresidential uses in all district
Canopy Sign Structural: Attached to Principal Building		•	Multi-family dwellings and nonresidential uses in all district
Canopy Sign Structural: Freestanding		•	Gas stations and drive through facilities in any district
Construction Activity Sign	•		On a lot where active construction is taking place in all districts
Electronic Message Sign		•	Commercial and industrial districts S-IC District. Following uses in any district: conservation area, cultural facility, educational facility - primary or secondary, educational facility - university or college, government office/facility, public park, places of worship Gas stations in any district

TABLE 17.12-1: SUMMARY OF SIGN PERMISSIONS			
Sign Type	Exempt Sign (Section 17.12.050)	Permit Required (Section 17.12.060)	Permitted Locations
Freestanding Signs – Standard		•	Multi-family dwellings and nonresidential uses in all districts
Freestanding Signs – Multi-Tenant Commercial Retail Center		•	Multi-tenant commercial retail centers in all districts
Freestanding Signs – Residential Subdivision		•	Residential subdivisions in all districts
Government Sign	•		All districts
Light Pole Banner	•		Light pole banners on private property in all districts
Marquee		•	Commercial uses in C-3, C-D, and C-V Districts
Memorial or Historic Event	•		Where a structure or lot is related to a historic person, event, structure, or site in all districts
Menuboard		•	Drive through facilities in all districts
Multiple Tenant Building Entryway	•		Entryways for multiple tenant buildings (multi-family dwellings and non-residential and mixed-use developments) in all districts

TABLE 17.12-1: SUMMARY OF SIGN PERMISSIONS			
Sign Type	Exempt Sign (Section 17.12.050)	Permit Required (Section 17.12.060)	Permitted Locations
Noncommercial Message	•		All districts
Parking Lots and Structures	•		Parking lot/structures for each entrance/exit, driveway intersection, drive-through lane, and other circulation points in all districts
Projecting Signs		•	Commercial districts
Real Estate Activity	•		When a structure or lot is offered for sale, lease, or rent in all districts
Roof Sign		•	C-D District
Wall Sign		•	Non-residential uses in all districts
Window Sign	•		Nonresidential uses

Section X.

Section 17.14.090 Site Plan Review is hereby amended as follows:

D. Procedure

1. Applications for site plan review must be submitted to the Zoning Administrator. The Zoning Administrator may convene a technical review group comprised of City staff to review the application.
2. The Zoning Administrator must begin the review of the site plan within 30 days of the date the application is deemed complete. The Zoning Administrator Development must review and evaluate the application, pursuant to the standards of this section, and approve, approve with conditions, or deny the site plan.
3. Site plan approvals are applicable as follows:
 - a. When no other approvals are required, the site plan approval must occur before a building permit is issued. If the Zoning Administrator approves the site plan subject to certain conditions, all plans and drawings to be submitted as part of the application for a building permit or zoning approval must be revised to include those conditions.
 - b. When a special use approval is required, ~~the site plan must be approved and site plan approval is required, the site plan must be deemed reasonably complete~~ by Zoning Administrator prior to the hearing on the special use ~~approval request~~. The ~~approved reasonably complete~~ site plan would be forwarded with the application and the staff recommendation on the ~~approval request~~. The approving body would be allowed to impose additional conditions on the site plan. ~~If the Zoning Administrator approves the site plan subject to certain conditions, the site plan forwarded with the approval application must be revised to include those conditions.~~
 - c. When a variance or administrative exception is required, the variance or administrative exception must be approved prior to final approval of the site plan. Once the variance or administrative exception is approved, the site plan may be submitted for review and approval. If the approving body imposed additional conditions as part of the variance or administrative exception approval, the site plan must include such conditions. If the Zoning Administrator approves the site plan subject to certain conditions, the site plan forwarded with the approval application must be revised to include those conditions and any conditions of the variance or administrative exception.

Section XI.

Section 17.14.100 Design Review is hereby amended to read as follows:

A. Purpose

The purpose of design review is to ensure that the buildings, improvements, signs, landscape design, and siting complies with the adopted performance standards and design guidelines, including City of Davenport's adopted Downtown Design Guidelines, Downtown Davenport Streetscape Improvement Plan, Village of East Davenport Performance Standards, and Elmore Corners Plan.

B. Initiation

Any person with an interest in the property may file an application for design approval.

C. Authority

The Design Review Board issues final design approval. Design review approval is required prior to site plan review approval. If site plan is not required, design review approval is required prior to issuance of a building permit.

D. Required Design Review Board Approval

1. Design Review Board Approval is required in the C-D, C-V, and C-E Districts for the following:
 - a. New construction or an alteration to the exterior of a structure where changes are visible from the public right-of-way.
 - b. Installation of any sign or action related to a sign.
 - c. New parking lots, fencing/walls and landscaping or an alteration to existing parking lots, fencing/walls or landscaping.
 - d. Streetscape elements within the right-of-way, only when there is a substantial deviation from the standards contained in the Downtown Davenport Streetscape Improvement Plan.
 - e. Demolition within the C-D and C-V Districts requires the owner(s) of record or the City to apply for a demolition approval. Alternately, the City Fire Marshal and/or the Chief Building Official may order the partial or complete demolition of a structure because it possesses an immediate, definite and serious threat to the life, health and safety of the general public. In such cases, the Design Review Board review is limited to reviewing the design, construction, and/or condition of any shared party wall made visible by the demolition.

Section XII.

Section 17.17.010 Reservation of Previously Approved Conditions is hereby amended as follows:

J. Ordinance 2017-520.

- ~~1. Condition 5. That a fifty (50) foot landscape buffer and 6 foot high fence be established along the south end of the property. The landscape buffer shall be developed with the following plantings: four canopy trees, six understory trees and 24 shrubs or 12 evergreens/conifers per 100 linear feet. Note: Condition 5 was modified to remove reference to previous Zoning Ordinance.~~

(Remainder of this section, subsequent Conditions #6-9 shall remain and be renumbered accordingly.)

City of Davenport

Agenda Group:

Department: Community Planning & Economic Development

Contact Info: Matt Flynn 563-888-2286

Wards:

Action / Date

5/27/2020

Subject:

Second Consideration: Ordinance for Case REZ20-01 being the request of the City of Davenport to rezone the properties located at all four corners of the intersection of N Pine St and W 3rd St from R-4C, Single and Two-Family Central Residential District to C-1, Neighborhood Commercial District. [Ward 3]

Recommendation:

Adopt the Ordinance.

Background:

In January of 2019, the City of Davenport adopted a new zoning ordinance for the entire City. Part of this effort included assigning new zoning classifications to each of the 43,000 +/- parcels in the City.

Upon adoption of the code, City staff has detected a few errors in the new zoning map. One error was all the commercially used property located at the intersection of W 3rd St and N Pine St was zoned R-4C Residential by mistake. Those properties contain the following businesses: New Opendoor Tap, Thirsty's on 3rd, Quick Cash Pawnbrokers, Grubeez, and Scott's Shovelhead Shed. We intend to correct this issue by initiating the process to rezone these parcels to C-1, Neighborhood Commercial District.

Comprehensive Plan. The property is designated RG, Residential General in the Comprehensive Plan.

RG designates neighborhoods that are mostly residential but include, or are within one-half mile (walking distance) of scattered neighborhood-compatible commercial services, as well as other neighborhood uses like schools, churches, corner stores, etc. generally oriented along Urban Corridors (UC). Neighborhoods are typically designated as a whole. Existing neighborhoods are anticipated to maintain their existing characteristics in terms of land use mix and density, with the exception along edges and transition areas, where higher intensity may be considered.

Since this action merely corrects a mapping error, and no land use changes are anticipated, no technical review was conducted and a neighborhood meeting was not held.

All affected property owners were contacted by letter and neighbors within 200 feet have been notified. One affected property owner called requesting additional information but is not opposed to the rezoning.

The Plan and Zoning Commission, at its March 3, 2020 meeting, forwarded Case REZ20-01 to the City Council for approval. Vote was unanimous.

Finding

Rezoning of these properties corrects an error made in the adoption of the new zoning map in 2019.

ATTACHMENTS:

Type	Description
▣ Ordinance	Ordinance
▣ Backup Material	Background Material
▣ Backup Material	PH Notice
▣ Backup Material	Neighbor Notice COW

REVIEWERS:

Department	Reviewer	Action	Date
Community Development Committee	Flynn, Matt	Approved	4/14/2020 - 2:05 PM

ORDINANCE NO. _____

ORDINANCE for Case REZ20-01 being the request of the City of Davenport to rezone approximately 0.83 acres located at all four corners of the W 3rd Street and N Pine Street intersection from R-4C, Single and Two-Family Residential Central Zoning District to C-1, Neighborhood Business District [Ward 3].

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF DAVENPORT, IOWA:

Section 1. The following described units of Scott County, Iowa real estate is hereby rezoned to "C-1, Neighborhood Commercial District".

Lot 8 of Block 1 of J M F Hall's Addition (2148 W 3rd Street); Lot 1 of Block 2 of J M F Hall's Addition (2202 W 3rd Street); Lot 9 of Block 5 of Parker's Addition (2139-2147 W 3rd Street); and Lot 16 of Block 6 of Parker's Addition (220-226 N Pine Street). All properties located in the City of Davenport, Scott County, Iowa.

Section 2. That the following findings and conditions are hereby imposed upon said rezoning:

Findings:

1. This action corrects an error in mapping for the new Zoning Ordinance.

Section 3. At its March 3, 2020 meeting, the Plan and Zoning Commission voted to forward the case to the City Council with a recommendation to approve.

SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

EFFECTIVE DATE. This ordinance shall be in full force and effective after its final passage and publication as by law provided.

First Consideration _____

Second Consideration _____

Approved _____

Published in the *Quad City Times* on _____

Mike Matson
Mayor

Attest: _____
Brian Krup
Deputy City Clerk



February 11, 2020

Subject: Public Hearing for Rezoning

Dear Property Owner:

In January of 2019, the City adopted a new zoning ordinance and zoning map for the entire City. Part of this effort was to assign specific zoning classifications to each parcel in the City.

It has been discovered that all of the commercially used property at this corner were zoned residential by mistake. The City has initiated the process to correct this error and must hold public hearings to address the issue.

Please note that there are no changes contemplated by any business affected by this action. It merely corrects a mapping error that was an oversight. Please contact the Community Planning Department listed below if you have any questions.

**PUBLIC HEARING
TUESDAY, MARCH 3, 2020 -5:00 P.M.
CITY OF DAVENPORT PLAN AND ZONING COMMISSION
COUNCIL CHAMBERS - DAVENPORT CITY HALL
226 WEST 4th STREET – DAVENPORT, IOWA**

There is on file in the Community Planning and Economic Development Department (CPED), on behalf of the Plan and Zoning Commission, the following request:

Case REZ20-01: Request of the City of Davenport to rezone 2139, 2147, 2147 1/2, and 2202 W. 3th Street and 220 and 226 North Pine Street from R-4C Single and Two Family Central Residential Zoning District to C-1, Neighborhood Commercial District. Property contains 36,000 square feet. [Ward 3]

The public hearing on the above matter is scheduled for 5:00 p.m. or as soon thereafter as possible on Tuesday, March 3, 2020 in the Council Chambers of the Davenport City Hall, 226 West 4th Street, Davenport, Iowa. You may submit written comments on the above item(s) or to attend the public hearing to express your views, or both. Interpretive services are available at no charge. Servicios interpretativos libres estan disponibles. TTY: (563) 326-6145

Any written comments to be reported at the public hearing should be received in the Department of Community Planning & Economic Development, at the above address, no later than 12:00 noon on the day of the public hearing(s).

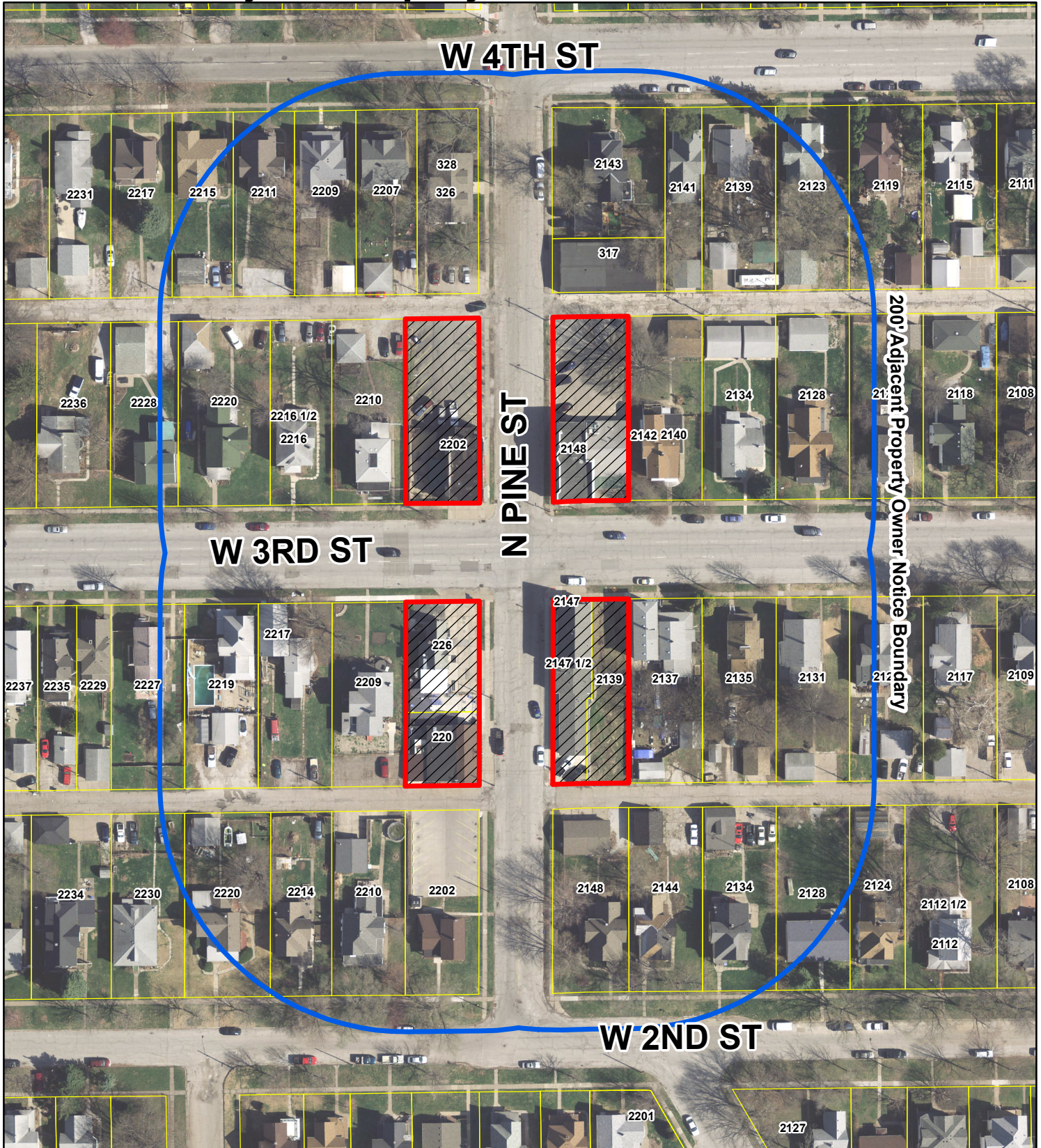
For more information please contact:

Department of Community Planning & Economic Development

E-MAIL: planning@davenportiowa.com PHONE: 563-326-7765

Zoning Map Amendment (Rezoning) Request

Adjacent Property Owner Notice Area



200' Adjacent Property Owner Notice Boundary

Legend

- 200' Adjacent Owners Notice Area - REZ20-01
- Subject Property REZ20-01

0 50 100 Feet



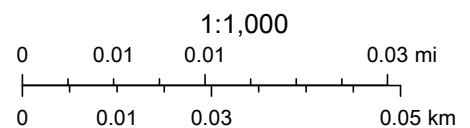
Private parties utilizing City GIS data do so at their own risk. The City of Davenport will not be responsible for any costs or liabilities incurred due to any differences between information provided and actual physical conditions.

REZ20-01 Existing Zoning - R4C



2/13/2020, 4:34:06 PM

- Parks
- Piped Creeks
- Parcels
- City Limit
- Street Centerline (Labels only)
- Address Points
- Creeks
- Named Creeks
- Unnamed Tributaries
- Zoning Districts
- R-1 Single-Family Residential District
- R-2 Single-Family Residential District

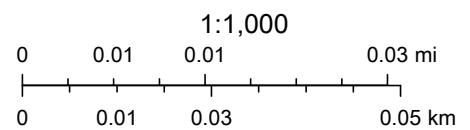
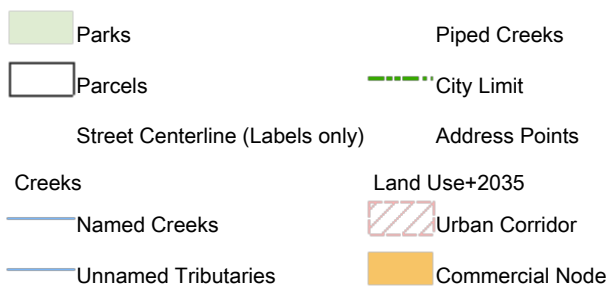


Scott County Iowa, Bi-State Regional Commission

REZ20-01 Future Land Use - RG



2/13/2020, 4:30:02 PM



Scott County Iowa, Bi-State Regional Commission



January 31, 2020

Scott A. Nicely
220 N. Pine St.
Davenport, IA 52802

Subject: 220 N. Pine St. Davenport

Dear Property Owner:

In January of 2019, the City of Davenport adopted a new zoning ordinance for the entire City. Part of this effort included assigning new zoning classifications to each of the 43,000 +/- parcels in the City.

Upon adoption of the code, City staff has detected a few errors in the new zoning map. One error was all the commercially used property located at the intersection of W. 3rd Street and N. Pine Street were zoned R-4C Residential by mistake. Those properties contain the following businesses: New Opendoor Tap, Thirsty's on 3rd, Quick Cash Pawnbrokers, Grubeez, and Scott's Shovelhead Shed. We intend to correct this issue by initiating the process to rezone these parcels to C-1, Neighborhood Commercial District.

The business at your property, Scott's Shovelhead Shed, is a bar and would be able to continue operations as it exists. It would be granted a Special Use in the C-1 District as part of this process. Being a Special Use, future expansion would be allowed only if approved by the Zoning Board of Adjustment.

The rezoning process involves public hearings before both the Plan and Zoning Commission and City Council, and eventual vote by the Council. We will notify by letter all property owners within the area and property owners within 200 feet of those public hearings. We will attempt to place blue "Notice of Rezoning Request" signs in front of the properties, if we can penetrate the frozen ground. The public hearing before the Plan and Zoning Commission is likely to be on March 3, 2020.

But since this is an error by City staff, you do not have to do anything. This process will take approximately 3 months to complete.

If you have any comments or questions, please contact me at your convenience.
Sincerely,

A handwritten signature in black ink, appearing to read "Matt Flynn", with a horizontal line underneath.

Matthew G. Flynn, AICP
Senior Planning Manager
matt.flynn@davenportiowa.com
563-888-2286



DAVENPORT

COMMUNITY PLANNING &
ECONOMIC DEVELOPMENT

January 31, 2020

Scott A. Nicely
3520 Rockingham Rd.
Davenport, IA 52802

Subject: 226 N. Pine Street

Dear Property Owner:

In January of 2019, the City of Davenport adopted a new zoning ordinance for the entire City. Part of this effort included assigning new zoning classifications to each of the 43,000 +/- parcels in the City.

Upon adoption of the code, City staff has detected a few errors in the new zoning map. One error was all the commercially used property located at the intersection of W. 3rd Street and N. Pine Street were zoned R-4C Residential by mistake. Those properties contain the following businesses: New Opendoor Tap, Thirsty's on 3rd, Quick Cash Pawnbrokers, Grubeez, and Scott's Shovelhead Shed. We intend to correct this issue by initiating the process to rezone these parcels to C-1, Neighborhood Commercial District.

The business at your property, Grubeez, is classified as a restaurant and is a permitted use in the C-1 District.

The rezoning process involves public hearings before both the Plan and Zoning Commission and City Council, and eventual vote by the Council. We will notify by letter all property owners within the area and property owners within 200 feet of those public hearings. We will attempt to place blue "Notice of Rezoning Request" signs in front of the properties, if we can penetrate the frozen ground. The public hearing before the Plan and Zoning Commission is likely to be on March 3, 2020.

But since this is an error by City staff, you do not have to do anything. This process will take approximately 3 months to complete.

If you have any comments or questions, please contact me at your convenience.
Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew G. Flynn', with a horizontal line underneath.

Matthew G. Flynn, AICP
Senior Planning Manager
matt.flynn@davenportiowa.com
563-888-2286



DAVENPORT

COMMUNITY PLANNING &
ECONOMIC DEVELOPMENT

January 31, 2020

CRSTFR Inc.
2147 W. 3rd St.
Davenport, IA 52802

Subject: 2139/2147/2147½ W. 3rd Street Davenport

Dear Property Owner:

In January of 2019, the City of Davenport adopted a new zoning ordinance for the entire City. Part of this effort included assigning new zoning classifications to each of the 43,000 +/- parcels in the City.

Upon adoption of the code, City staff has detected a few errors in the new zoning map. One error was all the commercially used property located at the intersection of W. 3rd Street and N. Pine Street were zoned R-4C Residential by mistake. Those properties contain the following businesses: New Opendoor Tap, Thirsty's on 3rd, Quick Cash Pawnbrokers, Grubeez, and Scott's Shovelhead Shed. We intend to correct this issue by initiating the process to rezone these parcels to C-1, Neighborhood Commercial District.

The business at your property, Quick Cash Pawnbrokers, is classified as retail and is a permitted use in the C-1 District.

The rezoning process involves public hearings before both the Plan and Zoning Commission and City Council, and eventual vote by the Council. We will notify by letter all property owners within the area and property owners within 200 feet of those public hearings. We will attempt to place blue "Notice of Rezoning Request" signs in front of the properties, if we can penetrate the frozen ground. The public hearing before the Plan and Zoning Commission is likely to be on March 3, 2020.

But since this is an error by City staff, you do not have to do anything. This process will take approximately 3 months to complete.

If you have any comments or questions, please contact me at your convenience.
Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew G. Flynn', with a horizontal line underneath.

Matthew G. Flynn, AICP
Senior Planning Manager
matt.flynn@davenportiowa.com
563-888-2286



DAVENPORT

COMMUNITY PLANNING &
ECONOMIC DEVELOPMENT

January 31, 2020

Stacey/Brad Jones
3637 Sunnyside Ave.
Davenport, IA 52802

Subject: 2148 W. 3rd Street Davenport

Dear Property Owner:

In January of 2019, the City of Davenport adopted a new zoning ordinance for the entire City. Part of this effort included assigning new zoning classifications to each of the 43,000 +/- parcels in the City.

Upon adoption of the code, City staff has detected a few errors in the new zoning map. One error was all the commercially used property located at the intersection of W. 3rd Street and N. Pine Street were zoned R-4C Residential by mistake. Those properties contain the following businesses: New Opendoor Tap, Thirsty's on 3rd, Quick Cash Pawnbrokers, Grubeez, and Scott's Shovelhead Shed. We intend to correct this issue by initiating the process to rezone these parcels to C-1, Neighborhood Commercial District.

The business at your property, New Opendoor Tap, is a bar and would be able to continue operations as it exists. It would be granted a Special Use in the C-1 District as part of this process. Being a Special Use, future expansion would be allowed only if approved by the Zoning Board of Adjustment.

The rezoning process involves public hearings before both the Plan and Zoning Commission and City Council, and eventual vote by the Council. We will notify by letter all property owners within the area and property owners within 200 feet of those public hearings. We will attempt to place blue "Notice of Rezoning Request" signs in front of the properties, if we can penetrate the frozen ground. The public hearing before the Plan and Zoning Commission is likely to be on March 3, 2020.

But since this is an error by City staff, you do not have to do anything. This process will take approximately 3 months to complete.

If you have any comments or questions, please contact me at your convenience.
Sincerely,

A handwritten signature in black ink, appearing to read "Matthew G. Flynn". The signature is fluid and cursive, with a horizontal line extending from the end.

Matthew G. Flynn, AICP
Senior Planning Manager
matt.flynn@davenportiowa.com
563-888-2286



DAVENPORT

COMMUNITY PLANNING &
ECONOMIC DEVELOPMENT

January 31, 2020

Potter Investments LLC
801 Iowa Drive
LeClaire, IA 52753

Subject: 2202 W. 3rd Street Davenport

Dear Property Owner:

In January of 2019, the City of Davenport adopted a new zoning ordinance for the entire City. Part of this effort included assigning new zoning classifications to each of the 43,000 +/- parcels in the City.

Upon adoption of the code, City staff has detected a few errors in the new zoning map. One error was all the commercially used property located at the intersection of W. 3rd Street and N. Pine Street were zoned R-4C Residential by mistake. Those properties contain the following businesses: New Opendoor Tap, Thirsty's on 3rd, Quick Cash Pawnbrokers, Grubeez, and Scott's Shovelhead Shed. We intend to correct this issue by initiating the process to rezone these parcels to C-1, Neighborhood Commercial District.

The business at your property, Thirsty's on 3rd, is a bar and would be able to continue operations as it exists. I would be granted a Special Use in the C-1 District as part of this process. Being a Special Use, future expansion would be allowed only if approved by the Zoning Board of Adjustment.

The rezoning process involves public hearings before both the Plan and Zoning Commission and City Council, and eventual vote by the Council. We will notify by letter all property owners within the area and property owners within 200 feet of those public hearings. We will attempt to place blue "Notice of Rezoning Request" signs in front of the properties, if we can penetrate the frozen ground. The public hearing before the Plan and Zoning Commission is likely to be on March 3, 2020.

But since this is an error by City staff, you do not have to do anything. This process will take approximately 3 months to complete.

If you have any comments or questions, please contact me at your convenience.
Sincerely,

A handwritten signature in black ink, appearing to read "Matthew G. Flynn", with a horizontal line underneath.

Matthew G. Flynn, AICP
Senior Planning Manager
matt.flynn@davenportiowa.com
563-888-2286



February 11, 2020

Subject: Public Hearing for Rezoning

Dear Property Owner:

In January of 2019, the City adopted a new zoning ordinance and zoning map for the entire City. Part of this effort was to assign specific zoning classifications to each parcel in the City.

It has been discovered that all of the commercially used property at this corner were zoned residential by mistake. The City has initiated the process to correct this error and must hold public hearings to address the issue.

Please note that there are no changes contemplated by any business affected by this action. It merely corrects a mapping error that was an oversight. Please contact the Community Planning Department listed below if you have any questions.

**PUBLIC HEARING
TUESDAY, MARCH 3, 2020 -5:00 P.M.
CITY OF DAVENPORT PLAN AND ZONING COMMISSION
COUNCIL CHAMBERS - DAVENPORT CITY HALL
226 WEST 4th STREET – DAVENPORT, IOWA**

There is on file in the Community Planning and Economic Development Department (CPED), on behalf of the Plan and Zoning Commission, the following request:

Case REZ20-01: Request of the City of Davenport to rezone 2139, 2147, 2147 1/2, and 2202 W. 3th Street and 220 and 226 North Pine Street from R-4C Single and Two Family Central Residential Zoning District to C-1, Neighborhood Commercial District. Property contains 36,000 square feet. [Ward 3]

The public hearing on the above matter is scheduled for 5:00 p.m. or as soon thereafter as possible on Tuesday, March 3, 2020 in the Council Chambers of the Davenport City Hall, 226 West 4th Street, Davenport, Iowa. You may submit written comments on the above item(s) or to attend the public hearing to express your views, or both. Interpretive services are available at no charge. Servicios interpretativos libres estan disponibles. TTY: (563) 326-6145

Any written comments to be reported at the public hearing should be received in the Department of Community Planning & Economic Development, at the above address, no later than 12:00 noon on the day of the public hearing(s).

For more information please contact:

Department of Community Planning & Economic Development

E-MAIL: planning@davenportiowa.com PHONE: 563-326-7765



Tuesday, April 14, 2020

Please publish the following public notice in the Monday, April 27, 2020 edition of the Quad City Times.

The PO number for this notice is: 2010387

Please provide proof of publication for our records. If you have any questions, please contact us at planning@ci.davenport.ia.us or 563-326-7765. Thank you!

**NOTICE
PUBLIC HEARING
WEDNESDAY, MAY 6, 2020 5:30 P.M.
CITY OF DAVENPORT COMMITTEE OF THE WHOLE
COUNCIL CHAMBERS - DAVENPORT CITY HALL
226 WEST 4th STREET – DAVENPORT, IOWA**

There is on file in the Community Planning and Economic Development Department (CPED), on behalf of the Plan and Zoning Commission, the following requests:

Case REZ20-01: Request of the City of Davenport to rezone 2139, 2147, 2147 1/2, and 2202 W. 3th Street and 220 and 226 North Pine Street from R-4C Single and Two Family Central Residential Zoning District to C-1, Neighborhood Commercial District. Property contains 36,000 square feet. [Ward 3]

The legal description of the property to be rezoned is as follows:

Lot 8 of Block 1 of J M F Hall's Addition (2148 W 3rd Street); Lot 1 of Block 2 of J M F Hall's Addition (2202 W 3rd Street); Lot 9 of Block 5 of Parker's Addition (2139-2147-2147½ W 3rd Street); and Lot 16 of Block 6 of Parker's Addition (220-226 N Pine Street). All properties located in the City of Davenport, Scott County, Iowa.

Also:

Case ORD19-02: Request of the City of Davenport to amend Title 17 of the Davenport Municipal Code (hereto referred to as DMC), entitled "Zoning", by amending Section 17.02.010 of the DMC, entitled "Rules of Interpretation" by adding and defining the term "should" and by reordering the subsequent rules, by amending Section 17.02.030 of the DMC, entitled "Definition of General Terms" by adding and defining the terms "Adjacent" and "Façade" to the existing list of Definition and General Terms and by revising the definitions of the terms "Sign, Freestanding" by correcting a term inconsistency, "Stoop" by adding a maximum dimension and "Substantial Repair/Rehabilitation" by revising unclear language, by amending Section 17.04.010 of the DMC, entitled "Purpose Statements" by modifying Section 17.04.010.G by replacing single-family dwellings with semi-detached dwellings in the purpose statement, by amending Section 17.04.030 of the DMC, entitled "Dimensional Standards" by modifying Table 17.04-1 by deleting "SF" and related standards and adding a five foot interior side setback for "2F" and "SF-SD" within the "R-MF" District, by amending Section 17.04.050 of the DMC, entitled "R-3C and R-4C District Design Standards" by deleting language and a diagram related to garages, carports and alley access, by amending

Section 17.05.010 of the DMC, entitled "Purpose Statement" by revising the locational intent, by amending Section 17.05.040 of the DMC entitled "Design Standards" by modifying Table 17.05-2 by replacing the term "abut" with "face" and the term "abutting" with "facing", by clarifying unclear language, by deleting overly restrictive transparency requirements for outlot buildings and by revising reduced setback language for commercial centers so that it is permissive and not mandatory (the diagram for Multi-Tenant Commercial Center Site Design Standards is also modified), by amending Section 17.05.050 of the DMC, entitled "C-D District Standards" by modifying Section 17.05.050.C by correcting a scrivener's error, by amending Section 17.05.060 of the DMC, entitled "C-V District Standards" by modifying Section 17.05.060.C by correcting a scrivener's error, by amending Section 17.05.070 of the DMC, entitled "C-E District Standards" by modifying Section 17.05.070.C by correcting a scrivener's error, by amending Section 17.06.030 of the DMC, entitled "Dimensional Standards" by modifying Table 17.06-1 by reducing the minimum interior side setback from five feet to none in certain circumstances, by amending Section 17.07.020 of the DMC, entitled "S-OS Open Space District" by modifying Section 17.07.020.A by adding additional uses to the purpose statement, by amending Section 17.080.020 of the DMC, entitled "Use Matrix" by modifying Table 17.08.020 by adding "Amusement Facility – Indoor", "Animal Care Facility – Small Animal" and "Parking Lot (Principal Use)" to the list of permitted uses in the I-1 District, by adding "Dwelling – Multi-Family" and "Dwelling – Townhouse" to the list of permitted uses in the I-MU District, by adding "Government Office/Facility", "Public Safety Facility" and "Restaurant" to the list of permitted uses in the S-OS District, by adding the use "Equine, Keeping of/Equestrian Facility" to the list of permitted uses in the R-1 and S-AG Districts, by revising the "Use Standard" section for "Dwelling – Townhouse" and by reordering the "Use Standard" subsections subsequent to Section 17.08.030.P, by amending Section 17.080.030 of the DMC, entitled "Principal Use Standards" by modifying Section 17.080.030.D, entitled "Billboard" by deleting reference to the same side of the street, by modifying Section 17.08.030.N, entitled "Dwelling – Multi-Family or Townhouse" by deleting reference and standards related to a townhouse and by deleting "Aluminum, steel or other metal siding" and "Vinyl" from the listed of prohibited building materials, by modifying Section 17.080.O, entitled "Dwelling - Single-Family, Single-Family Semi-Detached, and Two-Family" by adding reference to and standards related to a townhouse, by creating a point system for front façade design, by revising certain language and a diagram to support this point system, by deleting the "Transition Rule for Section 17.080.030.O.3" provision, by adding Section 17.08.030.P, entitled "Equine, Keeping of/Equestrian Facility" and related principal use standards, by reordering subsections subsequent to Section 17.08.030.P and by deleting language in Section 17.08.030.DD (being revised to Section 17.08.030.EE) regarding distributed antenna systems in the right-of-way, by amending Section 17.08.050 of the DMC, entitled "Use Definitions" by revising the definition of the uses "Lodge/Meeting Hall" and "Place of Worship" by including language regarding the service and/or sale of food and drinks as an ancillary use, by revising the definition of the use "Public Safety Facility" by deleting reference to canine and equine units and by revising the definition of the use "Restaurant" to include language regarding alcoholic beverages, by amending Section 17.090.030 of the DMC, entitled "Accessory Structures and Uses" by modifying Section 17.090.030.A, entitled "General Regulations for Accessory Structures" by adding a material standard and a prohibition on the use of shipping containers, by modifying Section 17.090.030.H.1, entitled "General Requirements for All Fences" by deleting reference to walls and by revising and deleting certain language regarding the finished side of all fences, by modifying Section 17.09.030.K, entitled "Garage, Detached and Carports", by adding language and a diagram requiring access from the alley or rear service drive, by creating design standards for detached garages, by deleting the "Sunset for Section 17.09.030.K.4.d" provision, by deleting language regarding temporary tent structures, by modifying Section 17.09.030.L, entitled "Home Occupation" by adding language to prohibit any business that provides physical good, products, or merchandise directly to the consumer, by deleting Section 17.09.030.M, entitled "Keeping of Equines", by reordering subsections subsequent to Section 17.09.030.M and by modifying Table 17.09-1 by deleting the phrase "Prohibited in the front yard" from the encroachment term "Deck", by amending Section 17.10.030 of the DMC, entitled "Off-Street Parking Design Standards" by revising certain off-street parking space minimum dimensions and aisle width in Figure 17.10-1, by amending Section 17.10.040 of the DMC, entitled "Required Off-Street Vehicle and Bicycle Parking Spaces" by modifying Section 17.10.040.C by correcting a term inconsistency and Section 17.10.040.E by deleting a definition contained

elsewhere in Title 17, by amending Section 17.10.070 of the DMC, entitled "Required Off-Street Loading Spaces" by modifying Section 17.10.070.B by correcting a term inconsistency, by amending Section 17.11.050 of the DMC, entitled "Parking Lot Perimeter Landscape Yard" by requiring a perimeter landscape yard when a parking lot is adjacent to streets, alleys and public spaces and by revising the width of the perimeter parking lot landscape area in certain circumstances, by amending Section 17.11.070 of the DMC, entitled "Site Landscape" by replacing the term "abuts" with the phrase "is adjacent to", by amending Section 17.11.080 of the DMC, entitled "Buffer Yards" by modifying Section 17.11.080.C.6 by including vinyl as a permitted fence material, by amending Section 17.14.020 of the DMC, entitled "Notice" by deleting "required" in certain subsections and by revising certain mandatory language to permissive language in certain subsections, by amending Section 17.14.040 of the DMC, entitled "Zoning Text and Map Amendment" by modifying Section 17.14.040.D by revising mandatory language to permissive language, by amending Section 17.14.090 of the DMC, entitled "Site Plan Review" by adding Section 17.14.090.F, entitled "Minor Adjustments to Certain Design Standards" and subsection standards, by reordering subsections subsequent to Section 17.14.090.F and by correcting a scrivener's error in Section 17.14.090.G (revised to Section 17.14.090.H) and by amending Section 17.14.100, entitled "Design Review" by modifying Section 17.14.100.D.2 by adding "and/or National Register of Historic Places". [Ward All]

At its March 30, 2020 meeting, the Plan and Zoning Commission unanimously recommended approval of the two aforementioned cases.

The public hearings on the above matters are scheduled for 5:30 p.m. or as soon thereafter as possible on Wednesday, May 6, 2020 in the Council Chambers of the Davenport City Hall, 226 West 4th Street, Davenport, Iowa. You may submit written comments on the above item(s) or to attend the public hearing to express your views, or both. Interpretive services are available at no charge. Servicios interpretativos libres estan disponibles. TTY: (563) 326-6145

Any written comments to be reported at the public hearing should be received in the Department of Community Planning & Economic Development, at the above address, no later than 12:00 noon on the day of the public hearing(s). PO No. 2010387

Department of Community Planning & Economic Development
E-MAIL: planning@ci.davenport.ia.us PHONE: 563-326-7765



April 27, 2020

Subject: Public Hearing for Rezoning

Dear Property Owner:

In January of 2019, the City adopted a new zoning ordinance and zoning map for the entire City. Part of this effort was to assign specific zoning classifications to each parcel in the City. It has been discovered that all of the commercially used property at this corner were zoned residential by mistake. The City has initiated the process to correct this error and must hold public hearings to address the issue.

The Plan and Zoning Commission has recommended approval of the proposed rezoning at its March 3, 2020 meeting.

Please note that there are no changes contemplated by any business affected by this action. It merely corrects a mapping error that was an oversight. Please contact the Community Planning Department listed below if you have any questions.

**PUBLIC HEARING
WEDNESDAY, MAY 6, 2020 - 5:30 P.M.
CITY OF DAVENPORT COMMITTEE OF THE WHOLE
COUNCIL CHAMBERS - DAVENPORT CITY HALL
226 WEST 4th STREET – DAVENPORT, IOWA**

There is on file in the Community Planning and Economic Development Department (CPED), on behalf of the Plan and Zoning Commission, the following request:

Case REZ20-01: Request of the City of Davenport to rezone 2139, 2147, 2147 1/2, and 2202 W. 3th Street and 220 and 226 North Pine Street from R-4C Single and Two Family Central Residential Zoning District to C-1, Neighborhood Commercial District. Property contains 36,000 square feet. [Ward 3]

The public hearing on the above matter is scheduled for 5:30 p.m. or as soon thereafter as possible on Wednesday, May 6, 2020 in the Council Chambers of the Davenport City Hall, 226 West 4th Street, Davenport, Iowa. You may submit written comments on the above item(s) or to attend the public hearing to express your views, or both. Interpretive services are available at no charge. Servicios interpretativos libres estan disponibles. TTY: (563) 326-6145

Any written comments to be reported at the public hearing should be received in the Department of Community Planning & Economic Development, at the above address, no later than 12:00 noon on the day of the public hearing(s).

For more information please contact:

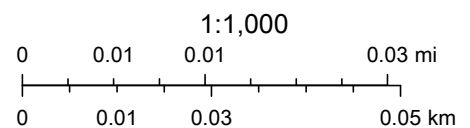
Department of Community Planning & Economic Development
E-MAIL: planning@davenportiowa.com PHONE: 563-326-7765

REZ20-01 Existing Zoning - R4C



2/13/2020, 4:34:06 PM

- Parks
- Piped Creeks
- Parcels
- City Limit
- Street Centerline (Labels only)
- Address Points
- Creeks
- Named Creeks
- Unnamed Tributaries
- Zoning Districts
- R-1 Single-Family Residential District
- R-2 Single-Family Residential District



Scott County Iowa, Bi-State Regional Commission

City of Davenport

Agenda Group:
Department: Public Safety
Contact Info: Gary Statz 563-326-7754
Wards:

Action / Date
5/27/2020

Subject:

First Consideration: Ordinance amending Schedule V of Chapter 10.96 entitled "Four-Way Stop Intersections" by deleting 68th St at Jebens Ave and adding 67th St at Jebens Ave. [Ward 8]

Recommendation:
Adopt the Ordinance.

Background:

Traffic Engineering analyzed the traffic patterns in the Ridgeview Park subdivision. There are several changes recommended, but the only changes requiring City Council approval are the intersection of Jebens at 67th and Jebens at 68th, which are reconfigurations of four-way stops.

The Manual on Uniform Traffic Control Devices (MUTCD) states an intersection of two residential neighborhood through streets of similar design and operating characteristics can have an all-way stop if it improves the operational characteristics of the intersection. Both 67th and Jebens are long streets that nearly bisect the area in both directions, so it is an appropriate location for a four-way. W 68th St isn't as long as 67th St and doesn't intersect Northwest Blvd either, so it doesn't quite fit the criteria for a four-way stop. The stop signs will remain on 68th while the traffic on Jebens will have the right of way. If all of the planned changes are made, northbound Jebens traffic will stop at three intersections from 67th to 71st instead of at all five intersections as it is now.

ATTACHMENTS:

Type	Description
□ Ordinance	PS_ORD_Jebens 4-way stops_pg2

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Engineering	Lechvar, Gina	Approved	5/14/2020 - 10:32 AM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:33 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 5:03 PM

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 10.96 ENTITLED SCHEDULES OF THE MUNICIPAL CODE OF DAVENPORT, IOWA, BY AMENDING SCHEDULE V, FOUR-WAY STOP INTERSECTIONS, THERETO BY DELETING 68TH ST AT JEBENS AVE AND ADDING 67TH ST AT JEBENS AVE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF DAVENPORT, IOWA:

Section 1. That Schedule V, Four-Way Stop Intersections, of the Municipal Code of Davenport, Iowa, be and the same is hereby amended by deleting the following:

68th St at Jebens Ave

And by adding the following:

67th St at Jebens Ave

SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

EFFECTIVE DATE. This ordinance shall be in full force and effective after its final passage and publication as by law provided.

First Consideration: _____

Second Consideration: _____

Approved: _____

Published in the *Quad City Times* _____

Attest:

Approved:

Brian Krup
Deputy City Clerk

Mike Matson
Mayor

City of Davenport

Agenda Group:
Department: Finance
Contact Info: Bruce Berger 563-326-7769
Wards:

Action / Date
5/27/2020

Subject:

First Consideration: Ordinance amending Sections 3.32.040 and 3.32.060 of the Davenport Municipal Code reallocating the tax levy rates between operating and capital uses for the Downtown SSMID District without increasing the total tax levy. [Ward 3]

Recommendation:

Adopt the Ordinance.

Background:

The Downtown Davenport Development Self-Supported Municipal Improvement District (SSMID) has provided a stable funding source for capital projects and operations for several decades.

Last renewed roughly 10 years ago, the current funding structure allocates \$2.50/\$1.50 per \$1,000 of taxable value from two geographic zones into an Operation Fund. Similarly, the current ordinance allocates \$3.00/\$2.00 per \$1,000 of taxable value from those same zones into a Capital Improvement Fund. This results in roughly 45% of the dollars raised by the SSMID to go into the Operation Fund and 55% into the Capital Improvement Fund currently.

With the projected impact of the COVID-19 pandemic expected to continue for several years and reflecting the need to provide more general maintenance and service in the downtown relative to projected capital improvement needs, the Downtown Davenport Partnership is asking the City to reallocate the current funding plan. If approved, this would increase the dollars going into the Operations Fund by roughly 12% and decrease in the Capital Improvement Fund by a similar amount going forward.

ATTACHMENTS:

Type	Description
▣ Ordinance	Ordinance

REVIEWERS:

Department	Reviewer	Action	Date
Community Planning & Economic Development	Berger, Bruce	Approved	5/14/2020 - 6:43 PM
Community Development Committee	Admin, Default	Approved	5/15/2020 - 1:35 PM
City Clerk	Admin, Default	Approved	5/15/2020 - 1:36 PM

ORDINANCE NO. _____

Ordinance amending Sections 3.32.040 and 3.32.060 reallocating the tax levy rates between operating and capital uses for the Downtown SMIDD district without increasing the total tax levy.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF DAVENPORT, IOWA:

Section 1. That Subsections 3.32.040(A) and (B) are hereby amended to read as follows:

- A. Not to exceed Three Dollars and Ten Cents (\$3.10) per thousand dollars of taxable value of the Property in Zone A; and
- B. Not to exceed Two Dollars and Ten Cents (\$2.10) per thousand dollars of taxable value of the Property in Zone B.

Section 2. That Subsections 3.32.060(A) and (B) are hereby amended to read as follows:

- A. Not to exceed Two Dollars and Forty Cents (\$2.40) per thousand dollars of taxable value of the Property in Zone A; and
- B. Not to exceed One Dollar and Forty Cents (\$1.40) per thousand dollars of taxable value of the Property in Zone B.

SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

EFFECTIVE DATE. This ordinance shall be in full force and effective after its final passage and publication as by law provided.

First Consideration _____

Second Consideration _____

Third Consideration _____

Published in the *Quad City Times* on _____

Approved:

Attest:

Mike Matson
Mayor

Brian Krup
Deputy City Clerk

City of Davenport

Agenda Group:
Department: Public Works - Admin
Contact Info: John Powell 563-888-2150
Wards:

Action / Date
5/27/2020

Subject:
Resolution approving the Public Transportation Agency Safety Plan (PTASP) for Davenport CitiBus as required by the Federal Transit Administration (FTA). [All Wards]

Recommendation:
Adopt the Resolution.

Background:
To ensure transit safety and in order to comply with Federal Transit Administration (FTA) requirements, CitiBus has developed and adopted this Safety Management Policy Statement to comply with FTA regulations 49 C.F.R. Part 673.

ATTACHMENTS:

Type	Description
▣ Resolution Letter	Resolution
▣ Backup Material	Safety Plan

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Admin	Lechvar, Gina	Approved	5/14/2020 - 10:52 AM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:53 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 5:54 PM

Resolution No. _____

Resolution offered by Alderman Dunn.

Resolved by the City Council of the City of Davenport.

RESOLUTION approving the Public Transportation Agency Safety Plan (PTASP) for Davenport CitiBus as required by the Federal Transit Administration (FTA).

WHEREAS, the rule applies to all operators of public transportation systems that are recipients and sub-recipients of federal financial assistance under the Urbanized Area Formula Program (49 U.S.C. § 5307). This includes the City of Davenport / CitiBus; and

WHEREAS, the plan must include safety performance targets; and

WHEREAS, transit operators also must certify they have a safety plan in place meeting the requirements of the rule by July 20, 2020. The plan must be updated and certified by the transit agency annually.

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Davenport, Iowa, that: the Public Transportation Agency Safety Plan is approved.

Passed and approved this 27th day of May, 2020.

Approved:

Attest:

Mike Matson
Mayor

Brian Krup
Deputy City Clerk



THE CITY OF
DAVENPORT
IOWA | USA

Public Transportation Agency Safety Plan

May 15, 2020



CitiBus

Overview

On July 19, 2018, FTA published the Public Transportation Agency Safety Plan (PTASP) Final Rule (49 U.S.C. § 673) which requires certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS).

- The PTASP rule became effective on July 19, 2019.
- FTA published a Dear Colleague letter on July 19, 2019, to alert the transit industry of the July 20, 2020 safety compliance deadline.
- In light of the extraordinary operational challenges presented by the COVID-19 public health emergency, FTA issued a Notice of Enforcement Discretion effectively extending the PTASP compliance deadline from July 20, 2020 to December 31, 2020.

The plan must include safety performance targets. Find additional guidance on planning and target setting on FTA's Performance-Based Planning pages. Transit operators also must certify they have a safety plan in place meeting the requirements of the rule by July 20, 2020. The plan must be updated and certified by the transit agency annually.

The rule applies to all operators of public transportation systems that are recipients and sub-recipients of federal financial assistance under the Urbanized Area Formula Program (49 U.S.C. § 5307). This includes the City of Davenport / CitiBus.

The following is the Public Transportation Agency Safety Plan for the City of Davenport/CitiBus.

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1. Transit Agency Information

Transit Agency Name	City of Davenport / CitiBus
Transit Agency Address	1200 East 46 th Street, Davenport, IA 52807
Name and Title of Accountable Executive	Nicole Gleason, Assistant City Administrator, Director of Public Works
Name and Title of Chief Safety Officer or SMS Executive	John W Powell, Jr., Transit Operations Manager
Mode of Service Covered by this Plan	Fixed Route Paratransit (through contract)
List ALL FTA Funding Types	5307, 5310, 5337, 5339
Modes of Service Provided by the Transit Agency	Fixed Route
Does the Agency Provide Transit Services on behalf of another transit agency or entity?	No
Description of Arrangement(s)	Not Applicable
Names and Address of Transit Agency(ies) or Entity(ies) for Which Service is Provided	Not Applicable

2. Plan Development, Approval, and Updates

Name of Person Who Drafted This Plan		John W. Powell, Jr., Transit Operations Manager - CitiBus
Signature by the Accountable Executive	Signature of Accountable Executive	Date of Signature
	Asst. City Manager/Director DPW	
Approval by the City of Davenport City Council	City Council Resolution	Date of Approval
	Relevant Documentation (title and location)	
	A copy of the City of Davenport Council Resolution #(TBD), approving the Agency Safety Plan (ASP), is maintained on file by the Accountable Executive and the Chief Safety Officer.	

Version Number and Updates			
Version Number	Section/Pages Affected	Reason for Change	Date Issued
1	Entire Document	New Document	1/14/2020
2	Entire Document	Modified	5/8/2020

Annual Review and Update of the Public Transportation Agency Safety Plan

The Agency Safety Plan (ASP) for the City of Davenport / CitiBus will be jointly reviewed and updated by the Chief Safety Officer and the CitiBus General Manager prior to the end of the City's fiscal year (June 30th). Any changes will be approved by the Accountable Executive. The updated Agency Safety Plan will then be sent to the City of Davenport City Council for approval. The updated Plan will also be sent to the Iowa Department of Transportation (Iowa DOT) and the Bi-State Regional Commission (MPO).

Prior to review/approval by the Accountable Executive, the Agency Safety Plan will be reviewed by the Agency Safety Plan Committee (ASP Committee) that is comprised of the following: the Chief Safety Officer, the CitiBus General Manager, the Risk Manager, the CitiBus Fleet Supervisor, the Customer Experience and Project Manager, the Union President and a bus driver who is also the CitiBus' on-the-road trainer. The ASP Committee will meet twice a year; in January to review the first six months of the ASP and then in July to review the results from the year and update, as required, the ASP.

As required by § 673.15 the City of Davenport/CitiBus will communicate any changes to the plan, specifically, to the safety performance targets, to the Bi-State Regional Planning Commission to aid in the planning process and, to the maximum extent practicable, coordinate with the Bi-State Regional Planning Commission in the selection of MPO safety performance targets.

Necessary updates outside the annual update window will be handled as ASP addendums which will be incorporated in the body of the ASP. Reviews of the ASP by the local agency, any subsequent updates and addendums, adoption, and distribution activities will be documented in the ASP Document Activity Log included at the beginning of this document.

3. Safety Performance Targets

Safety Performance Targets							
Targets Below are based on review of previous 3-years of CitiBus Safety Data							
Mode of Transit Service	Fatalities (total)	Fatalities (per 100,000 VRM)	Injuries (total)	Injuries (per 100,000 VRM)	Safety Events (total)	Safety Events (per 100,000 VM)	System Reliability (VRM/failures)
Fixed-Route Bus	0	0	5	0.2	7	0.28	9,500
ADA/ Paratransit	0	0	1	.01	1	.01	68,456

Safety Performance Target Coordination		
Targets Transmitted to State Department of Transportation	State Entity Name	Date Targets Transmitted
	Iowa Department of Transportation	
Targets Transmitted to the Metropolitan Planning Organization	Metropolitan Planning Organization Name	Date Targets Transmitted
	Bi-State Regional Commission	

The Accountable Executive, through the Chief Safety Officer, has shared the CitiBus Agency Safety Plan, including the safety performance targets, with the Iowa Department of Transportation (Iowa DOT) and the Bi-State Regional Commission (MPO) as required by the Federal Transit Administration (§ 673.15(a) and (§ 673.15(b) respectively. CitiBus personnel are available to coordinate with the Iowa DOT and/or the MPO in the selection of Iowa and MPO safety performance targets upon request.

4. Safety Management Policy

Safety Management Policy Statement

The City of Davenport/CitiBus is committed to Safety Management as a systematic and comprehensive approach to identifying safety hazards and risks associated with transit system operations and related maintenance activities. CitiBus has adopted a Safety Management Systems (SMS) framework as an explicit element of the agency's responsibility by establishing a safety policy; identifying hazards and controlling risks; setting goals, and planning and measuring performance. Furthermore, CitiBus has adopted SMS as means by which to foster agency-wide support for transit safety by establishing a culture where management is held accountable for safety and everyone in the organization takes an active role in securing transit safety.

All levels of management will be responsible for establishing safe and quality transit services that represent CitiBus' performance of its SMS. Managers will take an active role in the Safety Risk Management process and ensure that Safety Assurance functions are supported. Managers are responsible for ensuring that Safety Risk Management is being performed in their operational areas of control to assure that the safety risk associated with safety hazards is assessed and mitigated. Safety performance will be an important part of performance evaluations for CitiBus managers and employees.

Safety is a core value of the City of Davenport and at CitiBus, and managing safety is a core business function. CitiBus is committed to developing, implementing, maintaining, and continuously improving processes to ensure the safety of its customers, employees, and the public. CitiBus will use safety management processes to direct the prioritization of safety and allocate its organizational resources—people, processes, and technology—in balance with its other core business functions, to promote and achieve a safety culture.

CitiBus is committed to the following safety objectives:

- **Leading the development of a commitment to safety:** Executive Management will lead the development of an organizational culture that promotes safe operations and provides appropriate resources to supporting this core management function through fostering and ensuring safe practices, improving safety when needed, and encouraging effective employee safety reporting and communication. CitiBus management will hold all employees accountable for safety performance.
- **Communicating the purpose and benefits of the Safety Management System (SMS) to all employees:** Communication systems will be put in place to enable greater awareness of CitiBus' safety objectives and safety performance targets as well as to provide on-going safety communication up, down, and across the organization. All levels of management must proactively engage employees and work to keep the lines of safety communication honest and open. All employees will be trained in safety reporting procedures.
- **Providing a culture of open reporting of all safety concerns, ensuring that no action will be taken against any employee who discloses a safety concern through the CitiBus Employee Safety Reporting Program unless such**

disclosure indicates the following: an illegal act, gross misconduct or negligence, or a deliberate or willful disregard of City of Davenport and/or CitiBus rules, policies, and procedures. All CitiBus employees will be responsible for utilizing this program as part of the Safety Management System. The hazard report forms will be available at easily accessible locations in the CitiBus office as well as at the operator's room at the Ground Transportation Center.

- **Identifying hazardous and unsafe work conditions and analyzing data from the Employee Safety Reporting Program.** After thoroughly analyzing provided data, CitiBus, in coordination with the Agency Safety Committee, will develop process and procedures to mitigate safety risks to an acceptable level.
- **Establishing safety performance targets that are realistic, measurable and data driven.** CitiBus will establish realistic measures of safety performance and establish safety performance targets based on key safety performance indicators, inspections, investigations, and corrective action reports to revise or develop safety objectives, safety performance targets, and plans with the goal of continuous safety improvement.

Fundamental safety beliefs guiding our approach include:

1. Safety is a core business value;
2. Safety excellence is a key component of our mission;
3. Safety is a source of our competitive advantage; our business will be strengthened by making safety excellence an integral part of all our public transportation activities;
4. Accidents and serious incidents are most accidents are preventable; they are preceded by precursors (events, behaviors, and conditions) that can be identified, assessed and mitigated through physical, administrative and behavioral defense strategies.

Basic elements of our safety approach include:

- Top Management Commitment to Safe Operations
- Responsibility and Accountability of all Employees
- Clearly Communicated Safety Goals
- Safety Assurance and Performance Measurements for Improvement

To ensure transit safety and in order to comply with Federal Transit Administration (FTA) requirements, CitiBus has developed and adopted this Safety Management Policy Statement to comply with FTA regulations 49 C.F.R. Part 673.



John W. Powell, Jr.
Transit Operations Manager
City of Davenport / CitiBus
May 5, 2020

Safety Management Policy Communication

The Agency Safety Plan, along with the Safety Management Policy, will be provided in full to each and every employee who works at CitiBus. This will include the maintenance employees who report to the City's Fleet Manager. The Agency Safety Plan will also be reviewed with all new employees as part of the "Trainee Release Agreement."

The Agency Safety Plan will be added to the City of Davenport/CitiBus website.

The Agency Safety Plan will be reviewed, in its entirety, at the first quarterly Safety Meeting following a new fiscal year, a mandated meeting for all the drivers.

A general review of the Agency Safety Plan will be included at all Safety Meetings.

Safety reminders will be posted on the employees' bulletin board and, when appropriate, in the employee newsletter.

Authorities, Accountabilities, and Responsibilities

Accountable Executive

As defined by the Federal Transit Administration (§ 673.23(d)(1)) the Accountable Executive is a single, identifiable person who has ultimate responsibility for carrying out the Public Transportation Agency Safety Plan (ASP) and the Transit Asset Management Plan.

The Accountable Executive for CitiBus is the Assistant City Manager/Director of Public Works with the following authorities, accountabilities and responsibilities under this plan:

- Review and approval of the ASP.
- Monitor progress related to the targets
- Control or direction over the human and capital resources needed to develop and maintain the ASP and the SMS
- Designates an adequately trained Chief Safety Officer who is a direct report
- Ensures that the CitiBus SMS is effectively implemented.
- Ensures action is taken to address substandard performance in the CitiBus SMS.
- Assumes ultimate responsibility for the CitiBus ASP and SMS.
- Maintains responsibility for the CitiBus Transit Asset Management Plan.

Chief Safety Officer

As defined by the Federal Transit Administration (§ 673.23(d)(2)) the Chief Safety Officer is an adequately trained individual who has responsibility for safety and reports directly to a transit agency's chief executive officer, general manager, president, or equivalent officer. A Chief Safety Officer may not serve in other operational or maintenance capacities, unless the Chief Safety Officer is employed by a transit agency that is a small public transportation provider as defined in this part, or a public transportation provider that does not operate a rail fixed guideway public transportation system.

The Chief Safety Officer is the Transit Operations Manager for CitiBus with the following authorities, accountabilities and responsibilities under this plan:

- Develops the CitiBus ASP and SMS policies and procedures.
- Ensures that safety documentation is current and accessible to all employees.
- Communicates changes in safety documents to all personnel.
- Ensures and oversees day-to-day implementation and operation of the CitiBus SMS.
- Manages the CitiBus Employee Safety Reporting Program (ESRP).
- Chairs the CitiBus ASP Committee and;
 - Coordinates the activities of the committee;
 - Establishes and maintains the CitiBus Safety Risk Register and Safety Event Log to monitor and analyze trends in hazards, occurrences, incidents, and accidents; and
 - Maintains and distributes minutes of committee meetings.
- Advises the Accountable Executive on SMS progress and status.
- Identifies substandard performance in the CitiBus SMS and develops action plans for approval by the Accountable Executive.
- Ensures the CitiBus policies are consistent with the CitiBus safety objectives.
- Provides Safety Risk Management (SRM) expertise and support for other CitiBus personnel who conduct and oversee Safety Assurance activities.
- Monitors the effectiveness of corrective actions.

Agency Leadership and Executive Management

As defined by the Federal Transit Administration (§ 673.23(d)(3)) those members of its leadership or executive management other than an Accountable Executive, Chief Safety Officer, or SMS Executive who have authorities or responsibilities for day-to-day implementation of the agency's SMS must be identified. For CitiBus this includes:

- General Manager of CitiBus,
- Risk Manager, and
- CitiBus Fleet Manager.

The Agency Leadership for CitiBus for CitiBus with the following authorities, accountabilities and responsibilities under this plan:

- Participate on the ASP Committee.
- Complete training on SMS and the CitiBus ASP elements.
- Oversee day-to-day operations on the SMS as appropriate.
- Ensure that drivers make safety a primary concern.
- Listening and acting upon any safety concerns raised by the drivers and/or mechanics.
- Immediately reporting safety concerns to the Safety Officer.
- Provide leadership and direction to employees during safety events
- Provide subject matter expertise to support implementation of the SMS as required by the Accountable Executive or the Chief Safety Officer, including SRM activities, investigation of safety events, development of safety risk mitigations, and monitoring of mitigation effectiveness.

Key Staff and Activities

As defined by the Federal Transit Administration (§ 673.23(d)(4)) CitiBus uses a Safety Committee, as well as the quarterly Drivers' Safety Meeting, to support its SMS and safety programs:

- The CitiBus ASP Committee will be responsible for assisting in the development of the ASP, reviewing the progress of the Plan, and ensuring that the communication process is effective. The committee will also evaluate any safety hazards reported. The Committee is comprised of the following: Chief Safety Officer, CitiBus General Manager, Risk Manager, Customer Experience and Project Manager, CitiBus Fleet Manager, Union President, and Transit Driver (Trainer).
- Quarterly Driver's Safety Meeting: Hazard reports and mitigations will be shared, safety topics will be brought up for open discussion, further feedback solicited, and hazard self-reporting further encourage. Information discussed in these meetings will be documented.

Employee Safety Reporting Program

CitiBus is committed to the safest transit operating standards possible. To achieve this, it is imperative that CitiBus has established the Employee Safety Reporting Program (ESRP) which permits the uninhibited reporting of all incidents and occurrences which may compromise the safe conduct of our operations. To this end, every employee is responsible for the communication of any information that may affect the integrity of transit safety.

Communication of incidents and occurrences, as long as such incidents and occurrences are not as a result of a violation of City of Davenport and/or CitiBus rules and regulations, will be completely free of any form of reprisal.

As part of the ASP, CitiBus has developed a "Hazard Report Form" that will be provided to every CitiBus and Department of Public Works transit fleet employee. In addition, the form will be placed in an easily accessible location in the driver's room.

The primary responsibility for transit safety rests with the Transit Operators, however transit safety is everyone's concern.

The CitiBus method of collection, recording and disseminating information obtained from transit safety reports has been developed to protect, to the extent permissible by law, the identity of any employee who provides transit safety information.

CitiBus urges all staff to practice the SMS transit safety procedures outlined in the ASP to help CitiBus become a leader in providing transit riders and employees with the highest level of transit safety.

5. Safety Risk Management

Safety Risk Management Process

CitiBus uses the Safety Risk Management (SRM) process as a primary method to ensure the safety of our operations, passengers, employees, vehicles, and facilities. It is a process whereby hazards and their consequences are identified, assessed for potential safety risk, and resolved in a manner acceptable to CitiBus leadership. CitiBus' SRM process allows us to carefully examine what could cause harm and determine whether we have taken sufficient precautions to minimize the harm, or if further mitigations are necessary.

CitiBus' Chief Safety Officer leads the CitiBus SRM process, working with the Risk Manager for the City of Davenport and, when appropriate, the ASP Committee, to identify hazards and consequences, assess safety risk of potential consequences, and mitigate safety risk. The results of CitiBus' SRM process are documented in our Safety Risk Register.

The CitiBus SRM process applies to all elements of the transit system including operations and maintenance; facilities and vehicles; and personnel recruitment, training, and supervision.

In carrying out the SRM process, CitiBus uses the following terms:

- **Event** – Any accident, incident, or occurrence.
- **Hazard** – Any real or potential condition that can cause injury, illness, or death; damage to or loss of the facilities, equipment, rolling stock, or infrastructure belonging to CitiBus; or damage to the environment.
- **Risk** – Composite of predicted severity and likelihood of the potential effect of a hazard.
- **Risk Mitigation** – Method(s) to eliminate or reduce the effects of hazards.
- **Consequence** – An effect of a hazard involving injury, illness, death, or damage to CitiBus property or the environment.

Safety Hazard Identification

The safety hazard identification process offers CitiBus the ability to identify hazards and potential consequences in the operation and maintenance of our system. Hazards can be identified through a variety of sources, including:

- Employee Safety Reporting Program (ESRP);
- Daily operations log
- Review of vehicle camera footage;
- Review of monthly performance data and safety performance targets;
- Observations from supervisors;
- Maintenance reports;
- Comments from customers, passengers, and third parties, including the Department of Risk for the City of Davenport;
- Safety Committee, drivers', and Safety Meetings;

- Results of audits and inspections of vehicles and facilities;
- Results of training assessments;
- Investigations into safety events, incidents, and occurrences; and
- Federal Transit Administration (FTA) and other oversight authorities (mandatory information source).

When a safety concern is observed by CitiBus management or supervisory personnel, whatever the source, it is reported to CitiBus' Chief Safety Officer. Procedures for reporting hazards to CitiBus' Chief Safety Officer are reviewed during all safety committee meetings and driver safety meetings.

CitiBus' Chief Safety Officer also receives employee reports from the ESRP, customer comments related to safety, and the dispatch daily Operations Log. CitiBus' Chief Safety Officer reviews these sources for hazards and documents them in the CitiBus Safety Risk Register.

CitiBus' Chief Safety Officer also may enter hazards into the Safety Risk Register based on their review of CitiBus' operations and maintenance, the results of audits and observations, and information received from FTA and other oversight authorities, as well as the National Transportation Safety Board.

CitiBus' Chief Safety Officer may conduct further analyses of hazards and consequences entered into the Safety Risk Register to collect information and identify additional consequences and to inform which hazards should be prioritized for safety risk assessment. In following up on identified hazards, CT's Chief Safety Officer may:

- Reach out to the reporting party, if available, to gather all known information about the reported hazard;
- Conduct a walkthrough of the affected area, assessing the possible hazardous condition, generating visual documentation (photographs and/or video), and taking any measurements deemed necessary;
- Conduct interviews with employees in the area to gather potentially relevant information on the reported hazard;
- Review any documentation associated with the hazard (records, reports, procedures, inspections, technical documents, etc.);
- Contact other departments that may have association with or technical knowledge relevant to the reported hazard;
- Review any past reported hazards of a similar nature; and
- Evaluate tasks and/or processes associated with the reported hazard.

CitiBus' Chief Safety Officer will then prepare an agenda to discuss identified hazards and consequences with the ASP Committee. This agenda may include additional background on the hazards and consequences, such as the results of trend analyses, vehicle camera footage, vendor documentation, reports and observations, or information supplied by FTA or other oversight authorities.

Any identified hazard that poses a real and immediate threat to life, property, or the environment must immediately be brought to the attention of the Accountable Executive and addressed through the SRM process (with or without the full Safety Committee) for safety

risk assessment and mitigation. This means that the Chief Safety Officer believes immediate intervention is necessary to preserve life, prevent major property destruction, or avoid harm to the environment that would constitute a violation of Environmental Protection Agency or Iowa environmental protection standards. Otherwise, the ASP Committee will prioritize hazards for further SRM activity.

Safety Risk Assessment

CitiBus assesses safety risk associated with identified safety hazards using its safety risk assessment process. This includes an assessment of the likelihood and severity of the consequences of hazards, including existing mitigations, and prioritizing hazards based on safety risk.

The Chief Safety Officer and Safety Committee assess prioritized hazards using CitiBus' Safety Risk Matrix. This matrix expresses assessed risk as a combination of one severity category and one likelihood level, also referred to as a *hazard rating*. For example, a risk may be assessed as "1A" or the combination of a Catastrophic (1) severity category and a Frequent (A) probability level.

This matrix also categorizes combined risks into levels, High, Medium, or Low, based on the likelihood of occurrence and severity of the outcome. For purposes of accepting risk:

- "High" hazard ratings will be considered unacceptable and require action from CT to mitigate the safety risk,
- "Medium" hazard ratings will be considered undesirable and require CT's Safety Committee to make a decision regarding their acceptability, and
- "Low" hazard ratings may be accepted by the Chief Safety Officer without additional review.

Using a categorization of High, Medium, or Low allows for hazards to be prioritized for mitigation based on their associated safety risk.

Safety Risk Mitigation

The Chief Safety Officer schedules safety risk assessment activities on the ASP Committee agenda and prepares a Safety Risk Assessment Package. This package is distributed at least one week in advance of the ASP Committee meeting. During the meeting, the Chief Safety Officer reviews the hazard and its consequence(s) and reviews available information distributed in the Safety Risk Assessment Package on severity and likelihood. The Chief Safety Officer may request support from members of the ASP Committee in obtaining additional information to support the safety risk assessment.

Once sufficient information has been obtained, the Chief Safety Officer will facilitate completion of relevant sections of the Safety Risk Register, using the CitiBus Safety Risk Assessment Matrix, with the ASP Committee. The Chief Safety Officer will document the ASP Committee's safety risk assessment, including hazard rating and mitigation options for each assessed safety hazard in the Safety Risk Register.

The Chief Safety Officer will maintain on file ASP Committee agendas, Safety Risk Assessment Packages, additional information collection, and completed Safety Risk Register sections for a period of three years from the date of generation.

CitiBus' Accountable Executive and Chief Safety Officer will review current methods of safety risk mitigation and establish methods or procedures to mitigate or eliminate safety risk associated with specific hazards based on recommendations from the ASP Committee. CitiBus can reduce safety risk by reducing the likelihood and/or severity of potential consequences of hazards.

Prioritization of safety risk mitigations is based on the results of safety risk assessments. CitiBus' Chief Safety Officer tracks and updates safety risk mitigation information in the Safety Risk Register and makes the Register available to the ASP Committee during bimonthly meetings and to CitiBus staff upon request.

In the Safety Risk Register, CitiBus' Chief Safety Officer will also document any specific measures or activities, such as reviews, observations, or audits, that will be conducted to monitor the effectiveness of mitigations once implemented.

6. Safety Assurance

Safety Performance Monitoring and Measurement

CitiBus has many processes in place to monitor its entire transit system for compliance with operations and maintenance procedures, including:

- Safety audits,
- Informal inspections,
- Regular review of onboard camera footage to assess drivers and specific incidents,
- Safety surveys,
- ESRP,
- Investigation of safety occurrences,
- Safety review prior to the launch or modification of any facet of service,
- Daily data gathering and monitoring of data related to the delivery of service, and
- Regular vehicle inspections and preventative maintenance.

Results from the above processes are compared against recent performance trends quarterly and annually by the Chief Safety Officer to determine where action needs to be taken. The Chief Safety Officer enters any identified non-compliant or ineffective activities, including mitigations, back into the SRM process for reevaluation by the Safety Committee.

Monitoring for Ineffective, Inappropriate, or Poorly Implemented Risk Mitigations

CitiBus monitors safety risk mitigations to determine if they have been implemented and are effective, appropriate, and working as intended. The Chief Safety Officer maintains a list of safety risk mitigations in the Safety Risk Register. The mechanism for monitoring safety risk mitigations varies depending on the mitigation.

The Chief Safety Officer establishes one or more mechanisms for monitoring safety risk mitigations as part of the mitigation implementation process and assigns monitoring activities to the appropriate director, manager, or supervisor. These monitoring mechanisms may include tracking a specific metric on daily, weekly, or monthly logs or reports; conducting job performance observations; or other activities. The Chief Safety Officer will endeavor to make use of existing CitiBus processes and activities before assigning new information collection activities.

CitiBus' Chief Safety Officer and ASP Committee review the performance of individual safety risk mitigations during semiannual ASP Committee meetings, based on the reporting schedule determined for each mitigation, and determine if a specific safety risk mitigation is not implemented or performing as intended. If the mitigation is not implemented or performing as intended, the ASP Committee will propose a course of action to modify the mitigation or take other action to manage the safety risk. The Chief Safety Officer will approve or modify this proposed course of action and oversee its execution.

CitiBus' Chief Safety Officer and ASP Committee will also monitor the CitiBus operations on a large scale to identify mitigations that may be ineffective, inappropriate, or not implemented as intended by:

- Reviewing results from accident, incident, and occurrence investigations;
- Monitoring employee safety reporting;
- Reviewing results of internal safety audits and inspections; and
- Analyzing operational and safety data to identify emerging safety concerns.

The Chief Safety Officer works with the ASP Committee and Accountable Executive to carry out and document all monitoring activities.

Investigations of Safety Events to Identify Casual Factors

CitiBus maintains procedures for conducting safety investigations of events (accidents, incidents, and occurrences, as defined by FTA) to find causal and contributing factors and review the existing mitigations in place at the time of the event. These procedures also reflect all traffic safety reporting and investigation requirements established by Iowa's Department of Motor Vehicles.

The Chief Safety Officer maintains all documentation of CitiBus' investigation policies, processes, forms, checklists, activities, and results. As detailed in CitiBus' procedures, an investigation report is prepared and sent to the Risk Division for the City of Davenport for integration into their analysis of the event.

The City of Davenport is in the process of creating a safety committee (citywide) that will have the following responsibilities:

- Determine if an accident was preventable or non-preventable;
- Recommend discipline or retraining;
- Identify the factor(s) that contributed to or was/were present during the event; and
- Determine if the accident appears to involve underlying organizational causal factors beyond just individual employee behavior.

Monitoring of Information Report Through Internal Safety Reporting Program

The Chief Safety Officer and Safety Committee routinely review safety data captured in employee safety reports, safety meeting minutes, customer complaints, and other safety communication channels. When necessary, the Chief Safety Officer and ASP Committee ensure that the concerns are investigated or analyzed through CitiBus' SRM process.

7. Safety Promotion

Competencies and Training

CT's comprehensive safety training program applies to all CT employees directly responsible for safety, including:

- Bus vehicle operators,
- Dispatchers,
- Maintenance technicians,
- Managers and supervisors,
- Agency Leadership and Executive Management,
- Chief Safety Officer, and
- Accountable Executive.

CitiBus dedicates resources to conduct a comprehensive safety training program, as well as training on SMS roles and responsibilities. The scope of the safety training, including annual refresher training, is appropriate to each employee's individual safety-related job responsibilities and their role in the SMS.

Basic training requirements for CitiBus employees, including frequencies and refresher training, are documented in the Accountability, Control and Environment (ACE) defensive driving program.

Operations safety-related skill training includes the following:

- New-hire bus vehicle operator classroom and hands-on skill training,
- Bus vehicle operator refresher training,
- Bus vehicle operator retraining (recertification or return to work),
- Classroom and on-the-job training for dispatchers,

- Classroom and on-the-job training for operations supervisors and managers, and
- Accident investigation training for operations supervisors and managers.

Vehicle maintenance safety-related skill training includes the following:

- Ongoing vehicle maintenance technician skill training,
- Ongoing skill training for vehicle maintenance supervisors,
- Accident investigation training for vehicle maintenance supervisors,
- Ongoing hazardous material training for vehicle maintenance technicians and supervisors, and
- Training provided by vendors.

CitiBus' Accountable Executive and Agency Leadership and the Executive Management team must complete FTA's SMS Awareness online training. CitiBus regularly coordinates with the Risk Division to educate and mitigate safety challenges.

Safety Communication

CitiBus' Chief Safety Officer and Director of Human Resources and Training for the City of Davenport coordinate CitiBus' safety communication activities for the SMS. CitiBus' activities focus on the three categories of communication activity established in 49 CFR Part 673 (Part 673):

- **Communicating safety and safety performance information throughout the agency:** CitiBus communicates information on safety and safety performance during quarterly Safety Meetings. Information typically conveyed during these meetings includes safety performance statistics, lessons learned from recent occurrences, upcoming events that may impact CitiBus' service or safety performance, and updates regarding SMS implementation. CitiBus also requests information from drivers during these meetings, which is recorded in meeting minutes. Finally, the Manager of Risk is currently developing a program that will include the regular posting of safety bulletins and flyers on the bulletin boards located in all bus operator and maintenance technician break rooms, advertising safety messages and promoting awareness of safety issues.
- **Communicating information on hazards and safety risks relevant to employees' roles and responsibilities throughout the agency:** As part of new-hire, CitiBus provides training on safety policies and procedures and discusses them during safety talks between supervisors and bus operators and vehicle technicians. A number of safety requirements are included in the City of Davenport/Department of Public Works "Standard Operating Procedures" manual that are review with new employees prior to release for duty. For newly emerging issues or safety events at the agency, CitiBus' Chief Safety Officer issues bulletins or messages to employees that are reinforced by supervisors in one-on-one or group discussions with employees.

- **Informing employees of safety actions taken in response to reports submitted through the ESRP:** CitiBus provides targeted communications to inform employees of safety actions taken in response to reports submitted through the ESRP, including handouts and flyers, safety talks, updates to bulletin boards, and one-on-one discussions between employees and supervisors.

8. Additional Information

Supporting Documentation

CitiBus will maintain documentation related to the implementation of its SMS; the programs, policies, and procedures used to carry out this ASP; and the results from its SMS processes and activities for three years after creation. They will be available to the FTA or other Federal or oversight entity upon request.

9. Definition of Terms Used in the Safety Plan

Definitions

CitiBus incorporates all of FTA's definitions that are in 49 CFR § 673.5 of the Public Transportation Agency Safety Plan regulation.

- **Accident** means an Event that involves any of the following: A loss of life; a report of a serious injury to a person; a collision of public transportation vehicles; a runaway train; an evacuation for life safety reasons; or any derailment of a rail transit vehicle, at any location, at any time, whatever the cause.
- **Accountable Executive** means a single, identifiable person who has ultimate responsibility for carrying out the Public Transportation Agency Safety Plan of a public transportation agency; responsibility for carrying out the agency's Transit Asset Management Plan; and control or direction over the human and capital resources needed to develop and maintain both the agency's Public Transportation Agency Safety Plan, in accordance with 49 U.S.C. 5329(d), and the agency's Transit Asset Management Plan, in accordance with 49 U.S.C. 5326.
- **Equivalent Authority** means an entity that carries out duties similar to that of a Board of Directors for a recipient or subrecipient of FTA funds under 49 U.S.C. Chapter 53, including sufficient authority to review and approve a recipient or subrecipient's Public Transportation Agency Safety Plan.
- **Event** means any Accident, Incident, or Occurrence.
- **Hazard** means any real or potential condition that can cause injury, illness, or death; damage to or loss of the facilities, equipment, rolling stock, or infrastructure of a public transportation system; or damage to the environment.
- **Incident** means an event that involves any of the following: a personal injury that is not a serious injury; one or more injuries requiring medical transport; or damage to facilities, equipment, rolling stock, or infrastructure that disrupts the operations of a transit agency.

- **Investigation** means the process of determining the causal and contributing factors of an accident, incident, or hazard, for the purpose of preventing recurrence and mitigating risk.
- **National Public Transportation Safety Plan** means the plan to improve the safety of all public transportation systems that receive Federal financial assistance under 49 U.S.C. Chapter 53.
- **Occurrence** means an Event without any personal injury in which any damage to facilities, equipment, rolling stock, or infrastructure does not disrupt the operations of a transit agency.
- **Operator** of a public transportation system means a provider of public transportation as defined under 49 U.S.C. 5302.
- **Performance measure** means an expression based on a quantifiable indicator of performance or condition that is used to establish targets and to assess progress toward meeting the established targets.
- **Performance target** means a quantifiable level of performance or condition, expressed as a value for the measure, to be achieved within a time period required by the FTA.
- **Public Transportation Agency Safety Plan (or Agency Safety Plan)** means the documented comprehensive Agency Safety Plan for a transit agency that is required by 49 U.S.C. 5329 and Part 673.
- **Risk** means the composite of predicted severity and likelihood of the potential effect of a hazard.
- **Risk mitigation** means a method or methods to eliminate or reduce the effects of hazards.
- **Safety Assurance** means processes within a transit agency's Safety Management System that function to ensure the implementation and effectiveness of safety risk mitigation, and to ensure that the transit agency meets or exceeds its safety objectives through the collection, analysis, and assessment of information.
- **Safety Management Policy** means a transit agency's documented commitment to safety, which defines the transit agency's safety objectives and the accountabilities and responsibilities of its employees in regard to safety.
- **Safety Management System** means the formal, top-down, organization-wide approach to managing safety risk and assuring the effectiveness of a transit agency's safety risk mitigation. SMS includes systematic procedures, practices, and policies for managing risks and hazards.
- **Safety performance target** means a performance target related to safety management activities.
- **Safety Promotion** means a combination of training and communication of safety information to support SMS as applied to the transit agency's public transportation system.
- **Safety risk assessment** means the formal activity whereby a transit agency determines Safety Risk Management priorities by establishing the significance or value of its safety risks.
- **Safety Risk Management** means a process within a transit agency's Agency Safety Plan for identifying hazards and analyzing, assessing, and mitigating risks.
- **Serious injury** means any injury which: (1) Requires hospitalization for more than 48 hours, commencing within 7 days from the date when the injury was received; (2) Results in a fracture of any bone (except simple fractures of fingers, toes, or noses); (3) Causes severe hemorrhages, nerve, muscle, or tendon damage; (4) Involves any

internal organ; or (5) Involves second- or third-degree burns, or any burns affecting more than 5 percent of the body surface.

- **Transit agency** means an operator of a public transportation system.
- **Transit Asset Management Plan** means the strategic and systematic practice of procuring, operating, inspecting, maintaining, rehabilitating, and replacing transit capital assets to manage their performance, risks, and costs over their life cycles, for the purpose of providing safe, cost-effective, and reliable public transportation, as required by 49 U.S.C. 5326 and 49 CFR Part 625.

10. Commonly Used Acronyms

Acronyms	
Acronym	Word or Phase
ADA	American's with Disabilities Act of 1990
ASP	Agency Safety Plan (also referred to as a PTASP in Part 673)
CFR	Code of Federal Regulations
CitiBus	Transit System – City of Davenport – Department of Public Works
ESRP	Employee Safety Reporting Program
FTA	Federal Transit Administration
MPO	Metropolitan Planning Organization (Bi-State Regional Commission)
Part 673	49 CFR Part 673 (Public Transportation Agency Safety Plan)
SMS	Safety Management System
SRM	Safety Risk Management
U.S.C.	United States Code
VRM	Vehicle Revenue Miles

City of Davenport

Agenda Group:
Department: Public Works - Admin
Contact Info: Thomas Vesalga 563-326-7783
Wards:

Action / Date
5/20/2020

Subject:
Resolution accepting the Federal CARES Act grant offer of \$69,000 and the approval of associated Grant Agreement between the City of Davenport and the Federal Aviation Administration. [Ward 8]

Recommendation:
Adopt the Resolution.

Background:

As announced by the Secretary of Transportation on April 14, 2020, the Davenport Municipal Airport became eligible for funds under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (Public Law 116-136). These funds are to assist airports in addressing the COVID-19 public health emergency. The Federal Aviation Administration mandate states that these funds shall be used for any purpose for which airport revenues may be lawfully used.

Application for Federal Assistance (OMB SF-424) for the Davenport Municipal Airport for the Federal CARES Act funding amount of \$69,000 was provided by the FAA to receive a CARES Act grant. The Davenport Municipal Airport has chosen to use all of its CARES Act funds for operational expenses, such as payroll, utility bills, and/or payment of debt service.

There is no local match requirement to receive these funds.

ATTACHMENTS:

Type	Description
▣ Resolution Letter	CARES Act Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Admin	Lechvar, Gina	Approved	5/12/2020 - 2:32 PM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:23 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 1:39 PM

Resolution No. _____

RESOLUTION offered by Alderman Dunn

RESOLVED by the City Council of the City of Davenport.

RESOLUTION accepting the Federal CARES Act grant offer of \$69,000 and the approval of associated Grant Agreement between the City of Davenport and the Federal Aviation Administration.

WHEREAS, the Secretary of Transportation has offered the Davenport Municipal Airport funds under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (Public Law 116-136); and

WHEREAS, the Federal Aviation Administration mandate states that these funds shall be used for any purpose for which airport revenues may be lawfully used; and

WHEREAS, the Davenport Municipal Airport has chosen to use all of its CARES Act funds for operational expenses, such as payroll, utility bills, and/or payment of debt service.

NOW, THEREFORE, IT IS RESOLVED by the Council of Davenport, Iowa, as follows: accept the Federal CARES Act grant offer of \$69,000 and the approval of associated grant agreement between the City of Davenport and the Federal Aviation Administration.

Passed and approved this 27th day of May, 2020

Approved:

Attest:

Mike Matson
Mayor

Brian Krup
Deputy City Clerk

City of Davenport

Agenda Group:

Department: Public Works - Admin

Contact Info: Kevan Oliver 563-327-5199

Wards:

Action / Date

5/27/2020

Subject:

Resolution accepting the FY19 Contract Sewer Repair Program for Hometown Plumbing and Heating Co of Davenport, IA, CIP #30044 and #33001. [All Wards]

Recommendation:

Adopt the Resolution.

Background:

This program is to repair damages to sewer infrastructure by contract. All work has been satisfactorily completed. The total cost was \$408,992.20 paid from CIP #30044 and #33001.

ATTACHMENTS:

Type	Description
▣ Resolution Letter	RES_FY19 Hometown Sewer Repair Acceptance

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Admin	Lechvar, Gina	Approved	5/12/2020 - 1:52 PM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:24 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 2:13 PM

Resolution No. _____

RESOLUTION offered by Alderman Dunn.

RESOLUTION accepting the FY19 Contract Sewer Repair Program for Hometown Plumbing and Heating Co of Davenport, IA, CIP #30044 and #33001.

WHEREAS, the FY19 Contract Sewer Repair Program has been satisfactorily completed.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Davenport that the FY19 Contract Sewer Repair Program, which work was completed by Hometown Plumbing and Heating Co of Davenport, IA, having been satisfactorily completed, be and the same is hereby formally accepted. The final cost is \$408,992.20.

Passed and approved this 27th day of May, 2020.

Approved:

Attest:

Mike Matson
Mayor

Brian Krup
Deputy City Clerk

City of Davenport

Agenda Group:
Department: Public Works - Admin
Contact Info: Nick Schmuecker 563-327-5162
Wards:

Action / Date
5/27/2020

Subject:
Resolution approving and authorizing the execution of an agreement between the City of Davenport and the Iowa Department of Transportation (DOT) covering the provision of federal-aid funding for the Elm St Bridge Over Canadian Pacific Railroad Replacement Project, CIP #21006. [Ward 5]

Recommendation:
Adopt the Resolution.

Background:
The purpose of the project is to replace the Elm Street Bridge over the Canadian Pacific Railroad. The project will consist of removal and disposal of all existing bridge components and replaced with a new slab bridge of approximately the same dimensions. The Iowa DOT has provided a proposed funding agreement between the Iowa DOT and the City of Davenport. This agreement would provide 80% federal-aid participation of construction costs with a 20% local match.

The project is funded in CIP #21006 in FY20 to provide design, right-of-way acquisition, and construction. The City will fund design at 100% but construction and right-of-way will be refunded at 80% up to \$1M. City Engineering staff has reviewed the agreement and recommends its approval.

ATTACHMENTS:

Type	Description
▣ Resolution Letter	PW Pg 2

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Engineering	Lechvar, Gina	Approved	5/13/2020 - 12:00 PM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:25 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 2:17 PM

Resolution No. _____

RESOLUTION offered by Alderman Dunn

RESOLVED by the City Council of the City of Davenport.

RESOLUTION approving and authorizing the execution of an agreement between the City of Davenport and the Iowa Department of Transportation (DOT) that would provide 80% federal-aid funding for the Elm Street Bridge over Canadian Pacific Railroad Replacement Project, CIP #21006.

WHEREAS, the City of Davenport recognizes that the Elm Street Bridge over Canadian Pacific Railroad, constructed in 1937, is currently in need of replacement; and

WHEREAS, the Iowa DOT is offering an 80% federal-aid funding agreement to the City which will cover eligible construction costs related to the replacement of the above-described bridge;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Davenport, that the proposed Iowa DOT's agreement providing 80% federal-aid funding for the Elm Street Bridge over Canadian Pacific Railroad Replacement Project is hereby approved; and

BE IT FURTHER RESOLVED, upon passage and approval of this resolution, that the Mayor is hereby authorized and directed to execute originals of the associated federal-aid agreement on behalf of the City.

Passed and approved this 27th day of May, 2020.

Approved:

Attest:

Mike Matson
Mayor

Brian Krup
Deputy City Clerk

City of Davenport

Agenda Group:
Department: Public Works - Admin
Contact Info: Nicole Gleason 563-327-5150
Wards:

Action / Date
5/20/2020

Subject:
Resolution awarding the contract for the 2020 Microsurfacing Program to Missouri Petroleum Products Co, LLC of St. Louis, MO in the amount of \$229,401.05, CIP #35042. [Wards 4, 5, & 8]

Recommendation:
Adopt the Resolution.

Background:
On April 15, 2020, the Purchasing Division issued an Invitation to Bid for the 2020 Microsurfacing Program. On May 5, 2020 one responsive and responsible bid was received. See bid tabulation attached.

Missouri Petroleum Products Co Inc was the company to submit a bid. They have successfully performed this type of work for the City in the past. They will be microsurfacing at the following three locations: 1) W Locust - Ripley to Harrison, 2) W Locust - Marquette to Gaines, and 3) Northwest Blvd - Cedar to Division.

This program applies a thin polymer layer to existing asphalt pavement to extend the usable life. This is a CIP program to apply asphalt micro-surfacing to protect the street from further weathering. This pavement preservation technique will help to keep the streets operating for the intended life span.

Funding for this contract is from the CIP 70066680 530350 35042 High Volume Street Repair Program.

ATTACHMENTS:

Type	Description
▣ Cover Memo	PW_RES_2020 Microsurfacing Program
▣ Cover Memo	Bid Tab for Greensheet

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Admin	Lechvar, Gina	Approved	5/13/2020 - 4:15 PM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:29 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 2:19 PM

Resolution No. _____

Resolution offered by Alderman Dunn.

RESOLVED by the City Council of the City of Davenport.

RESOLUTION approving the contract for the 2020 Microsurfacing Program to Missouri Petroleum Products Co. LLC or St Louis MO, and authorizing Mayor Mike Matson or designee to sign and manage any related agreements.

WHEREAS, the City needs to contract for the 2020 Microsurfacing Program project; and

WHEREAS, Missouri Petroleum Products of St Louis, MO submitted the lowest responsive and responsible bid;

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Davenport, Iowa, that:

1. Approving the contract for the 2020 Microsurfacing Program to Missouri Petroleum Co. LLC of St Louis MO; and
2. Mayor Mike Matson or designee is authorized to sign and manage any related agreements;

Attest:

Approved:

Brian Krup
Deputy City Clerk

Mike Matson
Mayor

CITY OF DAVENPORT, IOWA
BID TABULATION

DESCRIPTION: 2020 MICROSURFACING PROGRAM

BID NUMBER: #20-128

OPENING DATE: MAY 5, 2020

GL ACCOUNT NUMBER: CIP 35042 HIGH VOLUME STREET REPAIR

RECOMMENDATION: AWARD THE CONTRACT TO MISSOURI PETROLEUM
PRODUCTS CO. OF ST. LOUIS MO

<u>VENDOR NAME</u>	<u>BID AMOUNT</u>
Missouri Petroleum Products Co. of St. Louis MO	\$229,401.05

Approved By Kristi Keller 5-13-2020
Purchasing Date

Approved By Nicole Gleason 5/12/2020
Dept. Director Date

Approved By Brandi Coz 5-13-2020
Budget/CIP Date

Approved By Linda Stollard 5-13-2020
Interim Finance Director Date

City of Davenport

Agenda Group:
Department: Public Works - Admin
Contact Info: Nick Schmuecker 563-327-5162
Wards:

Action / Date
5/27/2020

Subject:
Resolution approving the plans, specifications, form of contract, and estimate of cost for the 2020 Crack Seal Program, CIP #35042. [Wards 3, 4, 5, & 6]

Recommendation:
Adopt the Resolution.

Background:
This program is intended to provide preventative maintenance to streets recently rehabilitated as part of the City-wide pavement management program. Crack sealing is a highly cost effective strategy of increasing pavement life and performance by preventing water intrusion and freeze-thaw.

The following locations will be crack sealed: Eastern Ave from Locust to E 29th, Marquette from W 12th to W 17th, W Lombard from Harrison to Western, E Locust from Kenwood to Eastmere, and N Lincoln from Thornwood to Telegraph.

The program is scheduled to be bid early summer with construction to finish by the end of the summer season. Funding for the 2020 Crack Seal Program is established within CIP #35042. The current estimate is \$135,000.

ATTACHMENTS:

Type	Description
▣ Resolution Letter	PW Pg 2

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Engineering	Lechvar, Gina	Approved	5/13/2020 - 4:19 PM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:41 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 5:52 PM

Resolution No. _____

Resolution offered by Alderman Dunn

Resolution approving the plans, specifications, form of contract and estimate of cost for the 2020 Crack Seal Program, CIP #35042.

WHEREAS, on the 12th day of May, 2020, plans, specifications, form of contract and an estimate of cost were filed with the City Clerk of Davenport, Iowa, for the 2020 Crack Seal Program, CIP #35042.

WHEREAS, Notice of Hearing on plans, specifications and form of contract was published as required by law:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Davenport that said plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said 2020 Crack Seal Program.

Passed and approved this 27th day of May, 2020.

Approved:

Attest:

Mike Matson, Mayor

Brian Krup, Deputy City Clerk

City of Davenport

Agenda Group:
Department: Public Works - Admin
Contact Info: Brian Schadt 563-326-7923
Wards:

Action / Date
5/27/2020

Subject:
Resolution approving the plans, specifications, form of contract, and estimate of cost for the Sterilite Intersection Improvements - Hillandale Rd (145th Ave) and Slopertown Rd project, CIP #35029. [Ward 8]

Recommendation:
Adopt the Resolution.

Background:
This is a RISE funded project entailing pavement removal, earthwork, erosion control, PCC paving and widening, traffic control, construction survey, topsoil, and seeding in and near the intersection of Slopertown Rd and Hillandale Rd/145th Ave.

ATTACHMENTS:

Type	Description
▣ Resolution Letter	PW Pg 2
▣ Exhibit	Project Map

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Engineering	Lechvar, Gina	Approved	5/14/2020 - 10:27 AM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:29 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 2:21 PM

Resolution No. _____

RESOLUTION offered by Alderman Dunn.

RESOLVED by the City Council of the City of Davenport.

Resolution approving the plans, specifications, forms of contract, and estimate of cost for the Sterilite Intersection Improvements - Hillandale Road (145th Ave) & Slopertown Road project, CIP #35029.

WHEREAS, plans, specifications, form of contract, and an estimate of cost were filed with the City Clerk of Davenport, Iowa, for the Sterilite Intersection Improvements - Hillandale Road (145th Ave) & Slopertown Road project, CIP #35029.

WHEREAS, Notice of Hearing on plans, specifications and form of contract was published as required by law:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Davenport, that said plans, specifications, forms of contract, and estimate of cost are hereby approved as the plans, specifications, forms of contract, and estimate of cost for said Sterilite Intersection Improvements - Hillandale Road (145th Ave) & Slopertown Road project.

Passed and approved this 27th day of May, 2020.

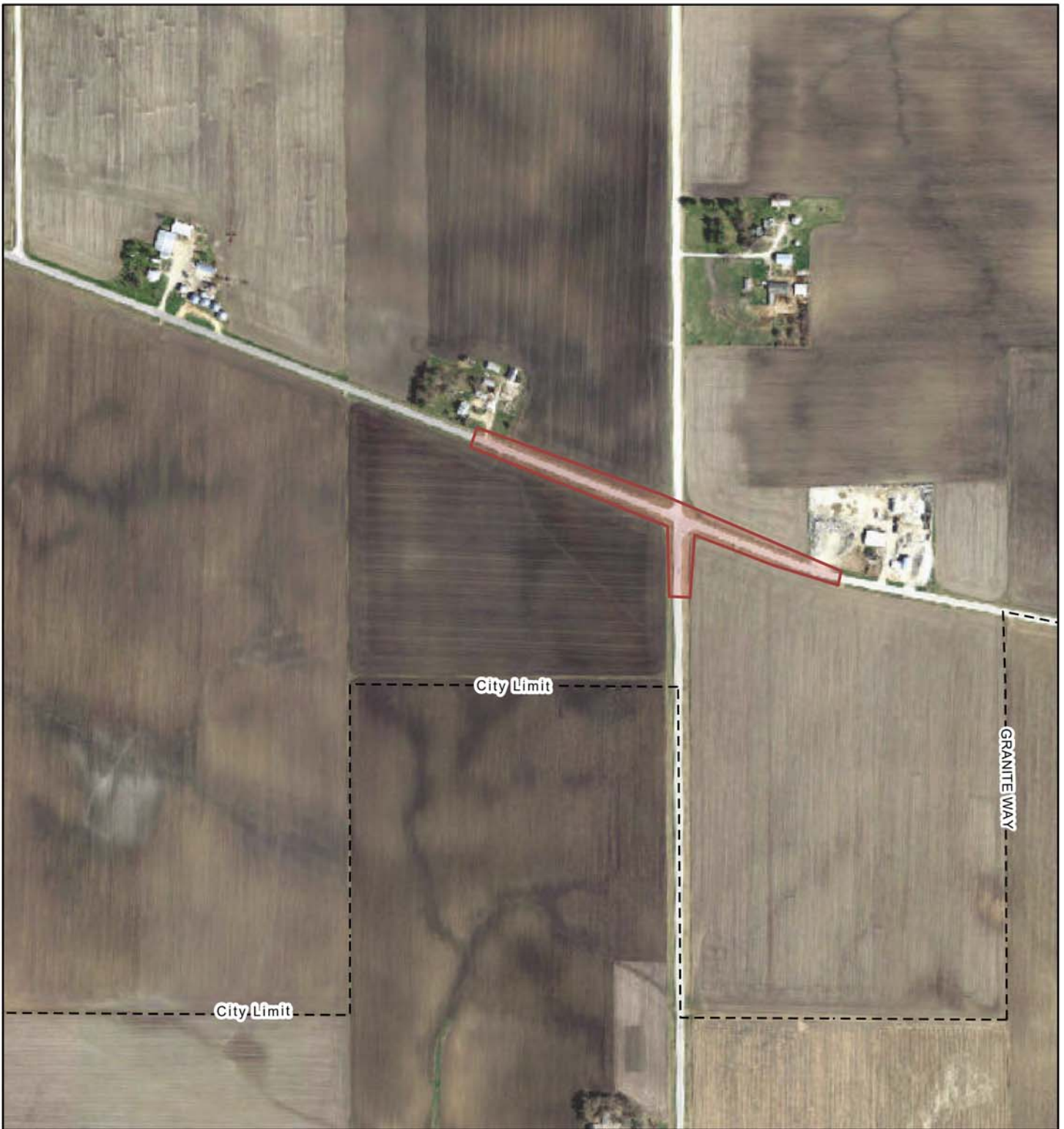
Approved:

Attest:

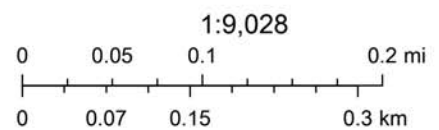
Michael J. Matson, Mayor

Brian Krup, Deputy City Clerk

Hillandale & Slopertown



5/11/2020, 8:48:28 AM



Scott County Iowa, Bi-State Regional Commission

City of Davenport

Agenda Group:

Department: Public Works - Admin

Contact Info: Nick Schmuecker 563-327-5162

Wards:

Action / Date

5/27/2020

Subject:

Resolution approving the plans, specifications, form of contract, and estimate of cost for the Northwest Blvd and N Division St Left Turn Lanes project, CIP #38009. [Ward 8]

Recommendation:

Adopt the Resolution.

Background:

Based on traffic counts and other statistics, it became evident to City staff of the need to add left turn lanes on Northwest Blvd at its intersection with N Division St. The project is partially funded through the Iowa Department of Transportation Traffic Safety Improvement Program. This agreement will provide up to \$350,000 towards eligible items. The estimated cost of the project is \$397,000 and the City cost share is contained within CIP #38009.

Construction will begin yet this summer and completed by the end of the 2020 construction season.

ATTACHMENTS:

Type	Description
□ Resolution Letter	Resolution

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Engineering	Lechvar, Gina	Approved	5/13/2020 - 4:20 PM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:34 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 5:53 PM

Resolution No. _____

Resolution offered by Alderman Dunn.

RESOLUTION approving the plans, specifications, form of contract, and estimate of cost for the Northwest Blvd and N Division St Left Turn Lanes Project, CIP #38009. [Ward 8]

WHEREAS, on the 11th day of May, 2020, plans, specifications, form of contract, and estimate of cost were filed with the City Clerk of Davenport, IA, for the Northwest Blvd and N Division St Left Turn Lanes Project, CIP #38009; and

WHEREAS, notice of Hearing on plans, specifications, and form of contract was published as required by law.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Davenport that said plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said Northwest Blvd and N Division St Left Turn Lanes Project.

Passed and approved this 27th day of May, 2020.

Approved:

Attest:

Mike Matson
Mayor

Brian Krup
Deputy City Clerk

City of Davenport

Agenda Group:
Department: Public Works - Admin
Contact Info: Todd Jones 563-326-7923
Wards:

Action / Date
5/27/2020

Subject:
Resolution approving the plans, specifications, form of contract, and estimate of cost for the Hydrogen Sulfide Abatement Project at the Davenport Compost Facility, CIP #23056. [Ward 1]

Recommendation:
Adopt the Resolution.

Background:
The Hydrogen Sulfide Abatement project is a treatment process to reduce the effects of hydrogen sulfide emissions at the compost facility. Hydrogen sulfide is an off gas of bio solids used in the manufacture of compost. It is very corrosive to metals especially copper in the electrical equipment and aluminum in our HVAC components. By filtering the air and moving HVAC units to the roof we hope to minimize the damage caused by the hydrogen sulfide.

ATTACHMENTS:

Type	Description
▣ Resolution Letter	PW Pg 2

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Admin	Lechvar, Gina	Approved	5/14/2020 - 3:54 PM
Public Works Committee	Lechvar, Gina	Approved	5/15/2020 - 10:13 AM
City Clerk	Admin, Default	Approved	5/15/2020 - 11:17 AM

Resolution No. _____

Resolution offered by Alderman Dunn

RESOLUTION approving the proposed plans, specifications, form of contract, and estimate of cost for the Hydrogen Sulfide Abatement Project at the Davenport Compost Facility, CIP #23056.

WHEREAS, notice of Hearing on plans, specifications, and form of contract was published as required by law:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Davenport that said plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said Hydrogen Sulfide Abatement Project.

Passed and approved this 27th day of May, 2020.

Approved:

Attest:

Mike Matson
Mayor

Brian Krup
Deputy City Clerk

City of Davenport

Agenda Group:
Department: Public Works - Admin
Contact Info: Nicole Gleason 563-327-5150
Wards:

Action / Date
5/20/2020

Subject:
Resolution approving a blanket contract for the purchase of road salt for the 2020-2021 winter season (including base purchase and supplemental order) to Compass Minerals America, Inc of Overland Park, KS in the amount of \$58.32/ton for the base purchase and \$77.93/ ton for the supplemental order. [All Wards]

Recommendation:
Adopt the Resolution.

Background:
The City of Davenport coordinated this multiple jurisdiction purchase of road salt with the cities of Moline, IL; Clinton, IA; Buffalo, IA; Princeton IA; Village of Andalusia IL; Muscatine IA and Camanche, IA. The total salt being purchased is distributed between these cities. The City of Davenport will invoice the other participating entities their salt orders at cost plus an administrative fee when delivery is made.

An Invitation to Bid was issued on April 15, 2020 and sent to vendors. On May 12, 2020, the Purchasing Division opened and read four responsible and responsive bids. See bid tab attached.

Compass Minerals America Inc was the lowest bidder for both the bulk order and the supplemental order and they are being recommended for the contract. The base order for Davenport is 4000 tons at \$58.32 per ton delivered via barge on the Mississippi River at a cost of \$233,280.

The vendor has been guaranteed 25% of the supplemental order to be ordered by February 2021. The City of Davenport's share is an additional 2500 tons at \$77.93 per ton delivered via semi truck for an additional cost of \$194,825.

Funding for this purchase is from the FY21 Operating Budget account 54702031 520201 Salt. Source of funding is the Road Use Tax Fund.

ATTACHMENTS:

Type	Description
▢ Resolution Letter	PW_RES_Road Salt 2020-2021 Winter Season
▢ Cover Memo	Bid Tab for Greensheet

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Admin	Lechvar, Gina	Approved	5/14/2020 - 10:35 AM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:36 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 5:07 PM

Resolution No. _____

Resolution offered by Alderman Dunn.

RESOLVED by the City Council of the City of Davenport.

RESOLUTION approving the contract for the purchase of road salt 2020-2021 season to Compass Minerals America Inc of Overland Park, KS and authorizing Mayor Mike Matson or designee to sign and manage any related agreements.

WHEREAS, the City needs to contract for the purchase of road salt for the 2020-2021 Winter Season; and

WHEREAS, Compass Minerals America Inc of Overland Park, KS was the lowest responsive and responsible bidder;

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Davenport, Iowa, that:

1. The contract for the purchase of road salt 2020-2021 Season to Compass Minerals America Inc of Overland Park, KS is approved; and
2. Mayor Mike Matson or designee is authorized to sign and manage any related agreements;

Attest:

Approved:

Brian Krup
Deputy City Clerk

Mike Matson
Mayor

CITY OF DAVENPORT, IOWA
TABULATION OF BIDS

DESCRIPTION: ROAD SALT 2020-2021 WINTER SEASON

BID NUMBER: 20-130

OPENING DATE: MAY 12, 2020

GL ACCOUNT NUMBER: 54702031 520201

RECOMMENDATION: AWARD THE BID TO COMPASS MINERALS
AMERICA INC OF OVERLAND PARK KS

<u>VENDOR NAME</u>	<u>BASE SALT ORDER</u>	<u>SUPPLEMENTAL</u>
Compass Minerals America Inc of Overland Park	\$58.32/TON	\$77.93/TON
Cargill Inc. of North Olmsted, OH	\$61.79/TON	\$89.31/TON
Champion Salt LLC of Maryland Heights MO	\$59.71/TON	\$109.00/TON
Morton Salt Inc. of Chicago, IL	\$83.34/TON	\$96.43/TON

Approved By Kristi Keller 5-13-2020
Purchasing Date

Approved By Nicole Gleason 5/13/2020
Department Director Date

Approved By Madison J. Murray 5/13/2020
Budget/CIP Date

Approved By Linda Stollard 5-13-2020
Interim Finance Director Date

City of Davenport

Agenda Group:
Department: Finance
Contact Info: Linda Folland 563-328-6789
Wards:

Action / Date
5/27/2020

Subject:
Resolution amending the FY20 Operating and Capital Improvement Budgets. [All Wards]

Recommendation:
Adopt the Resolution.

Background:

The Operating Budget is amended to incorporate new programs, budget changes in revenue estimates, budget grant funding, transfer funding between programs, close out completed capital projects, move unspent bond financing sources forward to the current year, adjust spending allocations for unanticipated costs, and adopt personnel changes. It is necessary to update the budget to include previously unanticipated revenue increases and decreases, cost increases, and the redistribution of funds.

The Capital Budget is amended to close our completed projects, fund over-expenditures in capital projects, and transfer balances between projects.

The required public hearing was held on Wednesday, May 20, 2020.

The budget amendment detail packet is attached.

ATTACHMENTS:

Type	Description
▣ Resolution Letter	Resolution
▣ Backup Material	FY 2020 Budget Amendment Detail

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Folland, Linda	Approved	5/14/2020 - 9:24 AM
Finance Committee	Folland, Linda	Approved	5/14/2020 - 9:24 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 1:27 PM

Resolution No. _____

Resolution offered by Alderman Condon.

RESOLVED by the City Council of the City of Davenport.

RESOLUTION amending the FY20 Operating and Capital Improvement Budgets.

WHEREAS, it is necessary to amend the Operating Budget to incorporate new programs, changes in revenue estimates, budget grant funding, and transfer funding between programs; and

WHEREAS, it is necessary to update the budget to include previously unanticipated revenue increases and decreases, cost increases, and the redistribution of funds; and

WHEREAS, it is necessary to amend the Capital Budget to close out completed projects, fund over-expenditures in capital projects, and transfer balances between projects;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Davenport that the FY20 Operating and Capital Improvement Budgets are hereby amended.

Approved:

Attest:

Mike Matson
Mayor

Brian Krup
Deputy City Clerk

**NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2019-2020 CITY BUDGET**

Form 653.C1

The City Council of DAVENPORT in SCOTT County, Iowa
will meet at 226 West 4th St. Davenport, IA 52801
at 5:30 PM on 5/20/2020
(hour) (Date)

, for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2020
(year)

by changing estimates of revenue and expenditure appropriations in the following programs for the reasons given. Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<u>Revenues & Other Financing Sources</u>				
Taxes Levied on Property	1	74,667,390	0	74,667,390
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	74,667,390	0	74,667,390
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	6,318,150	-36,500	6,281,650
Other City Taxes	6	24,864,710	115,499	24,980,209
Licenses & Permits	7	2,015,300	-3,700	2,011,600
Use of Money and Property	8	1,898,310	6,000	1,904,310
Intergovernmental	9	35,566,943	16,752,030	52,318,973
Charges for Services	10	69,894,476	439,972	70,334,448
Special Assessments	11	32,500	0	32,500
Miscellaneous	12	9,011,482	7,304,228	16,315,710
Other Financing Sources	13	28,448,250	24,319,713	52,767,963
Transfers In	14	38,155,796	0	38,155,796
Total Revenues and Other Sources	15	290,873,307	48,897,242	339,770,549
<u>Expenditures & Other Financing Uses</u>				
Public Safety	16	47,503,471	2,563,937	50,067,408
Public Works	17	19,659,449	328,639	19,988,088
Health and Social Services	18	0	0	0
Culture and Recreation	19	13,396,896	1,182,641	14,579,537
Community and Economic Development	20	15,990,613	3,238,298	19,228,911
General Government	21	11,307,643	330,071	11,637,714
Debt Service	22	22,754,795	12,178,099	34,932,894
Capital Projects	23	48,214,169	21,345,771	69,559,940
Total Government Activities Expenditures	24	178,827,036	41,167,456	219,994,492
Business Type / Enterprises	25	74,093,494	10,492,686	84,586,180
Total Gov Activities & Business Expenditures	26	252,920,530	51,660,142	304,580,672
Transfers Out	27	38,155,796	12,622,963	50,778,759
Total Expenditures/Transfers Out	28	291,076,326	64,283,105	355,359,431
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out for Fiscal Year	29	-203,019	-15,385,863	-15,588,882
Beginning Fund Balance July 1	30	155,987,094	13,730,308	169,717,402
Ending Fund Balance June 30	31	155,784,075	-1,655,555	154,128,520

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

The City of Davenport's FY 2020 Budget Amendment includes increases for new grant awards, rolled over capital projects, higher than expected costs for health insurance claims, rolled over forfeiture and seizure funds, weather related costs like road salt and flood costs, liability coverage expenses, fire department personnel expenditures, and other miscellaneous operational items.

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.

Linda Folland
City Clerk/Finance Officer



Budget Amendment Summary

FY 2020 Budget

Overview

During the month of May of each year, the city is required to amend its budget and submit it to the Iowa Department of Management. The purpose of the budget amendment is to incorporate new programs, budget changes to revenue estimates, budget grants, transfer funds between programs, close out completed capital projects, move unspent bonded financing sources forward to the current year, adjust spending allocations for unanticipated costs, and adopt full-time personnel changes. Given the purpose of the FY 2020 budget amendment, potential impacts of COVID-19 on the FY 2021 budget are not addressed. Highlights of the FY 2020 Budget Amendment are provided below.

Modifications to the Budget Plan

- Increased trust and agency fund by \$299K due to changes in employee health plan selections.
- Increased the Public Works Department budget by \$700K for weather related costs with salt and flood fighting.
- Increased the general fund budget by \$105K related to the COVID-19 outbreak for sanitation supplies and personal protective equipment.
- Increased the Fire Department budget by \$400K for overtime and other personnel costs.
- Increased risk fund by \$635K related to higher claim costs and legal services.

Grants & Rollover Items

Revenues

- Increased the intergovernmental revenue line by \$16,752,030 primarily due to capital project funding (\$14,097,489) and special revenue funds (\$1,557,052):
 - o Special Revenue Funds – CDBG rollover, CDBG for 5th street, HOME rollover, RUT funds, etc.
 - o Capital Projects – Several larger projects from previous fiscal years still have significant grant money attached (airport projects, transload/rail projects, streets projects, etc.)

- Increased the miscellaneous revenue line by \$7,304,228 primarily due to CIP projects (\$7,288,304) SRF loans.

Public Safety

- Increased budget by \$2,563,937 due to approved equipment purchases, accounting for automated traffic enforcement expenditures, rolling forward forfeiture and seizure funds, and rolling forward other small grant awards.

Culture & Recreation

- Increased budget by \$1,182,641, primarily due to the receipt of the AmeriCorps grant (\$743,037) providing a total of 30 FTEs.

Community & Economic Development

- Increased budget by \$3,238,298 due to rolling forward several federal grant awards and accounting for SSMID funds. The budget increase included a CDBG grant roll amount of \$383,745, a Community Growth Fund grant roll amount of \$522,242, and a SSMID roll amount of \$1,107,000.
- The city received CDBG funds on behalf of the developer of 5th street that necessitates funding to roll forward in the amount of \$245,592.

Debt Service

- Increased the debt service budget by \$12,178,099 due to refunding proceeds and payments.
- The increase includes true-ups for actual debt service payment amounts.

Capital Projects

- Increased the capital projects budget by \$21,345,771 primarily due to rolling forward past projects into the current year, including several grant funded projects.
- Increase included the Division Street Bridge at Duck Creek project (\$425,000).

FY 2020

OPERATING BUDGET AMENDMENT

Description	Fund	FTE Inc/(Dec)	Amendment Amount	Offsetting Revenue	Fund Balance Increase/ (Decrease)
<u>Rollover Items</u>					
Community and Economic Development					
CDBG Roll to Actual	CDBG		383,745	383,745	-
HOME Roll	HOME		465,272	465,272	-
SSMIDS	SSMID Funds		1,107,000	1,107,000	-
CDBG - 5th St	CDBGDR2		289,772	289,772	-
Community Growth Fund	COM GROW REV		522,242	522,242	-
IJOBS/IFA	IJOBS/IFA		191,836	191,836	-
Civil Rights					
Fair Housing Partnership Grant	Fair Housing		6,797	6,797	-
Fire Department					
Fire Safety	General		2,440	2,440	-
Information Technology					
Radio/Fiber Replacement Budget	Info. Technology		167,782	-	(167,782)
Library Department					
Enrich Iowa	General		22,017	-	(22,017)
Open Access	General		170,969	-	(170,969)
Parks & Recreation Department					
Arthritis Grant/NRPA Grant	General		4,219	-	(4,219)
Donations	General		11,034	-	(11,034)
Healthy Foods Grant	General		26,615	-	(26,615)

Description	Fund	FTE Inc/(Dec)	Amendment Amount	Offsetting Revenue	Fund Balance Increase/ (Decrease)
Police Department					
Crime Free Multi-Housing Program	General		16,701	-	(16,701)
Police Bicycle Program	General		1,680	-	(1,680)
Honor Guard Program	General		2,430	-	(2,430)
Explorer	General		2,286	-	(2,286)
K-9	General		5,836	-	(5,836)
Forfeiture & Seizure Fund	General - F&S		141,471	-	(141,471)
Public Works Department					
Reforestation Program	General		10,477	-	(10,477)
Garage Sale Proceeds	Transit		162,585	-	(162,585)
Hanlin Creek Project	Clean Water		23,000	23,000	-
<u>New Grants/Donations</u>					
Community and Economic Development					
Capital Fund Grant	Scattered Sites		30,332	30,332	-
Library Department					
Enrich Iowa	General		22,440	22,440	-
Open Access	General		47,539	47,539	-
Parks & Recreation Department					
AmeriCorps Grant	General	30	743,037	743,037	-
<u>Other Amendment Items</u>					
Mayor					
Mississippi River Cities & Towns	General		1,515	1,515	-
City Administration					
Sanitation Supplies and Personal Protective Equipment	General		5,000	-	(5,000)

Description	Fund	FTE Inc/(Dec)	Amendment Amount	Offsetting Revenue	Fund Balance Increase/ (Decrease)
Finance					
Sanitation Supplies and Personal Protective Equipment	General		5,000	-	(5,000)
Employee Health Costs	Trust & Agency		27,300	-	(27,300)
Risk Settlements	Risk		525,000	-	(525,000)
Legal Fees	Risk		110,000	-	(110,000)
Revenue Parking Service Fees	Parking		6,000	-	(6,000)
Revenue Fees	General		20,000	-	(20,000)
Fire					
Fire Safety Donations	General		2,226	2,226	-
Hazmat Supply Reimbursement	General		2,607	2,607	-
Overtime	General		400,000	-	(400,000)
Flood	Flood		40,860	-	(40,860)
Sanitation Supplies and Personal Protective Equipment	General		20,000	300	(19,700)
Explorer Program - RDA Award	General		6,608	6,608	-
Police					
Senior Light Tour Donations	General		1,980	1,980	-
Honor Guard Donations	General		500	500	-
K9 Donations	General		3,459	3,459	-
Redflex	General		600,000	600,000	-
Sanitation Supplies and Personal Protective Equipment	General		20,000	-	(20,000)
Humane Society of Scott County	General		128,004	-	(128,004)
Community and Economic Development					
Sanitation Supplies and Personal Protective Equipment	General		5,000	-	(5,000)
DREAM Project Staff Expenses	General		89,260		(89,260)
DREAM Project Staff Expenses	Trust & Agency		53,860	-	(53,860)
Local Option Sales Tax Revenue	Local Sales Tax		111,799	111,799	-
Human Resources					
Sanitation Supplies and Personal Protective Equipment	General		5,000	-	(5,000)
Information Technology					
Sanitation Supplies and Personal Protective Equipment	IT		5,000	-	(5,000)

Description	Fund	FTE Inc/(Dec)	Amendment Amount	Offsetting Revenue	Fund Balance Increase/ (Decrease)
Riverfront Improvement Commission					
Levee Rent Increase	Levee		30,000	30,000	-
Flood	Flood		85,000	-	(85,000)
Front Street Taxes	Levee		3,488	3,488	-
Parks & Recreation					
Vanderveer Friends Plant Purchases	General		5,663	5,663	-
Youth At Risk Programming	General		25,000	-	(25,000)
Ability Experience Donation	General		1,000	1,000	-
Knights of Columbus Donation	General		600	600	-
Parks and Recreation Supervisor Insurance	Trust & Agency		6,580	-	(6,580)
Flood	Flood		60,000	-	(60,000)
AmeriCorps Grant Match	General		29,450	-	(29,450)
Sanitation Supplies and Personal Protective Equipment	General		5,000	-	(5,000)
Healthy Foods Grant	General		5,000	5,000	-
Public Works					
Salt	Road Use Tax		252,110	-	(252,110)
Salt for Others	Road Use Tax		418,263	418,263	-
Sanitation Supplies and Personal Protective Equipment	General		20,000	-	(20,000)
Clean Water Heavy Equipment Operator	Clean Water	1	17,320	-	(17,320)
Flood	Flood		438,940	-	(438,940)
Employee Health Costs	Local Sales Tax		12,000	-	(12,000)
Employee Health Costs	Road Use Tax		149,260	-	(149,260)
Employee Health Costs	Trust & Agency		124,710	-	(124,710)
Sewer Maintenance Root Control	Sewer		50,000	-	(50,000)
In-house Custodians - Not Professional Services	General		(32,300)	-	32,300
In-house Custodians - Not Professional Services	Trust & Agency		32,300	-	(32,300)
Baseball Stadium Maintenance	General		2,500	-	(2,500)
Development and Neighborhood Services					
Sanitation Supplies and Personal Protective Equipment	General		10,000	-	(10,000)
Large Nuisance Abatement Cost	General		63,000	-	(63,000)
Employee Health Costs	Trust & Agency		54,700	-	(54,700)
Plan Review	General		4,250	-	(4,250)

Description	Fund	FTE Inc/(Dec)	Amendment Amount	Offsetting Revenue	Fund Balance Increase/ (Decrease)
Civil Rights					
Sanitation Supplies and Personal Protective Equipment	General		5,000	-	(5,000)
Library					
Sanitation Supplies and Personal Protective Equipment	General		5,000	-	(5,000)
Non-Departmental					
Donations for School Supplies	General		275	275	-
Reil Transfer	Reil		525,000	525,000	-
Cemetery Fees	General		115,000	-	(115,000)
Debt Service					
Special Debt Service Fund	Debt		11,280,443	-	(11,280,443)
TIF Funds	TIF		951,027	-	(951,027)
Sewer Fund	Sewer		7,690,383	-	(7,690,383)
Solid Waste Fund	Solid Waste		(2,407)	-	2,407
WPCP Fund	WPCP		47,670	-	(47,670)
Clean Water Fund	Clean Water		657,955	-	(657,955)
Parking Fund	Parking		3,200	-	(3,200)
Airport Fund	Airport		600	-	(600)
Heritage Fund	Heritage		310	-	(310)
RiverCenter Fund	Rivercenter		2,510	-	(2,510)

FY 2020

CAPITAL IMPROVEMENT BUDGET AMENDMENT

Project	Description	Program	Source	Increase	Decrease	Notes
30040	STERILITE SEWER EXTENSION	SEWER	BOND		(98,052)	CLOSE TO PROJECT 60009
60009	TRANSLOAD RAIL EXPANSION	INDUSTRIAL	BOND	98,052		FROM PROJECT 30040
24018	POTHOLE REPAIR EQUIPMENT REPLACEMENT	FLEET	BOND		(42,204)	TO PROJECT 24020
24014	DUMP TRUCK REPLACEMENT PROGRAM	FLEET	BOND		(15,000)	TO PROJECT 24020
24020	TRANSIT SERVICE VEHICLE REPLACEMENT	FLEET	BOND	57,204		FROM PROJECTS 24014 & 24018
10146	LIFTSTATION REHABILITATION	SEWER	BOND		(97,610)	TO PROJECT 30051
30051	PUMP STATION 202 REHABILITATION	SEWER	BOND	97,610		FROM PROJECT 10146
35026	FIVE YEAR STREET PLAN	STREETS	BOND		(805,612)	TO PROJECT 35036
35036	CONCRETE NEIGHBORHOOD STREET	STREETS	BOND	805,612		FROM PROJECT 35026
24009	UPDATE TRUCK WASH EQUIPMENT	FLEET	BOND		(17,000)	TO PROJECT 24016
24016	RIVER'S EDGE ICE RESURFACER	FLEET	BOND	17,000		FROM PROJECT 24009
35037	IDOT THRESHOLD RESURFACING	STREETS	BOND		(250,000)	TO PROJECT 35044
35044	RIVER DRIVE MEDIAN REMOVAL	STREETS	BOND	250,000		FROM PROJECT 35037
20011	UNDERGROUND FUEL TANK REMOVAL	AIRPORT	BOND		(100,000)	TO PROJECT 23047
23023	SKYBRIDGE WINDOWS	FACILITY MAINT	BOND		(40,000)	TO PROJECT 23047
23047	CITY HALL BASEMENT WATER MITIGATION	FACILITY MAINT	BOND	140,000		FROM PROJECT 20011 & 23023
24009	UPDATE TRUCK WASH EQUIPMENT	FLEET	BOND		(104,267)	TO PROJECT 10441
10436	SHOP EQUIP- CITIBUS MAINTENANCE	FLEET	BOND		(5,000)	TO PROJECT 10441
10441	PAINT BOOTH	FLEET	BOND	109,267		FROM PROJECT 24009 & 10436
21001	BRIDGE MAINTENANCE PROGRAM	BRIDGES	BOND		(10,175)	TO PROJECT 10441
28016	CIVIC ACCESS PROGRAM	PED TRANSP	BOND		(2,467)	TO PROJECT 10441
10441	PAINT BOOTH	FLEET	BOND	12,642		FROM PROJECTS 21001 & 28016
28011	UTICA RIDGE SIDEWALK-VMP TO E 55TH	PED TRANSP	BOND		(19,116)	CLOSE PROJECT
35017	ALLEY REPAIR PROGRAM	STREETS	BOND		(228)	CLOSE PROJECT
64044	BIKE PATH RECONSTRUCTION PROGRAM	PARKS	BOND		(1,727)	CLOSE PROJECT
64064	PETERSON PARK PLAYGROUND	PARKS	BOND		(108)	CLOSE PROJECT
66011	LIBRARY MATERIALS PROGRAM	LIBRARY	BOND		(8)	CLOSE PROJECT
30034	MANHOLE REHABILITATION PROGRAM	SEWER	BOND		(17)	CLOSE PROJECT
02166	SANITARY SEWER JOINT CITY INVESTIGATION	SEWER	BOND		(2,997)	CLOSE PROJECT
10441	PAINT BOOTH	FLEET	BOND	7,358		FUNDS NEEDED
23047	CITY HALL BASEMENT WATER MITIGATION	FACILITY MAINT	BOND	24,052		FUNDS NEEDED
23033	PUBLIC WORKS ROOF REPLACEMENT	FACILITY MAINT	BOND		(800,000)	TO PROJECT 35035
35035	HIGH VOLUME STREET REPAIR PROGRAM	STREETS	BOND	800,000		FROM PROJECT 23033
10519	PARKS INFRASTRUCTURE UPGRADE	PARKS	BOND		(30,000)	TO PROJECT 23027
23027	POLICE STATION PARKING DECK REPAIR	FACILITY MAINT	BOND	30,000		FROM PROJECT 10519
30010	PUBLIC RESTROOM SEWER CONNECTIONS	SEWER	BOND		(18,902)	TO PROJECT 30051
30017	CONTRACT SEWER REPAIR PROGRAM	SEWER	BOND		(32,000)	TO PROJECT 30051
30051	PUMP STATION 202 REHABILITATION	SEWER	BOND	50,902		FROM PROJECTS 30010 & 30017
67002	IT CAPITAL IMPROVEMENT PROGRAM	IT	BOND		(10,000)	TO PROJECT 67008
67008	VMWARE SECURITY UPGRADES	IT	BOND	10,000		FROM PROJECT 67002
23033	PUBLIC WORKS ROOF REPLACEMENT	FACILITY MAINT	BOND		(30,000)	TO PROJECT 23042
23036	PUBLIC HOUSING HVAC	FACILITY MAINT	BOND		(50,000)	TO PROJECT 23042
23039	FREIGHT HOUSE HVAC REPLACEMENT	FACILITY MAINT	BOND		(18,000)	TO PROJECT 23042
20008	AIRPORT IMPROVEMENT PROJECT	AIRPORT	BOND		(25,334)	TO PROJECT 23042
23023	SKYBRIDGE WINDOWS	FACILITY MAINT	BOND		(8,856)	TO PROJECT 23042
35024	BRADY AND RIPLEY RAILROAD CROSSING	STREETS	BOND		(33,241)	TO PROJECT 23042

Project	Description	Program	Source	Increase	Decrease	Notes
23042	FREIGHT HOUSE DECK REPLACEMENT	RIVERFRONT	BOND	165,431		FROM PROJECTS 20008, 23023, 23033, 23036, 23039 & 35024
30016	ADDITIONAL I & I REMOVAL	SEWER	BOND		(20,000)	TO PROJECT 10475
30045	FY19 MANHOLE REHAB PROGRAM	SEWER	BOND		(30,000)	TO PROJECT 10475
30048	TREMONT BASIN MANHOLE RECONSTRUCTION	SEWER	BOND		(10,000)	TO PROJECT 10475
30050	SANITARY SEWER LINING PROGRAM	SEWER	BOND		(20,000)	TO PROJECT 10475
30038	1930 S SAN SEWER RIVERFRONT	SEWER	BOND		(20,000)	TO PROJECT 10475
10475	IDNR PROJECT MANAGEMENT	SEWER	BOND	100,000		FROM PROJECTS 30016, 30038, 30045, 30048 & 30050
35000	CENTER TURN LANE-CROMWELL & 65TH	STREETS	BOND		(75,000)	TO PROJECT 28021
28021	CREATING CONNECTIONS PROGRAM	PED TRANSP	BOND	75,000		FROM PROJECT 35000
62002	POLICE STATION HVAC	FACILITY MAINT	BOND		(100,000)	TO PROJECT 23038
02339	MOBILE WORKFORCE	IT	BOND		(100,000)	TO PROJECT 23038
23038	MAIN LIBRARY AIR HANDLER REPLACEMENT	FACILITY MAINT	BOND	200,000		FROM PROJECTS 02339 & 62002
24019	JUNIOR THEATRE LIFT REPLACEMENT	PARKS	BOND		(600)	CLOSE TO PROJECT 23037
64053	LECLAIRE RESTROOM UPGRADES	PARKS	BOND		(1,859)	CLOSE TO PROJECT 23037
64066	CREDIT ISLAND WARRIOR PAYGROUND	PARKS	BOND		(95)	CLOSE TO PROJECT 23037
64067	JUNIOR THEATRE WINDOW REPLACEMENT	PARKS	BOND		(475)	CLOSE TO PROJECT 23037
66008	MAIN LIBRARY FACILITY UPGRADES	LIBRARY	BOND		(1,210)	CLOSE TO PROJECT 23037
23037	ROOSEVELT CENTER WINDOW REPLACEMENT	PARKS	BOND	4,239		FROM CLOSED PROJECTS 24019, 64053, 64066, 64067 & 66008
20009	PAVEMENT MAINTENANCE PROGRAM	AIRPORT	BOND		(19,928)	TO PROJECT 20011
20011	UNDERGROUND FUEL TANK REMOVAL	AIRPORT	BOND	19,928		FROM PROJECT 20009
20010	RUNWAY 15/33 RECONSTRUCTION	AIRPORT	BOND		(1,072)	TO PROJECT 20011
20011	UNDERGROUND FUEL TANK REMOVAL	AIRPORT	BOND	1,072		FROM PROJECT 20010
35035	HIGH VOLUME STREET REPAIR PROGRAM	STREETS	BOND		(30,000)	TO PROJECT 28024
28024	CIVIC ACCESS PROGRAM	PED TRANSP	BOND	30,000		FROM PROJECT 35035
35035	HIGH VOLUME STREET REPAIR PROGRAM	STREETS	BOND		(60,000)	TO PROJECT 38009
38009	NORTHWEST BLVD LEFT TURN LANE	TRAFFIC ENG	BOND	60,000		FROM PROJECT 35035
64048	FEJERVARY LEARNING CENTER UPGRADES	PARKS	BOND		(7,786)	TO PROJECT 23040
10519	PARKS INFRASTRUCTURE UPGRADE	PARKS	BOND		(20,000)	TO PROJECT 23040
23040	CREDIT ISLAND HVAC REPLACEMENT	PARKS	BOND	27,786		FROM PROJECTS 64048 & 10519
64076	VANDER VEER PERGOLA REPLACEMENT	PARKS	BOND		(78,000)	TO PROJECT 64085
23046	VV STONE BUILDING ROOF REPAIR	PARKS	BOND		(9,100)	TO PROJECT 64085
23045	VANDER VEER ROOF REPAIR	PARKS	BOND		(6,000)	TO PROJECT 64085
64085	PARKS MASTER PLAN	PARKS	BOND	93,100		FROM PROJECT 23045, 23046 & 64076
35042	HIGH VOLUME STREET REPAIR PROGRAM	STREETS	BOND		(15,000)	TO PROJECT 35045
35045	STATE DOT PATCHING PROGRAM	STREETS	BOND	15,000		FROM PROJECT 35042
30050	SANITARY SEWER LINING PROGRAM	SEWER	BOND		(220,000)	TO PROJECT 30047
30047	SEWER CLEANING & TELEVISIONING PROGRAM	SEWER	BOND	220,000		FROM PROJECT 30050
35036	CONCRETE NEIGHBORHOOD STREET REPLACEMENT	STREETS	BOND		(150,000)	TO PROJECT 35040
35040	NEIGHBORHOOD STREET REPAIR PROGRAM	STREETS	BOND	150,000		FROM PROJECT 35036
28021	CREATING CONNECTIONS PROGRAM	PED TRANSP	BOND		(45,000)	TO PROJECT 35000
35000	CENTER TURN LANE-CROMWELL & 65TH	STREETS	BOND	45,000		FROM PROJECT 28021
35037	IDOT THRESHOLD RESURFACING	STREETS	BOND		(142,176)	TO PROJECT 35031
35031	53RD STREET RECONSTRUCTION	STREETS	BOND	142,176		FROM PROJECT 35037
01793	KIMBERLY & DIVISION INTERSECTION	STREETS	BOND		(175,000)	TO PROJECT 35031
35031	53RD STREET RECONSTRUCTION	STREETS	BOND	175,000		FROM PROJECT 01793
23038	MAIN LIBRARY AIR HANDLER REPLACEMENT	FACILITY MAINT	BOND		(25,000)	TO PROJECT 23047
23047	CITY HALL BASEMENT WATER MITIGATION	FACILITY MAINT	BOND	25,000		FROM PROJECT 23038
02339	MOBILE WORKFORCE	IT	BOND		(120,000)	TO PROJECT 67002
67002	IT CAPITAL IMPROVEMENT PROGRAM	IT	BOND	120,000		FROM PROJECT 02339
23038	MAIN LIBRARY AIR HANDLER REPLACEMENT	FACILITY MAINT	BOND		(18,000)	TO PROJECT 23060
23060	LECLAIRE RESTROOM DOORS	PARKS	BOND	18,000		FROM PROJECT 23038

Project	Description	Program	Source	Increase	Decrease	Notes
60016	DEMOLITION PROGRAM	PW ADMIN	BOND		(50,000)	TO PROJECT 24013
60019	A/V UPGRADES FOR PUBLIC MEETINGS	GENERAL GOV	BOND		(40,000)	TO PROJECT 24013
24013	PUBLIC SAFETY VEHICLE REPLACEMENT	FLEET	BOND	90,000		FROM PROJECTS 60016 & 60019
68004	MAIN STREET LANDING IMPROVEMENTS	RIVERFRONT	BOND	250		ADJUST TO ACTUAL
23049	MWP CAPITAL IMPROVEMENTS	PARKS	BOND	100,000		FY21 FUNDS
Totals				\$ 4,386,679	\$ (4,279,219)	
33030	DUCK CREEK STABILIZATION	CLEAN WATER	CLEAN WATER		(10,000)	TO PROJECT 33020
33020	HIGH STREET FLOOD MITIGATION	CLEAN WATER	CLEAN WATER	10,000		FROM PROJECT 33030
33030	DUCK CREEK STABILIZATION	CLEAN WATER	CLEAN WATER		(55,000)	TO PROJECT 33028
33028	SUMP PUMP ABATEMENT PROGRAM	CLEAN WATER	CLEAN WATER	55,000		FROM PROJECT 33030
33035	TREE DEBRIS CLEARING ON STREAMS	CLEAN WATER	CLEAN WATER		(50,000)	TO PROJECT 33044
33042	STORMWATER DEBRIS REMOVAL DEVICES	CLEAN WATER	CLEAN WATER		(30,000)	TO PROJECT 33044
24017	STREET SWEEPER REPLACEMENT	FLEET	CLEAN WATER		(14,000)	TO PROJECT 33044
33044	BERM INSPECTION AND REPAIR	CLEAN WATER	CLEAN WATER	94,000		FROM PROJECTS 33035, 33042 & 24017
33036	EASTERN AVE STORM SEWER REPLACEMENT	CLEAN WATER	CLEAN WATER		(60,000)	TO PROJECT 33034
33034	INTAKE REPAIR PROGRAM	CLEAN WATER	CLEAN WATER	60,000		FROM PROECT 33036
24017	STREET SWEEPER REPLACEMENT	FLEET	CLEAN WATER		(230)	TO PROJECT 33044
33044	BERM INSPECTION AND REPAIR	CLEAN WATER	CLEAN WATER	230		FROM PROJECT 24017
Totals				\$ 219,230	\$ (219,230)	
69016	SOUND EQUIPMENT	RC/ADLER	HOTEL/MOTEL		(90)	REMOVE UNSPENT FY19 FUNDS
69019	ADLER THEATRE LIGHTING	RC/ADLER	HOTEL/MOTEL		(4)	REMOVE UNSPENT FY19 FUNDS
69018	EQUIPMENT UPGRADE PROGRAM	RC/ADLER	HOTEL/MOTEL		(1,963)	REMOVE UNSPENT FY19 FUNDS
69018	EQUIPMENT UPGRADE PROGRAM	RC/ADLER	HOTEL/MOTEL		(544)	CLOSE PROJECT
Totals				\$ -	\$ (2,601)	
33023	WATERSHED ASSESSMENT	CLEAN WATER	LOCAL SALES TAX		(2,539)	REMOVE UNSPENT FY19 FUNDS
22005	DEMOLITION PROGRAM	CODE ENFORC	LOCAL SALES TAX		(33,936)	REMOVE UNSPENT FY19 FUNDS
61002	DAVENPORT NOW	CPED	LOCAL SALES TAX		(826)	REMOVE UNSPENT FY19 FUNDS
61003	ZONING ORDINANCE UPDATE	CPED	LOCAL SALES TAX		(12,620)	REMOVE UNSPENT FY19 FUNDS
23011	UNION STATION EXTERIOR PAINTING	FACILITY MAINT	LOCAL SALES TAX		(16,400)	REMOVE UNSPENT FY19 FUNDS
23022	PARKING RAMP STAIRWELL LIGHTING	FACILITY MAINT	LOCAL SALES TAX		(5,671)	REMOVE UNSPENT FY19 FUNDS
23024	FACILITY EQUIPMENT REPLACEMENT	FACILITY MAINT	LOCAL SALES TAX		(3,988)	REMOVE UNSPENT FY19 FUNDS
23029	HISTORIC HOUSES REPAIR PROGRAM	FACILITY MAINT	LOCAL SALES TAX		(50,000)	REMOVE UNSPENT FY19 FUNDS
24011	PUBLIC SAFETY VEHICLE REPLACEMENT	FLEET	LOCAL SALES TAX		(5,653)	REMOVE UNSPENT FY19 FUNDS
67004	VMWARE UPGRADES	IT	LOCAL SALES TAX		(6,296)	REMOVE UNSPENT FY19 FUNDS
67005	PHONE SYSTEM UPGRADE	IT	LOCAL SALES TAX		(84,427)	REMOVE UNSPENT FY19 FUNDS
28020	CREATING CONNECTIONS PROGRAM	PED TRANSP	LOCAL SALES TAX		(99,855)	REMOVE UNSPENT FY19 FUNDS
62005	PD INTERVIEW ROOMS RECORDING SOLUTIONS	POLICE	LOCAL SALES TAX		(14,928)	REMOVE UNSPENT FY19 FUNDS
62006	PORTABLE RADIO REPLACEMENT PROGRAM	POLICE	LOCAL SALES TAX		(50,000)	REMOVE UNSPENT FY19 FUNDS
26007	EMERALD ASH BORER PROGRAM	PW ADMIN	LOCAL SALES TAX		(2,505)	REMOVE UNSPENT FY19 FUNDS
26008	REFORESTATION PROGRAM	PW ADMIN	LOCAL SALES TAX		(74)	REMOVE UNSPENT FY19 FUNDS
60001	WATER SERVICE RAPAIR PROGRAM	PW ADMIN	LOCAL SALES TAX		(41,463)	REMOVE UNSPENT FY19 FUNDS
60012	AERIAL MAPPING UPDATES	PW ADMIN	LOCAL SALES TAX		(21,145)	REMOVE UNSPENT FY19 FUNDS
35034	ASPHALT NEIGHBORHOOD STREET REPAIR	STREETS	LOCAL SALES TAX		(1,038,668)	REMOVE UNSPENT FY19 FUNDS
10153	TRAFFIC OPERATIONS CENTER	TRAFFIC ENG	LOCAL SALES TAX		(6,936)	REMOVE UNSPENT FY19 FUNDS
27007	IMPROVE BUS SHELTER PROGRAM	TRANSIT	LOCAL SALES TAX		(1,329)	REMOVE UNSPENT FY19 FUNDS
23031	FACILITY EQUIPMENT REPLACEMENT	FACILITY MAINT	LOCAL SALES TAX		(13,000)	TO PROJECT 23010
23010	CITY HALL ELEVATOR	FACILITY MAINT	LOCAL SALES TAX	13,000		FROM PROJECT 23031

Project	Description	Program	Source	Increase	Decrease	Notes
60019	A/V UPGRADES FOR PUBLIC MEETINGS	PW ADMIN	LOCAL SALES TAX		(10,000)	TO PROJECT 23040
23040	CREDIT ISLAND HVAC REPLACMENT	PARKS	LOCAL SALES TAX	10,000		FROM PROJECT 60019
23041	SKYBRIDGE DIGITAL LIGHTING	FACILITY MAINT	LOCAL SALES TAX		(150,000)	TO PROJECT 60022
60019	A/V UPGRADES FOR PUBLIC MEETINGS	PW ADMIN	LOCAL SALES TAX		(10,000)	TO PROJECT 60022
60022	FIRST FLOOR ELEVATION STRUCTURAL	PW ADMIN	LOCAL SALES TAX	160,000		FROM PROJECTS 60019 & 23041
64075	LINDSAY PARK IRRIGATION	PARKS	LOCAL SALES TAX		(16,020)	TO PROJECT 64085
23034	VANDER VEER CONSERVATORY REPAIR	FACILITY MAINT	LOCAL SALES TAX		(2,400)	TO PROJECT 64085
64085	PARKS MASTER PLAN	PARKS	LOCAL SALES TAX	18,420		FROM PROJECTS 23034 & 64075
64085	PARKS MASTER PLAN	PARKS	LOCAL SALES TAX	10,000		FROM OPERATING
22005	DEMOLITION PROGRAM	CODE ENFORC	LOCAL SALES TAX		(350)	CLOSE PROJECT
63005	FIRETRUCK REPLACEMENT	FIRE	LOCAL SALES TAX		(5,166)	CLOSE PROJECT
64061	PARK ROADS & PARKING LOTS PROGRAM	PARKS	LOCAL SALES TAX		(19,666)	CLOSE PROJECT
67008	VMWARE SECURITY UPGRADES	IT	LOCAL SALES TAX		(32)	CLOSE PROJECT
64062	SOCCER COMPLEX IMPROVEMENTS	PARKS	LOCAL SALES TAX	827		CLOSE PROJECT
10568	CPAT CONSORTIUM EQUIPMENT MAINT	FIRE	LOCAL SALES TAX	200		FUNDS NEEDED
Totals				\$ 212,447	\$ (1,725,892)	
01630	53RD ST SIGNAL SYSTEM	TRAFFIC ENG	ROAD USE TAX		(309)	REMOVE UNSPENT FY19 FUNDS
35035	HIGH VOLUME STREET REPAIR PROGRAM	STREETS	ROAD USE TAX		(800,000)	REMOVE UNSPENT FY19 FUNDS
Totals				\$ -	\$ (800,309)	
30041	SANITARY SEWER METERING	SEWER	WPCP EQUIP REPLACEMENT		(20,000)	REMOVE UNSPENT FY19 FUNDS
39007	THICKENER TANK EQUIPMENT REPLACEMENT	WPCP	WPCP EQUIP REPLACEMENT		(3,864)	REMOVE UNSPENT FY19 FUNDS
39003	RETURN ACTIVATED SLUDGE & PRIMARY	WPCP	WPCP EQUIP REPLACEMENT		(47,152)	TO PROJECT 39008
39006	WEST LOCUST SEWER LAGOON STUDY	WPCP	WPCP EQUIP REPLACEMENT		(66,464)	TO PROJECT 39008
39005	UV DISINFECTION	WPCP	WPCP EQUIP REPLACEMENT		(40,000)	TO PROJECT 39008
39008	DIGESTER MEMBRANE REPLACEMENT	WPCP	WPCP EQUIP REPLACEMENT	153,615		FROM PROJECTS 39003, 39005 & 39006
Totals				\$ 153,615	\$ (177,480)	
39008	DIGESTER MEMBRANE REPLACEMENT	WPCP	WPCP	180,000		FROM OPERATING FUNDS
30038	1930'S SAN SEWER RIVERFRONT	SEWER	SRF LOAN	10,387,000		ADJUST TO ACTUAL
64046	VANDER VEER PARK PLAYGROUND	PARKS	GRANT		(400,000)	REMOVE GRANT
01145	VMP - UTICA RIDGE TO FOREST GROVE	STREETS	GRANT		(139,608)	ADJUST TO ACTUAL
10153	TRAFFIC OPERATIONS CENTER	TRAFFIC ENG	GRANT		(240,000)	ADJUST TO ACTUAL
27009	BUS REHAB-I74 SHUTTLE	TRANSIT	GRANT		(26,000)	CORRECT GRANT
24020	TRANSIT SERVICE VEHICLE REPLACEMENT	FLEET	GRANT	227,810		NEW GRANT
21004	DIVISON STREET BRIDGE AT DUCK CREEK	BRIDGES	GRANT	425,000		INCREASE GRANT
20009	PAVEMENT MAINTENANCE PROGRAM	AIRPORT	GRANT		(59,000)	ADJUST TO ACTUAL
20011	UNDERGROUND FUEL TANK REMOVAL	AIRPORT	GRANT		(150,000)	REMOVE GRANT
Totals				\$ 652,810	\$ (1,014,608)	
20011	UNDERGROUND FUEL TANK REMOVAL	AIRPORT	MISCELLANEOUS	15,000		FROM IOWA
10568	CPAT CONSORTIUM EQUIPMENT MAINT	FIRE	MISCELLANEOUS	100		ADJUST TO ACTUAL
60020	DOWNTOWN STREET LIGHTS	GENERAL GOV	MISCELLANEOUS	115,000		DOWNTOWN PARTNERSHIP
67002	IT CAPITAL IMPROVEMENT PROGRAM	IT	MISCELLANEOUS	4,320		ADJUST TO ACTUAL
64030	MIRACLE FIELDS	PARKS	MISCELLANEOUS		(345,213)	ADJUST TO ACTUAL
64030	MIRACLE FIELDS	PARKS	MISCELLANEOUS		(25,000)	TO PROJECT 64046
64046	VANDER VEER PARK PLAYGROUND	PARKS	MISCELLANEOUS	75,000		FROM 64046 & ADJ TO ACTUAL

Project	Description	Program	Source	Increase	Decrease	Notes
28011	UTICA RIDGE SIDEWALK-VMP TO E 55TH	PED TRANSP	MISCELLANEOUS	2,247		ADJUST TO ACTUAL
28024	CIVIC ACCESS PROGRAM	PED TRANSP	MISCELLANEOUS	125		ADJUST TO ACTUAL
69014	RIVERCENTER RENOVATION	RC/ADLER	MISCELLANEOUS	13,145		MAE REBATE
02166	SANITARY SEWER JOINT CITY INVESTIGATION	SEWER	MISCELLANEOUS		(2,305)	ADJUST TO ACTUAL
35035	HIGH VOLUME STREET REPAIR PROGRAM	STREETS	MISCELLANEOUS	127,879		IOWA DOT
01145	VMP - UTICA RIDGE TO FOREST GROVE	STREETS	MISCELLANEOUS	19,884		BETTENDORF
35045	STATE DOT PATCHING PROGRAM	STREETS	MISCELLANEOUS	150,000		IOWA DOT
35042	HIGH VOLUME STREET REPAIR PROGRAM	STREETS	MISCELLANEOUS	25,660		IOWA DOT
38011	COBHAM TRAFFIC SIGNALS	TRAFFIC ENG	MISCELLANEOUS	92,000		NEW PROJECT
Totals				\$ 640,360	\$ (372,518)	

FY 2020

PERSONNEL AMENDMENT

Eliminated Positions	Added Positions
Public Information Officer (City Administration)	Digital Media Coordinator (City Administration)
Web Content Specialist (City Administration)	Content Development Specialist (City Administration)
Parks Supervisor (Parks and Recreation)	Parks Manager (Parks and Recreation)
Benefits & Training Manager (Human Resources)	Benefits Manager (Human Resources)
Equipment Service Worker (Public Works)	Mechanic (Public Works)
Management Analyst I (Human Resources)	Talent Acquisition & Program Manager (Human Resources)
Finance Systems Administrator (Finance)	Enterprise Systems Administrator (Finance)
CFO/Asst City Administrator (Finance)	Finance Director/CFO (Finance)
Senior Clerk (Public Works)	Administrative Assistant (Development & Neighborhood Services)
Investigative Paralegal (Civil Rights)	Civil Rights Specialist (Civil Rights)
Public Works Software Administrator (Public Works)	GIS Administrator (Public Works)
Confidential Secretary (Human Resources)	Administrative Assistant (Human Resources)
Confidential Secretary (Mayor's Office)	Administrative Assistant (Mayor's Office)
Guard Custodian (Library)	Equipment Operator (Public Works)
Assistant to the City Administrator (City Administration)	Heavy Equipment Operator (Public Works)
	Chief Strategy Officer (City Administration)

City of Davenport

Agenda Group:
Department: Finance
Contact Info: Mike Atchley 563-327-5149
Wards:

Action / Date
5/27/2020

Subject:
Resolution setting a Public Hearing authorizing the City to convey the vacated portion of the original Division St right-of-way to the owner of adjacent parcels W0303-13B and W0303-22B.
[Ward 8]

Recommendation:
Adopt the Resolution.

Background:

In late 2019 the Glaus family petitioned the City of Davenport to vacate the 33 foot wide strip of right-of-way adjacent to the east of the Glaus' property between W 76th St and Ridgeview Dr (see Exhibit A). The petition was approved February 26, 2020. Mrs. Carol Glaus is now asking the City of Davenport to convey said City property to her for \$1.00. This property is not developable and holds no value for the operations of the City. The parcel is 33 feet wide and approximately 750 feet long. A letter was sent certified mail April 21, 2020, to SB Real Estate, LLC, the owner of the property adjacent to the east of the City parcel, asking if they objected to the conveyance of the parcel to the Glaus family. As of May 12, 2020, no objection has been received.

The Public Hearing will be held at the Committee of the Whole meeting on Wednesday, June 3, 2020 at 5:30 p.m. in the Council Chambers at City Hall.

ATTACHMENTS:

Type	Description
▣ Resolution Letter	Resolution
▣ Cover Memo	Exhibit A
▣ Cover Memo	Public Hearing Notice

REVIEWERS:

Department	Reviewer	Action	Date
Public Works - Engineering	Lechvar, Gina	Approved	5/14/2020 - 10:21 AM
Public Works Committee	Lechvar, Gina	Approved	5/14/2020 - 10:22 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 1:32 PM

Resolution No. _____

Resolution offered by Alderman Condon.

RESOLUTION setting a Public Hearing authorizing the City to convey the vacated portion of the original Division St right-of-way to the owner of the adjacent parcels, W0303-13B and W0303-22B.

RESOLVED by the City Council of the City of Davenport.

WHEREAS, Community and Economic Development, Public Works, Parks & Recreation, and the Davenport Fire Department have no need for this vacated right-of-way.

WHEREAS, the right-of-way was vacated February 20, 2020.

WHEREAS, by conveying this right-of-way the City will not need to add it to the mowing contract.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Davenport that a Public Hearing is to be held at the Committee of the Whole meeting on Wednesday, June 3, 2020 at 5:30 p.m. in the Council Chambers at City Hall authorizing the City to convey the vacated portion of the original Division St right-of-way to the owner of adjacent parcels W0303-13B and W0303-22B.

Passed and approved this 27th day of May, 2020.

Approved:

Attest:

Mike Matson
Mayor

Brian Krup
Deputy City Clerk

EXHIBIT A



The vacated right-of-way the Glaus Family is petitioning to acquire for \$1.00 is outlined in red.

NOTICE OF A PUBLIC HEARING AUTHORIZING THE CITY TO CONVEY A CITY PARCEL TO ADJACENT PROPERTY OWNER.

Notice is hereby given that there is on file in the office of the City Attorney, City Hall, Davenport, Iowa a RESOLUTION authorizing the City to convey a city owned parcel to the owner of the adjacent parcel. The property is described as follows:

Part of the Right of Way of the old Division Street adjacent to Block 10, Ridgeview Park Addition, an official plat in the City of Davenport, Scott County, Iowa described as follows:

Commencing at the Northeast Corner of the Northwest $\frac{1}{4}$ of Section 3, Township 78 North Range 3 East of the 5th P. M.; Thence South 88 degrees 06' 05" West along the North line of the Northwest $\frac{1}{4}$ of said Section 3 a distance of 33' to the East Line of said Block 10; Thence South 0 degrees 43'03" East a distance of 33.07 feet to the Point of beginning; Thence continuing South 0 degrees 43'03" East a distance of 748.5 +/- to the North Right-of-Way Line of Ridgeview Drive, Thence East along the North Right-of-Way line of Ridgeview Drive a distance of approximately 33 feet to a point on the East line of the Northwest $\frac{1}{4}$ of Section 3 Township 78 North Range 3 East of the 5th P. M.; thence North 00 degrees, 00' – 38" West along the East line of the Northwest $\frac{1}{4}$ of said Section 3 a distance of 744.6 +/- feet to a point on the South Right-of-way Line of West 76th Street, Thence Westerly along the South Right-of-Way line of West 76th Street along a curve with a radius of 802 feet a distance of approximately 33 feet to the point of beginning containing 0.4712 acres, more or less.

This Resolution will come on for a public hearing before the Davenport City Council, City Hall, Davenport, Iowa, on the 3rd day of June, 2020, commencing at 5:30 P.M., Local Time, or as soon thereafter as the matter can be considered. At said hearing; interested persons may appear and be heard for or against said Resolution.

Brian J Krup
Deputy City Clerk

Davenport, Iowa
May 28, 2020

Publish once March 28, 2020
QUAD-CITY TIMES

City of Davenport

Agenda Group:
Department: Public Safety
Contact Info: Sherry Eastman 563-326-7795
Wards:

Action / Date
5/27/2020

Subject:
Motion approving beer and liquor license applications.

A. New license, new owner, temporary permit, temporary outdoor area, location transfer, etc. (as noted):

Ward 6

Portillo's Hot Dogs (Portillo's Hot Dogs, LLC) - 2741 E 53rd St - Outdoor Area - License upgrade from B Beer to Beer/Wine

B. Annual license renewals (with outdoor area renewals as noted):

Ward 1

Frackies (Frackie's Pub, Inc) - 2820 Rockingham Rd - License Type: C Liquor

Herb's Tap Inc (Herb's Tap, Inc) - 3701 Rockingham Rd - License Type: C Liquor

QC Mart (Bethany Enterprises, Inc) - 2747 Rockingham Rd - License Type: C Beer

Roadrunners Roadhouse (J.W.'S First and Last Lap, Inc) - 3803 Rockingham Rd - Outdoor Area - License Type: C Liquor

Ward 2

Hy-Vee Wine and Spirits (Hy-Vee, Inc) - 3301 W Kimberly Rd - License Type: E Liquor

Jeno's Little Hungary (Jeno's Little Hungary, Inc) - 4908 N Pine St - Outdoor Area - License Type: C Liquor

SNS Mart (Sleesha Mini Mart LLC) - 1715 W Kimberly Rd - License Type: C Beer

Ward 3

Geezer's Drafthouse (Geezer's Inc) - 1654 W 3rd St - Outdoor Area - License Type: C Liquor

Golden Mart (Golden Mart Inc) - 1026 W River Dr - License Type: E Liquor

La Finca LLC (La Finca LLC) - 916 W 2nd St - License Type: B Beer

River Drive Smoke Shop (AB Kazi LLC) - 828 W River Dr - License Type: E Liquor

Rudy's Tacos (Majec Inc) - 326 Cedar St - License Type: B Beer

Sippis Restaurant (Sippis Inc) - 406 W 2nd St - Outdoor Area - License Type: C Liquor

Cedar Street Inn (Fleetfood Incorporated) - 810 Cedar St - License Type: C Liquor

Ward 4

CVS/Pharmacy #8659 (Iowa CVS Pharmacy, LLC) - 1777 Division St - License Type: E Liquor

Famous Liquors (Jay Liquor Inc) - 2604 W Locust St - License Type: E Liquor

Mississippi Valley Fairgrounds (Mississippi Valley Fair, Inc) - 2815 W Locust St - Outdoor Area
- License Type: C Liquor

SC Mini Mart (SC Minimart LLC) - 1511 W Locust St - License Type: C Beer

The Gardens (Washington Gardens, LLC) - 1301 W 13th St - Outdoor Area - License Type: C
Liquor

Ward 5

Bicycle Rack Sports Grill (Sports Station Inc) - 3303 Brady St - Outdoor Area - License Type: C
Liquor

Expresslane (Expresslane, Inc) - 1909 Harrison St - License Type: C Beer

Ward 6

Aldi Inc #80 (Aldi Inc - Corporation) - 5262 Elmore Ave - License Type: C Beer

Biaggi's Ristorante Italiano LLC (Biaggi's Ristorante Italiano LLC) - 5195 Utica Ridge Rd
- License Type: C Liquor

Fresh Thyme Farmers Market (Lake Venture, LLC) - 2130 E Kimberly Rd - License Type: C
Liquor

Los Agaves Mexican Grill (Los Agaves, Inc) - 4882 Utica Ridge Rd - Outdoor Area - License
Type: C Liquor

Pancho's Mexican Grill (Central Coast Hospitality, Inc) - 4888 Utica Ridge Rd - License Type:
B Beer

Portillo's Hot Dogs (Portillo's Hot Dogs, LLC) - 2741 E 53rd St - Outdoor Area - License Type: B
Beer

QC Marts (Bethany Enterprises, Inc) - 2415 E 53rd St - License Type: C Beer

QC Marts (Bethany Enterprises, Inc) - 2845 E 53rd St - License Type: C Beer

Your Pie (The Gizzeria Group, Inc) - 4520 E 53rd St - Outdoor Area - License Type: Beer/Wine

Ward 7

American Legion Post 26 (Davenport Post #26, The American Legion, Inc) - 702 W 35th St - Outdoor Area - License Type: C Liquor

Azteca 4 (Azteca 4, Inc) - 3566 Brady St - License Type: C Liquor

CVS Pharmacy #8658 (Iowa CVS Pharmacy, LLC) - 1655 W Kimberly Rd - License Type: E Liquor

Lunardi's (T.S. Lundardi, Inc) - 102 E Kimberly Rd, Ste E - License Type: C Liquor

Mo Bradys (DRC Ventures, Inc) - 4830 N Brady St - License Type: C Liquor

Olive Garden Italian Restaurant #1144 (GMRI Inc) - 330 W Kimberly Rd - License Type: C Liquor

Sanchos (Lorbil Enterprises Inc) - 307 E George Washinton Blvd - License Type: C Liquor

Ward 8

Holiday Inn Express Hotel and Suites (Davenport Lodging Associates, LLC) - 401 Veteran's Memorial Pkwy - License Type: B Liquor

Love's Travel Stop #476 (Love's Travel Stops & Country Stores, Inc) - 8255 Northwest Blvd - License Type: C Beer

QC Marts (Bethany Enterprises, Inc) - 6807 Northwest Blvd - License Type: C Beer

Recommendation:
Pass the Motion.

Background:
The following applications have been reviewed by the Police, Fire, and Zoning Departments.

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Folland, Linda	Approved	5/14/2020 - 9:26 AM
Finance Committee	Folland, Linda	Approved	5/14/2020 - 9:27 AM
City Clerk	Admin, Default	Approved	5/14/2020 - 1:27 PM

City of Davenport

Agenda Group:
Department: Finance
Contact Info: Ron Perkins 563-888-2002
Wards:

Action / Date
5/27/2020

Subject:
Motion awarding the purchase of security cameras and recording equipment to Thompson Electronics Company of Peoria, IL in the amount of \$55,252, CIP #69025, #67002, and #23035.
[All Wards]

Recommendation:
Pass the Motion.

Background:
An Invitation to Bid was issued on March 26, 2020 and was sent to 185 vendors. On April 16, 2020 the Purchasing Division received and opened five proposals. Four of the five proposals did not meet specifications.

This purchase of in-building cameras and recording equipment will consolidate all City facilities and elevators onto the same Facilities Maintenance department camera system.

Funding for this purchase is from CIP #69025, #67002, and #23035.

ATTACHMENTS:

Type	Description
Backup Material	FIN_MOT_Security Cameras Signed Bid Tab

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Folland, Linda	Rejected	4/30/2020 - 12:23 PM
Finance	Warner, Caitlyn	Approved	5/13/2020 - 10:39 AM
Finance	Folland, Linda	Approved	5/13/2020 - 5:17 PM
Finance Committee	Folland, Linda	Approved	5/13/2020 - 5:18 PM
City Clerk	Admin, Default	Approved	5/14/2020 - 5:04 PM

**CITY OF DAVENPORT, IOWA
BID TABULATION**

DESCRIPTION: SECURITY CAMERAS

BID NUMBER: 20-122

OPENING DATE: APRIL 16, 2020

GL ACCOUNT NUMBER: 76042675 530350 69025, 79012680 530350 67002,
77065675 530350 23035

RECOMMENDATION: AWARD THE BID TO THOMPSON ELECTRONICS
COMPANY OF PEORIA, IL

<u>VENDOR NAME</u>	<u>PRICE</u>
Thompson Electronics	\$55,252.00

Global Solutions Group of Oak Park, MI	Did not meet specifications
B&H Photo-Video-Pro-Audio of New York, NY	Did not meet specifications
Barker Communications of Cedar Rapids, IA	Did not meet specifications
Midland Communications of Davenport, IA	Did not meet specifications

Approved By Caitlyn Warner 5-12-2020
Purchasing Date

Approved By [Signature] 5-12-2020
Department Director Date

Approved By Brad Coz 5-12-2020
Budget/CIP Date

Approved By Linda Holland 5-12-2020
Chief Financial Officer Date

City of Davenport

Agenda Group:
Department: Finance
Contact Info: Sarah Ott 563-326-6167
Wards:

Action / Date
5/27/2020

Subject:
Motion authorizing the City Administrator to enter into negotiations with Vigilant Solutions on the implementation of a City-wide license plate reader program. [All Wards]

Recommendation:
Pass the Motion.

Background:
In FY20 and FY21, the Davenport City Council allocated \$200,000 in the Capital Improvement Plan for public safety cameras and license plate readers. License plate readers are high-speed, computer-controlled camera systems that automatically capture all license plate numbers that come into view.

Vigilant Solutions equips law enforcement agencies by using location analytics and vehicle detections to develop more leads, and fuel investigations efficiently and effectively.

This motion authorizes the City Administrator, IT Director, and Police Chief to negotiate with Vigilant Solutions plan for a phased deployment of License Plate Readers throughout the City. The deployment of License Plate Readers will consist of a three phased approach that includes:

- Fixed units located at prominent intersections
- Mobile units that can be moved to active hotspots
- Vehicle based units that can be affixed to City vehicles

Once the negotiations for phased deployment are complete, the contract with Vigilant Solutions will be brought forth to City Council for approval.

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Admin, Default	Approved	5/14/2020 - 4:04 PM