

HOUSING COMMISSION MEETING

CITY OF DAVENPORT, IOWA

MONDAY, MAY 18, 2020; 4:00 PM

CITY HALL COUNCIL CHAMBERS 226 W. 4TH ST. DAVENPORT IA

MAY COMMISSION MEETING

I. Minutes

- A. Minutes of the February meeting

II. Financial Reports

- A. Financial Reports for February
- B. Financial Reports for March
- C. Financial Reports for April

III. Occupancy Report

- A. April Occupancy Report

IV. Consideration Items

V. Discussion

City of Davenport
Housing Commission

Department: Housing Commission
Contact Info: Destiny Gerhardt

Date
5/18/2020

Subject:
Minutes of the February meeting

ATTACHMENTS:

Type	Description
▢ Cover Memo	Minutes of the February meeting

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Gerhardt, Destiny	Approved	5/14/2020 - 1:37 PM

DAVENPORT HOUSING COMMISSION

Regular Meeting Minutes

February 24, 2020; 4:00 PM

City Hall Council Chambers,

226 W 4th St.

Members Present: Susich, Miller, Roberts

Staff Present: Gerhardt

I. The February 24, 2020 meeting of the Davenport Housing Commission was called to order at 4:01 p.m.

II. Roll Call-all except Ruiz and Wissing

III. Approval of January 27, 2020 minutes

APPROVED

Approval of the Davenport Housing Commission Meeting Minutes for January 27, 2020.
Miller made a motion to accept. Susich seconded the motion.
The motion approved unanimously.

IV. Approval of January, 2020 Financials

APPROVED

Approval of the Davenport Housing Commission Meeting Financials for January, 2020.
Miller made a motion to accept. Susich seconded that motion.
The motion approved unanimously.

V. Approval of the Occupancy and Utilization Report

APPROVED

Approval of the Davenport Housing Commission Meeting Occupancy report as of February 20, 2020 and Utilization report for January, 2020.
Miller made a motion to accept. Susich seconded the motion.
The motion approved unanimously.

VI. Meeting Adjourned-**4:14PM**

Miller made a motion to adjourn. Susich seconded that motion.

The Motion approved unanimously.

City of Davenport
Housing Commission

Department: Housing Commission
Contact Info: Destiny Gerhardt

Date
5/18/2020

Subject:
Financial Reports for February

ATTACHMENTS:

Type	Description
▢ Cover Memo	Financial Reports for February

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Gerhardt, Destiny	Approved	5/14/2020 - 1:39 PM

MONTHLY FINANCIALS REPORT
FEBRUARY 2020

HERITAGE					
ACCOUNT	BUDGET	FEBRUARY	YTD	% EXP	BALANCE
Payroll/Employee Benefits	\$128,817.00	\$9,208.90	\$74,883.99	58.13%	\$53,933.01
Office Supplies & Services	\$17,000.00	\$262.00	\$9,655.65	56.80%	\$7,344.35
Books & Periodicals	\$0.00			0.00%	\$0.00
Utility Services	\$125,000.00	\$14,975.85	\$89,085.44	71.27%	\$35,914.56
Telephone	\$1,500.00	\$130.43	\$1,048.23	69.88%	\$451.77
Memberships & Publications	\$450.00			0.00%	\$450.00
Professional Services	\$4,930.00	\$116.16	\$3,404.57	69.06%	\$1,525.43
Liability Insurance	\$9,846.00	\$0.00	\$9,846.00	100.00%	\$0.00
Rental Assistance	\$0.00			0.00%	\$0.00
Data Processing	\$6,600.00	\$550.00	\$4,400.00	66.67%	\$2,200.00
Facilities Maintenance	\$292,704.00	\$24,808.76	\$232,340.16	79.38%	\$60,363.84
Property Insurance	\$3,554.00	\$0.00	\$3,554.00	100.00%	\$0.00
Maintenance-Machinery & Equip	\$0.00			0.00%	\$0.00
Maintenance-Motor Vehicles	\$0.00			0.00%	\$0.00
Workers Compensation	\$9,516.00	\$0.00	\$9,516.00	100.00%	\$0.00
Indirect Cost Allocation	\$72,431.00	\$6,035.92	\$48,287.36	66.67%	\$24,143.64
Rental Inspections	\$25.00	\$0.00	\$635.00	2540.00%	(\$610.00)
TOTALS	\$672,373.00	\$56,088.02	\$486,656.40	72.38%	\$185,716.60

MONTHLY FINANCIALS REPORT
FEBRUARY 2020

PUBLIC HOUSING

ACCOUNT	BUDGET	FEBRUARY	YTD	% EXP	BALANCE
Payroll/Employee Benefits	\$105,504.00	\$7,574.63	\$44,792.71	42.46%	\$60,711.29
Office Supplies & Services	\$1,035.00			0.00%	\$1,035.00
Books & Periodicals	\$0.00			0.00%	\$0.00
Utility Services	\$2,000.00	\$29.21	\$792.87	39.64%	\$1,207.13
Telephone	\$300.00	\$25.24	\$202.86	67.62%	\$97.14
Memberships & Publications	\$0.00			0.00%	\$0.00
Professional Services	\$1,430.00	\$24.85	\$858.21	60.01%	\$571.79
Liability Insurance	\$9,833.00	\$0.00	\$9,833.00	100.00%	\$0.00
Utility Reimbursements	\$20,000.00	\$1,351.57	\$15,179.32	75.90%	\$4,820.68
Data Processing	\$6,600.00	\$550.00	\$4,400.00	66.67%	\$2,200.00
Facilities Maintenance	\$138,967.00	\$11,763.47	\$100,935.88	72.63%	\$38,031.12
Property Insurance	\$3,547.00	\$0.00	\$3,547.00	100.00%	\$0.00
Maintenance-Machinery & Equip	\$0.00			0.00%	\$0.00
Maintenance-Motor Vehicles	\$0.00			0.00%	\$0.00
Workers Compensation	\$9,482.00	\$0.00	\$9,482.00	100.00%	\$0.00
Indirect Cost Allocation	\$54,908.00	\$4,575.67	\$36,605.36	66.67%	\$18,302.64
Rental Inspections	\$525.00	\$0.00	\$775.00	147.62%	(\$250.00)
TOTALS	\$354,131.00	\$25,894.64	\$227,404.21	64.21%	\$126,726.79

MONTHLY FINANCIALS REPORT
FEBRUARY 2020

SECTION 8

ACCOUNT	BUDGET	FEBRUARY	YTD	% EXP	BALANCE
Travel (54401010 520210)	\$ 1,600.00			0.00%	\$ 1,600.00
Payroll/Employee Benefits	\$404,874.00	30,733.95	270,458.25	66.80%	\$ 134,415.75
Office Supplies & Services	\$13,700.00	242.39	6,566.13	47.93%	\$ 7,133.87
Telephone	\$2,500.00	252.44	2,028.81	81.15%	\$ 471.19
Memberships & Publications	\$500.00			0.00%	\$ 500.00
Professional Services	\$3,861.00	-	2,561.78	66.35%	\$ 1,299.22
Liability Insurance	\$12,596.00	-	12,596.00	100.00%	\$ -
Rental Assistance & Utility Reimb	\$3,500,000.00	295,990.74	2,340,021.74	66.86%	\$ 1,159,978.26
Port-in rent	\$100,000.00	1,296.00	73,333.00	73.33%	\$ 26,667.00
Project expense	\$10,000.00	809.40	6,688.20	66.88%	\$ 3,311.80
Other supplies	\$8,000.00	(52.52)	(52.52)	-0.66%	\$ 8,052.52
Property Insurance	\$4,454.00			0.00%	\$ 4,454.00
Data Processing	\$29,800.00	2,483.33	19,866.64	66.67%	\$ 9,933.36
Maintenance-Machinery & Equip	\$2,050.00	-	1,182.54	57.68%	\$ 867.46
Maintenance-Motor Vehicles	\$665.00	14.65	80.50	12.11%	\$ 584.50
Workers Compensation	\$10,993.00	-	10,993.00	100.00%	\$ -
Indirect Cost Allocation	\$58,000.00	4,833.33	38,666.64	66.67%	\$ 19,333.36
TOTALS	\$ 4,163,593.00	\$ 336,603.71	\$ 2,784,990.71	66.89%	\$ 1,378,602.29

MONTHLY FINANCIALS REPORT
FEBRUARY 2020

ALL PROGRAMS

ACCOUNT	BUDGET	FEBRUARY	YTD	% EXP	BALANCE
Payroll/Employee Benefits	\$639,195.00	\$47,517.48	\$390,134.95	61.04%	\$249,060.05
Office Supplies & Services	\$31,735.00	\$504.39	\$9,898.04	31.19%	\$21,836.96
Travel	\$1,600.00	\$0.00	\$0.00	0.00%	\$1,600.00
Books & Periodicals	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Utility Services	\$127,000.00	\$15,005.06	\$89,878.31	70.77%	\$37,121.69
Telephone	\$4,300.00	\$408.11	\$1,503.53	34.97%	\$2,796.47
Memberships & Publications	\$950.00	\$0.00	\$0.00	0.00%	\$950.00
Professional Services	\$10,221.00	\$141.01	\$4,262.78	41.71%	\$5,958.22
Liability Insurance	\$32,275.00	\$0.00	\$19,679.00	60.97%	\$12,596.00
Rental Assistance & Utility Reimb	\$3,620,000.00	\$298,638.31	\$312,466.06	8.63%	\$3,307,533.94
Other supplies	\$8,000.00	(\$52.52)	(\$52.52)	-0.66%	\$8,052.52
Property Insurance	\$4,454.00	\$0.00	\$0.00	0.00%	\$4,454.00
Data Processing	\$43,000.00	\$3,583.33	\$11,283.33	26.24%	\$31,716.67
Facilities Maintenance	\$431,671.00	\$36,572.23	\$333,276.04	77.21%	\$98,394.96
Property Insurance	\$7,101.00	\$0.00	\$7,101.00	100.00%	\$0.00
Maintenance-Machinery & Equip	\$2,050.00	\$0.00	\$0.00	0.00%	\$2,050.00
Maintenance-Motor Vehicles	\$665.00	\$14.65	\$80.50	12.11%	\$584.50
Workers Compensation	\$29,991.00	\$0.00	\$29,991.00	100.00%	\$0.00
Indirect Cost Allocation	\$185,339.00	\$15,444.92	\$123,559.36	66.67%	\$61,779.64
Rental Inspections	\$550.00	\$0.00	\$1,410.00	256.36%	(\$860.00)
Office Furniture & Equipment	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
TOTALS	\$5,190,097.00	\$418,586.37	\$3,499,051.32	67.42%	\$1,691,045.68

City of Davenport
Housing Commission

Department: Housing Commission
Contact Info: Destiny Gerhardt

Date
5/18/2020

Subject:
Financial Reports for March

ATTACHMENTS:

Type	Description
▢ Cover Memo	Financial Reports for March

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Gerhardt, Destiny	Approved	5/14/2020 - 1:40 PM

MONTHLY FINANCIALS REPORT
MARCH 2020

HERITAGE						
ACCOUNT	BUDGET	MARCH	YTD	% EXP	BALANCE	
Payroll/Employee Benefits	\$128,817.00	\$9,150.02	\$84,034.01	65.24%	\$44,782.99	
Office Supplies & Services	\$17,000.00	\$1,006.00	\$10,661.65	62.72%	\$6,338.35	
Books & Periodicals	\$0.00			0.00%	\$0.00	
Utility Services	\$125,000.00	\$14,359.58	\$103,445.02	82.76%	\$21,554.98	
Telephone	\$1,500.00	\$128.98	\$1,177.21	78.48%	\$322.79	
Memberships & Publications	\$450.00			0.00%	\$450.00	
Professional Services	\$4,930.00	\$1,231.56	\$4,636.13	94.04%	\$293.87	
Liability Insurance	\$9,846.00	\$0.00	\$9,846.00	100.00%	\$0.00	
Rental Assistance	\$0.00			0.00%	\$0.00	
Data Processing	\$6,600.00	\$550.00	\$4,950.00	75.00%	\$1,650.00	
Facilities Maintenance	\$292,704.00	\$45,303.69	\$277,643.85	94.85%	\$15,060.15	
Property Insurance	\$3,554.00	\$0.00	\$3,554.00	100.00%	\$0.00	
Maintenance-Machinery & Equip	\$0.00			0.00%	\$0.00	
Maintenance-Motor Vehicles	\$0.00			0.00%	\$0.00	
Workers Compensation	\$9,516.00	\$0.00	\$9,516.00	100.00%	\$0.00	
Indirect Cost Allocation	\$72,431.00	\$6,035.92	\$54,323.28	75.00%	\$18,107.72	
Rental Inspections	\$25.00	\$0.00	\$635.00	2540.00%	(\$610.00)	
TOTALS	\$672,373.00	\$77,765.75	\$564,422.15	83.94%	\$107,950.85	

MONTHLY FINANCIALS REPORT
MARCH 2020

PUBLIC HOUSING

ACCOUNT	BUDGET	MARCH	YTD	% EXP	BALANCE
Payroll/Employee Benefits	\$105,504.00	\$7,530.58	\$52,323.29	49.59%	\$53,180.71
Office Supplies & Services	\$1,035.00			0.00%	\$1,035.00
Books & Periodicals	\$0.00			0.00%	\$0.00
Utility Services	\$2,000.00	\$116.47	\$909.34	45.47%	\$1,090.66
Telephone	\$300.00	\$24.96	\$227.82	75.94%	\$72.18
Memberships & Publications	\$0.00			0.00%	\$0.00
Professional Services	\$1,430.00	\$0.00	\$858.21	60.01%	\$571.79
Liability Insurance	\$9,833.00	\$0.00	\$9,833.00	100.00%	\$0.00
Utility Reimbursements	\$20,000.00	\$1,653.80	\$16,833.12	84.17%	\$3,166.88
Data Processing	\$6,600.00	\$550.00	\$4,950.00	75.00%	\$1,650.00
Facilities Maintenance	\$138,967.00	\$3,963.53	\$104,899.41	75.49%	\$34,067.59
Property Insurance	\$3,547.00	\$0.00	\$3,547.00	100.00%	\$0.00
Maintenance-Machinery & Equip	\$0.00			0.00%	\$0.00
Maintenance-Motor Vehicles	\$0.00			0.00%	\$0.00
Workers Compensation	\$9,482.00	\$0.00	\$9,482.00	100.00%	\$0.00
Indirect Cost Allocation	\$54,908.00	\$4,575.67	\$41,181.03	75.00%	\$13,726.97
Rental Inspections	\$525.00	\$0.00	\$775.00	147.62%	(\$250.00)
TOTALS	\$354,131.00	\$18,415.01	\$245,819.22	69.41%	\$108,311.78

MONTHLY FINANCIALS REPORT
MARCH 2020

SECTION 8

ACCOUNT	BUDGET	MARCH	YTD	% EXP	BALANCE
Travel (54401010 520210)	\$ 1,600.00			0.00%	\$ 1,600.00
Payroll/Employee Benefits	\$404,874.00	30,689.72	301,147.97	74.38%	\$ 103,726.03
Office Supplies & Services	\$13,700.00	2,570.83	9,136.96	66.69%	\$ 4,563.04
Telephone	\$2,500.00	249.63	2,278.44	91.14%	\$ 221.56
Memberships & Publications	\$500.00			0.00%	\$ 500.00
Professional Services	\$3,861.00	-	2,561.78	66.35%	\$ 1,299.22
Liability Insurance	\$12,596.00	-	12,596.00	100.00%	\$ -
Rental Assistance & Utility Reimb	\$3,500,000.00	314,672.00	2,654,693.74	75.85%	\$ 845,306.26
Port-in rent	\$100,000.00	1,047.00	74,380.00	74.38%	\$ 25,620.00
Project expense	\$10,000.00	819.32	7,507.52	75.08%	\$ 2,492.48
Other supplies	\$8,000.00	975.36	922.84	11.54%	\$ 7,077.16
Property Insurance	\$4,454.00			0.00%	\$ 4,454.00
Data Processing	\$29,800.00	2,483.33	22,349.97	75.00%	\$ 7,450.03
Maintenance-Machinery & Equip	\$2,050.00	-	1,182.54	57.68%	\$ 867.46
Maintenance-Motor Vehicles	\$665.00	-	80.50	12.11%	\$ 584.50
Workers Compensation	\$10,993.00	-	10,993.00	100.00%	\$ -
Indirect Cost Allocation	\$58,000.00	4,833.33	43,499.97	75.00%	\$ 14,500.03
TOTALS	\$ 4,163,593.00	\$ 358,340.52	\$ 3,143,331.23	75.50%	\$ 1,020,261.77

MONTHLY FINANCIALS REPORT
MARCH 2020

ALL PROGRAMS

ACCOUNT	BUDGET	MARCH	YTD	% EXP	BALANCE
Payroll/Employee Benefits	\$639,195.00	\$47,370.32	\$437,505.27	68.45%	\$201,689.73
Office Supplies & Services	\$31,735.00	\$3,576.83	\$13,232.48	41.70%	\$18,502.52
Travel	\$1,600.00	\$0.00	\$0.00	0.00%	\$1,600.00
Books & Periodicals	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Utility Services	\$127,000.00	\$14,476.05	\$104,354.36	82.17%	\$22,645.64
Telephone	\$4,300.00	\$403.57	\$1,654.66	38.48%	\$2,645.34
Memberships & Publications	\$950.00	\$0.00	\$0.00	0.00%	\$950.00
Professional Services	\$10,221.00	\$1,231.56	\$5,494.34	53.76%	\$4,726.66
Liability Insurance	\$32,275.00	\$0.00	\$19,679.00	60.97%	\$12,596.00
Rental Assistance & Utility Reimb	\$3,620,000.00	\$317,372.80	\$332,552.12	9.19%	\$3,287,447.88
Other supplies	\$8,000.00	\$975.36	\$975.36	12.19%	\$7,024.64
Property Insurance	\$4,454.00	\$0.00	\$0.00	0.00%	\$4,454.00
Data Processing	\$43,000.00	\$3,583.33	\$12,383.33	28.80%	\$30,616.67
Facilities Maintenance	\$431,671.00	\$49,267.22	\$382,543.26	88.62%	\$49,127.74
Property Insurance	\$7,101.00	\$0.00	\$7,101.00	100.00%	\$0.00
Maintenance-Machinery & Equip	\$2,050.00	\$0.00	\$0.00	0.00%	\$2,050.00
Maintenance-Motor Vehicles	\$665.00	\$0.00	\$80.50	12.11%	\$584.50
Workers Compensation	\$29,991.00	\$0.00	\$29,991.00	100.00%	\$0.00
Indirect Cost Allocation	\$185,339.00	\$15,444.92	\$139,004.28	75.00%	\$46,334.72
Rental Inspections	\$550.00	\$0.00	\$1,410.00	256.36%	(\$860.00)
Office Furniture & Equipment	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
TOTALS	\$5,190,097.00	\$454,521.28	\$3,953,572.60	76.18%	\$1,236,524.40

City of Davenport
Housing Commission

Department: Housing Commission
Contact Info: Destiny Gerhardt

Date
5/18/2020

Subject:
Financial Reports for April

ATTACHMENTS:

Type	Description
▢ Cover Memo	Financial Reports for April

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Gerhardt, Destiny	Approved	5/14/2020 - 1:41 PM

MONTHLY FINANCIALS REPORT
APRIL 2020

HERITAGE					
ACCOUNT	BUDGET	APRIL	YTD	% EXP	BALANCE
Payroll/Employee Benefits	\$128,817.00	\$9,186.84	\$93,220.85	72.37%	\$35,596.15
Office Supplies & Services	\$17,000.00	\$1,954.00	\$12,615.65	74.21%	\$4,384.35
Books & Periodicals	\$0.00			0.00%	\$0.00
Utility Services	\$125,000.00	\$10,274.66	\$113,719.68	90.98%	\$11,280.32
Telephone	\$1,500.00	\$128.03	\$1,305.24	87.02%	\$194.76
Memberships & Publications	\$450.00			0.00%	\$450.00
Professional Services	\$4,930.00	\$39.00	\$4,675.13	94.83%	\$254.87
Liability Insurance	\$9,846.00	\$0.00	\$9,846.00	100.00%	\$0.00
Rental Assistance	\$0.00			0.00%	\$0.00
Data Processing	\$6,600.00	\$550.00	\$5,500.00	83.33%	\$1,100.00
Facilities Maintenance	\$292,704.00	\$16,116.40	\$293,760.25	100.36%	(\$1,056.25)
Property Insurance	\$3,554.00	\$0.00	\$3,554.00	100.00%	\$0.00
Maintenance-Machinery & Equip	\$0.00			0.00%	\$0.00
Maintenance-Motor Vehicles	\$0.00			0.00%	\$0.00
Workers Compensation	\$9,516.00	\$0.00	\$9,516.00	100.00%	\$0.00
Indirect Cost Allocation	\$72,431.00	\$6,035.92	\$60,359.20	83.33%	\$12,071.80
Rental Inspections	\$25.00	\$0.00	\$635.00	2540.00%	(\$610.00)
TOTALS	\$672,373.00	\$44,284.85	\$608,707.00	90.53%	\$63,666.00

MONTHLY FINANCIALS REPORT
APRIL 2020

PUBLIC HOUSING

ACCOUNT	BUDGET	APRIL	YTD	% EXP	BALANCE
Payroll/Employee Benefits	\$105,504.00	\$7,561.70	\$59,884.99	56.76%	\$45,619.01
Office Supplies & Services	\$1,035.00			0.00%	\$1,035.00
Books & Periodicals	\$0.00			0.00%	\$0.00
Utility Services	\$2,000.00	\$78.24	\$987.58	49.38%	\$1,012.42
Telephone	\$300.00	\$24.78	\$252.60	84.20%	\$47.40
Memberships & Publications	\$0.00			0.00%	\$0.00
Professional Services	\$1,430.00	\$40.76	\$898.97	62.87%	\$531.03
Liability Insurance	\$9,833.00	\$0.00	\$9,833.00	100.00%	\$0.00
Utility Reimbursements	\$20,000.00	\$3,791.71	\$20,624.83	103.12%	(\$624.83)
Data Processing	\$6,600.00	\$550.00	\$5,500.00	83.33%	\$1,100.00
Facilities Maintenance	\$138,967.00	\$6,163.09	\$111,062.50	79.92%	\$27,904.50
Property Insurance	\$3,547.00	\$0.00	\$3,547.00	100.00%	\$0.00
Maintenance-Machinery & Equip	\$0.00			0.00%	\$0.00
Maintenance-Motor Vehicles	\$0.00			0.00%	\$0.00
Workers Compensation	\$9,482.00	\$0.00	\$9,482.00	100.00%	\$0.00
Indirect Cost Allocation	\$54,908.00	\$4,575.67	\$45,756.70	83.33%	\$9,151.30
Rental Inspections	\$525.00	\$0.00	\$775.00	147.62%	(\$250.00)
TOTALS	\$354,131.00	\$22,785.95	\$268,605.17	75.85%	\$85,525.83

MONTHLY FINANCIALS REPORT
APRIL 2020

SECTION 8

ACCOUNT	BUDGET	APRIL	YTD	% EXP	BALANCE
Travel (54401010 520210)	\$ 1,600.00			0.00%	\$ 1,600.00
Payroll/Employee Benefits	\$404,874.00	30,569.63	331,717.60	81.93%	\$ 73,156.40
Office Supplies & Services	\$13,700.00	213.08	9,350.04	68.25%	\$ 4,349.96
Telephone	\$2,500.00	247.79	2,526.23	101.05%	\$ (26.23)
Memberships & Publications	\$500.00			0.00%	\$ 500.00
Professional Services	\$3,861.00	-	2,561.78	66.35%	\$ 1,299.22
Liability Insurance	\$12,596.00	-	12,596.00	100.00%	\$ -
Rental Assistance & Utility Reimb	\$3,500,000.00	319,765.00	2,974,458.74	84.98%	\$ 525,541.26
Port-in rent	\$100,000.00	1,047.00	75,427.00	75.43%	\$ 24,573.00
Project expense	\$10,000.00	681.60	8,189.12	81.89%	\$ 1,810.88
Other supplies	\$8,000.00	-	922.84	11.54%	\$ 7,077.16
Property Insurance	\$4,454.00			0.00%	\$ 4,454.00
Data Processing	\$29,800.00	2,483.33	24,833.30	83.33%	\$ 4,966.70
Maintenance-Machinery & Equip	\$2,050.00	275.19	1,457.73	71.11%	\$ 592.27
Maintenance-Motor Vehicles	\$665.00	-	80.50	12.11%	\$ 584.50
Workers Compensation	\$10,993.00	-	10,993.00	100.00%	\$ -
Indirect Cost Allocation	\$58,000.00	4,833.33	48,333.30	83.33%	\$ 9,666.70
TOTALS	\$ 4,163,593.00	\$ 360,115.95	\$ 3,503,447.18	84.14%	\$ 660,145.82

MONTHLY FINANCIALS REPORT
APRIL 2020

ALL PROGRAMS

ACCOUNT	BUDGET	APRIL	YTD	% EXP	BALANCE
Payroll/Employee Benefits	\$639,195.00	\$47,318.17	\$484,823.44	75.85%	\$154,371.56
Office Supplies & Services	\$31,735.00	\$2,167.08	\$12,828.73	40.42%	\$18,906.27
Travel	\$1,600.00	\$0.00	\$0.00	0.00%	\$1,600.00
Books & Periodicals	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Utility Services	\$127,000.00	\$10,352.90	\$114,707.26	90.32%	\$12,292.74
Telephone	\$4,300.00	\$400.60	\$1,805.63	41.99%	\$2,494.37
Memberships & Publications	\$950.00	\$0.00	\$0.00	0.00%	\$950.00
Professional Services	\$10,221.00	\$79.76	\$5,574.10	54.54%	\$4,646.90
Liability Insurance	\$32,275.00	\$0.00	\$19,679.00	60.97%	\$12,596.00
Rental Assistance & Utility Reimb	\$3,620,000.00	\$324,603.71	\$341,436.83	9.43%	\$3,278,563.17
Other supplies	\$8,000.00	\$0.00	\$0.00	0.00%	\$8,000.00
Property Insurance	\$4,454.00	\$0.00	\$0.00	0.00%	\$4,454.00
Data Processing	\$43,000.00	\$3,583.33	\$13,483.33	31.36%	\$29,516.67
Facilities Maintenance	\$431,671.00	\$22,279.49	\$404,822.75	93.78%	\$26,848.25
Property Insurance	\$7,101.00	\$0.00	\$7,101.00	100.00%	\$0.00
Maintenance-Machinery & Equip	\$2,050.00	\$275.19	\$275.19	13.42%	\$1,774.81
Maintenance-Motor Vehicles	\$665.00	\$0.00	\$80.50	12.11%	\$584.50
Workers Compensation	\$29,991.00	\$0.00	\$29,991.00	100.00%	\$0.00
Indirect Cost Allocation	\$185,339.00	\$15,444.92	\$154,449.20	83.33%	\$30,889.80
Rental Inspections	\$550.00	\$0.00	\$1,410.00	256.36%	(\$860.00)
Office Furniture & Equipment	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
TOTALS	\$5,190,097.00	\$427,186.75	\$4,380,759.35	84.41%	\$809,337.65

City of Davenport
Housing Commission

Department: Housing Commission
Contact Info: Destiny Gerhardt

Date
5/18/2020

Subject:
April Occupancy Report

ATTACHMENTS:

Type	Description
▢ Cover Memo	April Occupancy Report

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Gerhardt, Destiny	Approved	5/14/2020 - 1:42 PM

OCCUPANCY AND UTILIZATION REPORT

DAVENPORT HOUSING COMMISSION

OCCUPANCY REPORT AS OF May 14, 2020

Public Housing	Bedroom Size			
	2	3	4	Total
Occupied #	13	23	4	40
Allocation #	14	24	4	42
Occupancy %	92.9%	95.8%	100.0%	95.2%
Units Vacant:	745 W 61st St. #3 621 E 7th St.			

Heritage	Bedroom Size		
	1	2	Total
Occupied #	114	2	116
Allocation #	118	2	120
Occupancy %	96.6%	100.0%	96.7%
Units Vacant:	Apts.		
	302	902	
	802	904	

UTILIZATION REPORT FOR APRIL 2020

Vouchers	Bedroom Size							Total
	0	1	2	3	4	5	6	
Previous Month	15	260	272	140	20	3	1	711
Current	14	266	267	138	17	2	1	705
Funds available	\$ 308,094	Average funding available each month						
Funds spent	\$ 312,721							
% of Funds Used	101.5%	Average funding used each month						