

City of Davenport

Civil Service Commission

Wednesday, May 11, 2022; 9:00 am

City Hall | 226 West Fourth Street | Council Chambers

Minutes

Commissioners Present: Michael Schertz, Jerald Thomas, Toby Paone, Patricia Zamora, and Barbara Robinson-Lagarde.

Ex-Officio Member Present:

Staff Present: Alison Fleming (Director of Human Resources), Gina Lechvar (Management Analyst I), Andrea Maas (HR Assistant), and Christina Mondanaro-Murphy (Assistant HR Director).

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. Agenda: Commissioner Paone moved to approve the agenda; it was seconded by Commissioner Zamora. All were in favor.
- III. Minutes: Commissioner Thomas moved to approve the minutes for the below meetings; it was seconded by Commissioner Zamora. All were in favor.
 - a. Regular Meeting | Wednesday, April 20, 2022
 - b. Eldred Nunn Appeal Hearing | Friday, May 6, 2022

IV. New Business:

- a. Police Chief | Establish Recruitment Process
Director Fleming presented a recruitment process that would include Supplemental Essay Questions, Phone Interview, and Interview. Commissioner Zamora moved to approve the process as presented; it was seconded by Commissioner Paone. All were in favor.
- b. Police Chief | Update to Minimum Qualifications
Director Fleming proposed including clean-up language and the requirement to complete a polygraph examination. Commissioner Thomas moved to approve all updates; it was seconded by Commissioner Zamora. All were in favor.
- c. Commissioner Thomas moved to approve the below updates; it was seconded by Commissioner Paone. All were in favor.
 - i. Natural Resources Heavy Equipment Operator | Update to Minimum Qualifications
Management Analyst I Lechvar proposed revising the CDL requirement language and other clean-up items in compliance with federal law.

ii. Turf Technician | Update to Minimum Qualifications

Management Analyst I Lechvar proposed revising the education requirement, CDL requirement language, and other clean-up items in compliance with federal law.

V. Certified Lists: A discussion was held amongst the Commission regarding the below list. Commissioner Zamora moved to approve the list; it was seconded by Commissioner Thomas. All were in favor.

a. Street Heavy Equipment Operator

VI. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Zamora. All were in favor. Meeting was adjourned at 9:12 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission