

RIVERFRONT IMPROVEMENT COMMISSION MEETING

CITY OF DAVENPORT, IOWA

TUESDAY, APRIL 25, 2023; 5:30 PM

CITY HALL | 226 WEST 4TH STREET | COUNCIL CHAMBERS

I. Call to Order

II. Approval of Minutes

A. Minutes | March 28, 2023

III. Old Business

IV. New Business

A. Lease Renewal Updates

B. Common Chord | One Sound Piano Placement

V. Future Business

A. Tenant Billing | Payment Procedures

B. Joint Work Session | City Council & Riverfront Improvement Commission | June 20, 2023; 4pm

C. First Bridge

VI. Management Update

A. Riverfront Engagement Coordinator

B. Expense Report

C. Flood Updates

VII. Park Liaison Report

VIII. Public with Business

IX. Adjournment | Next Meeting Date: May 23, 2023



Riverfront Improvement Commission

Minutes

March 28, 2023

Present: Dee Bruemmer, Bill Churchill, Randall Goblirsch, Kelli Grubbs, Victoria Keninger, Gwendolyn Lee, Angela Stone, and Julie Tonn.

Others Present: Christopher Meyer, Parks Liaison; Ald. Kyle Gripp, Council Liaison; Bruce Berger, Director of Community & Economic Development; Mallory Merritt, Assistant City Administrator; and Courtney Jones, Administrative Service Manager.

Chairwoman Grubbs called the meeting to order at 5:30 p.m. and welcomed all in attendance.

Approval of Minutes

Grubbs asked for approval of the minutes from the February 28, 2023 meeting. Churchill moved for two corrections to be made. With the two corrections noted, Lee moved to approve the minutes; Stone seconded the motion and carried unanimously.

Old Business

Assistant City Administrator, Mallory Merritt presented the proposed FY 2023 Amendment for the Riverfront Improvement Commission. Grubbs asked for a motion to amend the FY 2023 Budget. Churchill moved to approve the motion. Tonn seconded the motion and carried unanimously.

Merritt presented the proposed FY 2024 Budget for the Riverfront Improvement Commission. Grubbs asked for a motion to adopt the FY 2024 Budget. Bruemmer moved to adopt the FY 2024 Budget. Churchill seconded the motion and carried unanimously.

New Business

Staff Liaison, Courtney Jones proposed to schedule a Work Session focusing on tenant billing and payment procedures. Grubbs indicated that any commissioners interested in participating need to coordinate with Jones.

Jones provided an update for the expired Hello Lamp Post contract; a way-finding, communication tool. Chairwoman Grubbs suggested connecting with Downtown Davenport Partnership and Visit Quad Cities to start initial conversations about a partnership opportunity in the future.

Jones provided an update on the structure of the Summer Concert Series, sharing that Music on the River, which will occur on Sundays at LeClaire Park and will be the only summer concert series this year hosted by the Riverfront Improvement Commission.

Future Business Items for Discussion

Update on the First Bridge Project.

Joint Work Session with the City Council on June 20, 2023, at 4:00 pm. The agenda will be provided closer to the meeting date.

Discussion regarding tenant billing and payment procedures.

Management Update

Jones and Community and Economic Development Director, Bruce Berger provided a Dredging Update including the approval of the dump site and trucking costs.

Jones provided an update regarding the one-year Boat Dock Contract that was awarded last year. Due to the expiration of the contract, Jones is proposing to go out to bid, this year, for the installation and removal of two boat docks.

Jones also included an update on the progress of hiring the Riverfront Community Engagement Coordinator. Civil Service List will be taken to the Civil Service Commission on April 12, 2023, for approval.

Park Liaison Report

Parks Advisory Board Liaison, Christopher Meyer informed the Commission that final recommendations for the Dog Off-Leash Area was sent to City Council for approval. Meyer also provided updates regarding the Park Development Program.

No public comments were made, and with no further business, the meeting adjourned at 6:09 p.m.

Kelli Grubbs, Chair

LEVEE IMPROVEMENT FUND EXPENSE REPORT 3/24/23-4/21/23					
	EFF DATE	AMOUNT	VDR NAME/ITEM DESC		COMMENTS
UTILITY SERVICE	03/30/2023	5,955.67	MID AMERICAN ENERGY CO	Inc	MARCH COLLECTIVE BILLING
	04/13/2023	591.92	IOWA AMERICAN WATER CO	Inc	APRIL COLLECTIVE BILLING
MAINTENANCE-BLDGS & GRNDS	04/20/2023	1,793.34	TRI CITY ELECTRIC CO	Inc	TASK 23-10218 LOCATE POWER @ FH