

RIVERFRONT IMPROVEMENT COMMISSION MEETING

CITY OF DAVENPORT, IOWA

TUESDAY, APRIL 23, 2019; 5:30 PM

CITY HALL COUNCIL CHAMBERS, 226 WEST FOURTH STREET, DAVENPORT, IOWA

I. Call to Order

II. Approval of Minutes

A. Approve the Meeting Minutes from March 26, 2019 - ACTION

III. Finance

A. Approve the Disbursements - ACTION

IV. Leases

A. Rita Rawson, Union Station - DISCUSSION

B. Visit Quad Cities, Union Station - DISCUSSION/ACTION

V. Projects

A. Flooding 2019

B. Strategic Planning Initiative / Joint Workgroup

VI. Staff Report

VII. Other Business

A. Public With Business (5 Mins)

VIII. Adjournment

IX. Next Meeting Date:

A. Tuesday, May 28, 2019 at 5:30 p.m. in Council Chambers

City of Davenport
Riverfront Improvement Commission

Department: Riverfront Improvement Commission
Contact Info: Steve Ahrens 888-2235

Date
4/23/2019

Subject:

Approve the Meeting Minutes from March 26, 2019 - ACTION

ATTACHMENTS:

Type	Description
▯ Cover Memo	RIC Minutes March 26, 2019

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	4/17/2019 - 11:42 AM

Riverfront Improvement Commission
Minutes
March 26, 2019

Present: Pat Walton, Bill Ashton, Dee Bruemmer, Randall Goblirsch, Gwendolyn Lee, Ryan Reed, and Karl Rhomberg

Others Present: Ald. Kyle Gripp, City Council Liaison; Matt Bryars and Shannon Magana, Abhe & Svoboda, Inc.; Zach Peterson, Public Works; Kyle Carter, Downtown Davenport Partnership; Tim Schiffer, Figge Art Museum; Citizens; and Steve Ahrens, Riverfront Improvement Commission

Chairman Walton called the meeting to order at 5:30 p.m. and welcomed all in attendance. Ahrens announced that a quorum for the meeting had been met, and the addition of a new Commissioner, Ryan Reed, the Mayoral appointment.

Ashton moved to approve the minutes of the February 26 meeting. Bruemmer seconded the motion and it carried.

Finance

Ahrens presented the previous month's disbursements, aged receivables report and the FY2019 Lease Report. Ashton moved to approve the disbursements. Rhomberg seconded the motion and it carried.

Lease

Staff explained the proposal to cancel the lease with Civil Contractors, Inc. as they no longer need the space for staging grounds. However, a contact with Civil had reached out to a representative with the firm contracted by the Army Corps of Engineers to paint the Lock and Dam, and they are interested in assuming the lease. Therefore, on recommendation by staff, Bruemmer moved to cancel the agreement with Civil Contractors, Inc. Rhomberg seconded the motion and it carried, with Ashton abstaining. Next, Ashton moved to approve the lease agreement with Abhe & Svoboda, Inc., effective April 1, 2019. Bruemmer seconded the motion and it carried.

Projects

Staff provided an update on the proposed signage for the Taste of Ethiopia Restaurant in the Package Express Building, which was approved by the Design Review Board the previous evening. Rhomberg moved to approve the signage plan. Reed seconded the motion and it carried.

Bruemmer and Workgroup Task Force members updated the Commission on the recent Joint Workgroup Task Force meetings. Flow charts which detail the lease review and approval processes

were provided, discussed and revised. The group continues to meet monthly. The Commission continued to discuss the Strategic Plan, noting the work of the Workgroup as critical to its next steps of implementation.

Chairman Walton introduced Zach Peterson of Public Works, who led the Commission through a presentation and review of the most recent proposed refinements to the RiverVision Plan. The Commission discussed several elements of the plan.

Staff Report

Ahrens provided updates on a variety of topics, including:

- Channel Cat Dock System Replacement Federal Grant Application
- Flooding and tenant communications

Other Business

There was one individual who spoke during Public with Business. With no further public with business to present, and with no further business, the meeting was adjourned at 6:55 p.m.

Pat Walton, Chair

City of Davenport
Riverfront Improvement Commission

Department: Riverfront Improvement Commission
Contact Info: Steve Ahrens 888-2235

Date
4/23/2019

Subject:
Approve the Disbursements - ACTION

ATTACHMENTS:

Type	Description
▢ Cover Memo	RIC Disbursements

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	4/17/2019 - 11:44 AM

Revenue/Billing Table
FY - 2019 Levee Fund #740

Lessee	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Summary
1 Front Street Brewery - FH	3,006.00	3,006.00	3,006.00	3,006.00	3,006.00	3,062.00	3,062.00	3,062.00	3,062.00	3,062.00	3,062.00	3,062.00	36,520.00
2 Nostalgia Deli	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	9,999.96
3 Nostalgia Deli - 4%	1,696.63	1,486.38	1,257.47	971.28	482.44	381.95	670.32	572.29	888.27	931.47	\$1,654.88	1,587.06	12,580.44
4 MidAmerican Co.	6,000.00												6,000.00
5 Lake Davenport Sailing Club							5,000.00			3,900.00			3,900.00
6 LPBC Lindsay Park Boat Club	2,500.00			2,500.00			2,500.00			2,500.00			10,000.00
7 CHS, Inc / Harvest States Co	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	2,700.00
8 One River Place	1,964.77	1,707.56	1,330.09	522.16	0.00	0.00	0.00	0.00	0.00	710.87	1,525.74	1,572.15	9,333.34
9 Driftwood/Buds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10 QCCVB - Union Station	170.00	170.00	170.00	383.33	383.33	383.33	383.33	383.33	383.33	383.33	383.33	383.33	3,959.97
11 MVBS - Union Station	176.00	176.00	176.00	176.00	176.00	176.00	311.00	311.00	311.00	311.00	311.00	311.00	3,110.00
12 Rawson - Union Station	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
13 Marine Specialties	265.00	265.00	265.00	265.00	265.00	265.00	265.00	265.00	265.00	265.00	265.00	265.00	3,180.00
14 Front Street parking	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,583.33	1,583.33	1,583.33	1,583.33	18,333.32
15 Freight House Farmers Mart	2,435.75	2,435.75	2,435.75	2,435.75	2,435.75	2,435.75	2,635.75	2,635.75	2,635.75	2,635.75	2,635.75	2,635.75	30,429.00
16 Rock River Family Office	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,050.00	1,050.00	1,050.00	1,050.00	12,200.00
17 Nestle - SemiParkingLot	0.00	0.00	0.00	0.00	0.00	0.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	28,250.00
18 The Diner	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,500.00	1,500.00	1,500.00	1,500.00	16,866.64
19 Antonella's II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,050.00	1,050.00	1,050.00	3,150.00
20 Taste of Ethiopia	24,105.81	15,138.35	14,531.97	16,151.18	12,696.18	16,345.69	24,469.06	16,871.03	17,487.01	25,691.08	20,829.36	20,807.95	225,124.67
Subtotal													
Miscellaneous													
LPBC Addendum	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Civil / Abhe				860.00	860.00	860.00	860.00	860.00	860.00	860.00	860.00	860.00	7,740.00
Subtotal	0.00	0.00	0.00	860.00	860.00	860.00	1,860.00	860.00	860.00	860.00	860.00	860.00	8,740.00
Total	24,105.81	15,138.35	14,531.97	17,011.18	13,556.18	17,205.69	26,329.06	17,731.03	18,347.01	26,551.08	21,689.36	21,667.95	233,864.67

RENEW

04/17/2019 09:41
sahrens

City of Davenport
YTD REPORT

1
glytdbud



FOR 2019 10

JOURNAL DETAIL 2019 9 TO 2019 9

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4740 LEVEE IMPROVEMENT							
00000 UNDEFINED							
450110 INTEREST POOLED INVESTMENTS	0	0	0	-224.00	.00	224.00	100.0%
450404 LEVEE COMMISSION RENT	-215,000	-10,000	-225,000	-196,325.14	.00	-28,674.86	87.3%
480690 MISCELLANEOUS	-30,000	0	-30,000	-36,834.50	.00	6,834.50	122.8%
489491 TRANSFER LOCAL OPTION SALES	-75,000	0	-75,000	.00	.00	-75,000.00	.0%
490865 FUND BALANCE APPROPRIATION	-3,461	185	-3,276	.00	.00	-3,276.00	.0%
TOTAL UNDEFINED	-323,461	-9,815	-333,276	-233,383.64	.00	-99,892.36	70.0%
10130 PROJECT MANAGEMENT							
510101 FULL TIME SALARIES	72,828	0	72,828	58,571.20	.00	14,256.80	80.4%
510120 RETIREMENT-FICA	5,571	0	5,571	4,648.75	.00	922.25	83.4%
510130 RETIREMENT-IPERS	6,875	0	6,875	5,529.10	.00	1,345.90	80.4%
510140 EMPLOYEE INSURANCE	10,918	0	10,918	8,257.17	.00	2,660.83	75.6%
510161 DEFERRED COMP	3,641	0	3,641	2,928.60	.00	712.40	80.4%
510162 RETIREMENT HEALTH SAVINGS	728	0	728	585.70	.00	142.30	80.5%
520201 OFFICE SUPPLIES	200	0	200	44.43	.00	155.57	22.2%
520205 UTILITY SERVICES	90,000	5,000	95,000	73,087.25	.00	21,912.75	76.9%
520210 TRAVEL EXPENSES	0	0	0	150.00	.00	-150.00	100.0%
520215 TECHNICAL SERVICES	100	0	100	.00	.00	100.00	.0%
520217 PROFESSIONAL SERVICES	3,000	0	3,000	.00	.00	3,000.00	.0%
520225 MAINTENANCE-BLDGS & GRNDS	42,000	0	42,000	47,943.07	4,180.00	-10,123.07	124.1%
520245 PAYMENT TO OTHER AGENCY	0	0	0	503.26	.00	-503.26	100.0%
520297 PROJECT EXPENSE	20,000	4,815	24,815	21,739.52	.00	3,075.48	87.6%
560606 TELEPHONE EXPENSE	450	0	450	387.29	.00	62.71	86.1%
560623 FACILITIES MAINTENANCE	14,650	0	14,650	9,786.60	.00	4,863.40	66.8%
TOTAL PROJECT MANAGEMENT	270,961	9,815	280,776	234,161.94	4,180.00	42,434.06	84.9%
88000 TRANSFERS OUT							
550501 TRANSFERS OUT	52,500	0	52,500	.00	.00	52,500.00	.0%
TOTAL TRANSFERS OUT	52,500	0	52,500	.00	.00	52,500.00	.0%

04/17/2019 09:41
sahrens

City of Davenport
YTD REPORT

P
glytdbud 2

FOR 2019 10

JOURNAL DETAIL 2019 9 TO 2019 9

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL LEVEE IMPROVEMENT	0	0	0	778.30	4,180.00	-4,958.30	100.0%
TOTAL REVENUES	-323,461	-9,815	-333,276	-233,383.64	.00	-99,892.36	
TOTAL EXPENSES	323,461	9,815	333,276	234,161.94	4,180.00	94,934.06	
GRAND TOTAL	0	0	0	778.30	4,180.00	-4,958.30	100.0%

** END OF REPORT - Generated by STEVE D AHRENS **

04/17/2019 09:44
sahrens

City of Davenport
MONTHLY DETAIL REPORT

P 1
glytdbud

FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4740 LEVEE IMPROVEMENT							
10130 PROJECT MANAGEMENT							
510101 FULL TIME SALARIES							
54741013 510101 FULL TIME SALARIES	72,828	0	72,828	58,571.20	.00	14,256.80	80.4%
2019/10/100725 04/12/2019 PRJ	3,000.00 REF PY0412				WARRANT=041219	RUN=1 BI-WEEKL	
TOTAL FULL TIME SALARIES	72,828	0	72,828	58,571.20	.00	14,256.80	80.4%
510102 PART TIME SALARIES							
54741013 510102 PART TIME SALARIES	0	0	0	.00	.00	.00	.0%
54741013 510102 USDA PART TIME SALA	0	0	0	.00	.00	.00	.0%
TOTAL PART TIME SALARIES	0	0	0	.00	.00	.00	.0%
510103 TEMPORARY SALARIES							
54741013 510103 TEMPORARY SALARIES	0	0	0	.00	.00	.00	.0%
TOTAL TEMPORARY SALARIES	0	0	0	.00	.00	.00	.0%
510105 OVERTIME PAY							
54741013 510105 OVERTIME PAY	0	0	0	.00	.00	.00	.0%

04/17/2019 09:44
sahrens

City of Davenport
MONTHLY DETAIL REPORT

P 2
glytbdud

FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL OVERTIME PAY	0	0	0	.00	.00	.00	.0%
510120 RETIREMENT-FICA							
54741013 510120 RETIREMENT-FICA	5,571	0	5,571	4,648.75	.00	922.25	83.4%
2019/10/100725 04/12/2019 PRJ	239.67 REF PY0412				WARRANT=041219	RUN=1 BI-WEEKL	
54741013 510120 USDA RETIREMENT-FICA	0	0	0	.00	.00	.00	.0%
TOTAL RETIREMENT-FICA	5,571	0	5,571	4,648.75	.00	922.25	83.4%
510130 RETIREMENT-IPERS							
54741013 510130 RETIREMENT-IPERS	6,875	0	6,875	5,529.10	.00	1,345.90	80.4%
2019/10/100725 04/12/2019 PRJ	283.20 REF PY0412				WARRANT=041219	RUN=1 BI-WEEKL	
54741013 510130 USDA RETIREMENT-IPE	0	0	0	.00	.00	.00	.0%
TOTAL RETIREMENT-IPERS	6,875	0	6,875	5,529.10	.00	1,345.90	80.4%
510140 EMPLOYEE INSURANCE							
54741013 510140 EMPLOYEE INSURANCE	10,918	0	10,918	8,257.17	.00	2,660.83	75.6%
TOTAL EMPLOYEE INSURANCE	10,918	0	10,918	8,257.17	.00	2,660.83	75.6%
510150 POLICE RETIREMENT							
54741013 510150 POLICE RETIREMENT	0	0	0	.00	.00	.00	.0%

04/17/2019 09:44
sahrens

City of Davenport
MONTHLY DETAIL REPORT

P 3
glytdbud



FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL POLICE RETIREMENT	0	0	0	.00	.00	.00	.0%
510161 DEFERRED COMP							
54741013 510161 DEFERRED COMP	3,641	0	3,641	2,928.60	.00	712.40	80.4%
2019/10/100725 04/12/2019 PRJ	150.00 REF PY0412				WARRANT=041219	RUN=1 BI-WEEKL	
TOTAL DEFERRED COMP	3,641	0	3,641	2,928.60	.00	712.40	80.4%
510162 RETIREMENT HEALTH SAVINGS							
54741013 510162 RETIREMENT HEALTH	728	0	728	585.70	.00	142.30	80.5%
2019/10/100725 04/12/2019 PRJ	30.00 REF PY0412				WARRANT=041219	RUN=1 BI-WEEKL	
TOTAL RETIREMENT HEALTH SAVINGS	728	0	728	585.70	.00	142.30	80.5%
510175 CLOTHING EXPENSE							
54741013 510175 CLOTHING EXPENSE	0	0	0	.00	.00	.00	.0%
TOTAL CLOTHING EXPENSE	0	0	0	.00	.00	.00	.0%
520201 OFFICE SUPPLIES							
54741013 520201 OFFICE SUPPLIES	200	0	200	44.43	.00	155.57	22.2%
TOTAL OFFICE SUPPLIES	200	0	200	44.43	.00	155.57	22.2%
520205 UTILITY SERVICES							



FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
54741013 520205 UTILITY SERVICES	90,000	5,000	95,000	73,087.25	.00	21,912.75	76.9%
2019/10/100572 04/11/2019 API	1,012.51 VND 001322 VCH		IOWA AMERICAN WAT	MARCH 2ND PAYMENT			188731
TOTAL UTILITY SERVICES	90,000	5,000	95,000	73,087.25	.00	21,912.75	76.9%
520210 TRAVEL EXPENSES							
54741013 520210 TRAVEL EXPENSES	0	0	0	150.00	.00	-150.00	100.0%*
TOTAL TRAVEL EXPENSES	0	0	0	150.00	.00	-150.00	100.0%
520215 TECHNICAL SERVICES							
54741013 520215 TECHNICAL SERVICES	100	0	100	.00	.00	100.00	.0%
TOTAL TECHNICAL SERVICES	100	0	100	.00	.00	100.00	.0%
520217 PROFESSIONAL SERVICES							
54741013 520217 PROFESSIONAL SERVI	3,000	0	3,000	.00	.00	3,000.00	.0%
54741013 520217 USDA PROFESSIONAL S	0	0	0	.00	.00	.00	.0%
TOTAL PROFESSIONAL SERVICES	3,000	0	3,000	.00	.00	3,000.00	.0%
520225 MAINTENANCE-BLDGS & GRNDS							
54741013 520225 MAINTENANCE-BLDGS	42,000	0	42,000	47,943.07	4,180.00	-10,123.07	124.1%*
2019/10/100487 04/01/2019 API	80.00 VND 000003 VCH		P CARD VENDOR	FREIGHT HOUSE PEST CONTROL			

04/17/2019 09:44
sahrens

City of Davenport
MONTHLY DETAIL REPORT

FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL MAINTENANCE-BLDGS & GRNDS	42,000	0	42,000	47,943.07	4,180.00	-10,123.07	124.1%
520245 PAYMENT TO OTHER AGENCY							
54741013 520245 PAYMENT TO OTHER A	0	0	0	503.26	.00	-503.26	100.0%*
TOTAL PAYMENT TO OTHER AGENCY	0	0	0	503.26	.00	-503.26	100.0%
520262 INTERDEPARTMENT SERVICE CHG							
54741013 520262 INTERDEPARTMENT SE	0	0	0	.00	.00	.00	.0%
TOTAL INTERDEPARTMENT SERVICE CHG	0	0	0	.00	.00	.00	.0%
520297 PROJECT EXPENSE							
54741013 520297 PROJECT EXPENSE	20,000	4,815	24,815	21,739.52	.00	3,075.48	87.6%
2019/10/100572 04/11/2019 API	826.48 VND 009382 VCH						188696
2019/10/100578 04/11/2019 API	28.89 VND 012311 VCH						5000802
TOTAL PROJECT EXPENSE	20,000	4,815	24,815	21,739.52	.00	3,075.48	87.6%
520298 OTHER SUPPLIES & SERVICES							
54741013 520298 OTHER SUPPLIES & S	0	0	0	.00	.00	.00	.0%
TOTAL OTHER SUPPLIES & SERVICES	0	0	0	.00	.00	.00	.0%
530303 OPERATING EQUIPMENT							

04/17/2019 09:44
sahrens

City of Davenport
MONTHLY DETAIL REPORT

P 6
g1ytdbud

FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
54741013 530303 USDA OPERATING EQUI	0	0	0	.00	.00	.00	.0%
TOTAL OPERATING EQUIPMENT	0	0	0	.00	.00	.00	.0%
560606 TELEPHONE EXPENSE							
54741013 560606 TELEPHONE EXPENSE	450	0	450	387.29	.00	62.71	86.1%
TOTAL TELEPHONE EXPENSE	450	0	450	387.29	.00	62.71	86.1%
560620 LIABILITY INSURANCE							
54741013 560620 LIABILITY INSURANC	0	0	0	.00	.00	.00	.0%
TOTAL LIABILITY INSURANCE	0	0	0	.00	.00	.00	.0%
560622 DATA PROCESSING							
54741013 560622 DATA PROCESSING	0	0	0	.00	.00	.00	.0%
TOTAL DATA PROCESSING	0	0	0	.00	.00	.00	.0%
560623 FACILITIES MAINTENANCE							
54741013 560623 FACILITIES MAINTEN	14,650	0	14,650	9,786.60	.00	4,863.40	66.8%
TOTAL FACILITIES MAINTENANCE	14,650	0	14,650	9,786.60	.00	4,863.40	66.8%
560624 PROPERTY INSURANCE							

04/17/2019 09:44
sahrens

City of Davenport
MONTHLY DETAIL REPORT

P 7
glytdbud

FOR 2019 10

JOURNAL DETAIL 2019 10 TO 2019 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
54741013 560624 PROPERTY INSURANCE	0	0	0	.00	.00	.00	.0%
TOTAL PROPERTY INSURANCE	0	0	0	.00	.00	.00	.0%
560633 WORKERS COMPENSATION INSURANCE							
54741013 560633 WORKERS COMPENSATI	0	0	0	.00	.00	.00	.0%
TOTAL WORKERS COMPENSATION INSURANCE	0	0	0	.00	.00	.00	.0%
TOTAL PROJECT MANAGEMENT	270,961	9,815	280,776	234,161.94	4,180.00	42,434.06	84.9%
TOTAL LEVEE IMPROVEMENT	270,961	9,815	280,776	234,161.94	4,180.00	42,434.06	84.9%
TOTAL EXPENSES	270,961	9,815	280,776	234,161.94	4,180.00	42,434.06	
GRAND TOTAL	270,961	9,815	280,776	234,161.94	4,180.00	42,434.06	84.9%

** END OF REPORT - Generated by STEVE D AHRENS **

City of Davenport
Riverfront Improvement Commission

Department: Riverfront Improvement Commission
Contact Info: Steve Ahrens 888-2235

Date
4/23/2019

Subject:
Rita Rawson, Union Station - DISCUSSION

ATTACHMENTS:

Type	Description
▯ Cover Memo	Rawson Lease

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	4/17/2019 - 11:46 AM

LEASE - BUSINESS AGREEMENT

THIS LEASE is made and entered into at Davenport, Iowa on this 28th day of May, 2019 by and between the City of Davenport, Iowa through its Riverfront Improvement Commission, hereinafter designated as "Landlord," and Rita Rawson, CRPC[®], hereinafter designated as "Tenant."

1. LEASED PREMISES

A. The Landlord has leased, and by this instrument does lease, to the Tenant the following described property located in Davenport, Iowa, together with all appurtenances thereto and with easements of ingress and egress necessary and adequate for the conduct of Tenant's business as hereafter described:

Part of the second floor of the Union Station at 102 South Harrison Street, Davenport, Scott County, Iowa, to include approximately 311 square feet as shown on the attached floor plans, marked Exhibit A and made a part hereof hereinafter referred to as "Leased Premises."

B. The Landlord represents and warrants that it is the sole owner of the building and Leased Premises, that it has full right, power, and authority to make the lease and that no other person or entity needs to join in the execution thereof in order for the lease to be binding on all parties having an interest in the Leased Premises. The Landlord also warrants that the building is in full compliance with existing local, state, and federal codes, rules, and ordinances, and is zoned for use as an office.

2. TERM

A. The term of this Lease shall be for a period of Two (2) Years, and shall commence on July 1, 2019 and shall terminate on June 30, 2021.

B. Tenant shall have the option to renew this lease at the end of this 2-year period at a new rental rate to be established between Landlord and Tenant. Tenant shall notify Landlord 90 days in advance of the end of the present term in writing of its interest in exercising its option to renew.

3. RENTAL

The Tenant shall pay to the Landlord for use of the Leased Premises the following sums: In Year One – Three Thousand Seven Hundred Thirty-Two Dollars and No Cents (\$3,732.00) per year paid on a monthly basis (first day of the month) of Three Hundred Eleven Dollars and No Cents (\$311.00). In Year Two – Three Thousand Eight Hundred Forty Dollars and No Cents (\$3,840.00) or Three Hundred Twenty Dollars and No Cents (\$320.00) Monthly. A late payment of Ten Percent (10%) of the monthly payment shall be assessed for payments not received by the end of the Thirtieth (30th) day of the month.

4. PAYMENT OF RENTAL

The Tenant shall pay the rentals herein specified, and all other charges, to the Landlord at: Finance—Revenue Department, 226 West Fourth Street, Davenport, Iowa, 52801, or to such other address or addresses as the Landlord shall, from time to time, designate in writing.

5. USE OF LEASED PREMISES

A. The Tenant shall occupy and use the Leased Premises for the operation of a financial advisor office and associated uses incidental to this operation. No other uses shall be permitted without the written consent of the Landlord which shall not be unreasonably withheld. The Tenant shall not sell, or permit to remain in or about the Leased Premises, any article that may be prohibited by standard form fire insurance policies.

B. The Tenant shall not display merchandise, nor permit merchandise to remain, outside the exterior walls and permanent doorway of the Leased Premises, without first securing the prior written consent of the Landlord.

C. The Tenant shall not employ any type of sound-emitting device in or about the Leased Premises that is audible outside the Leased Premises, except for fire and burglar alarms.

6. FIRE INSURANCE

The Tenant shall be responsible for carrying fire insurance and other risk insurance on personal property owned or used by the Tenant. The Landlord shall be responsible for fire and extended coverage, including casualty, on the building that the leased premises are located in.

7. LIABILITY INSURANCE AND INDEMNIFICATION OF LANDLORD

A. The Lessee shall secure and maintain such primary insurance policies as will protect himself or his Subcontractors from claims for bodily injuries, death or property damage which may arise from operations under this contract whether such operations be by himself or by any Subcontractor or anyone employed by them directly or indirectly.

B. The following insurance policies are required unless other limits are specified. The City shall be identified as a certificate holder and specifically named as an additional insured under General Liability.

(1) Commercial General Liability

Each Occurrence	\$1,000,000
General Aggregate	\$2,000,000

(2) Commercial Automobile Liability (if autos are used)

Any Auto, Hired & Non-Owned Combined Single Limit	\$1,000,000
--	-------------

(3) Excess Liability Umbrella

\$1,000,000

(4) Statutory Worker's Compensation with waiver of subrogation in favor of the City.

C. Contractual Liability; the insurance required above under "LESSEE INSURANCE", shall:

(1) **be Primary insurance and non-contributory.**

(2) include contractual liability insurance coverage for the Lessee's obligations under the INDEMNIFICATION section below.

CERTIFICATES OF INSURANCE

A. Certificates of Insurance, acceptable to the City indicating insurance required by the Contract is in force, shall be filed with the City prior to approval of the Contract by the City. The Lessee shall insure that coverages afforded under the policies will not be cancelled until at least thirty (30) days prior written notice has been given to the City. The Lessee will accept responsibility for damages and the City's defense in the event no insurance is in place and the City has not been notified.

INDEMNIFICATION

A. To the fullest extent permitted by the law, the Lessee shall defend, indemnify, and hold harmless the City, its officials and its agents and employees from and against all claims, damages, losses and expenses, including but not limited to, all attorneys' fees provided that any such claim, damage, loss or expense:

(1) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom; and

(2) is caused in whole or in part by any negligent act or omission of the Lessee, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

B. In any and all claims against the City, its officials or any of its agents or employees by any employee of the Lessee, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this Paragraph shall not be limited in anyway by any limitation on the amount or type of damages, compensation or benefits payable by or for the Lessee or any Subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

C. The Lessee shall not be responsible for damage or injury caused by the Landlord's negligence relating to items that remain the exclusive responsibility of the City.

8. ALTERATIONS

The Tenant shall not make, or suffer to be made, any alternations, after the build-out, of the Leased Premises, or any part there of, without the prior written consent of the Landlord,

which shall not be unreasonably withheld, and any additions to, or alterations of, said Leased Premises, except movable furniture and trade fixtures, shall become at once a part of the realty and belong to the Landlord.

9. MAINTENANCE AND SANITATION

A. The Tenant, at its sole cost and expense, shall maintain in a good state or repair, the following areas: windows and doors, except for those used commonly with other tenants, along with the interior of the Leased Premises. Notwithstanding the foregoing, the Tenant may not paint, change, or modify in any manner the exterior of the Leased Premises without first securing the written consent of the Landlord. The Tenant shall be responsible for the exterior glass replacement of the demised area, should they become damaged or broken, and shall be replaced to the original specification.

B. The Tenant shall provide and maintain sufficient sanitary receptacles in and about the interior and exterior of the Leased Premises in which to place any refuse or trash produced by the Tenant or its customers and patrons, and the Tenant shall cause such refuse or trash to be removed from the area as often as required to maintain a sanitary condition. The Landlord shall provide space on the Leased Premises for such sanitary receptacles, to the extent practical.

10. SURRENDER OF LEASED PREMISES

The Tenant shall, upon expiration of the term hereby created, or upon earlier termination hereof for any reason, quit and surrender said Leased Premises in good order, condition, and repair, reasonable wear and tear excepted, and clean and free of refuse. If alterations, additions, and/or installations have been made by the Tenant as provided for in this Lease, the Tenant shall not be required to restore the Leased Premises to the condition in which they were prior to such alterations, additions, and/or installations.

11. FIXTURES

The Tenant shall provide, install, and maintain at its expense, fixtures of a special nature that may be required by the Tenant's business. All such fixtures which are not permanently affixed to the realty shall remain the property of the Tenant and may be removed by the Tenant not later than the expiration of the term hereof, provided that the Tenant is not then in default hereunder, and that the Tenant shall promptly repair, at its own expense, any damages occasioned by such removal. All other fixtures with the exception of any water purification equipment (including, without limitation, air conditioning units, heating equipment, plumbing fixtures, hot water heaters, carpeting or other floor covering cemented or otherwise affixed to the floor) that may be placed upon, installed in, or attached to, the Leased Premises by the Tenant shall, at the expiration or earlier termination of this Lease for any reason, be the property of the Landlord and remain upon, and be surrendered with Leased Premises, without disturbance, molestation, or injury. The Tenant shall have the right, from time to time during the term of this lease, to remove any such fixtures, equipment, or property for the purpose of replacing the same with items of like character, quality, or value.

12. TENANT IMPROVEMENTS

Prior to commencing any Tenant improvements, the Tenant shall provide to the Landlord, for its review and approval, a plan and specifications for the proposed work to be performed. All improvements shall be completed in a timely and workman-like manner and in accordance with all applicable codes and ordinances.

13. FREE FROM LIENS

The Tenant shall keep the Leased Premises and the property on which the Leased Premises are situated free from any Mechanics Liens arising out of work performed, material furnished, or obligation incurred by or at the instance of the Tenant, and indemnify and save the Landlord harmless from all such liens and all attorney's fees and other costs and expenses incurred by reason thereof. Notice is hereby given that neither the Landlord nor the Landlord's interest in the Leased Premises shall be liable or responsible to persons who furnish material or labor for or in connection with such work.

14. ABANDONMENT

The Tenant shall not vacate or abandon the Leased Premises at any time during the term of this Lease; and if the Tenant shall abandon, vacate, or surrender the Leased Premises, or be dispossessed by process of law or otherwise, any personal property belonging to the Tenant and left on the Leased Premises shall be deemed to be abandoned, at the option of the Landlord. The Tenant shall not be deemed to have vacated or abandoned the Leased Premises caused by reasons beyond its control (casualty, strikes, and acts of God).

15. SIGNS AND ADVERTISING MATERIALS

The Tenant recognizes there are Signage Restrictions for the demised area. All proposed signage must be submitted and approved by the City of Davenport prior to installation, whether it be affixed to the building, or window type display signs. The Tenant shall submit its signage plan to the Landlord for review and approval.

16. EXTERIOR LIGHTING

The Tenant shall not install any exterior lighting on the Leased Premises unless and until the Landlord shall have approved, in writing, the design, type, kind, and location of the lighting to be installed.

17. UTILITIES

The Landlord shall provide and be responsible for payment of all charges for water, gas, heat, air conditioning, electricity, and sewer for the Leased Premises. (Tenant shall provide and pay all charges for telephone service, janitorial services, and rubbish removal used by the Tenant. Any security deposit or connection charges required by any utility company to furnish service to

the Tenant shall be paid by the Tenant. Landlord shall provide and maintain the necessary mains, conduits, wires, and cables to bring water, electricity and gas, and other utilities to the Premises.

18. ENTRY AND INSPECTION

The Tenant shall permit the Landlord and the Landlord's agents to enter into and upon the Leased Premises at all reasonable times, acceptable to the Tenant, for the purpose of inspecting the same, or for the purpose of maintaining the building in which said Leased Premises are situated, or for the purpose of making repairs, alterations, or additions to any other portion of said building. If the Tenant shall notify the Landlord that it does not intend to exercise any renewal option, the Landlord shall have the right to advertise and show the property to prospective users of the Leased Premises during the final Ninety (90) Days of the initial lease term or any option renewal.

19. DAMAGE AND DESTRUCTION OF LEASED PREMISES

A. The Landlord agrees, at its cost and expense, to maintain the roof, walls, and foundation of the Leased Premises and building in reasonably good order and condition, and to make all necessary repairs and replacements in and to the building, including the building flood protection system. If the Landlord fails to perform obligations under this Lease which creates a condition which interferes substantially with normal use, and as a consequence the Tenant is compelled to discontinue business in the Leased Premises in whole or in part, rental shall be proportionally abated. If Landlord defaults for more than Thirty (30) Days, after written notice by the Tenant, the Tenant shall have the right, but not be obligated to remedy such default. All such sums expended, or obligations incurred, by the Tenant in connection with the foregoing shall be paid by the Landlord to the Tenant upon demand, and if the Landlord fails to reimburse the Tenant, the Tenant may, in addition to any other right or remedy that it may have, deduct such amount from the next month's rent or rentals.

B. In the event of a destruction of the Leased Premises or the building containing the same during said term which requires repairs to either said Leased Premises or said building, or is declared to be unfit for occupancy by any authorized public authority for any reason other than the Tenant's act, use, or occupation, which declaration requires repairs provided the Tenant gives to the Landlord written notice of the necessity therefore. If those repairs are not, or cannot be, completed within Thirty (30) Days of said notice, then the Tenant may, at its option, cancel this Lease. However, if the Tenant does not desire to cancel the Lease, rent shall be abated during the period which those repairs are made and the Tenant is compelled to discontinue business in the Leased Premises. Further, in the event of flooding, rent shall be abated during that time period the leased premises are declared to be unfit for occupancy by any authorized public authority.

20. ASSIGNMENT AND SUBLETTING

The Tenant shall not assign this Lease, or any interest therein, and shall not sublet the Leased Premises or and part thereof, or any right or privilege appurtenant thereto, or permit any other person (the agent and servants of the Tenant excepted) to occupy or use the Leased Premises, or any portion thereof without first obtaining the written consent of the Landlord.

Consent by the Landlord to one assignment, subletting, occupation, or use by another person shall not be deemed to be a consent to any subsequent assignment, subletting, occupation, or use by another person. Consent to an assignment shall not release the original named Tenant from liability which has accrued or occurred prior to the date of assignment. If the Landlord does not release the Tenant from liability, the Landlord shall give the Tenant notice of defaults by assignee and an opportunity to cure the same. Any assignment or subletting without the prior written consent of the Landlord shall be void, and shall, at the option of the Landlord, terminate this Lease. Neither this Lease nor any interest therein shall be assignable, as to the interest of the Tenant, by operation of law without the prior written consent of the Landlord. The Landlord shall give the Tenant prior notice of the assignment of this Lease and/or any interest of the Landlord therein.

21. DEFAULT, RE-ENTRY REMEDIES

If the Tenant shall fail to pay any part of the rent herein provided, or any other sum required by this Lease to be paid to the Landlord at the times or in the manner provided, or if default shall be made in any of the other covenants or conditions on its part agreed to be performed, and such failure to perform other covenants shall continue for Thirty (30) Days after written notice thereof from the Landlord to the Tenant, then the Landlord, besides other rights or remedies it may have, shall have the immediate right of re-entry and may remove all persons and property from the Leased Premises without liability to any person for damages sustained by reason of such removal. Such property may be removed and stored in a public warehouse or elsewhere at the cost of, and for the account of, the Tenant.

22. DEFAULT, COSTS, AND ATTORNEY FEES

If the Tenant shall fail to pay any part of the rent herein provided, or any other sum required by this Lease to be paid to the Landlord at the times or in the manner provided, or if default shall be made in any of the other covenants or conditions on its part agreed to be performed, then the Tenant shall be responsible for payment of all reasonable costs and attorney fees of the Landlord that result from the Landlord pursuing its rights and remedies.

23. SALE OF LEASED PREMISES BY LANDLORD

In the event of any sale of the Leased Premises, or assignment of this Lease by the Landlord, the Landlord shall give the Tenant prior notice of any such sale or assignment. The Landlord shall be relieved of liability under the Lease only in the event that the new Landlord agrees to the Lease and to not disturb the Tenant.

24. REIMBURSEMENT

A. All covenants and terms herein contained to be performed by the Tenant shall be performed by the Tenant at its expense, and if the Landlord shall pay any sum of money or do any act which requires the payment of money by reason of the failure, neglect, or refusal of the Tenant to perform such covenant or term~ the sum or sums of money so paid by the Landlord shall be considered as additional rental and shall be payable by the Tenant to the Landlord on the

first of the month next succeeding such payment, together with interest at the maximum rate permitted by law from the date of payment.

B. All covenants and terms herein contained to be performed by the Landlord shall be performed by the Landlord at its expense, and if the Tenant shall pay any sum of money or do any act which requires the payment of money by reason of the failure, neglect, or refusal of the Landlord to perform such covenant or term after written notice by the Tenant, the sum or sums of the money so paid by the Tenant shall be considered as rental and shall be deducted by the Tenant from the rent on the first of the month next succeeding such payment.

25. WAIVER

No covenant, term, or condition of this Lease shall be waived except by written waiver of the Landlord, and the forbearance or indulgence by the Landlord in any regard whatsoever shall not constitute a waiver of the covenant, term, or condition to be performed by the Tenant to which the same shall apply, and until complete performance by it of such covenant, term, or condition, the Landlord shall be entitled to invoke any remedy available under this Lease or by law despite such forbearance or indulgence. The waiver by the Landlord of any breach or term, covenant, or condition hereof shall apply to, and be limited to, the specific instance involved, and shall not be deemed to apply to any other instance or to any subsequent breach of the same or any other term, covenant, or condition hereof.

26. SUCCESSORS IN INTEREST

The covenants herein contained shall, subject to the provisions as to assignment, subletting, and sale of Leased Premises, apply to and bind the heirs, successors, executors, administrators, and assigns of all the parties hereto; and all of the parties shall be jointly and severally liable hereunder.

27. PARTIAL INVALIDITY

If any term, covenant, condition, or provision of this Lease is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

28. TIME

Time is of the essence with regard to performance of any obligations under this Lease.

29. EMINENT DOMAIN

A. If the whole of the Leased Premises shall be acquired or condemned by eminent domain for any public or quasi-public use or purpose, then the term of this Lease shall cease and terminate as of the date of title vesting in such proceeding, and all rentals shall be paid up to that

date, and the Tenant shall have no claim against the Landlord for the value of any unexpired term of this Lease.

B. If any part of the Leased Premises shall be acquired or condemned by eminent domain or public or quasi-public use or purpose, and in the event that such partial taking or condemnation shall render the Leased Premises unsuitable for the business of the Tenant, which shall be at the Tenant's reasonable discretion, then the term of this Lease shall cease and terminate as of the date of title vesting in such proceeding and the Tenant shall have no claim against the Landlord for the value of any unexpired term of this Lease. In the event the Tenant determines the Leased Premises are not suitable, then it shall be relieved from further obligation of this Lease.

C. In the event of any condemnation or taking as hereinbefore provided, whether whole or partial, the Landlord and Tenant shall each be entitled to receive and retain such separate awards and portions of lump sum awards as may be allocated to its respective interests in any condemnation proceeding.

D. Nothing herein shall be construed to preclude the Tenant from prosecuting any claim directly against the condemning authority in such condemnation proceedings for loss of business or depreciation to, damage to, or cost of removal of, or for value of stock, trade fixtures, furniture, or other personal property belonging to the Tenant.

30. HOLDING OVER

Continued possession, beyond the expiration date of the term of this lease, by the Tenant, coupled with the receipt of the specified rental by the Landlord (and absent a written agreement by both parties for the extension of this lease, or for a new year) shall constitute a month-to-month extension of this lease.

31. FLOODING

Landlord agrees that it will make reasonable efforts to allow access to the leased premises to the extent possible during periods of periodic flooding. Landlord and Tenant agree that each shall cooperate with emergency service utility company personnel or flood control personnel in the event of a flood. If events require the tenant to move out of occupancy because of flooding, the rent shall be abated for that time period that tenancy is not possible.

32. MISCELLANEOUS

A. The Tenant shall be responsible to pay for Tenant's proportionate share of the Real Estate Taxes of the Leased Premises. Tenant is solely responsible to keep itself informed of the assessment and collection of taxes.

B. The Landlord shall be responsible and pay for all snow removal, exterior landscaping, and all other exterior maintenance of the building and public areas surrounding the Leased premises. The Tenant shall be responsible, however, for the interior and exterior window cleaning of the Leased Premises.

C. The Tenant is hereby provided the exclusive use of the second floor office suite shown on Exhibit A of the building plan.

D. The Tenant is responsible for obtaining and renewing all licenses and permits necessary for its operation. The Tenant shall comply with all Federal, State, or local rules and regulations applicable to its operation.

33. GENERAL

A. This Lease shall be construed in accordance with the laws of the State of Iowa.

B. This Lease, and any exhibits attached hereto, sets forth all the covenants promises, agreements, conditions, or undertakings, either oral or written, between the Landlord and Tenant. Except as herein otherwise provided, no subsequent alteration, amendment, change, or addition to this Lease shall be binding upon the Landlord or Tenant unless reduced to writing and signed by both parties.

C. If the Landlord or Tenant herein shall be more than one party, then the obligations of such party or parties shall be joint and several.

D. The Landlord and Tenant acknowledge reliance on its own judgment and advice and counsel of its own attorney in interpreting this Agreement, and not in any manner on the other party.

IN WITNESS WHEREOF, the parties hereto have duly executed this lease in duplicate the day and year above.

RITA RAWSON, CRPC®

**RIVERFRONT IMPROVEMENT
COMMISSION**

By _____

By _____

Pat Walton, Chair

Date _____

Date _____

Attach Exhibit A

City of Davenport
Riverfront Improvement Commission

Department: Riverfront Improvement Commission
Contact Info: Steve Ahrens 888-2235

Date
4/23/2019

Subject:
Visit Quad Cities, Union Station - DISCUSSION/ACTION

ATTACHMENTS:

Type	Description
▣ Cover Memo	QCCVB Lease

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	4/17/2019 - 11:49 AM

AGREEMENT

This Agreement made as of this 23rd day of April, 2019 by and between the Quad Cities Convention and Visitors Bureau ("Bureau") and the City of Davenport, Iowa ("City"), through its Riverfront Improvement Commission

WHEREAS, the City has undertaken the renovation (1994) and conversion (2008) of the Union Station Building located at 102 South Harrison Street ("Property") to be used as a visitors center and related uses, and:

WHEREAS, the Bureau has significant expertise in the operation and management of visitor centers, and;

WHEREAS, the City and Bureau wish to cooperate in the provision of services to visitors coming to the Quad Cities and to Davenport by staffing and operating part of the Property as a visitors center;

NOW THEREFORE, the parties jointly agree as follows:

1. The City is owner and shall remain owner of the Property during the term of this Agreement. City shall be responsible for costs associated with the operation of the Property to include the provision of heat, air-conditioning, water/sewer, gas and electric utilities. City shall also be responsible for maintenance of the building and grounds, janitorial services and dumpster rental.
2. The Bureau will staff Union Station at minimum from 9 a.m. to 4 p.m. Monday through Saturday during the months of May, June, July, August and September and 10 a.m. to 4 p.m. Monday through Friday during the months of October, November, December, January, February, March and April. When Union Station is open beyond these hours for special events or programming, the Bureau may reduce operating hours to compensate. The Vice President of Visitors Services, in consultation with the Riverfront Improvement Commission, may reduce operational hours as visitation demands, especially October through April.
3. The Bureau hereby acknowledges that the hiring, termination, management, oversight and responsibility for any and all paid or non-paid staff or volunteers who work at the Property are and shall be the sole responsibility of the Bureau with regard to all aspects of their employment or activity at the Property.
4. The Bureau hereby agrees to include information regarding the Property in its advertisements, publications and other printed or broadcast and web-based materials which identify the location of facilities that provide tourist and visitor information.
5. To compensate the Riverfront Improvement Commission for its operations and maintenance of the Property, the Bureau and City agree to the following annual payments to the Riverfront Commission:

	<u>Bureau</u>
FY2020	\$22,500.00
FY2021	\$22,500.00

6. The term of this Agreement shall be for the period beginning July 1, 2019 to June 30, 2021, with the initial rental payment beginning on July 1, 2019. For each party, there is a 90 day written notice to terminate the agreement.

7. **LIABILITY INSURANCE AND INDEMNIFICATION OF LANDLORD:**

A. The Quad Cities Convention and Visitors Bureau (Tenant) shall hold the City of Davenport (Landlord) harmless and indemnify to the fullest extent allowed by law, from any damage or injury to any person arising from the use of the Leased Premises by the Tenant, or from failure of the Tenant to keep the Leased Premises in good condition and repair as herein provided. The Tenant shall not be responsible for damage or injury caused by the Landlord's negligence.

B. During the entire term of this Lease, the Landlord and Tenant, at their sole costs and expense will each keep their respective property interests in the Leased Premises and their liability interests reasonably insured against hazard and casualty and against claims for personal injury, death, or property on the Leased Premises and reasonably insured against hazard and casualty against claims for personal injury, death, or property damage occurring in, upon, or about the Leased Premises. Tenant shall provide Landlord with a certificate of insurance and list the Landlord as certificate holder. Also, Tenant's insurance shall be primary over Landlord's insurance and shall include language in the Description of Operations listing the Landlord as "additional insured on a primary basis."

Neither party hereto will do or omit the doing of any act which would invalidate either insurance policy. The Landlord and Tenant agree to provide evidence of the issuance of each respective policy to the other within Ten (10) Days after the commencement of this Lease the Landlord shall be notified in writing at least Thirty (30) Days prior to the cancellation of the Tenant's policy. The Tenant shall have, as a minimum, the following insurance:

(1) Statutory Worker's Compensation with waiver of subrogation in favor of the City.

(2) General Liability	
General Aggregate	\$1,000,000
Each Occurrence	\$1,000,000

(3) Excess Liability Umbrella Form	\$2,000,000
------------------------------------	-------------

Waiver of Subrogation - Landlord and Tenant each hereby release the other from liability for damage or destruction to the Leased Premises and the improvements located on the Property, whether or not caused by acts or omissions of the other

party; provided, however, such release shall only be in force and effect in respect of damage or destruction normally covered by standard policies of fire insurance with extended coverage (whether or not such coverage is in effect). Each party shall cause its fire insurance policies to contain a provision whereby the insurer either waives any right of subrogation against the other party or agrees that such a release shall not invalidate the insurance, whichever is obtainable.

8. The Bureau shall provide such office equipment and furniture as are necessary and appropriate to operate a visitor's center at the Property, including but not limited to desks, chairs, photocopier, facsimile machine, telephones and computer equipment. Bureau shall service the display racks provided by the City for promotional materials, sale of merchandise, and displays.
9. The Bureau hereby agrees that it shall maintain a record of activities and visits to the Property so as to provide an accurate representation of the use of the Property by visitors and report that information to the City on an annual basis.
10. The Bureau hereby agrees that it will collect, account for and report to the City any revenue derived from the rental of bicycles and the sale of merchandise at the Property.
11. The Bureau may sub-lease a portion of the space on the first floor of the Property and collect, account for and report to the City the revenue derived from the use of this space. Applicable property taxes must be paid.
12. This Agreement shall be governed and enforced in accordance with the laws of the State of Iowa and the jurisdiction and venue shall be Scott County, Iowa.

IN WITNESS WHEREOF, the parties hereto set their hands and seals on the day and year above written.

RIVERFRONT
IMPROVEMENT COMMISSION

QUAD CITIES CONVENTION AND
VISITORS BUREAU

Pat Walton, Chair

Dave Herrell, President/CEO

City of Davenport
Riverfront Improvement Commission

Department: Riverfront Improvement Commission
Contact Info: Steve Ahrens 888-2235

Date
4/23/2019

Subject:
Flooding 2019

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	4/17/2019 - 11:49 AM

City of Davenport
Riverfront Improvement Commission

Department: Riverfront Improvement Commission
Contact Info: Steve Ahrens 888-2235

Date
4/23/2019

Subject:
Strategic Planning Initiative / Joint Workgroup

ATTACHMENTS:

Type	Description
▯ Cover Memo	Strategic Plan

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	4/17/2019 - 11:51 AM

Davenport Riverfront Improvement Commission

Strategic Plan

Collaborating to Maximize Opportunities

Adopted September 25, 2018

Vision Statement: Our Vision is to create a Mississippi River destination that serves as a source of strength and vitality for the region.

Core Values Statement:

The Davenport

Riverfront Improvement Commission

is committed to these values and to its
responsibilities as entrusted to us by the community.

STEWARDSHIP

We safeguard the natural environment of the Riverfront.

COLLABORATION

We work together with partners to maximize opportunities.

SPLENDOR

We preserve the aesthetic nature of the River as a magnificent asset.

ACCESSIBILITY

We offer ways for the community to enjoy the River.

PROGRESS

We promote the River as a cornerstone for regional economic development.

Mission Statement:

The Davenport Riverfront Improvement Commission plans, manages and collaborates with partners to improve the riverfront.

Strategic Goal #1: To clarify the relationship between the City and the DRIC.

1.1 Strategy 1: Do our own homework to understand current role and responsibility and be clear on ordinance

1.1.1a Review existing ordinance, previous ordinance, and state law – Kelli – 3 Months

1.1.1b Understand Operating and CIP Budgets – Pat and Bill A. – 3 Months

1.1.2a Research similar Commissions – Dee – 3 Months

1.1.2b Discuss relationship with Parks – 6 Months

1.1.3 Develop discussion paper to use for meetings – 6 Months

1.2 Strategy 2: Set up formal meeting with City (council and administration) to determine how to align each of our roles and improve our relationship

1.2.1 Workgroup to expand discussion paper – 6 Months

1.2.2 Meet with Ald. Gripp and the Mayor – 3 Months

1.2.3 Bi-annual meeting discussion

Strategic Goal #2: To collaborate with partners to improve the riverfront.

2.1 Strategy 1: Identify and target potential partners – USACE, IDNR, Downtown Davenport Partnership, River Action, Corporate

2.1.1 Meet Government Grantors – Karl – 9 Months

2.1.2 Meet Business Partners – Gwendolyn – 6 Months

2.1.3 Meet River Action – Bill C. – 3 Months

2.2 Strategy 2: Identify and prioritize projects – RiverWest: Credit Island; Channel Cat, Dam Lighting, Main Street Landing; River Heritage Park, First Bridge; Veterans Memorial Park

2.2.1 Solicit public input – 9 Months

2.2.2 Select projects for focus – 12 Months

2.2.3 Access funding

Strategic Goal #3: To strengthen and diversify our funding.

3.1 Strategy 1: Develop and retain tenants

3.1.1 Identify potential additional tenant space – 9 Months

3.1.2 Prepare potential tenant list – 9 Months

3.1.3 Survey current tenants to identify needs to ensure long term retention and/or growth – Randall – 3 Months

3.2 Strategy 2: Increase corporate and not-for-profit participation

3.2.1 Participate in RDG Public Art Initiative – Frank – 3 Months

3.2.2 Research property improvements with corporate tenants – 12 Months

3.2.3 Set up meeting with Q2030 River Group – Breanna – 6 Months

3.3 Strategy 3: Access government funding (State and Federal, DNR, CIP, etc.)

3.3.1 TBD after first two strategies are implemented

3 Months

- 1.1.1a Review existing ordinance, previous ordinance, and state law – Kelli
- 1.1.1b Understand Operating and CIP Budgets – Pat and Bill A.
- 1.1.2a Research similar Commissions – Dee
- 1.2.2 Meet with Ald. Gripp and the Mayor
- 2.1.3 Meet River Action – Bill C.
- 3.1.3 Survey current tenants to identify needs to ensure long term retention and/or growth – Randall
- 3.2.1 Participate in RDG Public Art Initiative – Frank

6 Months

- 1.1.2b Discuss relationship with Parks
- 1.1.3 Develop discussion paper to use for meetings
- 1.2.1 City Administration to expand discussion paper
- 2.1.2 Meet Business Partners – Gwendolyn
- 3.2.3 Set up meeting with Q2030 River Group – Breanna

9 Months

- 2.1.1 Meet Government Grantors – Karl
- 2.2.1 Solicit public input
- 3.1.1 Identify potential additional tenant space
- 3.1.2 Prepare potential tenant list

12 Months

2.2.2 Select projects for focus

3.2.2 Research property improvements with corporate tenants

1.2.3 Bi-annual meeting discussion

2.2.3 Access funding

3.3.1 TBD after first two strategies are implemented

City of Davenport
Riverfront Improvement Commission

Department: Riverfront Improvement Commission
Contact Info: Steve Ahrens 888-2235

Date
4/23/2019

Subject:
Public With Business (5 Mins)

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	4/17/2019 - 11:53 AM

City of Davenport
Riverfront Improvement Commission

Department: Riverfront Improvement Commission
Contact Info: Steve Ahrens 888-2235

Date
4/23/2019

Subject:
Tuesday, May 28, 2019 at 5:30 p.m. in Council Chambers

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	4/17/2019 - 11:54 AM