

City of Davenport
Civil Service Commission
Tuesday, April 18, 2023; 1:00 pm
City Hall | 226 West Fourth Street | Council Chambers
Minutes

Commissioners Present: Michael Schertz, Jerry Thomas, and Toby Paone
Ex-Officio Member Present:

Staff Present: Allison Zurcher, Benefits & Wellness Manager; Sarah Bradley, Human Resources Manager; Gina Lechvar, Management Analyst II; Scott VanDeWoestyne, Talent & Equity Administrator; Andrea Maas, Human Resources Assistant

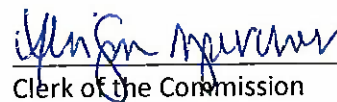
- I. The meeting was called to order by Chair Schertz at 1:00 PM.
- II. Agenda: Commissioner Paone moved to approve the agenda; it was seconded by Commissioner Thomas. All were in favor.
- III. Minutes: Commissioner Thomas moved to approve the minutes for the March 8, 2023 meeting; it was seconded by Commissioner Paone. All were in favor.
- IV. New Business: Commissioner Thomas moved to approve all new business; it was seconded by Commissioner Paone. All were in favor.
 - a. Collection System Project Manager | Establish Minimum Qualifications
Management Analyst II Lechvar requested approval to establish minimum qualifications for a new position within the Public Works Department.
 - b. Engineering Process Coordinator | Establish Minimum Qualifications
Management Analyst II Lechvar requested approval to establish minimum qualifications for a new position within the Public Works Department.
 - c. Park Supervisor | Update to Minimum Qualifications
Management Analyst II Lechvar proposed revising the education, certification, and Driver's License requirements, along with language clean-up.
 - d. Sewer Maintenance Worker | Update to Minimum Qualifications
Management Analyst II Lechvar proposed revising the education and Commercial Driver's License requirements, along with language clean-up.

V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Paone moved to approve the lists; it was seconded by Commissioner Thomas. All were in favor.

- a. Police Officer
- b. Riverfront Community Engagement Coordinator
- c. Transit Operator
- d. Engineering Design and Project Manager
- e. Laborer
- f. Street Maintenance Worker

VI. Adjournment: Commissioner Paone moved to adjourn the meeting; it was seconded by Commissioner Thomas. All were in favor. Meeting was adjourned at 1:31 PM.

Respectfully submitted,

 for Alison Fleming
Clerk of the Commission