

CITIZEN ADVISORY COMMITTEE MEETING MINUTES
April 2, 2018 (corrected)

Members present: Byrd, Classon, Gilmour, Heinrichs, Hodges, Hoepner, R. Johnson, Kiefer, Neal, Obleton, Williams

Members excused: Freund, Holloway, Kelly, Lord

Members Absent: None

Staff present: Cameron, H. Johnson, Pribyl

Meeting called to order at 6:02 PM

There were no citizens with business to present to the CAC.

Five new members joined the CAC for the first time: Johnny Byrd, Dale Gilmour, Regan Johnson, Martha Neal, and Olivia Williams. One additional member, David Freund, has been appointed but was not able to attend this meeting. He will attend in May.

Heinrichs made a motion to approve the minutes of the March 5, 2018 meeting, Hoepner seconded, and the motion passed.

Hodges made a motion to accept the financial report, Classon seconded, and the motion passed.

Classon nominated Kiefer for Chair, Obleton seconded, motion passed unanimously. Heinrichs nominated Classon for Vice Chair, Kiefer seconded and motion passed unanimously.

Staff explained the duties of the Grievance subcommittee. Kiefer requested volunteers for the subcommittee. Heinrichs, Hodges, Hoepner, R. Johnson and Obleton volunteered to serve on the subcommittee. Staff confirmed that the requirement that 1/3 of the subcommittee be residents of low and moderate income areas would be met by these volunteers. Kiefer accepted the volunteers and named them to the subcommittee. The list will be forward to the Mayor for appointment at an upcoming Council meeting.

The CAC discussed the recently completed Year 44 allocation process. The CAC discussed the need to stress to applicants that the deadlines and requirements are mandatory, citing a late application submitted by Big Brothers/Big Sisters and a missed presentation by Humility of Mary Housing/Shelter. Both applicants were awarded funding during the Year 44 process, though some members were clear this should not be considered a precedent for the future.

Staff reminded the CAC that HUD has not yet announced the City's actual allocation for Year 44. If the allocation differs from the estimate of \$1,200,000 by more than 15% the CAC will need to meet again to discuss Year 44 allocations.

Staff reminded the CAC that CDBG Week will be celebrated with a tour on April 4. CAC members are always welcome (though not required) to attend events.

Meeting adjourned at 6:45 PM.