

CITIZEN ADVISORY COMMITTEE MEETING MINUTES
April 1, 2019

Members present: Classon, Gilmour, Heinrichs, Hodges, Kiefer, Lord, Miller, Obleton

Members excused: Freund, Hoepner, Holloway, R. Johnson, Kelly, Mack, Neal

Members Absent: None

Staff present: H. Johnson, Cameron

Meeting called to order at 6:07 PM

Roll Call

There were no citizens with business to present to the CAC.

The minutes of the March 4, 2019 meeting were reviewed. Heinrichs made a motion to approve and Obleton seconded. Motion carried.

The financial report through February 2019 were reviewed. Lord made a motion to approve both reports and Obleton seconded. Motion carried.

Staff reviewed the allocation process and the committee discussed allocation process. Miller discussed with the members accepting incomplete applications and the option of submitted online. H. Johnson stated staff could look into the online option and report in the next meeting.

Staff discussed with the CAC the upcoming meeting schedule (see below), Heinrichs made a motion to accept the schedule with a change on July's meeting moving it to July 8th to accommodate the holiday. Classon seconded the motion. Motion carried.

- **May 6:** Meet only if necessary to make allocation changes
- **June 3:** Meet only if necessary to make allocation changes
- **July 8:** Meet to review public input survey and meeting plan (*one week late due to holiday*)
- **August:** Cancel Regular Meeting on 8/5, hold special meeting with City Council on 8/13 @ 3:30 PM in Police Community Room
- **September 9:** Meet only if pressing business arises (*one week late due to holiday*)
- **October 7:** Resume regular meeting schedule to prepare for allocation cycle

Classon made a motion to adjourn and Hodges seconded the motion. Meeting adjourned 6:30 pm.