

RIVERFRONT IMPROVEMENT COMMISSION MEETING

CITY OF DAVENPORT, IOWA

TUESDAY, MARCH 28, 2023; 5:30 PM

CITY HALL | 226 WEST 4TH STREET | COUNCIL CHAMBERS

I. Call to Order

II. Approval of Minutes

- A. Minutes | February 28, 2023

III. Old Business

- A. Motion to Amend FY2023 Budget
- B. Motion to Adopt FY2024 Budget

IV. New Business

- A. Work Session Proposal
- B. Hello Lamp Post
- C. Concert Series | Music on the River

V. Future Business

- A. First Bridge
- B. Joint Work Session | City Council & Riverfront Improvement Commission, June 20, 2023 at 4pm
- C. Tenant Billing | Payment Procedures

VI. Management Update

- A. Dredging Project
- B. Boat Dock Contract
- C. Riverfront Engagement Coordinator

VII. Park Liaison Report

VIII. Public with Business

IX. Adjournment | Next Meeting Date: April 25, 2023

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Minutes | February 28, 2023

Recommendation:
Approve the Minutes.

Background:
N/A

ATTACHMENTS:

Type	Description
 Cover Memo	Minutes February 28, 2023

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/27/2023 - 10:36 AM



Riverfront Improvement Commission

Minutes

February 28, 2023

Present: Bill Ashton, Dee Bruemmer, Randall Goblirsch, Kelli Grubbs, Gwendolyn Lee, Roma Taylor, and Julie Tonn.

Others Present: Chris Meyer, Parks Liaison; Ald. Kyle Gripp, Council Liaison; Bruce Berger, Director of Community & Economic Development; Kevan Oliver, Operations Project Manager-PW; Courtney Jones, Administrative Service Manager & Staff Liaison.

Chairwoman Grubbs called the meeting to order at 5:30 p.m. and welcomed all in attendance.

Approval of Minutes

Grubbs asked for approval of the minutes. Ashton moved to approve the minutes of the October 11, 2022 meeting, November 22, 2022 meeting, and the February 9, 2023 meeting. Bruemmer seconded the motion and carried unanimously.

Old Business

Grubbs asked for a motion to ratify the Assignment & Assumption of Lease for DLUA LLC from 2 months' rent abatement to 3 months' rent abatement. Ashton moved to approve the motion. Bruemmer seconded the motion and carried unanimously.

New Business

Staff Liaison, Courtney Jones provided a financial update, informing the commission that Assistant City Administrator, Mallory Merritt would present the FY2024 Budget for approval at the next Riverfront Improvement Commission meeting, on March 28, 2023.

Jones also included an update to the staffing structure; on April 12, 2023, staff plans to take the civil service list for the Riverfront Community Engagement Coordinator before the Civil Service Commission.

In addition, the commission was provided with a rendering of the proposed location of the new buildout of the Channel Cat Dock.

No public comments were made, and with no further business, the meeting adjourned at 6:08 p.m.

Kelli Grubbs, Chair

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Motion to Amend FY2023 Budget

Recommendation:
Motion to Amend FY2023 Budget

Background:
Assistant City Administrator, Mallory Merritt will provide the Riverfront Improvement Commission with a recommended budget amendment to sustain operations through the remainder of FY2023.

ATTACHMENTS:

Type	Description
▢ Cover Memo	FY2023 Recommended Budget Amendment
▢ Cover Memo	FY2023 Maint.-B&G, and Project Expense Account
▢ Cover Memo	March 2023 Actuals

REVIEWERS:

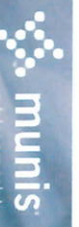
Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/23/2023 - 9:32 AM

	A	B	C	D	E	F	G
1	LEVEE IMPROVEMENT FUND RECOMMENDED BUDGET AMENDMENT						
2		FY 2023 ORIGINAL BUDGET	YTD EXPENDED	AVAILABLE BUDGET	PCT USED	ADDITIONAL FUNDS NEEDED	AMENDED FY 2023 BUDGET
3	SALARIES & BENEFITS						
4	FULL TIME SALARIES	91,304	59,363.80	31,940.20	65%	-	91,304.00
5	RETIREMENT-FICA	6,985	4,622.05	2,362.95	66.20%	-	6,985.00
6	RETIREMENT-IPERS	8,619	2,749.32	5,869.68	31.90%	-	8,619.00
7	EMPLOYEE INSURANCE	12,381	4,223.25	8,157.75	34.10%	-	12,381.00
8	DEFERRED COMP	4,565	1,456.19	3,108.81	31.90%	-	4,565.00
9	RETIREMENT HEALTH SAVINGS	913	291.25	621.75	31.90%	-	913.00
10							
11	TOTAL SALARIES & BENEFITS	124,767	72,705.86	52,061.14	58.30%	-	124,767.00
12							
13	SUPPLIES & SVCS						
14	OFFICE SUPPLIES	200	27.58	172.42	13.80%	-	200.00
15	UTILITY SERVICES	87,500	75,637.86	11,862.14	86.40%	20,000.00	107,500.00
16	TECHNICAL SERVICES	100	0.00	100.00	0%	-	100.00
17	MAINTENANCE-BLDGS & GRNDS	52,500	60,175.57	-7,675.57	114.60%	37,000.00	89,500.00
18	PROJECT EXPENSE	54,700	61,162.88	-6,462.88	111.80%	30,000.00	84,700.00
19	OTHER SUPPLIES & SERVICES	-	106.19	-106.19	100%	-	-
20							
21	TOTAL SUPPLIES & SVCS	195,000	197,110.08	-2,110.08	101.10%	87,000.00	282,000.00
22							
23	INTER DEPT EXPENSES						
24	TELEPHONE EXPENSE	510	327.84	182.16	64.03%	-	510.00
25	LIABILITY INSURANCE	1,957	1,957.00	0.00	100%	-	1,957.00
26	PROPERTY INSURANCE	739	739.00	0.00	100%	-	739.00
27	WORKERS COMPENSATION INSURANCE	855	855.00	0.00	100%	-	855.00
28							
29	TOTAL INTER DEPT EXPENSES	4,061	3,878.84	182.16	95.50%	-	4,061.00
30							
31	TOTAL LEVEE IMPROVEMENT	323,828	273,694.78	50,133.22	84.50%	87,000.00	410,828.00

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ACCOUNTS FOR:		ORIGINAL		REVISED		YTD		EXPENDED		MTD		EXPENDED		ENCUMBRANCES		AVAILABLE		PCT	
520225	MAINTENANCE-BLDGS & GRNDS	APPROP	BUDGET	BUDGET		YTD	EXPENDED	MTD	EXPENDED							BUDGET		USED	
54741013	520225	MAINT-B&G																	
2023/06/060265	12/08/2022	API	925.00	VND	004520	PO	2304894	QUAD CITY WINDOW	WINDOW CLEANING @ UNION STATIO	221932									
2023/06/061074	12/22/2022	API	995.00	VND	010801	PO	2306513	CRAWFORD COMPANY INC	WR 2022-256 INV 0132468-IN SIN	5014197									
2023/06/061104	12/29/2022	API	16,936.00	VND	010801	PO	2306513	CRAWFORD COMPANY INC	INV # 0130758 SEAWALL GATE ASS	5014202									
2023/06/061104	12/29/2022	API	900.00	VND	018593	PO	2306514	DELFS	INV # 2002960 HYDRO SEED, RU	222449									
2023/07/070222	01/06/2023	API	80.00	VND	000003	PO	2307279	WULES SEPTIC	INV 25146120522 CLEAN GREASE T	223020									
2023/08/080027	02/02/2023	API	1,732.80	VND	001306	PO	2307279	P CARD VENDOR	PEST CONTROL-FREIGHT HOUSE										
2023/08/080168	02/03/2023	API	1,464.35	VND	010801	PO	2307279	KONE INC	INV 962416139 ELEVATOR MAINTEN										
2023/08/080169	02/03/2023	API	145.50	VND	010801	PO	2307279	CRAWFORD COMPANY INC	WR 2022-284 INV 57417 FH NO HE	223197									
2023/08/080272	02/09/2023	API	1,578.00	VND	017210	PO	2307279	CRAWFORD COMPANY INC	WR#2022-202 UNION STATION VAV2	5014730									
2023/08/080504	02/16/2023	API	1,541.08	VND	001195	PO	2307869	TRI CITY ELECTRIC CO	WR 2022-272 INV 283174 FH INST	5014732									
2023/08/080504	02/16/2023	API	903.00	VND	009455	PO	2307870	TWIN BRIDGE CONSTRUC	CR 2023-013 SNOW REMOVAL AT FR	5014732									
2023/08/080504	02/16/2023	API	675.00	VND	009455	PO	2307870	TWIN BRIDGE CONSTRUC	CR 2023-013 SNOW REMOVAL AT FR	5014732									
2023/08/080504	02/16/2023	API	675.00	VND	009455	PO	2307870	TWIN BRIDGE CONSTRUC	CR 2023-013 SNOW REMOVAL AT FR	5014732									
2023/08/080513	02/16/2023	API	304.84	VND	009985	PO	2306460	CERTASITE LLC	CR 2022 238 FH HOOD INSPECTION	223244									
2023/08/080513	02/16/2023	API	340.74	VND	009985	PO	2306460	CERTASITE LLC	CR 2022 238 FH HOOD INSPECTION	223244									
2023/08/080513	02/16/2023	API	920.95	VND	009985	PO	2306460	CERTASITE LLC	CR 2022 238 FH HOOD INSPECTION	223244									
2023/08/080513	02/16/2023	API	6,900.00	VND	010801	PO	2305791	CRAWFORD COMPANY INC	WR 2022-274 FH INSTALL 50G WAT	5014686									
2023/08/080513	02/16/2023	API	1,020.00	VND	013390	PO	2307936	IOWA ILLINOIS TERMIT	CR 2023-012 PEST CONTROL MULTI	223280									
2023/08/080513	02/16/2023	API	150.00	VND	013390	PO	2307936	IOWA ILLINOIS TERMIT	CR 2023-012 PEST CONTROL MULTI	223280									
2023/09/090226	03/09/2023	GEN	-60,175.57	REF	TN			MOVE TO FINANCE ADMIN											
2023/09/090524	03/16/2023	API	175.00	VND	000981	PO	2308646	DIVISION OF LABOR	CR# 2023-018 ELEV. PERMITS MUL	223682									
2023/09/090524	03/16/2023	API	1,350.00	VND	009455	PO	2308884	TWIN BRIDGE CONSTRUC	CR#2023-022 INV 1712 FH SNOW R	5015176									
2023/09/090756	03/23/2023	API	285.00	VND	013390	PO	2309251	IOWA ILLINOIS TERMIT	CR#2023-025 INV 8392599 FH MON	223997									
2023/09/090757	03/23/2023	API	252.00	VND	019226	PO	2308378	NIGHTWATCH SECURITY	INV 50017 ANNUAL FIRE MONITOR/	224020									
54744250	520225	MAINT-B&G	0		0		.00	.00	.00	.00								.00	.0%
TOTAL MAINTENANCE-BLDGS & GRNDS			50,000		52,500		62,237.57	2,062.00	39.00	-9,776.57	118.6%								
TOTAL EXPENSES			50,000		52,500		62,237.57	2,062.00	39.00	-9,776.57									

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ACCOUNTS FOR:	PROJECT	EXPENSE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
520297	520297	PROJ EXP							
54740410	520297	PROJ EXP							
2023/08/080899	02/22/2023	GEN	61,162.88	REF TN					
54741013	520297	PROJ EXP	55,000		0				
2023/01/010144	07/07/2022	API	500.00	VND	009491	PO	2300048	WEIKERT, FRANK	CONCERT 7/14/2022-QUINLAN COUR
2023/01/010144	07/07/2022	API	500.00	VND	010667	PO	2300051	DANI LYNN HOWE BAND	CONCERT 7/7/2022-QUINLAN COURT
2023/01/010296	07/14/2022	API	300.00	VND	010261	PO	2300049	STOLTENBERG, STEVE	CONCERT 7/17/2022-LECLAIRE PAR
2023/01/010296	07/14/2022	API	500.00	VND	010365	PO	2300050	TALFINS BAND, THE	CONCERT 7/21/2022-QUINLAN COUR
2023/01/010560	07/21/2022	API	500.00	VND	010341	PO	2300364	DAY, SAMUEL S.	7/28/22 QUINLAN COURT CONCERT
2023/01/010697	07/28/2022	API	300.00	VND	001398	PO	2300540	BOS ELECTRONICS	INVOICE# 44127-a SOUND SYSTEM
2023/01/010697	07/28/2022	API	1,185.00	VND	001398	PO	2300541	BOS ELECTRONICS	INVOICE# 44120-a SOUND SYSTEM
2023/01/010954	07/29/2022	API	500.00	VND	000003	PO		P CARD VENDOR	STEVE AHRENS-RENTAL AND SET-UP
2023/01/011044	07/18/2022	API	240.00	VND	005041	PO		PS3 ENTERPRISES INC	OUTHOUSE RENTAL FOR QUINLAN CO
2023/02/020081	08/04/2022	API	1,700.00	VND	010641	PO	2300752	CONRAD, MICHAEL	8/7/22 BANDSHELL CONCERT
2023/02/020081	08/04/2022	API	500.00	VND	010687	PO	2300751	MCCOLLUM, RAY D	8/4/22 QUINLAN COURT CONCERT
2023/02/020304	08/11/2022	API	350.00	VND	009568	PO	2300977	BIG RIVER BRASS BAND	SUMMER CONCERT SERIES 8/14/202
2023/02/020304	08/11/2022	API	2,000.00	VND	023595	PO	2300928	COMMON CHORD	ONESOUND SITE SPONSOR
2023/02/020306	08/11/2022	API	550.00	VND	001398	PO	2300748	BOS ELECTRONICS	INVOICE# 44129-a SOUND SYSTEM
2023/02/020306	08/11/2022	API	500.00	VND	010657	PO	2300978	CARTER, MAUREEN ANNE	8/11/22 QUINLAN COURT CONCERT
2023/02/020566	08/18/2022	API	250.00	VND	001398	PO	2301221	BOS ELECTRONICS	INVOICE# 44145-a SOUND SYSTEM
2023/02/020566	08/18/2022	API	300.00	VND	001398	PO	2301219	BOS ELECTRONICS	INVOICE# 44133-a SOUND SYSTEM
2023/02/020566	08/18/2022	API	300.00	VND	001398	PO	2301220	BOS ELECTRONICS	INVOICE# 44142-a SOUND SYSTEM
2023/02/020604	08/18/2022	API	750.00	VND	010761	PO	2301161	ESTELL, JAMES	RIVERFRONT OPERATIONS ASSISTAN
2023/02/020604	08/18/2022	API	300.00	VND	002730	PO	2301222	DAVENPORT SCHOOLS	AUGUST 24TH 2022 SUMMER CONCER
2023/02/020604	08/18/2022	API	500.00	VND	010376	PO	2301224	SPRADLEY, JEFFRY	AUGUST 18TH 2022 CONCERT
2023/02/020604	08/18/2022	API	600.00	VND	010687	PO	2301160	MCCOLLUM, RAY D	826/22 FREIGHT HOUSE CONCERT
2023/02/020914	08/25/2022	API	2,680.00	VND	002581	PO	2300849	WAYNE MONTGOMERY	UNION STATION CARPETING
2023/02/020914	08/25/2022	API	500.00	VND	010747	PO	2301432	OWL CREEK LLC	AUGUST 25TH 2022 BARLEY HOUSE
2023/03/030023	09/01/2022	API	500.00	VND	000844	PO	2300014	MISSISSIPPI VALLEY	CONCERT 9/1/2022-QUINLAN COURT
2023/03/030024	09/01/2022	API	44.00	VND	000377	PO	2301713	CV'S RENTAL CO	INVOICE # 96205 CHAIR RENTAL F
2023/03/030119	09/08/2022	API	500.00	VND	010663	PO	2302019	KNUDSEN, LEWIS	SEPTEMBER 8TH 2022 QUINLAN COU
2023/03/030182	09/08/2022	API	782.00	VND	010719	PO	2302020	SMITH, SOLOMON	SOUND EQUIPMENT SETUP SUMMER C
2023/03/030182	09/08/2022	API	250.00	VND	001398	PO	2302047	BOS ELECTRONICS	INVOICE# 44156-a SOUND SYSTEM
2023/03/030182	09/08/2022	API	550.00	VND	001398	PO	2302017	BOS ELECTRONICS	INVOICE# 44148a SOUND SYSTEM R
2023/03/030182	09/08/2022	API	250.00	VND	001398	PO	2302016	BOS ELECTRONICS	INVOICE# 44153-a SOUND SYSTEM
2023/03/030386	09/09/2022	GRV	782.00	VND	022881	PO	2302021	DOUGLASS, THOMAS IV	SOUND EQUIPMENT SETUP SUMMER C
2023/03/030411	09/15/2022	API	-255.00	REF	BEC				REVERSE 130258
2023/03/030451	09/15/2022	API	500.00	VND	010657	PO	2302327	CARTER, MAUREEN ANNE	9/15/22 QUINLAN COURT CONCERT
2023/03/030459	09/15/2022	API	138.00	VND	000377	PO	2300538	CV'S RENTAL CO	INV# 96159 TABLE & CHAIR REN
2023/03/030459	09/15/2022	API	300.00	VND	001398	PO	2302326	BOS ELECTRONICS	INVOICE# 44160-a SOUND SYSTEM
2023/03/030459	09/15/2022	API	250.00	VND	001398	PO	2302325	BOS ELECTRONICS	INVOICE# 44157-a SOUND SYSTEM
2023/03/030459	09/15/2022	API	540.00	VND	010761	PO	2302328	ESTELL, JAMES	RIVERFRONT OPERATIONS ASSISTAN
2023/03/030586	09/15/2022	APM	-600.00	VND	010687	PO	2301160	MCCOLLUM, RAY D	826/22 FREIGHT HOUSE CONCE2023
2023/03/030807	09/22/2022	API	919.00	VND	001476	PO	2302441	SCOTT CO TREASURER	SEPTEMBER 2022 PROPERTY TAXES
2023/03/030807	09/22/2022	API	402.00	VND	001476	PO	2302441	SCOTT CO TREASURER	SEPTEMBER 2022 PROPERTY TAXES
2023/03/030807	09/22/2022	API	472.00	VND	001476	PO	2302441	SCOTT CO TREASURER	SEPTEMBER 2022 PROPERTY TAXES

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ACCOUNTS FOR:		ORIGINAL		REVISED		YTD EXPENDED		MTD EXPENDED		ENCUMBRANCES		AVAILABLE		PCT	
520297	PROJECT EXPENSE	APPROP	BUDGET	BUDGET	YTD	EXPENDED	MTD	EXPENDED	ENCUMBRANCES	BUDGET	USED	BUDGET	USED		
54741013 520297	PROJ EXP														
2023/03/030807	09/22/2022	15,222.00	VND	001476	PO	2302441	SCOTT CO TREASURER	SEPTEMBER 2022	PROPERTY TAXES		220118				
2023/03/030810	09/22/2022	250.00	VND	001398	PO	2302557	BOS ELECTRONICS	INVOICE# 44174-a	SOUND SYSTEM		220031				
2023/03/030810	09/22/2022	300.00	VND	001398	PO	2302556	BOS ELECTRONICS	INVOICE# 44169-a	SOUND SYSTEM		220031				
2023/03/030916	09/12/2022	240.00	VND	005041	PO		PS3 ENTERPRISES INC	PORTA POTTY RENTAL	FOR RIVERFR						
2023/03/031106	09/29/2022	600.00	VND	001398	PO	2302906	3-D SOUND COMPANY	INVOICE# 91922-SOUND	FOR CAR S		220269				
2023/04/040090	10/06/2022	300.00	VND	001398	PO	2303136	BOS ELECTRONICS	INVOICE# 44195-a	SOUND SYSTEM		220308				
2023/04/040303	10/13/2022	120.00	VND	000377	PO	2302433	CV'S RENTAL CO	INVOICE # 96281	TABLE AND CHAI		220438				
2023/04/040303	10/13/2022	250.00	VND	001398	PO	2302903	BOS ELECTRONICS	INVOICE# 44190-a	SOUND SYSTEM		220434				
2023/04/040303	10/13/2022	250.00	VND	001398	PO	2303434	BOS ELECTRONICS	INVOICE# 44215-a	SOUND SYSTEM		220445				
2023/04/040303	10/13/2022	630.00	VND	010761	PO	2303436	BI-STATE BARRICADE	RIVERFRONT OPERATIONS	ASSISTAN		5013158				
2023/04/040303	10/13/2022	250.00	VND	022688	PO	2303558	ESTELL, JAMES	INVOICE # 6435-LECLATRE	PARK B		220687				
2023/04/040561	10/20/2022	1,100.00	VND	010477	PO	2303628	CLASSIC ACCENTS	INVOICE# 4802-CAR SHOW	TROPHIE		5013336				
2023/04/040755	10/20/2022	240.00	VND	005041	PO		AHRENS, STEVEN	REIMBURSEMENT	FOR SOUND SET-UP						
2023/05/050038	11/03/2022	275.00	VND	001398	PO	2304206	PS3 ENTERPRISES INC	PORTA POTTY RENTAL	FOR RIVERFR		221074				
2023/05/050038	11/03/2022	500.00	VND	023595	PO	2304207	BOS ELECTRONICS	INVOICE# 44220-a	SOUND SYSTEM		221083				
2023/05/050563	11/17/2022	50.00	VND	003429	PO	2304897	COMMON CHORD	THE KNOCKOFFS	FOR EMPOWER HOU		5013738				
2023/06/060025	12/01/2022	750.00	VND	010761	PO	2305409	HALE PRINTING	INV# 69164	GOLD COAST & SHAR		221766				
2023/06/060142	12/02/2022	1,000.00	VND	000603	PO		ESTELL, JAMES	RIVERFRONT OPERATIONS	ASSISTAN						
2023/07/070101	01/05/2023	2,500.00	VND	010582	PO	2306468	P CARD VENDOR	MOVIE IN THE PARK	FEES		222480				
2023/07/070102	01/05/2023	7,820.88	VND	002492	PO	2306466	HELLO LAMP POST LTD	SOFTWARE-PUBLIC ENGAGEMENT	PLA		222539				
2023/07/071048	01/26/2023	4,631.00	VND	001476	PO	2307202	SWENSEN CONSTRUCT	BOAT DOCK OPERATIONS	FOR 2022		222930				
2023/07/071048	01/26/2023	675.00	VND	009455	PO	2307213	SCOTT CO TREASURER	PARCEL # F0054-04	TAX PAYMEN		5014547				
2023/07/071224	01/27/2023	240.00	VND	005041	PO		TWIN BRIDGE CONSTRU	INVOICE# 1673	FREIGHT HOUSE SN						
2023/08/080169	02/03/2023	240.00	VND	005041	PO		PS3 ENTERPRISES INC	PORTA POTTY RENTAL	FOR RIVERFR						
2023/08/080899	02/22/2023	-61,162.88	REF	TN	PO		PS3 ENTERPRISES INC	PORTA POTTY RENTAL	FOR QUINLAN						
								MOVE TO FINANCE	ADMIN						
TOTAL PROJECT EXPENSE		55,000		54,700		61,162.88		.00		770.00	-7,232.88	113.2%			
TOTAL EXPENSES		55,000		54,700		61,162.88		.00		770.00	-7,232.88				

City of Davenport



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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	195,000	194,700	200,894.79	2,453.58	809,00	-7,003.79	103.6%

** END OF REPORT - Generated by BRANDI E CONGER **

DESCRIPTION	EFF DATE	AMOUNT	VDR NAME/ITEM DESC	COMMENTS
UTILITY SERVICES	03/23/2023	391.58	IOWA AMERICAN WATER CO Inc	MARCH COLLECTIVE BILLING
MAINTENANCE-BLDGS & GRNDS	03/23/2023	252.00	NIGHTWATCH SECURITY	INV 50017 ANNUAL FIRE MONITOR/
MAINTENANCE-BLDGS & GRNDS	03/23/2023	285.00	IOWA ILLINOIS TERMITE & PEST CONTROL INC	CR#2023-025 INV 8392599 FH MON
MAINTENANCE-BLDGS & GRNDS	03/16/2023	1,350.00	TWIN BRIDGE CONSTRUCTION LLC	CR#2023-022 INV 1712 FH SNOW R
MAINTENANCE-BLDGS & GRNDS	03/09/2023	175.00	DIVISION OF LABOR	CR# 2023-018 ELEV. PERMITS MUL

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Motion to Adopt FY2024 Budget

Recommendation:
Motion to Adopt FY2024 Budget

Background:
Assistant City Administrator, Mallory Merritt will ask the Riverfront Improvement Commission to adopt the FY2024 Budget.

ATTACHMENTS:

Type	Description
▢ Cover Memo	FY2024 Budget

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/27/2023 - 10:45 AM

**City of Davenport
Levee Improvement Fund
FY 2024 Budget**

EXPENSES

		FY 2024 Budget	FY 2023 Budget	% Change
Salaries & Benefits				
Full Time Salaries	\$	95,455	\$ 91,304	4.55%
FICA	\$	7,302	\$ 6,985	4.54%
IPERS	\$	9,011	\$ 8,619	4.55%
Insurance	\$	12,381	\$ 12,381	0.00%
Deferred Compensation	\$	4,773	\$ 4,565	4.56%
RHSP	\$	955	\$ 913	4.60%
Total	\$	129,877	\$ 124,767	4.10%
Supplies & Services				
Office Supplies	\$	200	\$ 200	0.00%
Utilities	\$	90,000	\$ 87,500	2.86%
Technical Services	\$	100	\$ 100	0.00%
Maintenance - Buildings & Grounds	\$	50,000	\$ 52,500	-4.76%
Project Expense	\$	55,000	\$ 54,700	0.55%
Total	\$	195,300	\$ 195,000	0.15%
Allocated Costs				
Telephone	\$	510	\$ 510	0.00%
Liability Insurance	\$	1,962	\$ 1,957	0.26%
Property Insurance	\$	777	\$ 739	5.14%
Workers Compensation Insurance	\$	976	\$ 855	14.15%
Total	\$	4,225	\$ 4,061	4.04%
Transfers Out				
Transfers to General Fund	\$	52,500	\$ 52,500	0.00%
Total	\$	52,500	\$ 52,500	0.00%
Expense Totals	\$	381,902	\$ 376,328	1.48%

REVENUES

		FY 2024 Budget	FY 2023 Budget	% Change
Rent Payments	\$	255,000	\$ 250,000	2.00%
Miscellaneous	\$	75,000	\$ 75,000	0.00%
Transfers in from Local Sales Tax	\$	75,000	\$ 75,000	0.00%
Total	\$	405,000	\$ 400,000	1.25%
Revenue Totals	\$	405,000	\$ 400,000	1.25%
FUND OVERALL	\$	23,098	\$ 23,672	

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Work Session Proposal

Recommendation:
N/A

Background:
N/A

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/23/2023 - 10:02 AM

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Hello Lamp Post

Recommendation:
N/A

Background:
N/A

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/23/2023 - 10:07 AM

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Concert Series | Music on the River

Recommendation:
N/A

Background:
N/A

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/23/2023 - 10:09 AM

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
First Bridge

Recommendation:
N/A

Background:
N/A

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/27/2023 - 12:43 PM

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Joint Work Session | City Council & Riverfront Improvement Commission, June 20, 2023 at 4pm

Recommendation:
N/A

Background:
N/A

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/23/2023 - 9:53 AM

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Tenant Billing | Payment Procedures

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/23/2023 - 9:39 AM

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Dredging Project

Recommendation:
N/A

Background:
Update provided by Administrative Services Manager | Riverfront Improvement Staff Liaison,
Courtney Jones.

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/23/2023 - 9:44 AM

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Boat Dock Contract

Recommendation:
N/A

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/23/2023 - 9:46 AM

City of Davenport
Riverfront Improvement Commission

Department: Finance
Contact Info: Courtney Jones | 563-888-3106

Date
3/28/2023

Subject:
Riverfront Engagement Coordinator

Recommendation:
N/A

REVIEWERS:

Department	Reviewer	Action	Date
Finance Committee	Jones, Courtney	Approved	3/23/2023 - 9:48 AM