

CITY OF DAVENPORT

CIVIL SERVICE COMMISSION

Wednesday, March 13th, 2019

MINUTES

Commissioners Present: Ralph Kelly, Cassandra Erwin, and Pat Zamora.

Ex-Officio Member Present:

Staff Present: Mallory Merritt (HR Director), Christina Mondanaro-Murphy (Assistant HR Director), Kari Thoren (HR Administrative Assistant)

- I. The meeting was called to order by Chair Kelly at 9:00 a.m.
- II. Agenda: Commissioner Erwin moved to approve the agenda, it was seconded by Commissioner Zamora. All were in favor.
- III. Minutes: Commissioner Zamora moved to approve the minutes for the February 19th, 2019 meeting, it was seconded by Commissioner Erwin. All were in favor.
- IV. New Business:
 - A. Director Merritt provided the commission with a memo summarizing the 2019 Police Officer Recruitment Process and well as a job description for the position. The process has not changed from what was previously presented. It will include a one month application period, state mandated physical ability test, state mandated written exam, background and polygraphs, and an interview. Commissioner Erwin moved to approve the process, it was seconded by Commissioner Zamora. All were in favor.
- V. Old Business:
- VI. Certified Lists: A discussion was held amongst the Commission regarding the below lists and all were approved:
 - i. Firefighter
 - ii. Street Equipment Operator
 - iii. Maintenance Specialist
- VII. Adjournment: Meeting adjourned at 9:13 am.