
CITIZEN ADVISORY COMMITTEE MEETING MINUTES

March 6, 2023

Members present: BIRD, COOPER, GILMOUR, GLEASON, HODGES, HOLLOWAY, JOHNSON (R), KIEFER, NOLAN, OBLETON, RASSO (ADELA), RASSO (ALAN), WILLS

Members excused: PATEL

Members Absent: LORD

Staff present: JOHNSON (H), CAMERON

- A. Roll Call
 - 13 members present, one excused, one absent
- B. Meeting called to order at 6:00 PM by Holloway
- C. Citizens with CAC business to present to the CAC
 - There were no citizens with business present
- D. Review and approval of February 2023 meeting minutes
 - Johnson (H) apologized to the CAC as a member recognized the agenda was last year's agenda. There was a motion to approve the February 2023 meeting minutes by Johnson (R) and a second by Hodges. The motion passes.
- E. Johnson(H) explained

Staff reviewed the formula allocation process, as approved by the CAC. Motion to fund based on formula calculated amounts requires a simple majority to pass. Motions to fund an amount different from the calculated amount requires a 2/3 majority and must identify the amount of the change, which applicant the funds would be moved from and which applicant the funds would be moved to, and the reason for the change.

Kiefer made a motion to address the public services category first with a second by Obleton.

Roll Call Yes –13 No – 0, the motion passes.

The CAC discussed the applicable caps placed on the public services category by HUD regulations.

Obleton made a motion to recommend the Public Services to council as they were awarded by the formula as a package. Wills seconded the motion. The committee discussed the motion and staff clarified the motion.

Roll Call Yes-13 No-0, the motion passes.

Kiefer made a motion to recommend to fund the City Planning and Administration (staff and operations) and City Housing Rehab/Neighborhood Revitalization (staff and operations) at the requested amounts and R. Johnson seconded the motion.

Roll Call Yes-12 No-1, the motion passes.

Obleton made a motion to recommend to fund the Economic Development Fund and the Housing Rehab/Neighborhood Revit Fund as a package as calculated by the formula with a second from R. Johnson.

Roll Call Yes-13 No-0, the motion passes.

R. Johnson made a motion to recommend the Economic Development Staff be allowed to use program income to fund 20% of staff salary with a second by Hodges.

Roll Call Yes – 13 No -0, the motion passes.

Kiefer made a motion to approve the entire slate of public services and non-public services as calculated by the formula presented and passed with a second from Nolan.

Roll Call Yes – 13 No – 0, the motion passes.

Nolan made a motion recommending across the board cuts or increases (but not above the amount requested) if the City's actual entitlement amount is +/- 15% of the initial estimate. Any changes to the City's entitlement amount above or below the +/- 15% would be brought back to the CAC for action. R. Johnson seconded the motion.

Roll Call Yes –13 No- 0, the motion passes.

Staff reminded the CAC that the recommendations would be brought forward to City Council for approval.

Staff discussed with the CAC that they are welcome at the council meeting in which their recommendations will be presented to council.

Staff discussed CDBG week in April and will send out more information regarding the activities later this month.

Wills made a motion to adjourn and Gilmour seconded the motion. Meeting adjourned 7:10 pm.