

CITIZEN ADVISORY COMMITTEE MEETING MINUTES

March 4, 2019

Members present: Classon, Freund, Gilmour, Heinrichs, Hodges, Hoepner, Holloway, R. Johnson, Kelly, Kiefer, Lord, Mack, Miller, Neal, Obleton

Members excused: None

Members Absent: None

Staff present: H. Johnson, Cameron, Overton

Meeting called to order at 6:00 PM

Roll Call

There were no citizens with business to present to the CAC.

The minutes of the February 4, 2019 meeting were reviewed. Classon made a motion to approve and R. Johnson seconded. Motion carried.

The financial report through November 2018 and January 2019 were reviewed. Holloway made a motion to approve both reports and Heinrichs seconded. Motion carried.

Staff reviewed the allocation process and the committee discussed allocations. The following motions were presented.

Staff reviewed the formula allocation process, as approved by the CAC. Motion to fund based on formula calculated amounts requires a simple majority to pass. Motions to fund an amount different from the calculated amount requires a 2/3 majority and must identify the amount of the change, which applicant the funds would be moved from and which applicant the funds would be moved to, and the reason for the change.

Classon made a motion to start with the public services category, Hoepner seconded and the motion passed unanimously. The CAC discussed the applicable caps placed on the public services category by HUD regulations. Staff clarified that the City is limited to spending no more than 15% of Entitlement funds, plus 15% of prior year program income on public services. Staff confirmed to the CAC that the maximum estimated amount for public services had been included in the formula.

The group discussed the criteria used by CAC members to review applications. Staff reviewed the items included on the report card for the agencies, which include late reports, missed presentations, inaccurate reports, late draws, monitoring findings, and audit issues, as well as success in meeting the stated participant numbers in previous years.

Mack made a motion to move funding from the City of Davenport's Economic Development to Big Brothers Big Sisters of the Quad Cities. Staff explained the public services were capped by HUD Regulations and it would not be possible to move funds from the non-public service category to the public service category. Mack withdrew the motion.

Hoepner made a motion to move \$1,667 to Family Resources from Salvation Army due to higher scoring and is the only service providing legal advocate. Mack seconded. Motion passes 11 Yea and 4 Nay.

Mack made a motion to move \$6,500 from Humility Homes and Services to Big Brothers Big Sisters of the QC due to changes in the agency. Holloway seconded the motion. The motion does not pass 14 Nay and 1 Yea.

R. Johnson made a motion to move \$3,037 from Vera French to Boys and Girls Club Quad Cities due to application scoring. Miller seconded the motion. The motion does not pass 12 Nay and 3 Yea.

Heinrich made a motion to allocate the amount as calculated by the formula to the non-public service category and as amended through motions. Classon seconded and the motion passes unanimously.

Freund made a motion to recommend funding City Planning and Administration (staff and operations) and City Housing Rehab/Neighborhood Revitalization (staff and operations) at the requested amounts. Heinrichs seconded and the motion passed unanimously.

Classon made a motion to allow funding with program income as allowed by HUD regulation. R. Johnson seconded and the motion passes unanimously.

Hoepner made a motion to approve the entire slate of public services and non-public services as calculated by the formula and amended by motion. Lord seconded and the motion passed unanimously.

Classon made a motion recommending across the board cuts or increases (but not above the amount requested) if the City's actual entitlement amount is +/- 15% of the initial estimate. Any changes to the City's entitlement amount above or below the +/- 15% would be brought back to the CAC for action. Heinrichs seconded and the motion passes unanimously.

Staff reminded the CAC that the recommendations would be brought forward to City Council for approval.

Hodges made a motion to adjourn and Classon seconded the motion. Meeting adjourned 7:15 pm.