

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

TUESDAY, MARCH 3, 2020; 12:00 PM

CITY HALL, COUNCIL CHAMBERS, 226 W 4TH STREET, 12:00P.M.

I. Roll Call

II. Approval of Minutes

- A. 2.4.2020 Meeting Minutes

III. Public Comment

IV. Old Business

- A. FY 21 Park Development Program Final Project List

V. New Business

- A. Staff Introductions- Amanda Randerson

VI. Staff Reports

- A. 3.4.2020 Staff Report
- B. Riverfront Improvement Commission Report
- C. Park Operations
- D. Recreation
- E. Revenue Facilities
- F. Director's Report

VII. Advisory Time / Suggestions for Future Agenda Items

VIII. Adjournment

IX. Next Meeting Date and Location

- A. April 7th, 2020 City Hall Council Chambers

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Recreation
Contact Info: Chad Dyson 563-326-7817

Date
3/4/2020

Subject:
2.4.2020 Meeting Minutes

ATTACHMENTS:

Type	Description
▯ Cover Memo	2.4.2020 Meeting Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	2/28/2020 - 11:22 AM



Parks and Recreation Advisory February 4th, 2020 Meeting Minutes

Board Members Present: Bailey, Coiner, Lemke, McBride, Peterson, Schertz, Thomas, Trees and Woods

Staff Present: Director Dyson, T. Evans, S. Fischer, B. Tubbs, R. Merritt, J. Rhoads

Full meeting video can be found at: https://cityofdavenportiowa.com/get_involved/watch_videos/committee_of_the_whole_meeting_videos

January Meeting Minutes: Motioned by Coiner to approve the minutes, 2nd by Schertz. Minutes approved 9-0

Old Business: None

New Business:

- Welcome new board member, Beverly Woods 2nd Ward representative.
- Staff Introductions- Ryan Merritt, Community Relations Supervisor
 - Ryan did a verbal report of his history with the department, reviewed completed projects and talked about what he's working on for the future. See meeting video for all items discussed.
- Main Street Landing, Destination Play Area Design Competition RFQ – Director Dyson gave an overview of the RFQ. (see attached) Trees motioned to approve the RFQ as written, 2nd by Peterson. Approved 10-0

Staff Report:

- Directors Report- Last month we send out the 1st issue of Leisure Times, this is an internal newsletter for staff, council and this board. We created this because we have such little time with you every months and this will be another way to communicate what's going on within the department. This will be issues monthly follow the PAB meetings. If you have anything you would like included please send that to Jessica, Ryan Merritt or myself. At the end of March is the Iowa Parks and Recreation Association Spring conference, hosted by your former director Scott Hock and the City of Cedar Rapids. Several staffers and I will be attending this conference. This conference is close to home, so we are going to extend an invitation to you to come up for the day and see the vendor fair. Reach out to me if you are interested in going. Jersey Farms final concept is moving on to council as a decision item. Lastly, our Fejervary light display has 6,500 visitors averaging out to 200 visitors a day. Which is a great turn out for the first year.
- See Written Staff Report



DAVENPORT

PARKS & RECREATION

Advisory Time:

- Prospect Park sub-committee update- Peterson reported: We have had 2 meeting so far and have been working with background information. We are focusing on what the maintenance looks like for the 2020 mowing season. Our next meeting will be the 3rd week of this month.
- Credit Island sub-committee update- Coiner/Thomas reported: We are talking about the maintenance on the island, but we need to go above that and look at the overall vision on the island. Director Dyson will me meeting with the City engineers to talk about the island and the River West RIC project and report back to us at our next meeting. We will be scheduling another meet soon.
- McBride: Are there funds set aside for the River West Project? Director Dyson: At this time there are no funds set aside to fund this. They are working through the details first before any funding is allocated to the project.
- Thomas: Whalen Park, I think we should reach out to the recycling plant out there by the park. When they are backing semis into their loading dock, they are running over the sidewalk. Let's reach out and see if there is a better solution then tearing up our sidewalk.

Lemke moved to adjourn the meeting, McBride 2nd. Motion passes 9-0. Meeting adjourned at 1:10pm.

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Parks and Recreation Advisory Board

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Date
3/4/2020

Subject:
FY 21 Park Development Program Final Project List

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FY 21 Pak Development Fund Scores and Final Project Slate

PROJECTS	Cost
Family Changing- Fejervary and Annie Witt	\$20,000
Outdoor Movie Package	\$21,000
New Thermostats at Roosevelt	\$8,400
Accessible Track and Soccer Field- Prairie Heights Park	\$56,000
Playground- North Gayman, Tyler, or Monroe	\$65,000
Add ADA Playground Elements - Prairie Heights Park	\$8,000
Turf Overseeder	\$12,000
Sun Shades at Annie Witt Pool	\$30,000
Additon to Red Hawk Maintenance Building	\$50,000
Fejervary Learning Center- Green House	\$4,000
Lindsay Park Restroom-Upgrades	\$25,000
Duck Creek Lodge Updates	\$50,000

Funding	\$350,000
Project Total	\$349,400
Remaining	\$600

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Staff Introductions- Amanda Randerson

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3.4.2020 Staff Report

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REVIEWERS:

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Parks & Recreation	Rhoads, Jessica	Approved	2/28/2020 - 2:35 PM



Park and Recreation Advisory Board
March 3rd, 2020
Staff Report

Notable updates from Staff:

Park Operations

- Winter projects continue, we're very thankful for the lack of snow!
- We are planning for "Fantastic Plants and Where to find them" summer theme at Vander Veer.
- CIP project updates:
 - New Junge playground is out to bid, installation will be early summer
 - Gabe's play village playground installation will begin in April
 - We have been meeting with Burbach Aquatics to create some options to enhance the family aquatic centers. We will be soliciting feedback from the public this summer. CIP funding will be requested once designs are finalized.
 - Credit Island Lodge HVAC bids came in favorable and the project has been awarded. As soon as the contracts are signed, the unit will be ordered and installed.
 - Roosevelt Community Center windows have been ordered. Installation will be in the spring/summer
 - Recreation trail improvements are being coordinated thru Public Works; the next stretch of trail to be repaired will begin at Division street moving east to Marquette.
 - Vander Veer pergola repair has been awarded to Helitech; the goal is to straighten the pillars without a full demolition/rebuild.
- The person we offered the Horticulture Tech position to backed up of the job one day prior to beginning. We are re-thinking this position as it related to our division. More news to follow as we decide how to proceed.



Recreation

- We are taking applications for Youth Corps, due April 10th. We are expecting to find out about our 2020-21 AmeriCorps Grant cycle in late March.
- Held Daddy Daughter Dances on Sunday Feb 16th, had a total of 324 participants. Mother-Son is scheduled for Sunday March 8th.

Revenue Facilities

- Golf: Several trees have been removed from both Emeis and Duck Creek, mostly due to Ash tree removal. Golf will be extremely busy this early spring prepping courses and filling in stump holes. Several new trees will be re-planted as available.
- Golf Improvements; Emeis clubhouse restrooms refurbished.
- Golf Improvements; Duck Creek is working with a Golf Architect to design and engineer some adjustments to holes #2, #3 and #4, to make them less effected and damaged by frequent flash flooding.
- Rivers Edge: New skates have arrived; beginning work on re-organizing the skate rental area and prepping skates.
- Rivers Edge: Final Preparations for ice removal in March; center ice logo will be the "New" City logo.

Top Staff Challenges

Park Operations

- We have a HUGE need for seasonal staff. With the new districting format, it will be more important than ever to fill all our available positions. Please help us get the word out. Our final open interview morning is scheduled for Thursday, March 19, 8 -11 am at the Red Hawk Golf Course.

Recreation

- Continue to have challenges recruiting for positions for summer and AmeriCorps

Revenue Facilities

- Golf is busy confirming returning employees and getting staff hired for spring cleanup and startup of courses.
- Rivers Edge: Big push to have skates and ice ready for 3/22 public skate.

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April 7th, 2020 City Hall Council Chambers

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