DESIGN REVIEW BOARD

- Meeting Minutes -
Monday, February 26, 2018, 5:00 pm
City Council Chambers
226 W 4th Street
Davenport, Iowa

I. Call to Order

Roll Call:
Present: Wilkinson, Young, Maness, Slobojan, Quijas, Lundgren, Howell, Kvapil, Rashid, Davidson (5:07).
Excused: Nix
Staff: Rusnak, Flynn

Approval of Minutes:
The January 22, 2018 meeting minutes were approved following a motion by Young and a second by Slobojan. Vote to approve was unanimous by voice vote (9-0)

II. Old Business

None.

III. New Business

1. Case No. DR18-03: Certificate of Design Approval – "DDOD" Downtown Design Overlay District – 211 East 2nd Street. Replace wall mounted sign. Wade Baffa, petitioner. [Ward 3].

   Wade Baffa was present.

   Dana Wilkinson stated she was the owner of the property and will abstain from voting. She also stated she was unaware of the proposed changes by her tenant.

   The DRB commented that owners consent should be required on the DRB applications. Staff concurred.

   Motion by Lundgren, seconded by Maness, to approve the request as presented, with a condition that no work occurs without owner consent. Vote to approve was unanimous by roll call vote (8-0). Wilkinson abstained.

   Dick Davidson arrived at this point.

2. Case No. DR18-04: Certificate of Design Approval – "HCOD" Hilltop Campus Overlay District – 228 West 15th Street. New projecting wall sign. Jeff Young, petitioner. [Ward 3].

   Jeff Young abstained from voting.

   Motion by Maness, seconded by Lundgren, to approve the request as presented. Vote to approve was unanimous by roll call vote (9-0). Young abstained.

IV. General Discussion

1. Downtown Davenport Streetscape Improvement Plan. Ryan Rusnak asked the DRB if there were last minute questions or changes.

   Rusnak stated that is asked for the Board to vote to recommend on the proposed Streetscape Improvement Plan.

   Wilkinson discussed required outlets in planter beds. Rusnak stated that the proposed Streetscape Improvement does not provide the level of specificity as to the location of outlets. However, he stated he would discuss this further with Public Works staff.

   It was also questions if the preference for the design for accessible entrances was strong enough.

   Motion by Lundgren, seconded by Maness to recommend approval of the Streetscape Improvement Plan. Vote to approve was unanimous by voice vote (10-0)

2. Ordinance Revising the Right of Way Encroachment License Requirements.

   Assistant to the City Administrator Mallory Merritt presented an overview of the proposal. She explained the work was about 90% complete.

   There was general discussion about the burden of requiring a license for encroachments, such as awnings, that do not provide a tangible economic benefit to the business owner. This contrasted with an outdoor seating area, which provides an economic benefit to the business owner.

   Motion by Davidson, seconded by Slobojan, to recommend approval of the Encroachment License process subject to the change that a license not be required for encroachments that are not physically located on the public sidewalk. Vote to approve was unanimous by voice (10-0).

V. Public Comment

No one form the audience spoke.

VI. Adjournment

The meeting adjourned at 5:42 pm.