

CITY OF DAVENPORT
CIVIL SERVICE COMMISSION MEETING

Wednesday, February 14, 2018

MINUTES

Commissioners Present: DeShonda Davis-Locke, John Bribriesco, Ralph Kelly, Paul Bollinger
and Cassandra Erwin.

Staff Present: Dawn Sherman, Christina Mondanaro-Murphy, Stacy Ihrig and Latrice Lacey.

- I. The meeting was called to order by Chair Davis-Locke at 9:01 a.m.
- II. Agenda: Commissioner Bribriesco moved to approve the agenda, seconded by Commissioner Kelly. All were in favor.
- III. Minutes: Commissioner Bribriesco moved to approve the minutes for the January 10, 2018, meeting, seconded by Commissioner Erwin. Commissioners Kelly and Bollinger abstained as they were not at the last meeting.
- IV. New Business:
 - Set Hearing Date – Vince Smith filed an Affidavit to be reinstated. Mr. Smith’s affidavit stated the specifications of charges were not filed within the time limit. There was discussion. Commissioner Bribriesco made a motion that the timeliness of the response from the City was in the timeline required by law and to schedule the Appeal Hearing for March 14, 2018, after the regularly scheduled Civil Service meeting at 9:00 am. Commissioner Erwin seconded it. All were in favor except Commissioner Bollinger who stated he is unable to attend on that date. Mr. Smith waived the timeline requirement to set the date for the appeal hearing and agreed with the March 14, 2018 date.
- V. Old Business:
 - Commissioner Training - Chair Davis-Locke stated she is ending her tenure and her last meeting will be March 14, 2018. The date for the Commissioner Training will be determined after a new commissioner is appointed.
- VI. Certification Lists:
 - Assistant Fire Chief-Operations - This was a promotional opportunity. 6 applied and 5 were qualified. 1 was an external candidate and was not eligible. There was an in basket exercise and all 5 passed and were placed on the civil service list.
 - Turf Technician – This is a Teamster’s position. 15 applied, 5 were eligible and met minimum qualification, 3 scheduled to test, 2 took the test and both passed and were placed on the civil service list.

Park Supervisor – This was an entry level supervisory position. 87 applied, 51 met minimum qualifications and were sent questionnaires, 25 questionnaires were returned and reviewed by a panel, 8 passed and were placed on the civil service list.

Rehabilitation Specialist – This is an entry level position. 46 applied, 20 were invited to test, 14 showed up to test, 6 passed and went on to an interview and practicum, 3 passed and were placed on the civil service list.

Code Enforcement Officer II – This was a promotional position. 9 applied, 1 was an external candidate and was not eligible, 3 did not meet minimum qualifications, 2 did not show up to test. 3 were eligible and passed the test and were placed on the civil service list.

VII. Other Business:

Teamsters President DJ Burke requested a copy of the specification of charges. HR Director Dawn Sherman stated she would give them to him.

Commissioner Erwin asked how the Affirmative Action Officer was working to improve things. HR Director Dawn Sherman said she would invite him to the next meeting.

VIII. Meeting adjourned at 9:29 am.