

HOUSING COMMISSION MEETING

CITY OF DAVENPORT, IOWA

Monday, September 16, 2024; 4:00 PM

City Hall | 226 West 4th Street | Council Chambers

- I. Call to Order
- II. Secretary's Report
 - 1. August Meeting Minutes
 - 2. August Financial Report
 - 3. August Utilization Report
- III. Communications
- IV. Old Business
- V. New Business
- VI. Other Business
- VII. Open Forum for Comment
- VIII. Adjourn
 - 1. Next Board Meeting - October 21, 2024

City of Davenport

Department: Community & Economic Development

Contact Info: |

Action / Date

9/16/2024

Subject:

August Meeting Minutes

Recommendation:

Background:

Attachments:

1. August meeting minutes - September Commission meeting

**DAVENPORT HOUSING COMMISSION
Regular Meeting**

City Hall Council Chambers,
226 W. 4th St.

Monday, August 19, 2024 at 4:00 PM

MEETING AGENDA

Members present: Miller, Stahler, Wissing
Staff present: Dunn

I. Call to Order

The August meeting of the Davenport Housing Commission was called to order at 4:01 pm

II. Secretary's Report

APPROVED

1. June Meeting Minutes

Miller made a motion to accept; Stahler seconded the motion

2. June and July Financial Reports

APPROVED

Stahler made a motion to approve; Miller seconded the motion

3. June Utilization Report

APPROVED

Stahler made motion to accept; Miller seconded the motion

4. July Utilization Report

APPROVED

Miller made a motion to approve; Stahler seconded the motion

III. Communication

IV. Old Business

V. New Business

APPROVED

1. Resolution for FY24 Annual SEMAP

Stahler made a motion to approve; Miller seconded the motion

V. Other Business

VI. Open Forum for Comment

VII. Meeting Adjourned – 5:03 pm

APPROVED

Miller made a motion to adjourn; Stahler seconded the motion

City of Davenport

Department: Community & Economic Development

Contact Info: |

Action / Date

9/16/2024

Subject:

August Financial Report

Recommendation:

Background:

Attachments:

1. August Financial Workbook

Housing Choice Voucher

* The financial data that is reported are preliminary numbers and are subject to change when adjustments are necessary

<u>Employee Salary/Benefits</u>	BUDGET	August	YTD	Balance	Expenditure
Full Time Salaries	\$ 313,855.00	\$ 23,887.14	\$ 41,791.05	\$ 272,063.95	
Overtime Pay					
Retirement FICA	\$ 24,010.00	\$ 1,837.41	\$ 3,217.52		
Retirement-IPERS	\$ 29,628.00	\$ 2,254.93	\$ 3,945.05		
Employee Insurance	\$ 114,682.00	\$ 9,127.39	\$ 18,254.79		
Deferred Comp	\$ 6,985.00	\$ 529.74	\$ 928.10		
Retirement Health Savings	\$ 3,139.00	\$ 238.85	\$ 417.88		
Total	\$ 492,299.00	\$ 37,875.46	\$ 68,554.39		14%
Travel					
<u>Office Supplies and Services</u>	\$ 17,000.00	\$ 12.80	\$ 992.95	\$ 16,007.05	6%
<u>Telephone</u>	\$ 3,649.00	\$ 329.31	\$ 653.91	\$ 2,995.09	18%
<u>Membership and Publications</u>	\$ 300.00			\$ 300.00	0%
<u>Software (PH fund)</u>					#DIV/0!
<u>Professional Services (PH)</u>				\$ -	#DIV/0!
<u>Professional Services (Sec8)</u>	\$ 2,500.00	\$ 225.92	\$ 2,239.10	\$ 260.90	90%
<u>Liability Insurance</u>	\$ 8,335.00		\$ 8,335.00	\$ -	100%
<u>Rental Assist/Utility Reimburse</u>	\$ 4,280,000.00	\$ 406,700.33	\$ 1,153,672.33	\$ 3,126,327.67	27%
<u>Port In Rent</u>				\$ -	
<u>Project Expense</u>	\$ 15,000.00	\$ 839.20	\$ 2,270.45	\$ 12,729.55	15%
<u>Other supplies</u>	\$ 30,000.00		\$ 30,000.00	\$ -	100%
<u>Property Insurance</u>	\$ 2,571.00		\$ 2,571.00	\$ -	100%
<u>Data Processing</u>	\$ 32,300.00	\$ 2,691.66	\$ 5,383.32	\$ 26,916.68	17%
<u>Workmans Compensation</u>	\$ 204.00		\$ 204.00	\$ -	100%
<u>Indirect Cost Allocation</u>	\$ 75,973.00	\$ 6,331.08	\$ 12,662.16	\$ 63,310.84	17%
Totals:	\$ 4,960,131.00	\$ 455,005.76	\$ 1,287,538.61		26%

City of Davenport

Department: Community & Economic Development
Contact Info: |

Action / Date
9/16/2024

Subject:
August Utilization Report

Recommendation:

Background:

Attachments:

1. occupancy & utilization report for Aug- Sept HC meeting

UTILIZATION REPORT FOR AUGUST 2024

Vouchers								
	0	1	2	3	4	5	6	Total
<i>Previous Month</i>	4	255	275	147	17	1	1	700
Current	5	259	269	149	18	1	1	702
Funds available	\$ 384,506							
Funds spent	\$ 406,700							
% of Funds Used	105.8%							