

City of Davenport
Civil Service Commission
Wednesday, September 18, 2024; 8:30 AM
City Hall | 226 West Fourth Street | Council Chambers
Minutes

Commissioners Present: Michael Schertz, Jerry Thomas, and Patricia Zamora
Ex-Officio Member Present:

Staff Present: Alison Fleming, Human Resources Director; Gina Lechvar, Recruitment Coordinator; Andrea Maas, Human Resources Specialist; Sarah Bradley, Human Resources Manager; Jana Jackson, Human Resources Assistant

- I. The meeting was called to order by Chair Schertz at 8:30 AM.
- II. Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Zamora. All were in favor.
- III. Minutes: Commissioner Zamora moved to approve the minutes for the August 21, 2024 meeting; it was seconded by Commissioner Thomas. All were in favor.
- IV. New Business: Commissioner Thomas moved to approve all new business; it was seconded by Commissioner Zamora. All were in favor.
 - a. Economic Development Coordinator | Update to Minimum Qualifications
Coordinator Lechvar proposed revising the driver's license requirements along with language clean-up.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Zamora moved to approve the lists; it was seconded by Commissioner Thomas. All were in favor.
 - a. Senior Mechanic
 - b. Street Maintenance Worker
- VI. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Zamora. All were in favor. Meeting was adjourned at 8:41 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission