

HOUSING COMMISSION MEETING

CITY OF DAVENPORT, IOWA

Monday, October 21, 2024; 4:00 PM

City Hall | 226 West 4th Street | Council Chambers

- I. Call to Order
- II. Secretary's Report
 - 1. September Meeting Minutes
 - 2. September Financial Report
 - 3. September Utilization Report
- III. Communications
- IV. Old Business
- V. New Business
- VI. Other Business
- VII. Open Forum for Comment
- VIII. Adjourn
 - 1. Next Board Meeting - Monday, November 18th

City of Davenport

Department: Community & Economic Development
Contact Info: Malia Dunn | 563-888-2202

Action / Date
10/21/2024

Subject:
September Meeting Minutes

Recommendation:

Background:

Attachments:

1. September meeting minutes - October Commission meeting

**DAVENPORT HOUSING COMMISSION
Regular Meeting**

City Hall Council Chambers,
226 W. 4th St.

Monday, September 16, 2024 at 4:00 PM

MEETING AGENDA

Members present: Miller, Stahler, Hinton, Wissing
Staff present: Dunn

I. Call to Order

The September meeting of the Davenport Housing Commission was called to order at 4:00 pm

II. Secretary's Report **APPROVED**

1. August Meeting Minutes
 Stahler made a motion to accept; Miller seconded the motion

2. August Financial Reports **APPROVED**
 Miller made a motion to approve; Stahler seconded the motion

3. August Utilization Report **APPROVED**
 Miller made motion to accept; Stahler seconded the motion

III. Communication

1. New Payment Standard for FY25
2. Propose a decrease in Payment Standard to 120% after expiration of waiver
3. Administrative Assistant

IV. Old Business

V. New Business

V. Other Business

VI. Open Forum for Comment

VII. Meeting Adjourned – 4: 32 pm **APPROVED**
Miller made a motion to adjourn; Stahler seconded the motion

City of Davenport

Department: Community & Economic Development
Contact Info: Malia Dunn | 563-888-2202

Action / Date
10/21/2024

Subject:
September Financial Report

Recommendation:

Background:

Attachments:

1. September Financial Workbook
2. September Financial Workbook

Housing Choice Voucher

* The financial data that is reported are preliminary numbers and are subject to change when adjustments are necessary

<u>Employee Salary/Benefits</u>	BUDGET	September	YTD	Balance	Expenditure
Full Time Salaries	\$ 313,855.00	\$ 24,462.05	\$ 66,253.10	\$ 247,601.90	
Overtime Pay					
Retirement FICA	\$ 24,010.00	\$ 1,881.74	\$ 5,099.26		
Retirement-IPERS	\$ 29,628.00	\$ 2,263.72	\$ 6,208.77		
Employee Insurance	\$ 114,682.00	\$ 9,127.41	\$ 27,382.20		
Deferred Comp	\$ 6,985.00	\$ 534.40	\$ 1,462.50		
Retirement Health Savings	\$ 3,139.00	\$ 239.78	\$ 657.66		
Total	\$ 492,299.00	\$ 38,509.10	\$ 107,063.49		22%
Travel					
<u>Office Supplies and Services</u>	\$ 17,000.00	\$ 808.51	\$ 2,901.09	\$ 14,098.91	17%
<u>Telephone</u>	\$ 3,649.00	\$ 309.45	\$ 963.36	\$ 2,685.64	26%
<u>Membership and Publications</u>	\$ 300.00			\$ 300.00	0%
<u>Software (PH fund)</u>					#DIV/0!
<u>Professional Services (PH)</u>				\$ -	#DIV/0!
<u>Professional Services (Sec8)</u>	\$ 2,500.00	\$ 225.92	\$ 2,465.02	\$ 34.98	99%
<u>Liability Insurance</u>	\$ 8,335.00		\$ 8,335.00	\$ -	100%
<u>Rental Assist/Utility Reimburse</u>	\$ 4,280,000.00	\$ 407,368.00	\$ 1,561,040.33	\$ 2,718,959.67	36%
<u>Port In Rent</u>				\$ -	
<u>Project Expense</u>	\$ 15,000.00	\$ 664.55	\$ 2,935.00	\$ 12,065.00	20%
<u>Other supplies</u>	\$ 30,000.00		\$ 30,000.00	\$ -	100%
<u>Property Insurance</u>	\$ 2,571.00		\$ 2,571.00	\$ -	100%
<u>Data Processing</u>	\$ 32,300.00	\$ 2,691.66	\$ 8,074.98	\$ 24,225.02	25%
<u>Workmans Compensation</u>	\$ 204.00		\$ 204.00	\$ -	100%
<u>Indirect Cost Allocation</u>	\$ 75,973.00	\$ 6,331.08	\$ 18,993.24	\$ 56,979.76	25%
Totals:	\$ 4,960,131.00	\$ 456,908.27	\$ 1,745,546.51		35%

Housing Choice Voucher

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Side by Side Comparison YTD: Employee Salary and Benefits-***Oct Report ran on O**

	October	November
Full Time Salaries	\$ 90,295.42	\$ 114,609.62
Part Time Salaries		
Overtime Pay	\$ 254.12	\$ 254.12
Retirement FICA	\$ 6,972.54	\$ 8,841.82
Retirement-IPERS	\$ 8,547.17	\$ 10,766.90
Employee Insurance	\$ 39,416.73	\$ 49,274.99
Deferred Comp	\$ 2,117.27	\$ 2,651.46
Retirement Health Savings	\$ 905.39	\$ 1,140.52
Total	\$ 148,508.64	\$ 187,539.43

Side by Side Comparison MTH Employee Salary and Benefits-

	October	November
Full Time Salaries	\$ 23,195.27	\$ 23,995.32
Part Time Salaries		
Overtime Pay		
Retirement FICA	\$ 1,782.85	\$ 1,844.05
Retirement-IPERS	\$ 2,189.64	\$ 2,189.64
Employee Insurance	\$ 9,745.28	\$ 9,771.49
Deferred Comp	\$ 518.24	\$ 518.24
Retirement Health Savings	\$ 231.94	\$ 231.94
Total	\$ 37,663.22	\$ 38,550.68

Side by Side Comparison YTD: Office Supplies

Office supplies and services	\$ 3,618.22	\$ 5,117.60
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Oct 13

City of Davenport

Department: Community & Economic Development
Contact Info: |

Action / Date
10/21/2024

Subject:
September Utilization Report

Recommendation:

Background:

Attachments:
None