

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

Thursday, December 19, 2024; 4:30 PM

City Hall | 226 West 4th Street | Council Chambers

- I. Roll Call
- II. Approval of Minutes
 - October 2024 Meeting Minutes
- III. Public Comment
- IV. Old Business
 - A. Park and Recreation Advisory Board By-Laws: Postponed
- V. New Business
 - A. 2024 Recap
- VI. Staff Reports
 - A. Riverfront Improvement Commission Report
 - B. Staff Report
 - 1. 12.2024 Staff Report
 - C. Director's Report
- VII. Advisory Time/Suggestions for Future Agenda Items
- VIII. Next Meeting Date and Location
 - A. January 16, 2025 at 4:30pm in City Hall Council Chambers
- IX. Adjournment



**Parks and Recreation Advisory
November 21, 2024
Meeting Minutes**

Board Members Present: Coiner, Dasso, Hu, Kefauver, Meyer, Peterson, Powell, Powers, Schertz, Shareef and Wittenmeyer

Staff Present: Chad Dyson, Becca Niles, Alyssa Steward, Jessica Rhoads, Theresa Hauman, William Fisher, Amanda Randerson, and Sherrie Fischer

Location: Council Chambers, City Hall 226 W 4th Street

Meeting Video: <https://www.youtube.com/watch?v=FSFF3tlCuys>

October 2024 Meeting Minutes: Motion to approve the October 2024 meeting minutes presented by Schertz, seconded by Wittenmeyer. Motion Passes 10-0

Public with Comment:

- Stephanie- Dog Park Comments
 - Fencing Concerns
 - Uneven Ground Concerns
 - Drainage Issues
 - Dog Park Committee Reinstatement Request

Old Business:

- Parks and Recreation Advisory Board By-Laws: Tabled

New Business:

- Staff Recognition: Sherrie Fischer and Amanda Randerson
- Staff Introduction: Jordan Raso

Staff Report:

- See written staff report
- Director Report-Verbal
- RIC Report- Verbal

Park Advisory Board Time: See Video

Adjournment: 5:26 pm Motion to adjourn by Coiner, seconded by Powell. Motion Passes 10-0

City of Davenport

Department: Parks and Recreation

Contact Info: Chad Dyson | 563-328-7275

Action / Date

12/19/2024

Subject:

Park and Recreation Advisory Board By-Laws: Postponed

Recommendation:

Background:

Attachments:

None

City of Davenport

Department: Parks and Recreation
Contact Info: Chad Dyson | 563-328-7275

Action / Date
12/19/2024

Subject:
2024 Recap

Recommendation:

Background:

Attachments:
None

City of Davenport

Department: Parks and Recreation

Contact Info: |

Action / Date

12/19/2024

Subject:

Riverfront Improvement Commission Report

Recommendation:

Background:

Attachments:

None

City of Davenport

Department: Parks and Recreation
Contact Info: |

Action / Date
12/19/2024

Subject:
Staff Report

Recommendation:

Background:

Attachments:
None

City of Davenport

Department: Parks and Recreation
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Action / Date
12/19/2024

Subject:
12.2024 Staff Report

Recommendation:

Background:

Attachments:
1. 12-2024

Park and Recreation Advisory Board

December 2024

Staff Report

Notable updates from Staff

Administrative Services

- Staff are working on the new annual Recreation Magazine which will be out in January.
- AmeriCorps staff hosted two in-service trainings for the year-round members. This is the first time the members have been together again since orientation.
- The City will be rolling out a new Learning Management System (LMS) for all city staff to better offer opportunities for training, professional development and skill building. Becca Niles and Tom Franks have been tasked as the department's Super Users sitting on the LMS committee and coordinating the LMS roll out in the Parks and Recreation Department in January.

Park Operations

- Staff have worked hard to prepare Vander Veer Botanical Park for the holiday season installing lights and re-arranging the conservatory for the winter display.
- Staff continues to perform winter maintenance to our facilities. The west entrance to the 29th street office was removed and replaced with new concrete.
- The cold weather has kept staff busy replacing two furnaces and two water heaters at various facilities.
- Snow routes have been identified and assigned a designation of platinum, gold, and silver routes for prioritization on holidays and weekends.
- Staff have been busy replacing playground mulch at multiple areas including the new playground at Credit Island.

Recreation

- Staff have completed another session of Learn to Skate receiving wonderful compliments from parents. Many of which are excited about being able to register their children for the winter session starting in January. Staff are also currently hosting the Aspire Camp throughout the

month of December. Figure Skaters can improve on-ice fundamentals of power skating, off ice conditioning, edges, and freestyle to include jumps and spins, as well as off-ice conditioning and agility.

- BEE Adaptive & Inclusive Basketball fundraiser was a huge success. With baked goods and raffle baskets donated in addition to great basketball! In addition to raising over \$2,000, the event had great media coverage. Coach Ray Shovlain wants to have a similar event each semester. The cheerleaders also really enjoyed it staying longer than asked and incorporating the athletes into a chant.
- The Vander Veer Botanical Conservatory holiday pickle ornament hunt has been a success. Attendees attempt to find the 12 pickle ornaments throughout the holiday display and can learn about this German holiday tradition.
- Toddler Time began at Fairmont Community Center on December 10 and had 15 toddlers with their parents on the first day.

Golf Operations

- All Golf Courses are now closed for the season.
 - Duck Creek Pro Shop is open through Christmas for things like gift cards, but calling first is always recommended. You can reach the pro shop at 563-326-7824.
 - Forestry has been assisting with continued Ash Tree removals at Emeis Golf Course.
 - The 550ft of cart path on #18 at Duck Creek has been completed and sodded on the edges. We had extra budget, so also added 200 ft of path on #9 hole.
 - Early Bird Season Passes on sale at the 2024 price before the price increase!
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Communication Updates

- Community Events
 - Fejervary Holiday Lights Display | Everyday, 11/30-1/5 | 5:30-9:30PM | Fejervary Learning Center
 - Vander Veer Poinsettia & Lights | Everyday, 11/30-1/12 | Vander Veer Conservatory

- Buddy The Elf Scavenger Hunt | Monday-Friday, 12/2-12/27 | Location changes each week
- Skate With Santa | Saturday, 12/21 | 2-4PM | The River's Edge | \$6/person plus taxes
- Notable Dates
 - Vander Veer Conservatory fall/winter schedule
 - Normal Operating Hours: Tuesday-Sunday 10AM-4PM (Closed on Mondays)
 - Special Extended Evening Hours: Saturday, 12/21 | 10AM-7PM
 - Holiday Closures
 - Tuesdays-Wednesday, 12/24-12/25 and Wednesday, 1/1
 - Early Closures: Tuesdays, 12/24 and 12/31 | 10AM-2PM
 - Closed for Christmas and New Year holidays
 - Tuesday-Wednesday, 12/24-12/25 | Park Administrative Offices, Park Operations Office, Vander Veer Conservatory
 - Wednesday, 12/25 | The River's Edge
 - Wednesday, 1/1 | Park Administrative Offices, Park Operations Office, Vander Veer Conservatory (The River's Edge will be open)

City of Davenport

Department: Parks and Recreation

Contact Info: |

Action / Date

12/19/2024

Subject:

Director's Report

Recommendation:

Background:

Attachments:

None