

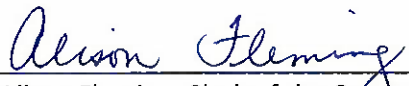
City of Davenport
Civil Service Commission
Wednesday, December 11, 2024; 9:00 AM
City Hall | 226 West Fourth Street | Council Chambers
Minutes

Commissioners Present: Michael Schertz, Jerry Thomas, Rachel Pitchford, and Darius Sykes
Ex-Officio Member Present:

Staff Present: Alison Fleming, Human Resources Director; Gina Lechvar, Recruitment Coordinator; Scott VanDeWoestyne, Talent & Equity Administrator; Andrea Maas, Human Resources Specialist; Sarah Bradley, Human Resources Manager

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Pitchford. All were in favor.
- III. Minutes: Commissioner Sykes moved to approve the minutes for the November 13, 2024 meeting; it was seconded by Commissioner Pitchford. All were in favor.
- IV. New Business: Commissioner Pitchford moved to approve all new business; it was seconded by Commissioner Thomas. All were in favor.
 - a. Director Fleming introduced new Commissioner Darius Sykes
 - b. Fire Lieutenant & Fire Captain | Establish Recruitment Process
Coordinator Lechvar presented a recruitment process that would include a Written Examination (45%), Practical Assessment (45%), and Interview (10%) for both positions.
 - c. Senior Permit Technician | Update Minimum Qualifications
Coordinator Lechvar proposed revising the education requirement.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below list. Commissioner Pitchford moved to approve the list; it was seconded by Commissioner Sykes. All were in favor.
 - a. Police Officer
- VI. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Pitchford. All were in favor. Meeting was adjourned at 9:19 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission