

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

Thursday, March 20, 2025; 4:30 PM

City Hall | 226 West 4th Street | Council Chambers

- I. Roll Call
- II. Approval of Minutes
 - February 2025 Meeting Minutes
- III. Public Comment
- IV. Old Business
 - A. PAB By-Laws: Postponed
- V. New Business
 - A. Emeis Golf Course Clubhouse Update
- VI. Staff Reports
 - A. Director's Report
 - B. Staff Report
 - C. Riverfront Improvement Commission Report
- VII. Advisory Time/Suggestions for Future Agenda Items
- VIII. Next Meeting Date and Location
 - A. April 17, 2025 at 4:30pm in City Hall Council Chambers
- IX. Adjournment



**Parks and Recreation Advisory
February 20, 2025
Meeting Minutes**

Board Members Present: Coiner, Dasso, Kefauver, Meyer, Peterson, Powell, Powers, Schertz, and Shareef

Staff Present: Chad Dyson, Becca Niles, Jessica Rhoads, Theresa Hauman, William Fisher and Amanda Randerson

Location: Council Chambers, City Hall 226 W 4th Street

Meeting Video: [PARKS AND RECREATION ADVISORY BOARD 02.20.2025 - YouTube](#)

Meeting Minutes: Motion to approve the January 2025 meeting minutes. Motion Passes 8-0

Public with Comment:

- Vander Veer Park Comments and Suggestions-Resident

Old Business:

- Parks and Recreation Advisory Board Bylaws: Postponed

New Business:

- Aquatics Update: Theresa Hauman, Amanda Randerson, and William Fisher

Staff Report:

- See written staff report
- Director Report-Verbal
- RIC Report- Verbal

Park Advisory Board Time: See Video

Adjournment: 5:32 pm Motion to adjourn. Motion Passes 8-0

City of Davenport

Department: Parks and Recreation

Contact Info: |

Action / Date

3/20/2025

Subject:

PAB By-Laws: Postponed

Recommendation:

Background:

Attachments:

None

City of Davenport

Department: Parks and Recreation
Contact Info: Chad Dyson | 563-328-7275

Action / Date
3/20/2025

Subject:
Emeis Golf Course Clubhouse Update

Recommendation:

Background:

Attachments:

1. Emeis Clubhouse Presentation



THE CITY OF
DAVENPORT
IOWA | USA

Emeis Clubhouse Update

PAB Meeting Presentation

03.17.2025

Emeis Clubhouse



EST Total Project Cost:	\$2,500,000
FY26 CIP Funding:	\$1,000,00
First Tee Investment:	\$300,000
Fund Raising Goal:	\$1,200,000

Description: Replacement of the current Clubhouse at Emeis Golf Course.

Progress:

- Clubhouse Committee-Created
- Concept Developed-Completed
- Fundraising Planning-In Progress

Anticipated Completion: 2026

Emeis Clubhouse

DAVENPORT
IOWA | USA



Emeis Clubhouse

DAVENPORT
IOWA | USA



Questions



City of Davenport

Department: Parks and Recreation
Contact Info: |

Action / Date
3/20/2025

Subject:
Director's Report

Recommendation:

Background:

Attachments:
None

City of Davenport

Department: Parks and Recreation
Contact Info: |

Action / Date
3/20/2025

Subject:
Staff Report

Recommendation:

Background:

Attachments:

1. 03.2025 Staff Report

Park and Recreation Advisory Board

April 2025

Staff Report

Notable updates from Staff

Administrative Services

- Staff have been working in coordination with the City Administrative team preparing for the Main Street Landing Groundbreaking.
- A new Front Desk Clerk will be starting Monday, March 31 bringing the total to four team members once again.
- After evaluating the last three months of having no Front Desk Clerk or customer service hours on Sundays, it has been decided to add a 5 hour shift back onto the schedule. This will take effect with the April 2025 schedule.
- With the addition of so many new community events hosted by Davenport Parks and Recreation, Hannah Cruz -graphic designer- has been busy designing new logos/brands for the events as well as the supporting marketing collateral (flyers, social media posts, etc.).
- The new digital catalog of programs and events will be online April 1 and updated as new programs or events are published.
- Hiring season continues
 - Applications are only slightly behind this time last year.
 - Between January 3-March 17 the department has received 222 (over 100 since the last report) applications for summer employment.
 - This time last year during the same period, the department had received 239 applications.
 - The Administrative team have prioritized the hiring process to keep it streamlined and moving smoothly. The process includes running background checks, sending staff for physical examinations if applicable, entering Personnel Action Requests, coordinating orientations and first day schedules with new employees and Human Resources.
- AmeriCorps staff began recruitment for the 22 summer positions. One position is confirmed with three others pending acceptance by the Site Supervisor.

- Recruitment efforts have taken place at hiring fairs, marketing via Handshake and Indeed, setting up recruitment meetings on quad city and adjacent areas high school campuses, and presentations in classrooms.

Park Operations

- Staff has been begun spring cleanup work
 - removing tree debris from Credit Island Park
 - repairing plow damage to the edges of the recreational trails
 - removing temporary ice-skating rink from Lindsay Park
- Removal of multiple unauthorized campsites from the riverfront trail, Fejervary Park, and Credit Island Park has been underway.
- New cabinets were installed at Duck Creek Lodge to provide increased storage for the Horticultural Society and counter space for rentals.
- Interview with potential candidates for our seasonal positions continues. Currently open are 2 maintenance workers, 2 mowers, 3 horticulture staff, 1 facility attendant, and 1 pool maintenance staff.
- The safety and training team completed inspections of all 53 parks and amenities, along with hosting multiple safety trainings for incoming staff.
- Horticulture staff
 - applied the finishing touches to the spring flower arrangements within the Conservatory and whitewashed the greenhouse windows.
 - Cleared old growth and leaves from our outdoor flower beds in preparation of spring.
- The long-tenured Lead Horticulture Technician retired in January. This position has now been filled with an internal candidate, James Youngers. And James' now vacant position has been filled with a new Horticulture Technician.
- The Friends of Vander Veer and the horticulture staff have been producing plants for the annual Spring Plant Sale scheduled for April 24-27 at Vander Veer Conservatory.

Recreation

- The new Olympia Ice Resurfacers has finished the bid process and is headed to City Council for approval.
- Mascot Skate at The River's Edge was a ton of fun. Patrons of public skate were able to enjoy visiting with five area mascots.

- Hands-Only CPR launched 2 free community classes in February through a partnership with the Scott County Health Department and the Quad Cities HEARTSafe Coalition. Classes were held at Fairmont Community Center and Roosevelt Community Center.
- Staff hosted the first of two orientations for aquatics staff. Just over 20 new staff were onboarded. The second orientation will be held in April. Aquatics management is working diligently to hire staff for the season and now only needs Lifeguards and the Safety Liaison.
- Performing Arts Spring Break is filled with 48 participants.
- Performing Arts Summer Camp registration opened March 10. Three of the six weeks are already half filled or more.
- Transition planning for performing arts continues to be a priority. BRAY is currently designing the plans and everything is progressing smoothly.
- The St. Ambrose Bee Adaptive & Inclusive Club hosted Love Sing Bingo during the monthly Roosevelt Community Center Friday Night Jam.
 - Participants enjoyed the game and pizza.
- Every Sunday in February and on Saturday, March 15 athletes have been preparing for the Special Olympic State Swim meet which will take place in Marshalltown on Saturday, March 29.
- Special Olympics Basketball concluded on March 15 at the State Spring Classic. The Scott County Adults team sent two 3v3 teams and one 5v5 team to the University of Iowa's Fieldhouse for the competition.
- In addition, two Special Olympic Cheerleading teams also headed to the Spring State Classic. The cheer teams competed at Iowa City West High School.

Golf Operations

- No updates reported.

Communication Updates

- Community Events
 - Chili Open Golf Classic | Saturday, 3/29 (rescheduled) | Duck Creek Golf Course
 - Community Wide Egg Hunt | Saturday, 4/5 | Vander Veer Botanical Park
 - Bunny Skate | Saturday, 4/19 | The River's Edge
 - Doggie Egg Hunt | Saturday, 4/26 | Centennial Dog Park
 - Kites on the River | Sunday, 4/27 | Centennial Park
 - Movie in the Park | Friday, 5/9 | Sunderbruch Park
 - Tails & Trails Walk | Sunday, 5/17 | Centennial Dog Park & Trails
 - Giddy-up Bike & Hike | Sunday, 5/18 | Davenport Recreation Trails
 - Pawp-Up Pup Parks | Tuesdays & Thursdays, 5/22-8/7 | Alternating between Duck Creek Park and Prairie Heights Park
- Community Outreach Events

Outreach opportunities for staff to be on hand to give out program and hiring information, play games with booth visitors, and hand out prizes for attendees.

 - Community Wide Egg Hunt | Saturday, 4/5
 - QC Youth Hiring Fair | Thursday, 4/10
 - QC Chamber Student Success | Tuesday, 4/29
- Notable Dates
 - Main Street Landing Groundbreaking | Thursday, 4/3 | MSL Site under Sky Bridge
 - Good Friday Closures 4/18
 - Vander Veer Conservatory, Fairmount Community Center (during the day) and Parks and Recreation Administrative Office will be closed
 - The River's Edge will be open as normal
 - Easter Sunday Closures 4/20
 - Vander Veer Conservatory, The River's Edge will be closed
 - Davenport Parks and Recreation hosting the Davenport U Citizens Academy participants Monday, 5/19

City of Davenport

Department: Parks and Recreation

Contact Info: |

Action / Date

3/20/2025

Subject:

Riverfront Improvement Commission Report

Recommendation:

Background:

Attachments:

None