

City of Davenport
Civil Service Commission
Wednesday, February 12, 2025; 9:00 AM
City Hall | 226 West Fourth Street | Council Chambers
Minutes

Commissioners Present: Michael Schertz, Jerald Thomas, Rachel Pitchford, and Darius Sykes
Ex-Officio Member Present:

Staff Present: Alison Fleming, Human Resources Director; Gina Lechvar, Recruitment Coordinator; Scott VanDeWoestyne, Talent & Equity Administrator; Andrea Maas, Human Resources Specialist; Sarah Bradley, Human Resources Manager

- I. The meeting was called to order by Chair Schertz at 9:01 AM.
- II. Agenda: Commissioner Pitchford moved to approve the agenda; it was seconded by Commissioner Thomas. All were in favor.
- III. Minutes: Commissioner Thomas moved to approve the minutes for the January 8, 2025 meeting; it was seconded by Commissioner Pitchford. All were in favor.
- IV. New Business:
 - a. Commissioner Thomas moved to approve the establishment of the below minimum qualifications; it was seconded by Commissioner Sykes. All were in favor.
 - i. Transit Dispatcher | Establish Minimum Qualifications
Coordinator Lechvar requested approval to establish minimum qualifications for a new position within the Public Works Department.
 - ii. Transit Operations Coordinator | Establish Minimum Qualifications
Coordinator Lechvar requested approval to establish minimum qualifications for a new position within the Public Works Department.
 - b. Taveras Tyus | Set Civil Service Appeal Hearing
Director Fleming requested the Commission schedule an Appeal Hearing for employee Taveras Tyus. The Commission agreed upon the hearing date of Wednesday, February 19th, 2025, beginning at 9:30 AM. Commissioner Pitchford moved to approve the scheduled hearing, it was seconded by Commissioner Thomas. All were in favor.

V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Pitchford moved to approve the lists; it was seconded by Commissioner Thomas. All were in favor.

- a. Police Officer
- b. Packer Driver/Loader
- c. Principal Accounting Clerk
- d. Route Supervisor
- e. Senior Permit Technician

VI. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Pitchford. All were in favor. Meeting was adjourned at 9:19 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission