

RIVERFRONT IMPROVEMENT COMMISSION MEETING

CITY OF DAVENPORT, IOWA

Tuesday, May 27, 2025; 5:00 PM

City Hall | 226 West 4th Street | Council Chambers

I. Call to Order

II. Approval of Minutes

Approval of minutes for April 22, 2025 meeting

III. Finance

1. The Big 9 Summer Concert Series | Financial report

2. Financial Report

IV. Leases

1. Visit Quad Cities | Lease renewal

2. I Love FuFu | Lease renewal

3. Lake Davenport Sailing Club | 20 year lease proposal

V. Parks Advisory Board Report

1. May 2025 report

VI. Staff Report

1. Election of Officers | July 2025 meeting

VII. Public with Business

VIII. Adjournment | Next meeting: June 24, 2025

City of Davenport

Department: Administration

Contact Info: |

Subject:

Approval of minutes for April 22, 2025 meeting

Action / Date

5/27/2025

Attachments:

1. Minutes 4.22.25



Riverfront Improvement Commission

Minutes
April 25, 2025

Present: Gwendolyn Lee, Dee Bruemmer, Kelli Grubbs, Dan Darland, Angela Stone, Mary Pruess, Bill Churchill, and Scott Pettis

Others Present: Denise Hnytka, Chief Communications Officer and Christopher Meyer, Park Advisory Board Liaison

Chair Lee called the meeting to order at 5:00 p.m. and welcomed everyone. She asked those interested in participating in a work session to contact her to assist in scheduling.

Approval of Minutes

Lee asked for approval of the minutes from the March 25, 2025 meeting. Churchill motioned to approve the minutes; Pruess seconded. The motion was carried unanimously.

Old Business

Hnytka shared an update from the Lake Davenport Sailing Club. A decision from the club on its lease renewal will be available next month.

Future Business

Hnytka shared that lease negotiations are still underway with Visit Quad Cities. City staff has also contacted I Love Fufu regarding a lease renewal. Both leases expire on June 30, 2025.

Management Update

Hnytka provided an update on the fire alarm installation at the Freight House. Commission members also requested a financial breakdown for the Big 9 summer concert series scheduled to begin in May.

Park Liaison Report

PAB Liaison Meyer shared an update on fundraising for the new clubhouse at Emeis Golf Course, new equipment at the Centennial Park splash pad and future plans to

develop a master plan of Credit Island. Commission members expressed interest in contributing to that plan.

No public comments were made. With no further business, the meeting adjourned at 6:13 p.m.

Gwendolyn Lee, Chair

City of Davenport

Department: Administration

Contact Info: |

Action / Date

5/27/2025

Subject:

The Big 9 Summer Concert Series | Financial report

Recommendation:

Background:

Attachments:

1. Big 9 Concerts 2025
2. Updated_ The Big 9 2025 - Budget



The
BIG 9
Concert Series



Summer Lineup 2025 | Davenport, IA

Saturday, May 31

Karli Bunn Quintet

Quinlan Court

Friday, June 6

10 of Soul

2nd Street (Block Party)

Saturday, June 14

**Wonderland: A Tribute
to the Legendary
Stevie Wonder**

LeClaire Park

Saturday, June 28

**Logan Springer & the
Wonderfully Wild**

The Last Picture House

Thursday, July 3

Identity Crisis

LeClaire Park

Saturday, July 12

DJ Buddha

Up Sky Bar

Thursday, July 17

Back Pocket

Bix @ 6

Saturday, August 9

80's Ladies

LeClaire Park

Saturday, August 30

**Steely Dane w/ QC
Rock Academy**

Credit Island

Free Live Music

Good Eats

Good Vibes

View full details at davenportiowa.com/familyfun

		CITY		COMMON CHORD		TOTAL		CC Grant Allocation	
		In Progress		In Progress		In Progress			
		Budget	Actual	Budget	Actual	Budget			
5/31 - Quinlan Court									
	Band/Talent	750	750			750			
	Sound	600				600			
	Stage (showmobile)	0	0			0			
	Power	0	0			0			
	Common Chord services	245	245	455		700			
6/6 - 2nd Street Block Party									
	Band/Talent			1200		1200			
	Sound			500	600	500			
	Stage			500	600	500			
	Supplies			500					
	Power					0			
	Common Chord services			3000	3000	3000			
	Marketing			500					
6/14 - LeClaire Park									
	Band/Talent			2500	3500 Pending c	2500		3500	
	Sound, Stage, Lights			3300	1500 Pending c	3300		1500	
	Common Chord services	630	630	3000	3000	3630			
	Marketing			500		500		500	
6/28 - Last Picture House									
	Band/Talent	750	750			750			
	Sound	600				600			
	Stage	0	0			0			
	Power	0	0			0			
	Common Chord services	245	245	455		700			
7/3 LeClaire Park - Red White & Boom									
	Band/Talent	2000	2000 (? - City)			2000			
	Sound	500	500 (? - City)			500			
	Common Chord services	0	0			0			
7/12 - Up Skybar									
	Band/Talent	600	600			600			
	Sound	0	0			0			
	Stage (showmobile)	0	0			0			
	Power	0	0			0			
	Common Chord services	245	245	455		700			
7/17 - Micky's Irish Pub									
	Band/Talent	800	800			800			
	Sound	600				600			
	Stage	0	0			0			
	Power	0	0			0			
	Common Chord services	245	245	455		700			
8/9 - LeClaire Park									
	Band/Talent	1500	1500			1500			
	Sound & Stage	2200				2200			
	Common Chord services	245	245	455		700			
8/30 - Credit Island									
	Band/Talent			4500		4500		4500	
	Sound & Stage	3300	Less - pending lighting adjustments			3300		500	
	Common Chord services	1260	1260	3000		4260			
	Supplies / Other	0	0	1200		1200			
	Marketing	0	0	1500		1500		1500	
Other / Full Season									
	Staff lead			2500		2500			
	Portapotties	2000		Rough estimate per Steph					
	Marketing	1000		Rough estimate per Steph					
TOTAL:		20315	10015	30475	12200	46790			
				16700	Nonstaff direct cost			Total Grant Allocations - Tentative as of 11/25	
								12000	

City of Davenport

Department: Administration
Contact Info: |

Action / Date
5/27/2025

Subject:
Financial Report

Recommendation:

Background:

Attachments:

1. FY 2025 RIC CASH

RIC CASH BALANCE
FISCAL YEAR 2025

July	246,168.70
August	221,881.19
September	184,996.12
October	173,619.13
November	187,770.45
December	203,518.15
January	207,610.27
February	216,417.69
March	233,891.36
April	257,498.17

City of Davenport

Department: Administration

Contact Info: |

Action / Date

5/27/2025

Subject:

Visit Quad Cities | Lease renewal

Recommendation:

Background:

Attachments:

None

City of Davenport

Department: Administration
Contact Info: |

Action / Date
5/27/2025

Subject:
I Love FuFu | Lease renewal

Recommendation:

Background:

Attachments:
None

City of Davenport

Department: Administration

Contact Info: |

Action / Date

5/27/2025

Subject:

Lake Davenport Sailing Club | 20 year lease proposal

Recommendation:

Background:

Attachments:

1. LDSC 20yr lease proposal to RIC

Lake Davenport Sailing Club
1255 East River Drive
Davenport, IA 52803
#563-349-9437
DCAllebach@gmail.com

May 21, 2025

Davenport Riverfront Improvement Commission
City of Davenport
226 W 4th St
Davenport, IA 52801

RE: Proposal to Extend Property Lease to 20 Years Beginning in 2026

Dear Members of the Riverfront Improvement Commission,

On behalf of the Lake Davenport Sailing Club (LDSC), we respectfully submit this proposal requesting an extension of our current property lease agreement to a 20-year term, commencing in 2026. This extension will provide long-term stability for the Club, enabling greater investment in public-serving infrastructure and collaborative initiatives that support the broader vision for Davenport's riverfront.

As a long-standing partner in the riverfront community, LDSC is committed to serving not only our members but also the greater public interest. A long-term lease will allow us to confidently plan and execute improvements that align with the City's goals for safety, sustainability, education, and recreational vitality along the Mississippi River.

Specifically, with a 20-year lease in place, we envision expanded cooperation with the City and local organizations in the following areas:

Security Enhancements: Coordinated improvements to lighting, access control, and monitoring will support a safer riverfront environment for all users, especially in early morning and evening hours.

Public Health and Safety: Upgrades to sanitary facilities, first aid access, and water quality monitoring can be more effectively implemented through shared investment and planning across agencies and stakeholders.

Educational Outreach: LDSC plans to expand partnerships with local schools, youth

organizations, and environmental education groups to provide hands-on learning opportunities in sailing, ecology, and water safety.

Quality of Life and Community Engagement: The Club serves as a vibrant hub for recreation, volunteerism, and outdoor wellness. A secure long-term presence will strengthen our role in fostering inclusive, family-friendly experiences on Davenport's riverfront.

We believe this lease extension represents a low-cost, high-impact opportunity to deepen collaboration between LDSC and the City of Davenport in creating a safe, healthy, and inspiring public waterfront. We respectfully request your support and welcome the opportunity to discuss this proposal further.

Thank you for your ongoing work to improve Davenport's riverfront for current and future generations.

Sincerely,
Don Allebach
Commodore
Lake Davenport Sailing Club

City of Davenport

Department: Parks and Recreation
Contact Info: |

Action / Date
5/27/2025

Subject:
May 2025 report

Recommendation:

Background:

Attachments:

1. PAB Report 05.2025

Park and Recreation Updates

May 2025

Notable updates from Staff

ADMINISTRATIVE SERVICES

AmeriCorps

- Program staff were notified on Monday, April 29 that the 24-25 grant year funding had been terminated. All members and host sites were notified.
- Community organizations have been in contact regarding ways to support displaced members (both currently serving and committed to serving in the summer). Program staff are in discussions and will report updates as they are available.
- Volunteer Iowa, the state commission overseeing Davenport's AmeriCorps program, expects to have more information about future grant year funding by early August.
- Department staff have met to review impact on department and city hosted community events and find alternative plans to support events.

PARK OPERATIONS

Park Projects

- Emeis Park adaptive playground is nearly complete.

Horticulture

- Staff have been busy growing and planting 12,000+ annual flowers around the city, including areas along the riverfront.

General Operations & Maintenance

- The primary focus has been water throughout parks and facilities. Staff continue to repair swimming pool leaks, with the goal of opening the aquatic centers by June 2.
- Centennial Spray Park will be activated by Thursday, June 6.
- Restrooms at Centennial Park are closed due to construction by Public Works.

RECREATION

Events & Aquatics

- Doggie Egg Hunt event at Centennial Dog Park went extremely well! Approximately 300 dogs and families were in attendance. Staff received several wonderful comments from individuals asking to do the event every month.
- Kites on the River at Centennial Park, an event planned by the Events Intern under Amdanda Randerson, was a wonderful hit with over 50 kites in the sky.

- Staff heard stories of people who remembered having similar events from their home country. Others who remembered having flown a kite as a child and now they have gotten to do it again with their own children or grandchildren.

COMMUNICATION UPDATES

Community Events

- City of Davenport Night at River Bandits Home Game | June 20 | Modern Woodmen Ballpark
- Themed Public Skate | Saturday, 6/21 | The River's Edge
- Paws in the Park | Saturday, 6/28 | Centennial Dog Park

Notable Dates

- Memorial Day Closures 5/26
 - Davenport Parks and Recreation Administrative Offices
 - Vander Veer Conservatory
 - The River's Edge
 - Roosevelt Community Center
 - Fairmount Community Center (during the day)
 - Drop-In Hours will still be available 4PM-8PM

City of Davenport

Department: Administration

Contact Info: |

Action / Date

5/27/2025

Subject:

Election of Officers | July 2025 meeting

Recommendation:

Background:

Attachments:

1. RIC By-laws 2019

Riverfront Improvement Commission
By-laws
Approved August 22, 2017

Section 1.0 Officers

1.1 Offices

1.1.a Chairperson

- 1) The position of Chairperson is hereby established.
- 2) The Chairperson shall preside at all meetings of the Commission.
- 3) The Chairperson shall have general charge of the business of the Commission.
- 4) The Chairperson shall perform such other duties as are usually exercised by the Chairperson of a Commission or as specifically authorized by the Commission.

1.1.b Vice-Chairperson

- 1) The position of Vice-Chairperson is hereby established.
- 2) The Vice-Chairperson shall act in the capacity of Chairperson in the absence of the Chairperson.

1.1.c Secretary

- 1) The position of Secretary is hereby established.
- 2) The Secretary shall ensure that a complete and accurate record of the Commission's acts and proceedings are kept.
- 3) The Secretary shall act in the capacity of Chairperson in the absence of the Chairperson and the Vice-Chairperson.

1.2 Election of Officers

1.2.a The election of officers shall occur at the July meeting each year.

1.2.b The Chairperson of the Commission shall be elected and shall hold office for one year or until his/her successor is elected or qualified.

- 1.2.c The Vice-Chairperson of the Commission shall be elected and shall hold office for one year or until his/her successor is elected or qualified.
- 1.2.d The Secretary shall be elected immediately after the election of the Vice-Chairperson and shall hold office for one year or until his/her successor is elected or qualified.
- 1.2.e Any vacancy in the office of Chairperson, Vice-Chairperson or Secretary of the Commission may be filled at any Regular or Special Meeting after such vacancy.
- 1.2.f No Commissioner shall hold more than one office at a time.

Section 2.0 Public Hearings

- 2.1 Notice of the time and place of the hearing will be given, not less than 4 days nor more than 20 days prior to such hearing by one publication in a newspaper of general circulation.

Section 3.0 Meetings

3.1 Regular Meetings

- 3.1.a The monthly meeting of the Commission shall be held on a date, time and place to be designated by the Commission.
- 3.1.b In the event that the Chairperson, the Vice-Chairperson and the Secretary of the Commission should be absent or unable for any reason to attend to the duties of their office, the members of the Commission may at any Regular Meeting or Special Meeting called for that purpose, appoint a Chairperson pro-tempore or a Secretary pro-tempore, as the case may be, who shall attend to all the duties of such officer until such officer shall return or be able to attend to his/her duties.
- 3.1.c Meeting agendas shall be jointly determined by the Chairperson and staff.

3.2 Special Meetings

- 3.2.a Special Meetings of the Commission may be called by the Chairperson alone or by any two Commissioners by providing written notice to staff with sufficient notification for official notice to be posted at least 24 hours before the special meeting. Staff

shall provide oral and written notice, including the purpose of the meeting to each Commissioner.

3.2.b The purpose of the meeting shall be stated in the posted agenda.

3.2.c If no other place is fixed in the Notice, the meeting shall be held at the regular meeting place of the Commission.

3.3 Notices of Meetings

3.3.a Staff shall be responsible for assuring that state law is complied with as it relates to the posting of meeting notices and minutes.

3.4 Quorum

3.4.a A majority of Commissioners shall constitute a quorum.

3.4.b The affirmative vote of a majority of those members present shall be required for the exercise of powers or functions conferred or imposed on the Commission, but less than a quorum of the members may meet and adjourn from time to time until a quorum is present.

3.4.c Without a quorum, no business will be transacted and no official action on any matter will take place.

3.5 Voting

3.5.a Voting will be by voice vote unless a roll call is requested by a member. A roll call vote shall be called by staff, and will be recorded by yeas or nays.

3.5.b However, a member may abstain, if the member believes there is a conflict of interest, as provided for in Subsection 3.6.

3.5.c Members shall be physically present at the meeting in order to exercise their vote. Proxy voting, mail voting or telephone voting are prohibited.

3.5.d The Mayor may appoint one member from the City Council annually to act as a liaison to and attend meetings of the Commission. The liaison is considered a non-voting member.

3.5.e The Commission shall choose a member annually to act as a liaison to and attend the meetings of the Parks and Recreation Advisory Board. The liaison is considered a non-voting member.

3.6 Conflict of Interest

- 3.6.a A member of the Commission must abstain from participating in a matter before the Commission when the member has a conflict of interest or an appearance of impropriety. Conflict of interest shall mean a direct and personal interest in the outcome of the proceedings. An appearance of impropriety shall mean an apparent conflict of interest based on objective standards. A member of the Commission shall declare their conflict or appearance of impropriety as soon as the matter comes before the Commission for discussion or as soon thereafter as the member becomes aware of the appearance of impropriety or conflict. Thereafter, the member shall take no part in the discussion or vote on the matter.

Section 4.0 Meeting Attendance

- 4.1 Commission members are expected to attend all regular and special meetings of the Commission.
- 4.2 Prior to any scheduled Commission meeting, members shall notify the appropriate City Staff regarding excused or anticipated absences. Any Commission member who shall be absent from three consecutive Commission meetings without just cause or who shall be absent from a total combination of six Commission meetings in any calendar year without just cause shall be removed by the Chairperson from the Commission. Just cause shall include, but not be limited to, death, illness or being out of the city.

Section 5.0 Communications

- 5.1 No member of the Commission is qualified to speak for the Commission as a whole, unless specifically directed to do so by resolution of the Commission. All news releases are to be cleared through and made by the Chairperson of the Commission and/or the Staff in such form and copy as approved by the Commission. An individual member may express their opinion or perspective on a matter before the Commission. The right of a member of the Commission as a citizen to his/her personal opinion, written or spoken, is not hereby denied.
- 5.2 Commissioners shall abide by the principles set forth in the City of Davenport Code of Conduct for Elected Officials and Members of Appointed Boards and Commissions. In cases where these rules are more specific they shall be binding.

Section 6.0 Staff

6.1 The Director of Community and Economic Development or designee shall serve as Staff to the Commission.

6.2 The Staff shall be responsible for preparation of the Agenda and for the provision of all staff support and reports to the Commission. The Staff shall make reasonable efforts to provide reports on agenda items with each meeting packet to the Commission. Staff shall assure the upcoming agenda is posted at least 24 hours prior to the scheduled meeting.

6.3 The Staff shall be responsible for the maintenance of all records, reports and correspondence.

6.4 Training New Commissioners

6.4.a Newly appointed Commissioners shall be provided training to orient them to the responsibilities and operations of the Commission. This training may take the form of orientation by staff, small group discussions and other methods that are available.

Section 7.0 Rules of Order

7.1 Parliamentary Procedure

7.1.a Robert's Rules of Order, Revised will govern the Commission meetings in all cases where these rules do not provide for the procedures to be followed.

7.2 Amendments

7.2.a The foregoing bylaws, or any part thereof, may be amended at any regular meeting of the Commission by a two-thirds vote, provided that the amendment has been submitted in writing at the previous regular meeting.

Riverfront Improvement Commission
Officer Term Limits

Approved September 24, 2019

Motion to Establish Customary Practice of the Commission

1. Officers shall serve a term of two (2) years from the date of their election or until their successor is elected or qualified. No Officer shall serve more than three (3) consecutive two-year terms. Fulfilling an incomplete term is not considered part of the term limit. The normal succession of Officers shall be from Secretary to Vice-Chairperson and from Vice-Chairperson to Chairperson.