

City of Davenport
Civil Service Commission
Wednesday, April 9, 2025; 9:00 AM
City Hall | 226 West Fourth Street | Council Chambers
Minutes

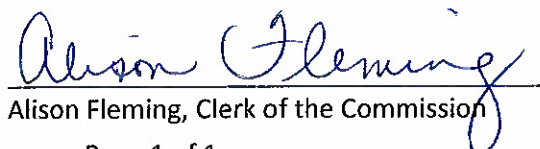
Commissioners Present: Michael Schertz, Jerald Thomas, Rachel Pitchford, and Darius Sykes

Ex-Officio Member Present:

Staff Present: Alison Fleming, Human Resources Director; Samuel Huff, Corporation Counsel; Gina Lechvar, Recruitment Coordinator; Andrea Maas, Human Resources Specialist; Sarah Bradley, Human Resources Manager

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Pitchford. All were in favor.
- III. Minutes: Commissioner Pitchford moved to approve the minutes for the March 12, 2025 meeting; it was seconded by Commissioner Sykes. All were in favor.
- IV. New Business: Commissioner Thomas moved to approve all new business; it was seconded by Commissioner Sykes. All were in favor.
 - a. Accounts Payable Technician | Establish Minimum Qualifications
Coordinator Lechvar requested approval to establish minimum qualifications for a new position within the Finance Department.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Pitchford moved to approve the lists; it was seconded by Commissioner Thomas. All were in favor.
 - a. Construction Project Manager
 - b. Economic Development Coordinator
 - c. Mechanic
 - d. Planner II
 - e. Sewer Equipment Operator
 - f. Street Heavy Maintenance Worker
 - g. Systems and Security Engineer
 - h. Transit Dispatcher
- VI. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Pitchford. All were in favor. Meeting was adjourned at 9:22 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission