

City of Davenport
Civil Service Commission
Wednesday, June 11, 2025; 9:00 AM
City Hall | 226 West Fourth Street | Council Chambers
Minutes

Commissioners Present: Michael Schertz, Jerald Thomas, Rachel Pitchford, Darius Sykes, and Cynthia Lee
Ex-Officio Member Present:

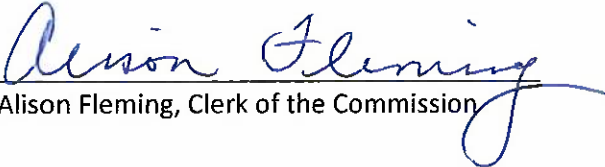
Staff Present: Alison Fleming, Human Resources Director; Samuel Huff, Corporation Counsel; Gina Lechvar, Recruitment Coordinator; Scott VanDeWoestyne, Talent Acquisition Administrator; Sarah Bradley, Human Resources Manager; Andrea Maas, Human Resources Specialist; Allison Zurcher, Benefits & Occupational Health Manager

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Pitchford. All were in favor.
- III. Minutes: Commissioner Pitchford moved to approve the minutes for the May 15, 2025 meeting; it was seconded by Commissioner Thomas. All were in favor.
- IV. New Business
 - a. Director Fleming introduced new Commissioner Cynthia Lee.
 - b. Public Comment Discussion
Corporation Counsel Huff presented information regarding the Commission's options for adding public comment to the Civil Service Commission agenda. The Commission discussed options as presented. The Commission determined that a Public with Business section should be added to the beginning of the Civil Service Commission agenda with the following requirements: individuals wishing to address the Commission must sign up to do so by completing a sign-up sheet prior to the Call to Order; individuals may address agenda items or items within the purview of the Commission during this time; and individuals will be limited to five (5) minutes. Commissioner Thomas moved to approve this update; it was seconded by Commissioner Sykes. All were in favor.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Pitchford moved to approve the lists; it was seconded by Commissioner Thomas. All were in favor.

- a. Police Corporal
- b. Police Sergeant
- c. Police Lieutenant
- d. Fire Lieutenant
- e. Fire Captain
- f. Senior Clerk
- g. Transit Operator
- h. Transit Operations Coordinator
- i. Laborer

VI. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Sykes. All were in favor. Meeting was adjourned at 9:43 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission