


City of Davenport
Civil Service Commission
Wednesday, September 10, 2025, 9:00 AM
City Hall | 226 West Fourth Street | Council Chambers
Minutes

Commissioners Present: Michael Schertz, Jerald Thomas, Rachel Pitchford, and Cynthia Lee
Ex-Officio Member Present: Latrice Lacey (via phone)

Staff Present: Alison Fleming, Human Resources Director; Gina Lechvar, Recruitment Coordinator; Scott VanDeWoestyne, Talent Acquisition Administrator; Sarah Bradley, Human Resources Manager; Andrea Maas, Human Resources Specialist

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. ~~Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Pitchford. All were in favor.~~
- III. Minutes: Commissioner Pitchford moved to approve the minutes for the August 13, 2025 meeting; it was seconded by Commissioner Lee. All were in favor.
- IV. New Business
 - a. Senior Bus Mechanic | Update to Minimum Qualifications
Coordinator Lechvar proposed revising the certification, education, and driver's license requirements, along with language clean-up. Commissioner Lee moved to approve this update; it was seconded by Commissioner Thomas. All were in favor.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Pitchford moved to approve the lists; it was seconded by Commissioner Lee. All were in favor.
 - a. Fire Chief
 - b. Police Captain
 - c. Plant Operations Supervisor
 - d. Public Service Cashier
 - e. Sewer TV Technician
- VI. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Lee. All were in favor. Meeting was adjourned at 9:14 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission