

HOUSING COMMISSION MEETING

CITY OF DAVENPORT, IOWA

Monday, November 24, 2025; 3:30 PM

City Hall | 226 West 4th Street | Council Chambers

- I. Call to Order
- II. Secretary's Report
 - 1. October Meeting Minutes
 - 2. October Financial Report
 - 3. October Utilization Report
- III. Communications
- IV. Old Business
- V. New Business
- VI. Other Business
- VII. Open Forum for Comment
- VIII. Adjourn
 - 1. Next Board Meeting - TBD

City of Davenport

Department: Community & Economic Development

Contact Info: |

Action / Date

11/24/2025

Subject:

October Meeting Minutes

Recommendation:

Background:

Attachments:

1. Oct meeting minutes - NOV 2025 Commission meeting

DAVENPORT HOUSING COMMISSION
Regular Meeting

City Hall Council Chambers,
226 W. 4th St.

Monday, October 20, 2025 at 4:00 PM

MEETING AGENDA

Members present: Miller, Roberts, Stahler, Wissing
Staff present: Dunn

I. Call to Order- 4:00 pm

The September meeting of the Davenport Housing Commission was called to order at 4:00 pm

II. Secretary's Report

1. September Meeting Minutes APPROVED
Roberts made a motion to accept; Stahler seconded the motion
2. September Financial Report APPROVED
Stahler made a motion to approve; Miller seconded the motion
3. August Utilization Report APPROVED
Roberts made a motion to approve; Stahler seconded the motion

III. Communication

1. Payment Standard to remain at 110% of Fair Market Rent
2. New Administrative Assistant- Leslie Hernandez

IV. Old Business

V. New Business

1. Waitlist to open in FY26- date and time TBD
2. Housing software system demonstrations: Neighborly and Yardi

VI. Other Business

VII. Open Forum for Comment

- VIII. Meeting Adjourned – 4:26 pm** APPROVED
Roberts made a motion to adjourn; Stahler seconded the motion

Next Commission meeting- TBD

City of Davenport

Department: Community & Economic Development

Contact Info: |

Action / Date

11/24/2025

Subject:

October Financial Report

Recommendation:

Background:

Attachments:

1. OCT Financial Workbook- NOV House Comm Meeting

Housing Choice Voucher

* The financial data that is reported are preliminary numbers and are subject to change when adjustments are necessary

<u>Employee Salary/Benefits</u>	BUDGET	OCTOBER	YTD	Balance	Expenditure
Full Time Salaries	\$ 309,016.00	\$ 33,636.14	\$ 96,899.71	\$ 212,116.29	
Overtime Pay		\$ 702.99	\$ 2,277.93		
Retirement FICA	\$ 23,640.00	\$ 2,651.19	\$ 7,648.42		
Retirement-IPERS	\$ 29,171.00	\$ 3,241.62	\$ 9,362.56		
Employee Insurance	\$ 114,682.00	\$ 8,671.74	\$ 37,438.86		
Deferred Comp	\$ 6,704.00	\$ 656.58	\$ 2,063.28		
Retirement Health Savings	\$ 9,270.00	\$ 641.85	\$ 1,829.72		
Total	\$ 492,483.00	\$ 50,202.11	\$ 157,520.48		32%
Travel					
Office Supplies and Services	\$ 17,000.00	\$ 1,568.44	\$ 6,821.94	\$ 10,178.06	40%
Telephone	\$ 3,649.00	\$ 364.63	\$ 1,516.60	\$ 2,132.40	42%
Membership and Publications	\$ 300.00	\$ 239.00	\$ 239.00	\$ 61.00	80%
Professional Services (Sec8)	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0%
Rental Assist/Utility Reimburse	\$ 4,180,000.00	\$ 391,219.00	\$ 1,986,503.00	\$ 2,193,497.00	48%
Project Expense	\$ 15,000.00	\$ 593.89	\$ 3,670.62	\$ 11,329.38	24%
Other supplies	\$ 30,000.00	\$ -	\$ 29,522.13	\$ 477.87	98%
Property Insurance	\$ 2,624.00	\$ -	\$ 2,624.00	\$ -	100%
Data Processing	\$ 34,100.00	\$ 2,841.67	\$ 11,366.68	\$ 22,733.32	33%
Workmans Compensation	\$ 203.00	\$ -	\$ 203.00	\$ -	100%
Indirect Cost Allocation	\$ 97,661.00	\$ 8,138.42	\$ 32,553.68	\$ 65,107.32	33%
Totals:	\$ 4,875,520.00	\$ 455,167.16	\$ 2,232,541.13		46%

City of Davenport

Department: Community & Economic Development
Contact Info: |

Action / Date
11/24/2025

Subject:
October Utilization Report

Recommendation:

Background:

Attachments:

1. occupancy & utilization report for OCT - NOV HC meeting

