

HOUSING COMMISSION MEETING

CITY OF DAVENPORT, IOWA

Monday, December 15, 2025; 3:30 PM

City Hall | 226 West 4th Street | Council Chambers

- I. Call to Order
- II. Secretary's Report
  1. October Meeting Minutes
  2. October Financial Report
  3. October Utilization Report
  4. November Financial Report
  5. November Utilization Report
- III. Communications
- IV. Old Business
- V. New Business
- VI. Other Business
- VII. Open Forum for Comment
- VIII. Adjourn
  1. Next Board Meeting - To Be Determined

DAVENPORT HOUSING COMMISSION  
Regular Meeting

City Hall Council Chambers,  
226 W. 4<sup>th</sup> St.

Monday, October 20, 2025 at 4:00 PM

MEETING AGENDA

Members present: Miller, Roberts, Stahler, Wissing  
Staff present: Dunn

**I. Call to Order- 4:00 pm**

The September meeting of the Davenport Housing Commission was called to order at 4:00 pm

**II. Secretary's Report**

1. September Meeting Minutes APPROVED  
Roberts made a motion to accept; Stahler seconded the motion
2. September Financial Report APPROVED  
Stahler made a motion to approve; Miller seconded the motion
3. August Utilization Report APPROVED  
Roberts made a motion to approve; Stahler seconded the motion

**III. Communication**

1. Payment Standard to remain at 110% of Fair Market Rent
2. New Administrative Assistant- Leslie Hernandez

**IV. Old Business**

**V. New Business**

1. Waitlist to open in FY26- date and time TBD
2. Housing software system demonstrations: Neighborly and Yardi

**VI. Other Business**

**VII. Open Forum for Comment**

- VIII. Meeting Adjourned – 4:26 pm** APPROVED  
Roberts made a motion to adjourn; Stahler seconded the motion

Next Commission meeting- TBD

# Housing Choice Voucher

\* The financial data that is reported are preliminary numbers and are subject to change when adjustments are necessary

<u>Employee Salary/Benefits</u>	<b>BUDGET</b>	<b>OCTOBER</b>	<b>YTD</b>	<b>Balance</b>	<b>Expenditure</b>
Full Time Salaries	\$ 309,016.00	\$ 33,636.14	\$ 96,899.71	\$ 212,116.29	
Overtime Pay		\$ 702.99	\$ 2,277.93		
Retirement FICA	\$ 23,640.00	\$ 2,651.19	\$ 7,648.42		
Retirement-IPERS	\$ 29,171.00	\$ 3,241.62	\$ 9,362.56		
Employee Insurance	\$ 114,682.00	\$ 8,671.74	\$ 37,438.86		
Deferred Comp	\$ 6,704.00	\$ 656.58	\$ 2,063.28		
Retirement Health Savings	\$ 9,270.00	\$ 641.85	\$ 1,829.72		
<b>Total</b>	<b>\$ 492,483.00</b>	<b>\$ 50,202.11</b>	<b>\$ 157,520.48</b>		<b>32%</b>
Travel					
<b>Office Supplies and Services</b>	\$ 17,000.00	\$ 1,568.44	\$ 6,821.94	\$ 10,178.06	40%
<b>Telephone</b>	\$ 3,649.00	\$ 364.63	\$ 1,516.60	\$ 2,132.40	42%
<b>Membership and Publications</b>	\$ 300.00	\$ 239.00	\$ 239.00	\$ 61.00	80%
<b>Professional Services (Sec8)</b>	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0%
<b>Rental Assist/Utility Reimburse</b>	\$ 4,180,000.00	\$ 391,219.00	\$ 1,986,503.00	\$ 2,193,497.00	48%
<b>Project Expense</b>	\$ 15,000.00	\$ 593.89	\$ 3,670.62	\$ 11,329.38	24%
<b>Other supplies</b>	\$ 30,000.00	\$ -	\$ 29,522.13	\$ 477.87	98%
<b>Property Insurance</b>	\$ 2,624.00	\$ -	\$ 2,624.00	\$ -	100%
<b>Data Processing</b>	\$ 34,100.00	\$ 2,841.67	\$ 11,366.68	\$ 22,733.32	33%
<b>Workmans Compensation</b>	\$ 203.00	\$ -	\$ 203.00	\$ -	100%
<b>Indirect Cost Allocation</b>	\$ 97,661.00	\$ 8,138.42	\$ 32,553.68	\$ 65,107.32	33%
<b>Totals:</b>	<b>\$ 4,875,520.00</b>	<b>\$ 455,167.16</b>	<b>\$ 2,232,541.13</b>		<b>46%</b>



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<u>Employee Salary/Benefits</u>	<b>BUDGET</b>	<b>NOVEMBER</b>	<b>YTD</b>	<b>Balance</b>	<b>Expenditure</b>
Full Time Salaries	\$ 309,016.00	\$ 24,655.80	\$ 121,555.51	\$ 187,460.49	
Overtime Pay		\$ 828.01	\$ 3,105.94		
Retirement FICA	\$ 23,640.00	\$ 1,959.69	\$ 9,608.11		
Retirement-IPERS	\$ 29,171.00	\$ 2,301.83	\$ 11,664.39		
Employee Insurance	\$ 114,682.00	\$ 8,675.30	\$ 46,114.16		
Deferred Comp	\$ 6,704.00	\$ 447.60	\$ 2,510.88		
Retirement Health Savings	\$ 9,270.00	\$ 447.30	\$ 2,277.02		
<b>Total</b>	<b>\$ 492,483.00</b>	<b>\$ 39,315.53</b>	<b>\$ 196,836.01</b>		<b>40%</b>
Travel					
<b>Office Supplies and Services</b>	\$ 17,000.00	\$ -	\$ 6,821.94	\$ 10,178.06	40%
<b>Telephone</b>	\$ 3,649.00	\$ 362.19	\$ 1,878.79	\$ 1,770.21	51%
<b>Membership and Publications</b>	\$ 300.00	\$ -	\$ 239.00	\$ 61.00	80%
<b>Professional Services (Sec8)</b>	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0%
<b>Rental Assist/Utility Reimburse</b>	\$ 4,180,000.00	\$ 386,577.00	\$ 2,373,080.00	\$ 1,806,920.00	57%
<b>Project Expense</b>	\$ 15,000.00	\$ 593.89	\$ 4,264.51	\$ 10,735.49	28%
<b>Other supplies</b>	\$ 30,000.00	\$ 225.92	\$ 29,748.05	\$ 251.95	99%
<b>Property Insurance</b>	\$ 2,624.00	\$ -	\$ 2,624.00	\$ -	100%
<b>Data Processing</b>	\$ 34,100.00	\$ 2,841.67	\$ 14,208.35	\$ 19,891.65	42%
<b>Workmans Compensation</b>	\$ 203.00	\$ -	\$ 203.00	\$ -	100%
<b>Indirect Cost Allocation</b>	\$ 97,661.00	\$ 8,138.42	\$ 40,692.10	\$ 56,968.90	42%
<b>Totals:</b>	<b>\$ 4,875,520.00</b>	<b>\$ 438,054.62</b>	<b>\$ 2,670,595.75</b>		<b>55%</b>

