

HOUSING COMMISSION MEETING

CITY OF DAVENPORT, IOWA

Monday, February 23, 2026; 3:30 PM

City Hall | 226 West 4th Street | Council Chambers

- I. Call to Order
- II. Secretary's Report
 1. December Housing Commission Minutes
 2. December and January Financial Report
 3. December and January Utilization Reports
- III. Communications
- IV. Old Business
- V. New Business
- VI. Other Business
- VII. Open Forum for Comment
- VIII. Adjourn
 1. Next Housing Commission Meeting- Monday, March 16th

City of Davenport

Department: Community & Economic Development

Contact Info: |

Action / Date

2/23/2026

Subject:

December Housing Commission Minutes

Recommendation:

Background:

Attachments:

1. Dec meeting minutes - JAN 2026 Commission meeting

DAVENPORT HOUSING COMMISSION
Regular Meeting

City Hall Council Chambers,
226 W. 4th St.

Monday, December 15, 2025 at 3:30 PM

MEETING AGENDA

Members present: Miller, Roberts, Stahler, Wissing
Staff present: Dunn

I. **Call to Order- 3:30 pm**

The December meeting of the Davenport Housing Commission was called to order at 3:30 pm

II. **Secretary's Report**

1. October Meeting Minutes APPROVED
Roberts made a motion to accept; Miller seconded the motion
2. October Financial Report APPROVED
Miller made a motion to accept; Stahler seconded the motion
3. October Utilization Report APPROVED
Roberts made a motion to accept; Miller seconded the motion
4. November Financial Report APPROVED
Stahler made a motion to approve; Miller seconded the motion
5. November Utilization Report APPROVED
Roberts made a motion to approve; Stahler seconded the motion

III. **Communication**

IV. **Old Business**

V. **New Business**

1. Waitlist not anticipated to open in FY26 due to funding restrictions
2. Housing software update: YARDI preferred

VI. **Other Business**

VII. **Open Forum for Comment**

- VIII. **Meeting Adjourned – 3: 50 pm** APPROVED
Roberts made a motion to adjourn; Stahler seconded the motion

Next Commission meeting- Monday, January 27, 2026 at 3:30 pm

City of Davenport

Department: Community & Economic Development

Contact Info: |

Action / Date

2/23/2026

Subject:

December and January Financial Report

Recommendation:

Background:

Attachments:

1. JAN Financial Workbook- FEB House Comm Meeting
2. DEC Financial Workbook- JAN House Comm Meeting

Housing Choice Voucher

* The financial data that is reported are preliminary numbers and are subject to change when adjustments are necessary

Employee Salary/Benefits

	BUDGET	JANUARY	YTD	Balance	Expenditure
Full Time Salaries	\$ 309,016.00	\$ 23,824.92	\$ 173,002.90	\$ 136,013.10	
Overtime Pay		\$ 572.81	\$ 4,173.45		
Retirement FICA	\$ 23,640.00	\$ 1,868.15	\$ 13,642.85		
Retirement-IPERS	\$ 29,171.00	\$ 2,303.15	\$ 16,621.81		
Employee Insurance	\$ 114,682.00	\$ 8,676.59	\$ 63,679.62		
Deferred Comp	\$ 6,704.00	\$ 443.56	\$ 3,473.76		
Retirement Health Savings	\$ 9,270.00	\$ 445.60	\$ 3,203.08		
Total	\$ 492,483.00	\$ 38,134.78	\$ 277,797.47		56%
Travel					
<u>Office Supplies and Services</u>	\$ 17,000.00	\$ 2,012.28	\$ 10,874.91	\$ 6,125.09	64%
<u>Telephone</u>	\$ 3,649.00	\$ 364.57	\$ 2,594.67	\$ 1,054.33	71%
<u>Membership and Publications</u>	\$ 300.00	\$ -	\$ 239.00	\$ 61.00	80%
<u>Professional Services (Sec8)</u>	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0%
<u>Rental Assist/Utility Reimburse</u>	\$ 4,180,000.00	\$ 410,474.00	\$ 3,190,337.00	\$ 989,663.00	76%
<u>Project Expense</u>	\$ 15,000.00	\$ 715.99	\$ 5,574.39	\$ 9,425.61	37%
<u>Other supplies</u>	\$ 30,000.00	\$ -	\$ 29,973.97	\$ 26.03	100%
<u>Property Insurance</u>	\$ 2,624.00		\$ 2,624.00	\$ -	100%
<u>Data Processing</u>	\$ 34,100.00	\$ 2,841.67	\$ 19,891.69	\$ 14,208.31	58%
<u>Workmans Compensation</u>	\$ 203.00	\$ -	\$ 203.00	\$ -	100%
<u>Indirect Cost Allocation</u>	\$ 97,661.00	\$ 8,138.42	\$ 56,968.94	\$ 40,692.06	58%
Totals:	\$ 4,875,520.00	\$ 462,681.71	\$ 3,597,079.04		74%

Housing Choice Voucher

* The financial data that is reported are preliminary numbers and are subject to change when adjustments are necessary

Employee Salary/Benefits

	BUDGET	DECEMBER	YTD	Balance	Expenditure
Full Time Salaries	\$ 309,016.00	\$ 27,622.47	\$ 149,177.98	\$ 159,838.02	
Overtime Pay		\$ 494.70	\$ 3,600.64		
Retirement FICA	\$ 23,640.00	\$ 2,166.59	\$ 11,774.70		
Retirement-IPERS	\$ 29,171.00	\$ 2,654.27	\$ 14,318.66		
Employee Insurance	\$ 114,682.00	\$ 8,888.87	\$ 55,003.03		
Deferred Comp	\$ 6,704.00	\$ 519.32	\$ 3,030.20		
Retirement Health Savings	\$ 9,270.00	\$ 480.46	\$ 2,757.48		
Total	\$ 492,483.00	\$ 42,826.68	\$ 239,662.69		49%
Travel					
<u>Office Supplies and Services</u>	\$ 17,000.00	\$ 1,423.10	\$ 8,862.63	\$ 8,137.37	52%
<u>Telephone</u>	\$ 3,649.00	\$ 351.31	\$ 2,230.10	\$ 1,418.90	61%
<u>Membership and Publications</u>	\$ 300.00	\$ -	\$ 239.00	\$ 61.00	80%
<u>Professional Services (Sec8)</u>	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0%
<u>Rental Assist/Utility Reimburse</u>	\$ 4,180,000.00	\$ 406,783.00	\$ 2,779,863.00	\$ 1,400,137.00	67%
<u>Project Expense</u>	\$ 15,000.00	\$ 593.89	\$ 4,858.40	\$ 10,141.60	32%
<u>Other supplies</u>	\$ 30,000.00	\$ 225.92	\$ 29,973.97	\$ 26.03	100%
<u>Property Insurance</u>	\$ 2,624.00	\$ -	\$ 2,624.00	\$ -	100%
<u>Data Processing</u>	\$ 34,100.00	\$ 2,841.67	\$ 17,050.02	\$ 17,049.98	50%
<u>Workmans Compensation</u>	\$ 203.00	\$ -	\$ 203.00	\$ -	100%
<u>Indirect Cost Allocation</u>	\$ 97,661.00	\$ 8,138.42	\$ 48,830.52	\$ 48,830.48	50%
Totals:	\$ 4,875,520.00	\$ 463,183.99	\$ 3,134,397.33		64%

City of Davenport

Department: Community & Economic Development

Contact Info: |

Action / Date

2/23/2026

Subject:

December and January Utilization Reports

Recommendation:

Background:

Attachments:

1. occupancy & utilization report for DEC- JAN HC meeting
2. occupancy & utilization report for JAN- FEB HC meeting

