

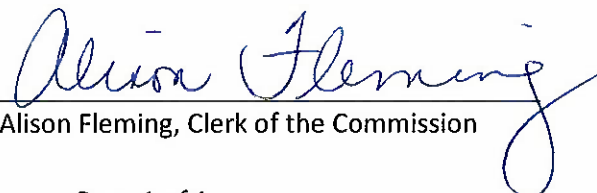
City of Davenport
Civil Service Commission
Wednesday, February 11, 2026; 9:00 AM
City Hall | 226 West Fourth Street | Council Chambers
Minutes

Commissioners Present: Michael Schertz, Jerald Thomas, Rachel Pitchford, and Cynthia Lee

Staff Present: Alison Fleming, Human Resources Director; Gina Lechvar, Recruitment Coordinator; Andrea Maas, Human Resources Specialist; Sarah Bradley, Human Resources Manager

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Pitchford. All were in favor.
- III. Minutes: Commissioner Pitchford moved to approve the minutes for the January 14, 2026 meeting; it was seconded by Commissioner Lee. All were in favor.
- IV. New Business:
 - a. Civil Service Rules and Regulations | Proposed Update Section 2
Coordinator Lechvar proposed an update to Rule 2.5 of the Rules and Regulations. Commissioners are to review the updates and reach out to Director Fleming with any comments or edits before next month's vote.
 - b. Grant Accountant | Establish Minimum Qualifications
Coordinator Lechvar requested to establish minimum qualifications for a new position within the Finance Department. Commissioner Pitchford moved to approve this request; it was seconded by Commissioner Lee. All were in favor.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Thomas moved to approve the lists; it was seconded by Commissioner Lee. All were in favor.
 - a. Legal Projects Coordinator
 - b. Packer Driver/Loader
 - c. Senior Bus Mechanic
- VI. Adjournment: Commissioner Pitchford moved to adjourn the meeting; it was seconded by Commissioner Thomas. All were in favor. Meeting was adjourned at 9:21 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission