

City of Davenport
Civil Service Commission
Wednesday, April 8, 2026; 9:00 AM
City Hall | 226 West Fourth Street | Council Chambers
Minutes

Commissioners Present: Michael Schertz, Jerald Thomas, Rachel Pitchford, Cynthia Lee, and Alexis Lellig

Staff Present: Alison Fleming, Human Resources Director; Gina Lechvar, Recruitment Coordinator; Andrea Maas, Human Resources Specialist; Sarah Bradley, Human Resources Manager

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Pitchford. All were in favor.
- III. Minutes: Commissioner Pitchford moved to approve the minutes for the March 11, 2026 meeting; it was seconded by Commissioner Lee. All were in favor.
- IV. New Business: Commissioner Pitchford moved to approve all new business; it was seconded by Commissioner Thomas. All were in favor.
 - a. Fire Captain | Updated Certification List
Director Fleming requested approval to update the current Fire Captain certification list due to an employee's request for voluntary demotion as outlined in Iowa Code Chapter 400 and Davenport Civil Service Commission Rule 2.1.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Lee moved to approve the lists; it was seconded by Commissioner Lellig. All were in favor.
 - a. Code Enforcement Officer I
 - b. Forestry Technician
 - c. Mechanic
 - d. Natural Resources Heavy Equipment Operator
 - e. Fire District Chief

- VI. Adjournment: Commissioner Pitchford moved to adjourn the meeting; it was seconded by Commissioner Thomas. All were in favor. Meeting was adjourned at 9:17 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission