

HOUSING COMMISSION MEETING

CITY OF DAVENPORT, IOWA

Monday, June 15, 2026; 3:30 PM

City Hall | 226 West 4th Street | Council Chambers

- I. Call to Order
- II. Secretary's Report
  1. May Meeting Minutes
  2. May Financial Report
  3. May Utilization Reports
- III. Communications
- IV. Old Business
- V. New Business
- VI. Other Business
- VII. Open Forum for Comment
- VIII. Adjourn
  1. Next Housing Commission Meeting - July 20, 2026 at 3:30 pm

City of Davenport

Department: Community & Economic Development

Contact Info: |

**Action / Date**

**6/15/2026**

Subject:

May Meeting Minutes

Recommendation:

Background:

Attachments:

1. May meeting minutes - June 2026 Commission meeting

**DAVENPORT HOUSING COMMISSION  
Regular Meeting**

**Police Department Community Room  
226 W. 4<sup>th</sup> St.**

**Monday, May 18, 2026, at 3:30 PM**

**MEETING AGENDA**

Members present: Miller, Roberts, Stahler, Wissing  
Staff present: Dunn

**I. Call to Order- 3:30 pm**

The May meeting of the Davenport Housing Commission was called to order at 3:30 pm

**II. Secretary's Report**

1. March Meeting Minutes **APPROVED**  
Roberts made a motion to accept; Stahler seconded the motion
2. March Financial Report **APPROVED**  
Roberts made a motion to accept; Miller seconded the motion
3. April Financial Report **APPROVED**  
Roberts made a motion to accept; Miller seconded the motion
4. March Utilization Report **APPROVED**  
Roberts made a motion to accept; Stahler seconded the motion
5. April Utilization Report **APPROVED**  
Roberts made a motion to accept; Stahler seconded the motion

**III. Communication**

- I. Introduction of Leslie Hernandez, Administrative Assistant

**IV. Old Business**

**V. New Business**

1. Annual Plan and Administrative Plan – APPROVED  
Stahler motions to accept; Roberts seconded the motion

**VI. Other Business**

**VII. Open Forum for Comment**

- VIII. Meeting Adjourned – 4:07pm** **APPROVED**  
Roberts made a motion to adjourn; Stahler seconded the motion

Next Commission meeting- Monday, June 15, 2026 at 3:30 pm

City of Davenport

Department: Community & Economic Development  
Contact Info: |

**Action / Date**  
**6/15/2026**

Subject:  
May Financial Report

Recommendation:

Background:

Attachments:

1. May Financial Workbook- June House Comm Meeting

Housing Choice Voucher					
ial data that is reported are preliminary numbers and are subject to change when adjustments are					
<b>Employee Salary/Benefits</b>	<b>BUDGET</b>	<b>May</b>	<b>YTD</b>	<b>Balance</b>	<b>Expenditure</b>
Full Time Salaries	\$ 309,016.00	\$ 35,799.15	\$ 282,284.46	\$ 26,731.54	
Overtime Pay		\$ 684.20	\$ 6,458.48		
Retirement FICA	\$ 23,640.00	\$ 2,813.40	\$ 22,211.70		
Retirement-IPERS	\$ 29,171.00	\$ 3,444.05	\$ 27,153.74		
Employee Insurance	\$ 114,682.00	\$ 8,676.67	\$ 98,390.29		
Deferred Comp	\$ 6,704.00	\$ 790.93	\$ 5,677.01		
Retirement Health Savings	\$ 9,270.00	\$ 665.07	\$ 5,222.38		
<b>Total</b>	<b>\$ 492,483.00</b>	<b>\$ 52,873.47</b>	<b>\$ 447,398.06</b>		<b>91%</b>
Travel					
<b>Office Supplies and Services</b>	\$ 17,000.00	\$ 1,626.83	\$ 17,998.98	\$ (998.98)	106%
<b>Telephone</b>	\$ 3,649.00	\$ 284.96	\$ 3,696.52	\$ (47.52)	101%
<b>Membership and Publications</b>	\$ 300.00	\$ -	\$ 239.00	\$ 61.00	80%
<b>Professional Services (Sec8)</b>	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0%
<b>Rental Assist/Utility Reimburse</b>	\$ 4,180,000.00	\$ 405,839.00	\$ 4,820,359.00	\$ (640,359.00)	115%
<b>Project Expense</b>	\$ 15,000.00	\$ 567.46	\$ 7,976.53	\$ 7,023.47	53%
<b>Other supplies</b>	\$ 30,000.00	\$ -	\$ 29,973.97	\$ 26.03	100%
<b>Property Insurance</b>	\$ 2,624.00	\$ -	\$ 2,624.00	\$ -	100%
<b>Data Processing</b>	\$ 34,100.00	\$ 2,841.67	\$ 31,258.37	\$ 2,841.63	92%
<b>Workmans Compensation</b>	\$ 203.00	\$ -	\$ 203.00	\$ -	100%
<b>Indirect Cost Allocation</b>	\$ 97,661.00	\$ 8,138.42	\$ 89,522.62	\$ 8,138.38	92%
<b>Totals:</b>	<b>\$ 4,875,520.00</b>	<b>\$ 472,171.81</b>	<b>\$ 5,451,250.05</b>		<b>112%</b>

City of Davenport

Department: Community & Economic Development  
Contact Info: |

**Action / Date**  
**6/15/2026**

Subject:  
May Utilization Reports

Recommendation:

Background:

Attachments:

1. occupancy & utilization report for MAY- JUNE HC meeting
2. June House Comm Packet





Davenport Housing Commission

**June 2026**

**Housing Commission Meeting**

**DAVENPORT HOUSING COMMISSION**  
**Regular Meeting**

**City Hall Council Chambers,  
226 W. 4<sup>th</sup> St.  
Monday, June 15th, 2026, at 3:30 PM**

**MEETING AGENDA**

- I. Call to Order-**
- II. Secretary's Report**
  - 1. May Meeting Minutes
  - 2. May Financial Report
  - 3. May Utilization Report
- III. Communication**
- IV. Old Business**
- V. New Business**
- V. Other Business**
- IV. Open Forum for Comment**
- VII. Meeting Adjourned**

Next Commission meeting- Monday, July 20, 2026, at 3:30 pm

# May Meeting Minutes

## DAVENPORT HOUSING COMMISSION MEETING CITY OF DAVENPORT, IOWA

Monday, May 18, 2026; 3:30 PM City Hall  
| 226 West 4th Street | Police Department Conference Room

Members present: Miller, Roberts, Stahler, Wissing  
Staff present: Dunn

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### III. Communication

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### V. New Business

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### VI. Other Business

### VII. Open Forum for Comment

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# May Financial Report

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## May Utilization Reports

### New vouchers and Waitlist

<b>New Vouchers Issued</b>	<b>11</b>	<b>Open Vouchers</b>	<b>15</b>
<b>Vouchers Expired</b>	<b>2</b>	<b>Number on Waitlist</b>	<b>113</b>
<b>Last Waitlist Pull</b>	<b>May 2026</b>	<b># pulled from Waitlist</b>	<b>5</b>

### Leasing

New Vouchers Leased in CY2026= 28	
Within 30 days	32.14%
31-60 days	46.43%
61-90 days	7.14%
91-120 days	7.14%
120-150 days	7.14%
<b>Total</b>	99.9%

### Special Programs: New Vouchers

HUDVASH	#	Foster Youth to Independence	#
Jan 2026	2	Jan 2026	7
Feb 2026	1	Feb 2026	0
Mar 2026	6	Mar 2026	0
April 2026	1	April 2026	0
May 2026	2	May 2026	0
June 2026		June 2026	
July 2026		July 2026	
August 2026		August 2026	
September 2026		September 2026	
October 2026		October 2026	
November 2026		November 2026	
December 2026		December 2026	
<b>Total Vouchers Issued CY26</b>	<b>12</b>	<b>Total Vouchers Issued CY26</b>	<b>7</b>

## Port In/Port Out and Termination

	Port In	Port Out	Termination
Jan 2026	7	0	12
Feb 2026	2	1	12
Mar 2026	5	4	12
Apr 2026	4	0	10
May 2026	5	0	3
June 2026			
July 2026			
August 2026			
Sept 2026			
Oct 2026			
Nov 2026			
Dec 2026			
<b>Total:</b>	<b>23</b>	<b>5</b>	<b>49</b>

## Terminations

Transferred to another Housing Authority = 6

Deceased = 5

Voluntary Terminations = 15

6 = over income

7 = returned voucher

2 = moved to nursing home

Involuntary Terminations = 23

5 = moved out and didn't notify Housing Authority

4 = owed Housing Authority money- did not repay

6 = did not submit renewal paperwork

1 = violent criminal activity (drugs)

7 = other non-compliance with program guidelines

Vouchers	Utilization by Bedroom Size							Total
	0	1	2	3	4	5	6	
April Utilization	6	242	244	128	33	1	1	655
May Utilization	5	239	234	130	33	1	1	643
Funds available	<b>\$440,214</b>							
Funds spent	<b>(\$405,839)</b>							
% of Funds Used	<b>92.19%</b>							